

Note: Any items entered in *italics* have not been approved for inclusion at the meeting shown by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered/ Updated by
18 July	<i>Cllrs. Gill German & Elen Heaton</i>	1. Draft Director of Social Services Annual Report 2023/24	To scrutinise the content of the draft annual report to ensure it provides a fair and clear evaluation of performance and clearly articulates future plans	Identification of any specific performance issues which require further scrutiny by the committee in future	Nicola Stubbins/Ann Lloyd/Rhian Morelle/David Soley	June 2023
	Cllr. Gill German	2. Christ The Word [Education]	To consider the progress made in delivering the Post Inspection Action Plan (PIAP) and the joint local authority & GwE school support plan following the 2022 Estyn inspection of the school, along with the consequential impact of the plans' delivery on the school as a whole	Regular monitoring of the arrangements in place to address the recommendations contained in the Regulator's report will: (i) secure continual improvement in all aspects of the school's work to ensure that all pupils are supported to achieve their full potential; and ensure that the lessons learnt by all stakeholders are applied across all schools in Denbighshire as they introduce the new curriculum; and (ii) support the delivery of the Council's corporate priorities of a learning and growing Denbighshire as	Nicola Stubbins/Geraint Davies/James Brown/GwE/Christ the Word staff & Governing Body	September 2023

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				well as a fairer, safe and more equal county.		
	Leader	3. Economic & Business Development Strategy	To: (i) consult with the Committee on the draft new Denbighshire Economic & Community Ambition Strategy for 2024 onwards; (ii) detail how the current and proposed new Strategy dovetail with the work of the North Wales Economic Ambition Board, Welsh & UK Governments and other economic development partners to support the delivery of a thriving economy in Denbighshire; and (iii) outline the work being undertaken to mitigate against the potential outcomes identified in Risk 36 of the Council's Corporate Risk Register	Formulation of recommendations in relation to the new Strategy that will help secure the delivery, in partnership with all stakeholders, of a more prosperous Denbighshire that provides employment and business opportunities for residents to improve the quality of lives and support thriving, cohesive communities	Emlyn Jones/ Gareth Roberts	By SCVCG November 2022 (rescheduled November 2023 & Jan 2024)
	Cllr. Elen Heaton	4. Cefndy Performance Report 2023/24	To consider Cefndy's annual performance report for the 2023/24 financial year, including the delivery of its financial, business and social well-being objectives	To ensure the future financial and business sustainability of Cefndy in order that it effectively supports the delivery of the Council's corporate themes of learning and growing; healthier and happier, caring; and prosperous Denbighshire	Ann Lloyd/Nick Bowles	January 2023 (reschedule March 2024)(RhE)

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26 September	Cllr. Gill German	1. Curriculum for Wales [Education] (School staff to be invited to attend)	To detail the progress made in relation to implementing and embedding the new Curriculum for Wales: (i) in primary schools and in year 7 and 8 in secondary schools – what worked well, areas for improvement and lessons learnt by all stakeholders during the initial implementation phase; and (ii) provide an evaluation of the implementation process across all key stages, the Curriculum’s impact on staff recruitment and retention, along with feedback from headteachers, teachers and school-based staff on their experiences of the implementation process and the advantages and/or disadvantages of the new Curriculum for learners.	Assurances that all educational establishments and staff are fully equipped and trained to deliver the new curriculum, identification of any gaps or risks associated with the provision and solutions to address them, with a view to ensuring that children and young people in Denbighshire realise their full potential in line with the Council’s Corporate Plan	Geraint Davies/James Brown/GwE	July 2023
	Cllr. Gill German	2. Additional Learning Needs (ALN) Transformation (School staff to be invited to attend) [Education]	To analyse: (i) the effectiveness of the funding provided to schools to meet the Act’s requirements; (ii) progress made in recruiting and supporting Educational Psychologists; (iii) school-based educational practitioners’ feedback on the resources and support provided to schools with a view	To reduce the risk of the Authority not complying with any of the requirements of the Act and to ensure that every pupil and student in the County is given the required support and opportunities to realise their full potential whilst ensuring that school-based staff are adequately	Geraint Davies/Ruth Thackray/Joseph Earl	July 2023

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			to meeting the Act’s additional requirements; and (iv)staff recruitment and retention matters relating to the implementation of the Act’s requirements.”	supported and equipped to deliver the required support.		
	Cllr. Gill German & Cllr. Emrys Wynne [Education]	3. Delivery of the Welsh in Education Strategic Plan (WESP) in the County’s Schools	To report on the progress made to date in delivering the WESP in all of the county’s schools in line with the Welsh Government’s vision for Welsh language provision	To ensure that all schools are appropriately resourced and supported to achieve their statutory targets in relation to the delivery of Welsh-medium provision whilst also supporting all pupils to realise their full potential	Geraint Davies/Marc Lloyd Jones/James Curran/Carwyn Edwards	September 2023
	Cllr. Gill German	4. <i>Promoting School Attendance and Engagement in Education</i>	<i>To detail the progress made in improving school attendance rates and educational engagement across the county’s schools during the 2023/24 academic year in line with WG Guidance (report to include illustrative data and anonymised case studies)</i>	<i>Assurances that all possible steps are being taken to monitor pupils’ engagement with education, including the provision of appropriate encouragement and support for vulnerable and hard to reach pupils to re-engage with their education and to help them understand the long-term implications of not engaging. All of which should support the county’s pupils to reach their full potential and the Council to deliver its corporate priority relating to a learning and growing Denbighshire</i>	Geraint Davies/Wayne Wheatley	January 2024

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	Cllr. Julie Matthews	5. Recruitment, Retention & Workforce Planning	To provide details of: (i) the work underway to recruit, develop, support and retain staff (ii) interventions put in place to support and strengthen recruitment, retention & workforce planning across the Council; and identification of any hard to recruit services/positions across the authority and interim measures taken to alleviate the pressures caused within those services (Heads of Service for those services to be invited to attend to discuss the impact of staffing pressures on operational service delivery)	Identification of potential future workforce pressure areas and the formulation of recommendations with a view to alleviating those pressures and secure the Council's ability to sustainably deliver its services in future	Gary Williams/C atrin Roberts/Lo uise Dougal	<i>July 2023 (rescheduled May 2024) (RhE)</i>
28 November	Cllr. Rhys Thomas	1. Denbighshire's Housing and Homelessness Strategy Action Plan <i>(1st business item on agenda)</i>	To examine the progress made to date in delivering the revised Strategy and Action Plan approved by County Council in December 2020	The identification of actions that will support and ensure the delivery of the Council's Corporate Theme of quality housing that meets people's needs and ultimately the Corporate Plan.	Emlyn Jones/ Angela Loftus/Jane Abbott	September 2023
	Cllr. Gwyneth Ellis	2. Council Performance Self-Assessment Update (July – Sept)	To present an update on the Council's performance against its functions, including Corporate Plan and Strategic Equality objectives	Identification of areas for improvement and potential future scrutiny	<i>Helen Vaughan-Evans/Em ma Horan</i>	November 2023
	Cllr. Julie Matthews	3. Corporate Risk Register: September 2024 Review	To seek the Committee to review the risks facing the Council and	Determination of whether the Committee is satisfied with risk management within the	<i>Helen Vaughan-Evans/</i>	<i>November 2023</i>

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			the Council's risk appetite statement.	Council and is assured that all identified risks are appropriately managed.	/Heidi Barton-Price	
	Leader & Cllr. Julie Matthews	4. Council processes and procedures for applying for high value grant funding (in the post-Brexit era) <i>TBC</i>	To examine current Council processes and procedures for applying for high value grant funding and maximising the benefits of all funding opportunities on offer (incl. any lessons learnt from recent Levelling Up & Shared Prosperity Fund applications with a view to improving our processes for any future funding that becomes available)	Establishment of a simple, effective and easily adaptable funding application process which can be initiated immediately funding streams are announced to enable well-evidenced applications to be submitted within tight timescales, with a view to realising maximum benefit and impact for residents from each application submitted, and wherever possible mitigate the effects of budget pressures	Tony Ward/Gary Williams/E mlyn Jones/Hele n Vaughan-Evans (with input from Liz Grieve on learning from SPF funding)	By SCVCG November 2023 (RhE)
	Cllr. Emrys Wynne	5. <i>Library Service/One Stop Shop Provision</i> <i>(TBC – possibly early 2025)</i>	<i>To consider:</i> <i>(i) the initial findings of the Working Group established to measure the impact of the reduction in Library/OSS opening hours on residents, communities, and the authority; and</i> <i>(ii) alternative proposals or solutions under consideration for enhancing and/or expanding service delivery going forward</i>	<i>Formulation of recommendations on the best solutions for delivering a comprehensive citizen focussed service within the resources available for the future which supports the delivery of the Council's Corporate Plan</i>	<i>Liz Grieve/Debbie Owen</i>	<i>January 2024</i>

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered/ Updated by
January 2025	Cllr. Gwyneth Ellis	1. Medium Term Financial Strategy & Plan Update	To examine the Council's progress in delivering its Medium Term Financial Strategy and Medium Term Financial Plan.	Early identification of any slippages in delivering the Strategy and/or pressures experienced with the Plan gives Scrutiny an opportunity to make suggestions or recommendations to Cabinet with a view to strengthening the Council's financial resilience	Liz Thomas	By SCVCG May 2024 (RhE)
	Cllr. Emrys Wynne	2. Library Service Standards 2023-24	To consider the results of the WG's annual evaluation of the Council's Library Service and receive information on how the Service has progressed and adapted its service provision during the year	Identification of any slippages in performance in order to formulate recommendations to redress the situation and ensure that the Service delivers the Council's Corporate Plan and its corporate themes in relation to a learning & growing; healthier, happy and caring; better connected; fairer, safer and more equal Denbighshire; a Denbighshire of vibrant culture and thriving Welsh language as well as a well-run and high performing Council.	Liz Grieve/Debbie Owen	January 2024
March/April	Cllr. Emrys Wynne	1. Internet and Telephony Connectivity in Denbighshire	To consider the progress made to date, and future plans for: (i) increasing and improving/upgrading internet connectivity for all areas of the county (including the latest	Support accessibility for all businesses and residents in the county to fibre broadband/telephony speeds that meet their individual needs, that will in turn	Liz Grieve/ Cath Taylor/Fran Williams/Philip Burrows	April 2024 (RhE)

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			Invitation to be extended to a representative from Openreach	<p>position in relation to Fibre Community Partnerships and the UK Government’s Project Gigabit roll out along with any other potential support/voucher packages that may be available for businesses and residents to access); and</p> <p>(ii) the provision of support to communities and residents by the Council to help them access fibre/broadband and other digital communication channels with a view to making sure that vulnerable residents and rural communities aren’t adversely disadvantaged</p>	support the delivery of the Council’s corporate themes of ‘a prosperous’ county that is ‘fairer, safe and more equal’ as well as a learning and growing county.		
	Cllr. Julie Matthews	2.	Corporate Risk Register: February 2025 Review	To seek the Committee to review the risks facing the Council and the Council’s risk appetite statement.	Determination of whether the Committee is satisfied with risk management within the Council and is assured that all identified risks are appropriately managed.	<i>Helen Vaughan Evans/ Heidi Barton-Price</i>	<i>May 2024 (RhE)</i>
May/June	Cllr. Gwyneth Ellis	1	Council Performance Self-Assessment Report 2024/25	To present an update on the Council’s performance against its functions, including Corporate Plan and Strategic Equality objectives	Identification of areas for improvement and potential future scrutiny	Helen Vaughan-Evans/Heidi Barton-Price/Emma Horan	May 2024 (RhE)

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July	Cllrs. Gill German & Elen Heaton	1. Draft Director of Social Services Annual Report 2024/25	To scrutinise the content of the draft annual report to ensure it provides a fair and clear evaluation of performance and clearly articulates future plans	Identification of any specific performance issues which require further scrutiny by the committee in future	Nicola Stubbins/A nn Lloyd/Rhiai n Morelle/Da vid Soley	May 2024
Sept	Cllr. Gwyneth Ellis	1. Medium Term Financial Strategy & Plan Update	To examine the Council's progress in delivering its Medium Term Financial Strategy and Medium Term Financial Plan.	Early identification of any slippages in delivering the Strategy and/or pressures experienced with the Plan gives Scrutiny an opportunity to make suggestions or recommendations to Cabinet with a view to strengthening the Council's financial resilience	Liz Thomas	By SCVCG May 2024 (RhE)
November	Cllr. Gwyneth Ellis	1. Medium Term Financial Strategy & Plan Update	To examine the Council's progress in delivering its Medium Term Financial Strategy and Medium Term Financial Plan.	Early identification of any slippages in delivering the Strategy and/or pressures experienced with the Plan gives Scrutiny an opportunity to make suggestions or recommendations to Cabinet with a view to strengthening the Council's financial resilience	Liz Thomas	By SCVCG May 2024 (RhE)
	Cllr. Gwyneth Ellis	2. Council Performance Self-Assessment Update (July – Sept)	To present an update on the Council's performance against its functions, including Corporate Plan and Strategic Equality objectives	Identification of areas for improvement and potential future scrutiny	<i>Helen Vaughan-Evans/Em ma Horan</i>	May 2024

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered/ Updated by
	Cllr. Julie Matthews	3.	Corporate Risk Register: September 2025 Review	To seek the Committee to review the risks facing the Council and the Council's risk appetite statement.	Determination of whether the Committee is satisfied with risk management within the Council and is assured that all identified risks are appropriately managed.	<i>Helen Vaughan-Evans/ /Heidi Barton-Price</i>	<i>May 2024 (RhE)</i>

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
<p><i>Learner Travel Measure (Wales)</i></p> <p>[Education]</p> <p>TBC – once outcome of WG Review available (review summer 2024 & report considered by CET)</p>	<p><i>To outline the conclusions of the recent Welsh Government consultation on the Measure and its implications for Denbighshire schools and pupils</i></p>	<p><i>Identification of potential changes to the Council’s learner travel policy and any associated costs and budget implications</i></p>	<p><i>Geraint Davies/Ian Land</i></p>	<p><i>January 2021 (rescheduled Sept 2022 & Jan & May 2023)</i></p>
<p>Denbigh Health and Social Care and the Rebalancing of Social Care Agenda <i>(now widened was Dolwen Residential Care Home (now to be considered as part of the future vision for health and social care services in the Denbigh area)</i></p> <p><i>Sometime during 2024/25 (tbc)</i></p>	<p>To review the future provision of services at Dolwen to meet the growing demand and complexity of need, whilst supporting people to live in a home that meets their needs and allows them to live an independent and resilient life.</p>	<p><i>Pre-decision scrutiny of the task and finish group’s findings and the formulation of recommendations for presentation to Cabinet with respect of the future provision of services at Dolwen with a view to ensuring that everyone is supported to live in homes that meet their needs and are able to live independent and resilient lives</i></p>	<p><i>Task and Finish Group/Ann Lloyd/Katie Newe</i></p>	<p><i>July 2018 (delayed due to COVID-19)</i></p>

Information/Consultation Reports

Date	Item (description / title)	Purpose of report	Author	Date Entered
June/July 2024 [Information]	<i>Library Service Standards & Performance 2023/24</i>	<i>To share the Service's draft performance statistics as submitted to the Welsh Government's Culture Division in accordance with the requirements of the Framework of the Welsh Public Library Standards (prior to the WG's assessment and production of its report on the Service, to be submitted to Committee in January 2025)</i>	<i>Liz Grieve/Debbie Owen</i>	<i>January 2024 (RhE)</i>
September 2024	Medium Term Financial Strategy & Plan Update	To provide information on the Council's progress in delivering its Medium Term Financial Strategy and Medium Term Financial Plan and provide early identification of any slippages in delivering the Strategy and/or pressures experienced with the Plan to give Scrutiny an opportunity to make suggestions on how to strengthen the Council's financial resilience	Liz Thomas	May 2024 by SCVCG (RhE)
January/July	Corporate Risk Register Review – Risk Review Summary	To share with the Committee a summary of the conclusions of the 'light-touch' review of the Register	Helen Vaughan-Evans/Heidi Barton-Price	April 2024 (RhE)
Feb/May/Sept/November each year [Information]	Quarterly 'Your Voice' complaints performance to include social services complaints	To scrutinise Services' performance in complying with the Council's complaints and identify areas of poor performance with a view to the development of recommendations to address weaknesses. The report to include: <ul style="list-style-type: none"> (i) a comprehensive explanation on why targets have not been met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe; (ii) how services encourage feedback and use it to redesign or change the way they deliver services; and 	Kevin Roberts/Ann Lloyd	September 2023 (RhE)

		<p>(iii) details of complaints which have been upheld or partially upheld and the lessons learnt from them.</p> <p>Report to include example(s) of complaints and compliment(s) received.</p> <p>Consideration of the information provided will assist the Committee to determine whether any issues merit detailed scrutiny</p>		
<p>March 2025 [Education]</p>	<p><i>Elective Home Education</i></p>	<p><i>To provide data on the number of home educated pupils in Denbighshire along with information on current trends with respect of the number of families choosing to educate their children at home and the measures in place to support those families and those wishing to return to mainstream education.</i></p>	<p><i>Geraint Davies/Ruth Thackray/Jayne Williams</i></p>	<p><i>March 2024 (RhE)</i></p>

Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
18 July	4 July	26 September	12 September	28 November	14 November

Performance Scrutiny Work Programme.doc

Updated 22/05/2024 RhE