

Cabinet Forward Work Plan

| Meeting | Item (description / title) | Purpose of Report | Decision required (yes/no) | Author – Lead member and contact officer | Date Entered / Updated By | |
|---------------|----------------------------|---|--|--|--|-------------------------------|
| 22 Oct | 1 | Asset Management Strategy 2024 - 2029 | To seek Cabinet approval of the updated Asset Management Strategy for formal adoption | Yes | Cllr Gwyneth Ellis Lead Officer – Helen Vaughan-Evans / Report Author – Bryn Williams | 24.05.24 / 17.06.24 KEJ |
| | 2 | Second Home / Long-term Empty Council Tax Premium | To seek Cabinet’s approval to the timescales for delivery of the Second Home / Long-term Empty Council Tax Premium | Yes | Cllr Gwyneth Ellis Lead Officer – Liz Thomas / Report Author – Paul Barnes | 08.07.24 KEJ |
| | 3 | Fee Charging Provisions - Mandatory Licensing Scheme for Special Procedures | To seek Cabinet approval to adopt the national agreed fees structure and delegate functions under the new scheme | Yes | Cllr Alan James Lead Officer/Report Author Emlyn Jones / Glesni Owen | 01.08.24 KEJ |
| | 4 | Replacement for PARIS IT System – Tender Award | To seek Cabinet approval to award the contract for the new social care IT system | Yes | Cllrs Elen Heaton and Diane King Lead Officer/Report Author Nicola Stubbins / Dyfan Barr, Michael Jones | 02.09.24 KEJ |
| | 5 | Update on Medium Term Financial Strategy and Plan 2025/26 – 2027/28 | To review and approve the latest version of the MTFS / MTFP | Yes | Cllr Gwyneth Ellis Lead Officer/Report Author Liz Thomas | 15.05.24 KEJ |
| | 6 | Finance Report | To update Cabinet on the Council’s current financial position for 2024/25 | Tbc | Cllr Gwyneth Ellis Lead Officer/Report Author Liz Thomas | Standing Item |

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| | 7 | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention | Tbc | Lead Officer – Scrutiny Coordinators | Standing Item |
| | | | | | | |
| 19 Nov | 1 | Disposal of Caledfryn | To seek approval for the disposal of Caledfryn as part of the savings proposals | Yes | Cllr Gwyneth Ellis Lead Office/Report Author – Helen Vaughan-Evans / Daniel Roebuck | 23.05.24 KEJ deferred from Sept to Nov 02.07.24 |
| | 2 | Council Performance Self-Assessment Update – July to September (QPR2) | To consider a report by the Strategic Planning Team for Council to approve the Performance Self-Assessment July to September | Tbc | Cllr Gwyneth Ellis Lead Officer/Report Author – Helen Vaughan-Evans/lolo McGregor, Emma Horan | |
| | 3 | Housing Support Grant – Keep My Home Project | To seek Cabinet approval to award the contract for the new service | Yes | Cllr Rhys Thomas Lead Officer/Report Author – Ann Lloyd / Nigel Jones / Sharon Whalley | 03.09.24 KEJ |
| | 4 | Housing Support Grant – Domestic Abuse Safety Unit | To seek Cabinet approval to award the contract for the new service | Yes | Cllr Rhys Thomas Lead Officer/Report Author – Ann Lloyd / Nigel Jones / Alison Hay | 03.09.24 KEJ |
| | 5 | Corporate Joint Committee | To approve updated governance | Yes | Cllr Jason McLellan | 26.04.24, |

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| | | Governance Arrangements | arrangements | | Lead Officer/Report Author – Gary Williams | rescheduled 11.06.24, 10.09.24, 02.10.24 KEJ |
| | 6 | Public Services Ombudsman for Wales Annual Letter | To provide an overview of Denbighshire’s summary of performance from the PSOW and actions required | Yes | Cllr Julie Matthews Lead Officer/Report Author – Ann Lloyd / Kevin Roberts | 10.09.24, rescheduled 02.10.24 KEJ |
| | 7 | Finance Report | To update Cabinet on the Council’s current financial position for 2024/25 | Tbc | Cllr Gwyneth Ellis Lead Officer/Report Author Liz Thomas | Standing Item |
| | 8 | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet’s attention | Tbc | Lead Officer – Scrutiny Coordinators | Standing Item |
| | | | | | | |
| 17 Dec | 1 | Panel Performance Assessment Response | For Cabinet to approve the Council’s management response to the Panel Performance Assessment Report | Yes | Cllr Gwyneth Ellis Lead Officer – Helen Vaughan-Evans / Report Author – Iolo McGregor | 12.04.24 KEJ |
| | 2 | Housing Rent Setting & Housing Revenue and Capital Budgets 2025/26 | To seek approval for the proposed annual rent increase for council housing and to approve the Housing Revenue Account Capital & Revenue Budgets for 2025/26 and Housing Stock Business Plan | Yes | Cllr Rhys Thomas Lead Officer/Report Author – Geoff Davies | 28.06.24 KEJ |

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| 21 Jan | 1 | Public Conveniences Savings Proposal | To consider the Public Conveniences Savings Proposal | Yes | Cllr Barry Mellor Lead Officer/Report Author – Paul Jackson/Joanna Douglass | 07.06.24 KEJ |
| | 2 | North Wales Domiciliary Care Agreement | Contract Award Agreement of the formal tender | Yes | Cllrs Elen Heaton & Diane King Lead Officer/Report Author – Nicola Stubbins / Ann Lloyd / Llinos Howatson | 17.09.24 KEJ |
| | 3 | Revenue Budget Setting 2025/26 | To review and approve the budget proposals for forthcoming financial year 2025/26 | Tbc | Cllr Gwyneth Ellis Lead Officer/Report Author Liz Thomas | 15.05.24 KEJ |
| | 4 | Capital Plan 2025/26 – 2027/28 | To review and approve proposals for inclusion in the Capital Plan | Yes | Cllr Gwyneth Ellis Lead Officer/Report Author Liz Thomas | 15.05.24 KEJ |
| | 5 | Finance Report | To update Cabinet on the Council's current financial position for | Tbc | Cllr Gwyneth Ellis Lead Officer/Report | Standing Item |

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| 18 Feb | 1 | Economic Strategy | Outline of Denbighshire's new Economic Strategy & Action Plan and request for Cabinet to approve the final documents. | Yes | Cllr Jason McLellan Lead Officer/Report Author – Emlyn Jones / James Evans | 27.09.24 KEJ |
| | 2 | Revenue Budget and Council Tax Setting 2025/26 | To review and approve the budget and Council Tax setting proposals for the forthcoming financial year 2025/26 | Tbc | Cllr Gwyneth Ellis Lead Officer/Report Author Liz Thomas | 15.05.24 KEJ |
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| 25 March | 1 | Residential Care Fees 2025/2026 | To seek Cabinet approval for the setting of care home fees for the financial year 2025/26. | Yes | Cllr Elen Heaton Lead Officer/Report Author – Nicola Stubbins / Ann Lloyd | 25.09.24 KEJ |
| | 2 | Finance Report | To update Cabinet on the Council's current financial position for | Tbc | Cllr Gwyneth Ellis Lead Officer/Report | Standing Item |

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FUTURE ITEMS 2025

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|-------------------------|---|--|-----|--|--------------|
| 24 June 2025 | Council Performance Self-Assessment 2024 to 2025 (year-end) | To consider a report on the Performance Self-Assessment | Tbc | Cllr Gwyneth Ellis Lead Officer/Report Author – Helen Vaughan-Evans / Emma Horan | 03.10.24 KEJ |
| 18 November 2025 | Council Performance Self-Assessment Update - April to September (QPR1&2) 2025 | To consider an update report on the Performance Self-Assessment April to September | Tbc | Cllr Gwyneth Ellis Lead Officer/Report Author – Helen Vaughan-Evans / Emma Horan | 03.10.24 KEJ |

Note for officers – Cabinet Report Deadlines

| <i>Meeting</i> | Deadline | <i>Meeting</i> | Deadline | <i>Meeting</i> | Deadline |
|-------------------|------------------|--------------------|-------------------|--------------------|-------------------|
| | | | | | |
| <i>22 October</i> | 8 October | <i>19 November</i> | 5 November | <i>17 December</i> | 3 December |

Cabinet Forward Work Plan

Updated 07/10/2024 – KEJ

Cabinet Forward Work Programme.doc