

GOVERNANCE AND AUDIT COMMITTEE FORWARD WORK PROGRAMME

Meeting	Item (description / title)		Purpose of report	Author / contact officer	Date Entered / Updated By
12 June 24	1	Issues Referred by Scrutiny Committees (if any)	To receive any issues raised at Scrutiny	Rhian Evans/ Karen Evans – Scrutiny Co-ordinators	Standing Item
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received	Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets	Standing Item
	3	Internal Audit External Quality Assessment		Chief Internal Auditor	
	4	Forward Work Programme	To review the work programme	Democratic Services	Standing Item
		Reports			
	5	Nomination of Chair	To nominate a Chair of the Committee		
	6	Nomination of Vice-Chair	To nominate a Vice-Chair of the Committee		
	7	Internal Audit Annual Charter and Strategy		Chief Internal Auditor	
	8	Internal Audit Annual report	(Incorporate with the Internal Audit agenda item3)	Chief Internal Auditor	
	9	Performance Self-Assessment		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets / Iolo McGregor	

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For information	10	Corporate Risk Register		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets / Iolo McGregor	
24 July 24	1	Issues Referred by Scrutiny Committees (if any)	To receive and issues raised at Scrutiny	Rhian Evans/ Karen Evans – Scrutiny Co-ordinator	Standing Item
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received	Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets	Standing Item
	3	Internal Audit Update	To update the Committee on Internal Audit's latest progress	Chief Internal Auditor – Bob Chowdhury	
	4	Forward Work Programme	To review the work programme	Democratic Services	Standing Item
		Reports			
	5	Annual Governance and Audit Report		Monitoring Officer	
	6	Annual Complaints Process Report		Kevin Roberts	
	7	Treasury Management Update and Review		Head of Finance	
	8	Budget Process Update	To update the Committee on the 2025/26 budget	Head of Finance	
	9	Annual Governance Statement		Chief Internal Auditor	

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25 Sept 24	1	Issues Referred by Scrutiny Committees (if any)	To receive any issues raised at Scrutiny	Rhian Evans/ Karen Evans – Scrutiny Co-ordinator	Standing Item
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received	Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets	Standing Item
	3	Internal Audit Update	To update committee on Internal Audit's latest progress	Chief Internal Auditor	
	4	Forward Work Programme	To review the work programme	Democratic Services	Standing Item
		Reports			
	5	Partnership Working arrangements		Chief Internal Auditor	06/03/2024
For information	6	Annual Health and Safety		Corporate Health and Safety Manager	
For information	7	Annual Property Compliance Report		Sarah Wainwright	
For information	8	Audit of Statement of Accounts		Head of Finance, Liz Thomas	
20 Nov 24	1	Issues Referred by Scrutiny Committees (if any)	To receive any issues raised at Scrutiny	Rhian Evans/ Karen Evans – Scrutiny Co-ordinator	Standing Item
	2	Recent External Regulatory Reports Received (if any)	To consider any reports received	Helen Vaughan-Evans – Head of Corporate	Standing Item

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				Support Services Performance, Digital and Assets	
	3	Forward Work Programme		Democratic Services	Standing Item
		Reports			
For information	4	Annual Whistleblowing		Gary Williams – Monitoring Officer	
For information	5	Annual RIPA		Gary Williams – Monitoring Officer	
	6	Annual Treasury Management Update Report		Head of Finance	
For information	7	Annual SIRO report		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets	
	8	Corporate Risk Register Review		Helen Vaughan-Evans – Head of Corporate Support Services Performance, Digital and Assets / Heidi Barton-Price	
	9	Budget Process Update	To update the Committee on the 2025/26 budget	Head of Finance	

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FUTURE ITEMS

			Date Entered / Updated By
1	Housing Revenue Account	Head of Finance to liaise with relevant dept.	
2	JICPA Assessment Update	To receive any updates. Corporate Director: Social Services And Education	

NB The exact date of publication of occasional reports by for example Wales Audit Office or Annual Reports by the Ombudsman are not presently known. They will be assigned a meeting date as soon as practicable.

Date Updated: 17/04/2024 SLW

FUTURE TRAINING DATES

<u>Date and Time</u>	<u>Topic</u>	<u>Officer</u>
	Assurance Rating / Scoping of Audits / Status of Audits	Chief Internal Auditor
April	Self-Assessment session	Chief Internal Auditor
Oct	Procurement rules and regulations	Monitoring Officer
	Risk Management	Strategic Planning and Performance Team Leader