

Meeting	Item (description / title)		Purpose of report	Decision required (yes/no)	Author – contact officer
6 March 24	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets
	3	Internal Audit Update	To update committee on Internal Audit's latest progress		Chief Internal Auditor
	4	Forward Work Programme			Democratic Services
		Reports			
	5	Annual report on the Constitution			Gary Williams – Monitoring Officer
	6	Joint Partnership Working			Chief Internal Auditor
	7	Statement of Accounts Closedown			Head of Finance/ Audit Wales
24 April 24	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets
	3	Forward Work Programme			Democratic Services

Meeting	Item (description / title)		Purpose of report	Decision required (yes/no)	Author – contact officer
		Reports			
	4	Treasury Management Update Report			Head of Finance
	5	Council's Performance Management Guide	Updates required after a few developments in organisational structure, reporting frequency, and legislation.		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets/ Iolo McGregor - Strategic Planning and Performance Team Leader, Strategic Planning.
	6	Net Carbon Zero	To receive an update on the Council's progress on becoming Net Carbon Zero		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets / Liz Wilcox-Jones
12 June 24	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets
	3	Internal Audit Update	To update committee on Internal Audit's latest progress		Chief Internal Auditor
	4	Forward Work Programme			Democratic Services

Meeting		Item (description / title)	Purpose of report	Decision required (yes/no)	Author – contact officer
		Reports			
	5	Internal Audit Annual Charter and Strategy			Chief Internal Auditor
	6	Annual Governance Statement			Chief Internal Auditor
	7	Internal Audit Annual report			Chief Internal Auditor
	8	Performance Self-Assessment			Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets/ Iolo McGregor
24 July 24	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets
	3	Forward Work Programme			Democratic Services
		Reports			
	4	Annual Governance and Audit Report			Chief Internal Auditor
Information	5	Annual Complaints Process report			Kevin Roberts

Meeting	Item (description / title)		Purpose of report	Decision required (yes/no)	Author – contact officer
	6	Treasury Management Update and Review			Head of Finance
25 Sept 24	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets
	3	Internal Audit Update	To update committee on Internal Audit's latest progress		Chief Internal Auditor
	4	Forward Work Programme			Democratic Services
		Reports			
Information	5	Annual Health and Safety			Corporate Health and Safety Manager
information	6	Annual Property Compliance report			Sarah Wainwright
20 Nov 24	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Helen Vaughan-Evans – Head of Corporate Support

Meeting	Item (description / title)		Purpose of report	Decision required (yes/no)	Author – contact officer
					Services Performance, Digital and Assets
	3	Forward Work Programme			Democratic Services
		Reports			
Information	4	Annual Whistleblowing			Gary Williams – Monitoring Officer
Information	5	Annual RIPA			Gary Williams – Monitoring Officer
	6	Annual Treasury Management Update Report			Head of Finance
Information	7	Annual SIRO report			Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets
	8	Corporate Risk Register Review			Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets / Heidi Barton-Price

FUTURE ITEMS			
	1	Updates of Commissioning of older peoples care home placements.	Nicola Stubbins – To present to committee when an update is available.

	2	Internal Audit – Follow up report – Exceptions and Exemptions	Chief Internal Auditor to update members following the Internal Audit report
	3	Capital Projects -Contingency Report	Head of Finance
	4	Changes to the Committee's Terms of Reference	Monitoring Officer

NB The exact date of publication of occasional reports by for example Wales Audit Office or Annual Reports by the Ombudsman are not presently known. They will be assigned a meeting date as soon as practicable.

Date Updated : 12/01/2024 SJ

FUTURE TRAINING DATES

<u>Date and Time</u>	<u>Topic</u>	<u>Officer</u>
TBC	Assurance Rating	Chief Internal Auditor