

Meeting	Item (description / title)		Purpose of report	Decision required (yes/no)	Author – contact officer
24 April 24	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets
	3	Forward Work Programme			Democratic Services
		Reports			
	4	Treasury Management Update Report			Head of Finance
	5	Statement of Accounts Closedown			Head of Finance/ Audit Wales
	6	Annual Report on the constitution			Monitoring Officer
	7	Budget Process Update	To update Members of the Committee on the 2024/25 budget and a review of the process in 2024/25		Head of Finance
Information item	8	Council's Performance Management Guide	Updates required after a few developments in organisational structure, reporting frequency, and legislation.		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets/ Iolo McGregor - Strategic Planning and Performance Team Leader, Strategic Planning.

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Information item	9	Net Carbon Zero	To receive an update on the Council's progress on becoming Net Carbon Zero		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets / Liz Wilcox-Jones
Information item	10	Teckal Agreement	To receive an information report on the arrangements in place with Denbighshire Lesiure Limited		Monitoring Officer
12 June 24	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets
	3	Internal Audit Update	To update committee on Internal Audit's latest progress		Chief Internal Auditor
	4	Forward Work Programme			Democratic Services
		Reports			
	5	Nomination of Chair	To nominate a Chair of the Committee		
	6	Nomination of Vice-Chair	To nominate a Vice-Chair of the Committee		

Meeting	Item (description / title)		Purpose of report	Decision required (yes/no)	Author – contact officer
	7	Internal Audit Annual Charter and Strategy			Chief Internal Auditor
	8	Internal Audit Annual report	(Incorporate with the Internal Audit Update agenda item3)		Chief Internal Auditor
	9	Performance Self-Assessment			Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets/ Iolo McGregor
24 July 24	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets
	3	Forward Work Programme			Democratic Services
		Reports			
	4	Annual Governance and Audit Report			Monitoring Officer
	5	Annual Complaints Process report			Kevin Roberts
	6	Treasury Management Update and Review			Head of Finance

Meeting	Item (description / title)		Purpose of report	Decision required (yes/no)	Author – contact officer
	7	Budget Process Update	To update Members of the Committee on the 2025/26 budget		Head of Finance
	8	Annual Governance Statement			Chief Internal Auditor
25 Sept 24	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets
	3	Internal Audit Update	To update committee on Internal Audit's latest progress		Chief Internal Auditor
	4	Forward Work Programme			Democratic Services
		Reports			
	5	Annual Health and Safety			Corporate Health and Safety Manager
	6	Annual Fire safety report			Sarah Wainwright
20 Nov 24	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator

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	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets
	3	Forward Work Programme			Democratic Services
		Reports			
	4	Annual Whistleblowing			Gary Williams – Monitoring Officer
	5	Annual RIPA			Gary Williams – Monitoring Officer
	6	Annual Treasury Management Update Report			Head of Finance
	7	Annual SIRO report			Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets
	8	Corporate Risk Register Review			Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets / Heidi Barton-Price
	9	Budget Process Update	to update Members of the Committee on the 2025/26 budget		Head of Finance

FUTURE ITEMS			
	1	Updates of Commissioning of older peoples care home placements. (if required)	Corporate Director: Social Services And Education – To present to committee when an update is available.
	2	Changes to the Committee's Terms of Reference	Monitoring Officer
	3	Housing Revenue Account	Head of Finance to liaise with relevant dept.
	4	JICPA Assessment Update	To receive any updates. Corporate Director: Social Services And Education

NB The exact date of publication of occasional reports by for example Wales Audit Office or Annual Reports by the Ombudsman are not presently known. They will be assigned a meeting date as soon as practicable.

Date Updated : 26/02/2024 SJ

FUTURE TRAINING DATES

<u>Date and Time</u>	<u>Topic</u>	<u>Officer</u>
	Assurance Rating / Scoping of Audits / Status of Audits	Chief Internal Auditor
March/ April	Self-Assessment session	Chief Internal Auditor
	Procurement rules and regulations	Monitoring Officer