

**Note: Any items entered in italics have not been approved for inclusion at the meeting shown by the Committee. Such reports are listed here for information, pending formal approval.**

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered/ Updated by
28 November	<b>Cllr. Gwyneth Ellis</b>	1. Council Performance Self-Assessment Update (July – Sept)	To present an update on the Council's performance against its functions, including Corporate Plan and Strategic Equality objectives	Identification of areas for improvement and potential future scrutiny	<i>Helen Vaughan-Evans/Emma Horan</i>	November 2023 (RhE)
	<b>Cllr. Julie Matthews</b>	2. Corporate Risk Register: September 2024 Review	To seek the Committee to review the risks facing the Council and the Council's risk appetite statement.	Determination of whether the Committee is satisfied with risk management within the Council and is assured that all identified risks are appropriately managed.	<i>Helen Vaughan-Evans/Heidi Barton-Price</i>	<i>November 2023 (RhE)</i>
	<b>Cllr. Julie Matthews</b>	3. Recruitment, Retention & Workforce Planning	To provide details of: (i) the work underway to recruit, develop, support and retain staff (ii) interventions put in place to support and strengthen recruitment, retention & workforce planning across the Council; and identification of any hard to recruit services/positions across the authority and interim measures taken to alleviate the pressures caused within those services <b>(Heads of Service for those services to be invited to attend to discuss the impact of staffing pressures on operational service delivery)</b>	Identification of potential future workforce pressure areas and the formulation of recommendations with a view to alleviating those pressures and secure the Council's ability to sustainably deliver its services in future	Gary Williams/Catrin Roberts/Louise Dougal	<i>July 2023 (rescheduled May 2024 &amp; June 2024) (RhE)</i>

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered/ Updated by
	<b>Cllr. Gill German</b>	4. Christ The Word <b>[Education]</b>	To consider the progress made in delivering the Post Inspection Action Plan (PIAP) and the joint local authority & GwE school support plan following the 2022 Estyn inspection of the school, along with the consequential impact of the plans' delivery on the school as a whole	Regular monitoring of the arrangements in place to address the recommendations contained in the Regulator's report will: (i) secure continual improvement in all aspects of the school's work to ensure that all pupils are supported to achieve their full potential; and ensure that the lessons learnt by all stakeholders are applied across all schools in Denbighshire as they introduce the new curriculum; and support the delivery of the Council's corporate priorities of a learning and growing Denbighshire as well as a fairer, safe and more equal county.	Nicola Stubbins/ Geraint Davies/James Brown/GwE/Christ the Word staff & Governing Body	September 2023 <i>(rescheduled June 2024)</i> <i>(RhE)</i>
30 January 2025	<b>Cllr. Gwyneth Ellis</b>	1. Medium Term Financial Strategy & Plan Update	To examine the Council's progress in delivering its Medium Term Financial Strategy and Medium Term Financial Plan.	Early identification of any slippages in delivering the Strategy and/or pressures experienced with the Plan gives Scrutiny an opportunity to make suggestions or recommendations to Cabinet with a view to strengthening the Council's financial resilience	Liz Thomas	By SCVCG May 2024 (RhE)

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	<b>Leader</b>	2. Economic & Business Development Strategy  (TBC)	To: (i) consult with the Committee on the draft new Denbighshire Economic & Community Ambition Strategy for 2024 onwards; (ii) detail how the current and proposed new Strategy dovetail with the work of the North Wales Economic Ambition Board, Welsh & UK Governments and other economic development partners to support the delivery of a thriving economy in Denbighshire; and  outline the work being undertaken to mitigate against the potential outcomes identified in Risk 36 of the Council's Corporate Risk Register	Formulation of recommendations in relation to the new Strategy that will help secure the delivery, in partnership with all stakeholders, of a more prosperous Denbighshire that provides employment and business opportunities for residents to improve the quality of lives and support thriving, cohesive communities	Emlyn Jones/ Gareth Roberts	By SCVCG November 2022 (rescheduled November 2023 & Jan 2024 & June 2024) (RhE)
	<b>Cllr. Emrys Wynne</b>	3. Library Service/One Stop Shop Provision  (TBC)	To consider: (i) the initial findings of the Working Group established to measure the impact of the reduction in Library/OSS opening hours on residents, communities, and the authority; and  alternative proposals or solutions under consideration for enhancing and/or expanding service delivery going forward	Formulation of recommendations on the best solutions for delivering a comprehensive citizen focussed service within the resources available for the future which supports the delivery of the Council's Corporate Plan	Liz Grieve/ Debbie Owen	January 2024 (rescheduled June 2024) (RhE)

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	<b>Cllr. Emrys Wynne</b>	4. Library Service Standards 2023-24	To consider the results of the WG's annual evaluation of the Council's Library Service and receive information on how the Service has progressed and adapted its service provision during the year	Identification of any slippages in performance in order to formulate recommendations to redress the situation and ensure that the Service delivers the Council's Corporate Plan and its corporate themes in relation to a learning & growing; healthier, happy and caring; better connected; fairer, safer and more equal Denbighshire; a Denbighshire of vibrant culture and thriving Welsh language as well as a well-run and high performing Council.	Liz Grieve/Debbie Owen	January 2024 (RhE)
13 March	<b>Cllr. Emrys Wynne</b>	1. Internet and Telephony Connectivity in Denbighshire  <b>Invitation to be extended to a representative from Openreach</b>	To consider the progress made to date, and future plans for: (i) increasing and improving/upgrading internet connectivity for all areas of the county (including the latest position in relation to Fibre Community Partnerships and the UK Government's Project Gigabit roll out along with any other potential support/voucher packages that may be available for businesses and residents to access); and	Support accessibility for all businesses and residents in the county to fibre broadband/telephony speeds that meet their individual needs, that will in turn support the delivery of the Council's corporate themes of 'a prosperous' county that is 'fairer, safe and more equal' as well as a learning and growing county.	Liz Grieve/ Cath Taylor/Fran Williams/Philip Burrows	April 2024 (RhE)

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			(ii) the provision of support to communities and residents by the Council to help them access fibre/broadband and other digital communication channels with a view to making sure that vulnerable residents and rural communities aren't adversely disadvantaged			
	<b>Leader &amp; Cllr. Julie Matthews</b>	2. Council processes and procedures for applying for high value grant funding (in the post-Brexit era)  <i>TBC</i>	To examine current Council processes and procedures for applying for high value grant funding and maximising the benefits of all funding opportunities on offer (incl. any lessons learnt from recent Levelling Up & Shared Prosperity Fund applications with a view to improving our processes for any future funding that becomes available)	Establishment of a simple, effective and easily adaptable funding application process which can be initiated immediately funding streams are announced to enable well-evidenced applications to be submitted within tight timescales, with a view to realising maximum benefit and impact for residents from each application submitted, and wherever possible mitigate the effects of budget pressures	Tony Ward/Gary Williams/Emlyn Jones/Heleen Vaughan-Evans (with input from Liz Grieve on learning from SPF funding)	By SCVCG November 2023 (RhE)
1 May	<b>Cllr. Gwyneth Ellis</b>	1 Council Performance Self-Assessment Report 2024/25	To present an update on the Council's performance against its functions, including Corporate Plan and Strategic Equality objectives	Identification of areas for improvement and potential future scrutiny	Helen Vaughan-Evans/Heidi Barton-Price/Emma Horan	May 2024 (RhE)

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	<b>Cllr. Julie Matthews</b>	2. Corporate Risk Register: February 2025 Review	To seek the Committee to review the risks facing the Council and the Council's risk appetite statement.	Determination of whether the Committee is satisfied with risk management within the Council and is assured that all identified risks are appropriately managed.	<i>Helen Vaughan Evans/ Heidi Barton-Price</i>	<i>May 2024 (RhE)</i>
12 June						
17 July	<b>Cllrs. Diane King &amp; Elen Heaton</b>	1. Draft Director of Social Services Annual Report 2024/25	To scrutinise the content of the draft annual report to ensure it provides a fair and clear evaluation of performance and clearly articulates future plans	Identification of any specific performance issues which require further scrutiny by the committee in future	Nicola Stubbins/ Ann Lloyd/Rhian Morelle/ David Soley	May 2024 (RhE)
	<b>Cllr. Elen Heaton</b>	2 Cefndy Performance Report 2024/25	To consider Cefndy's annual performance report for the 2024/25 financial year, including the delivery of its financial, business and social well-being objectives	To ensure the future financial and business sustainability of Cefndy in order that it effectively supports the delivery of the Council's corporate themes of learning and growing; healthier and happier, caring; and prosperous Denbighshire	Ann Lloyd/Nick Bowles	July 2024 (RhE)
18 Sept	<b>Cllr. Gwyneth Ellis</b>	1. Medium Term Financial Strategy & Plan Update	To examine the Council's progress in delivering its Medium Term Financial Strategy and Medium Term Financial Plan.	Early identification of any slippages in delivering the Strategy and/or pressures experienced with the Plan gives Scrutiny an opportunity to make suggestions or recommendations to Cabinet with a view to strengthening	Liz Thomas	By SCVCG May 2024 (RhE)

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				the Council's financial resilience		
	<b>Cllr. Barry Mellor</b>	2. Climate & Nature Strategy	To monitor the progress made with the Strategy's delivery	An assessment of whether the Council will realise its ambition of becoming a Net Carbon Zero authority by 2030, identification of any slippages with the Strategy's delivery and the formulation of recommendations in order to address performance with a view to delivering the Strategy on time.	Helen Vaughan-Evans/Jane Hodgson	June 2024 (RhE)
6 November	<b>Cllr. Gwyneth Ellis</b>	1. Medium Term Financial Strategy & Plan Update	To examine the Council's progress in delivering its Medium Term Financial Strategy and Medium Term Financial Plan.	Early identification of any slippages in delivering the Strategy and/or pressures experienced with the Plan gives Scrutiny an opportunity to make suggestions or recommendations to Cabinet with a view to strengthening the Council's financial resilience	Liz Thomas	By SCVCG May 2024 (RhE)
	<b>Cllr. Gwyneth Ellis</b>	2. Council Performance Self-Assessment Update (July – Sept)	To present an update on the Council's performance against its functions, including Corporate Plan and Strategic Equality objectives	Identification of areas for improvement and potential future scrutiny	<i>Helen Vaughan-Evans/Emma Horan</i>	May 2024 (RhE)
	<b>Cllr. Julie Matthews</b>	3. Corporate Risk Register: September 2025 Review	To seek the Committee to review the risks facing the Council and the Council's risk appetite statement.	Determination of whether the Committee is satisfied with risk management within the Council and is assured that all identified risks are appropriately managed.	<i>Helen Vaughan-Evans/Heidi Barton-Price</i>	May 2024 (RhE)





**Future Issues**

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
<p><i>Learner Travel Measure (Wales)</i></p> <p><b>[Education]</b></p> <p><b>TBC</b> – once outcome of WG Review available (review summer 2025 &amp; report considered by CET)</p>	<p><i>To outline the conclusions of the recent Welsh Government consultation on the Measure and its implications for Denbighshire schools and pupils</i></p>	<p><i>Identification of potential changes to the Council’s learner travel policy and any associated costs and budget implications</i></p>	<p><i>Geraint Davies/Ian Land</i></p>	<p><i>January 2021 (rescheduled Sept 2022 &amp; Jan &amp; May 2023) (RhE)</i></p>
<p>Denbigh Health and Social Care and the Rebalancing of Social Care Agenda <i>(now widened was Dolwen Residential Care Home (now to be considered as part of the future vision for health and social care services in the Denbigh area)</i></p> <p><i>Sometime during 2024/25 (tbc)</i></p>	<p>To review the future provision of services at Dolwen to meet the growing demand and complexity of need, whilst supporting people to live in a home that meets their needs and allows them to live an independent and resilient life.</p>	<p><i>Pre-decision scrutiny of the task and finish group’s findings and the formulation of recommendations for presentation to Cabinet with respect of the future provision of services at Dolwen with a view to ensuring that everyone is supported to live in homes that meet their needs and are able to live independent and resilient lives</i></p>	<p><i>Task and Finish Group/Ann Lloyd/Katie Newe</i></p>	<p><i>July 2018 (delayed due to COVID-19) (RhE)</i></p>

**Information/Consultation Reports**

Date	Item (description / title)	Purpose of report	Author	Date Entered
<b>September 2024</b>	Medium Term Financial Strategy & Plan Update	To provide information on the Council's progress in delivering its Medium Term Financial Strategy and Medium Term Financial Plan and provide early identification of any slippages in delivering the Strategy and/or pressures experienced with the Plan to give Scrutiny an opportunity to make suggestions on how to strengthen the Council's financial resilience	Liz Thomas	May 2024 by SCVCG (RhE)
<b>October/November 2024</b>	Car Parking Fees	To provide information on the progress to date in achieving the estimated £700K increase from car parking fees	Mike Jones/Liz Thomas	July 2024 (RhE)
<b>January/July</b>	Corporate Risk Register Review – Risk Review Summary	To share with the Committee a summary of the conclusions of the 'light-touch' review of the Register	Helen Vaughan-Evans/Heidi Barton-Price	April 2024 (RhE)
<b>Feb/May/Sept/November each year</b>  [Information]	Quarterly 'Your Voice' complaints performance to include social services complaints	To scrutinise Services' performance in complying with the Council's complaints and identify areas of poor performance with a view to the development of recommendations to address weaknesses. The report to include: (i) a comprehensive explanation on why targets have not been met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe; (ii) how services encourage feedback and use it to redesign or change the way they deliver services; and (iii) details of complaints which have been upheld or partially upheld and the lessons learnt from them.	Kevin Roberts/Ann Lloyd	September 2023 (RhE)

		Report to include example(s) of complaints and compliment(s) received.  <b><i>Consideration of the information provided will assist the Committee to determine whether any issues merit detailed scrutiny</i></b>		
<b>March 2025</b>  [Education]	<i>Elective Home Education</i>	<i>To provide data on the number of home educated pupils in Denbighshire along with information on current trends with respect of the number of families choosing to educate their children at home and the measures in place to support those families and those wishing to return to mainstream education.</i>	<i>Geraint Davies/Ruth Thackray/Jayne Williams</i>	<i>March 2024 (RhE)</i>

**Note for officers – Committee Report Deadlines**

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
<b>28 November</b>	14 November	<b>January 2025</b>	January 2025	<b>13 March</b>	27 February

Performance Scrutiny Work Programme.doc

Updated 17/09/2024 RhE