

Meeting	Item (description / title)		Purpose of report	Decision required (yes/no)	Author – contact officer
<b>22 Nov 2023</b>					
	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Nicola Kneale – Interim Head of Service Business Improvement & Modernisation - Strategic Planning Team Manager
	3	Internal Audit Update	To update committee on Internal Audit's latest progress		Internal Auditor
	4	Forward Work Programme			Democratic Services
		<b>Reports</b>			
	5	Budget Process Update			Head of Finance – Steve Gadd
	6	Corporate Risk Register: September 2023 Review	Review the risks facing the council and our risk appetite statement.		Iolo McGregor/Heidi Barton-Price
	7	Annual SIRO report			
	8	Annual RIPA report			Gary Williams – Monitoring Officer
	9	Annual Corporate Health and Safety report	To consider the Health & Safety management within DCC during 2021-2022.		Corporate Health and Safety Manager – Gerry Lapington

Meeting	Item (description / title)		Purpose of report	Decision required (yes/no)	Author – contact officer
	10	Fire Safety Report	To receive the annual report on the Fire Safety programme and performance.		Fire Safety Manager – Dawn Jones
<b>31 Jan 24</b>	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Nicola Kneale – Interim Head of Service Business Improvement & Modernisation - Strategic Planning Team Manager
	3	Forward Work Programme			Democratic Services
		<b>Reports</b>			
	4	Annual Report on the constitution			Monitoring Officer
	5	Treasury Management Strategy and Update			Head of Finance
	6	Statement of Accounts Closedown			Head of Finance/ Audit Wales
<b>6 March 24</b>	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Nicola Kneale – Interim Head of Service Business Improvement & Modernisation - Strategic Planning Team Manager

Meeting	Item (description / title)		Purpose of report	Decision required (yes/no)	Author – contact officer
	3	Internal Audit Update	To update committee on Internal Audit's latest progress		Chief Internal Auditor
	4	Forward Work Programme			Democratic Services
		<b>Reports</b>			
<b>24 April 24</b>	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Nicola Kneale – Interim Head of Service Business Improvement & Modernisation - Strategic Planning Team Manager
	3	Forward Work Programme			Democratic Services
		<b>Reports</b>			
	4	Treasury Management Update Report			
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Meeting	Item (description / title)		Purpose of report	Decision required (yes/no)	Author – contact officer
<b>12 June 24</b>	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Nicola Kneale – Interim Head of Service Business Improvement & Modernisation - Strategic Planning Team Manager
	3	Internal Audit Update	To update committee on Internal Audit's latest progress		Chief Internal Auditor
	4	Forward Work Programme			Democratic Services
		<b>Reports</b>			
	5	Internal Audit Annual Charter and Strategy			Chief Internal Auditor
	6	Annual Governance Statement			Chief Internal Auditor
	7	Internal Audit Annual report			Chief Internal Auditor
	8	Performance Self-Assessment			
<b>24 July 24</b>	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Nicola Kneale – Interim Head of Service Business Improvement & Modernisation

Meeting		Item (description / title)	Purpose of report	Decision required (yes/no)	Author – contact officer
					- Strategic Planning Team Manager
	3	Forward Work Programme			Democratic Services
		<b>Reports</b>			
	4	Annual Governance and Audit Report			Chief Internal Auditor
	5	Annual Complaints Process report			Kevin Roberts
	6	Treasury Management Update and Review			
<b>25 Sept 24</b>	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Nicola Kneale – Interim Head of Service Business Improvement & Modernisation - Strategic Planning Team Manager
	3	Internal Audit Update	To update committee on Internal Audit's latest progress		Chief Internal Auditor
	4	Forward Work Programme			Democratic Services
		<b>Reports</b>			
	5	Annual Health and Safety			
	6	Annual Fire safety report			

Meeting		Item (description / title)	Purpose of report	Decision required (yes/no)	Author – contact officer
<b>20 Nov 24</b>	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny		Rhian Evans/ Karen Evans – Scrutiny Co-ordinator
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received		Nicola Kneale – Interim Head of Service Business Improvement & Modernisation - Strategic Planning Team Manager
	3	Forward Work Programme			Democratic Services
		<b>Reports</b>			
	4	Annual Whistleblowing			
	5	Annual RIPA			
	6	Annual Treasury Management Update Report			
	7	Annual SIRO report			

<b>FUTURE ITEMS</b>			
	1	Updates of Commissioning of older peoples care home placements.	Nicola Stubbins – To present to committee when an update is available.
	2	Net Carbon Zero	Helen Vaughan-Evans
	3	Internal Audit – Follow up report – Exceptions and Exemptions	Chief Internal Auditor to update members following the Internal Audit report
	4	Capital Projects -Contingency Report	Head of Finance – Steve

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NB The exact date of publication of occasional reports by for example Wales Audit Office or Annual Reports by the Ombudsman are not presently known. They will be assigned a meeting date as soon as practicable.

**Date Updated : 27/7/2023 SJ**

**FUTURE TRAINING DATES**

<u>Date and Time</u>	<u>Topic</u>	<u>Officer</u>
14 September 2023 – 2pm Start	Statement of Accounts	Section 151 Officer