

GOVERNANCE AND AUDIT COMMITTEE FORWARD WORK PROGRAMME

| Meeting | Item (description / title) | | Purpose of report | Author / contact officer | Date Entered / Updated By |
|------------------------|----------------------------|---|--|--|---------------------------|
| 30 Apr 2025 | 1 | Issues Referred by Scrutiny Committees (if any) | To receive any issues raised at Scrutiny | Rhian Evans/ Karen Evans – Scrutiny Co-ordinator | Standing Item |
| | 2 | Recent External Regulatory Reports Received (if any) | To consider any reports received | Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets | Standing Item |
| | 3 | Forward Work Programme | To review the committee's forward work programme | Democratic Services | Standing Item |
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| | | Reports | | | |
| | 4 | Medium Term Financial Strategy and Plan 2026/27-2028/29 | To update the committee on the revised 3 year strategy and budget projections. | Liz Thomas | 18.12.24 SP |
| | 5 | Internal Audit Update | | Bob Chowdhury | 18.12.24 SP |
| | 6 | Annual Internal Audit Report | | Bob Chowdhury | 18.12.24 SP |
| <i>For Information</i> | 7 | Treasury Management 2024/25 update. | To approve the quarterly update. | Liz Thomas | 18.12.24 SP |
| <i>For information</i> | 8 | Corporate Risk Register Review | | Helen Vaughan Evans | 18.12.24 SP |
| <i>For information</i> | 9 | Terms of Reference Governance and Audit Committee | Annual review of Terms of Reference | | 18.12.24 SP |
| <i>For information</i> | 10 | Council's Performance Management Guide | | | 18.12.24 SP |

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| <i>For Information</i> | 11 | Audit Wales Report: 'Sustainable Development? - making best use of brownfield land & empty buildings' | A National Audit Wales report and a DCC management response | Emlyn Jones | Deferred from 19.03.25 NH |
| 11 Jun 2025 | 1 | Issues Referred by Scrutiny Committees (if any) | To receive any issues raised at Scrutiny | Rhian Evans/ Karen Evans – Scrutiny Co-ordinator | Standing Item |
| | 2 | Recent External Regulatory Reports Received (if any) | To consider any reports received | Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets | Standing Item |
| | 3 | Forward Work Programme | | Democratic Services | Standing Item |
| | | Reports | | | |
| | 4 | Medium Term Financial Strategy and Plan 2026/27-2028/29 | To update the committee on progress in setting a balanced budget for 2026/27 | Liz Thomas | 18.12.24 SP |
| | 5 | Council Performance Self-Assessment 2024 to 2025 (year-end) | To consider a report on the Performance Self-Assessment | Cllr Gwyneth Ellis / Helen Vaughan-Evans / Emma Horan | 04.10.24 KEJ |
| | 6 | Annual Governance Statement 2024-2025 | | Bob Chowdhury | 18.12.24 SP |
| | 7 | Partnership Working Arrangements | | Bob Chowdhury | 04.10.24 NH Rescheduled 06.11.24 SLW |

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|---------------------|----------------------------|--|---|--|---------------------------|
| | 8 | Draft Statements of Accounts for 2023/2024 | | Liz Thomas | 04.03.25 BC |
| 23 July 2025 | 1 | Issues Referred by Scrutiny Committees (if any) | To receive any issues raised at Scrutiny | Rhian Evans/ Karen Evans – Scrutiny Co-ordinator | Standing Item |
| | 2 | Recent External Regulatory Reports Received (if any) | To consider any reports received | Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets | Standing Item |
| | 3 | Forward Work Programme | To review the committee's forward work programme | Democratic Services | Standing Item |
| | | Reports | | | |
| | 4 | Statement of Accounts 2024/25 | To consider draft accounts prior to audit. | Liz Thomas | 18.12.24 SP |
| | 5 | Treasury Management 2025/26 update. | To approve the 2024/25 year-end report and to approve the 2025/26 quarterly update. | Liz Thomas | 18.12.24 SP |
| | 6 | Annual GAC Report 2024/25 | | Bob Chowdhury | 18.12.24 SP |
| | 7 | Annual Complaints Report/Your Voice | | | 18.12.24 SP |
| | 8 | Review of Gac Terms of Reference | | Monitoring Officer | 04.03.24 BC |
| 24 Sep 2025 | 1 | Issues Referred by Scrutiny Committees (if any) | To receive any issues raised at Scrutiny | Rhian Evans/ Karen Evans – Scrutiny Co-ordinator | Standing Item |

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| | 2 | Recent External Regulatory Reports Received (if any) | To consider any reports received | Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets | Standing Item |
| | 3 | Forward Work Programme | To review the committee's forward work programme | Democratic Services | Standing Item |
| | | Reports | | | |
| | 4 | Approval of Statement of Accounts 2024/25 | To receive the opinion of Audit Wales and approve 2024/25 accounts. | Liz Thomas- Head of Finance and Audit | 18.12.24 SP |
| | 5 | Internal Audit Update | To update the Committee on the Internal Audit's latest progress | Bob Chowdhury-Chief Internal Auditor | 18.12.24 SP |
| | 6 | Annual Whistleblowing Policy/Report | | Gary Williams-Monitoring Officer | 18.12.24 SP |
| <i>For information</i> | 7 | Annual Corporate Health and Safety Report | | Corporate Health and Safety Manager | 18.12.24 SP |
| <i>For information</i> | 8 | Annual Property Compliance Report | | Sian Wainwright | 18.12.24 SP |
| | | | | | |
| 26 Nov 2025 | 1 | Issues Referred by Scrutiny Committees (if any) | To receive any issues raised at Scrutiny | Rhian Evans/ Karen Evans – Scrutiny Co-ordinator | Standing Item |
| | | | | | |
| | 2 | Recent External Regulatory Reports Received (if any) | To consider any reports received | Helen Vaughan-Evans – Head of Corporate Support Services | Standing Item |

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|------------------------|----------------------------|--|---|---------------------------------|---------------------------|
| | | | | Performance, Digital and Assets | |
| | 3 | Forward Work Programme | To review the committee's forward work programme | Democratic Services | Standing Item |
| | | | | | |
| | | Reports | | | |
| | 4 | Medium Term Financial Strategy and Plan 2026/27-2028/29. | To update the committee on progress in setting a balanced budget for 2026/27. | Liz Thomas | 18.12.24 SP |
| | 5 | Corporate Risk Register Review | | Helen Vaughan Evans | 18.12.24 SP |
| | 6 | Annual SIRO Report | | Helen Vaughan Evans- | 18.12.24 SP |
| <i>For information</i> | 7 | Treasury Management 2025/26 update. | To approve the mid-year update. | Liz Thomas | 18.12.24 SP |
| <i>For information</i> | 8 | Annual RIPA Report | | Gary Williams | 18.12.24 SP |

FUTURE ITEMS

| | | | Date Entered / Updated By |
|---|--|---|---------------------------|
| 1 | Changes to the Committee's Terms of Reference – This will be an annual item. | Monitoring Officer | |
| 2 | Housing Revenue Account | Head of Finance to liaise with relevant department | |
| 3 | JICPA Assessment Update | To receive any updates. Corporate Director: Social Services and Education | |
| 4 | Approval of Statement of Accounts 2022/23 and Audit Wales Report | Head of Finance | 04.03.25 BC |

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| 5 | Approval of Statement of Accounts 2023/24 and Audit Wales Report | Head of Finance | 04.03.25 BC |
|---|--|-----------------|-------------|

NB The exact date of publication of occasional reports by for example Audit Wales or Annual Reports by the Ombudsman are not presently known. They will be assigned a meeting date as soon as practicable, subject to the agreement of the Chair and Vice Chair

Date Updated: 07.03.2025 NH

FUTURE TRAINING DATES

| <u>Date and Time</u> | <u>Topic</u> | <u>Officer</u> |
|-----------------------------|---|--|
| 7 March 2025 | Counter Fraud Training | Chief Internal Auditor |
| April 2025 | GAC Annual Self-Assessment | Chief Internal Auditor |
| April/ May 2025 | Lessons Lernt From Special Investigations | Chief Internal Auditor |
| <u>TBC</u> | Transformation Programme | Head of Corporate Support Services – Performance, Digital & Assets |
| <u>TBC</u> | Financial Regulations | Head of Finance and Audit / Chief Accountant |
| <u>TBC</u> | Treasury Management | Arlingclose / Finance and Assurance Manager |