

# Annex A



## **NOTICE OF CALL IN OF DECISION**

**To: Head of Legal and Democratic Services**

We, the undersigned, wish to call in the following decision (*see note 1*).

**Decision taken by** (*see note 2*): **Cabinet**

**Date decision was taken:** **19<sup>th</sup> December 2023**

**Report Title:** **LIBRARY/ONE STOP SHOP SAVINGS PROPOSAL**

**Decision** (*see note 3*): **Parts (a) and (b)**

### **Reason for Call In:**

The reasons for further scrutiny are as follows:

- (i) The decision to reduce library opening hours by 40% is inappropriate as the reductions will prevent a high performing service maintain its standards and will affect the Council's Key Performance Indicators. This effect is yet to be clarified.
- (ii) One stop shops located in libraries provide significant support to the community particularly for less able residents who will no longer be as fully supported. Public access to IT technology will be reduced and opportunities for residents just to enter a warm environment for social reasons will be diminished.
- (iii) Potential Redundancy Costs and the impact of losing fully trained experienced staff have not yet been fully calculated or included in figures for corporate savings. Detail anticipated savings have not yet been provided to members.
- (iv) The town/city Councils of Rhuddlan and St Asaph have not yet indicated whether they will continue their financial support for their local libraries in light of the reduced service proposed. These figures need to be known and considered before final decisions are made.
- (v) Outside organisations providing services through library premises have not yet indicated whether they will continue to do so with the resultant effect on community well-being. Financial losses from commercial organisations such as banks from loss of access to library facilities have not yet been calculated or their loss to the community taken into consideration.

## **Annex A**

We (*see note 4*) request that according to the Council's approved 'call-in' procedure rules (*see note 5*) a meeting of the most appropriate Overview and Scrutiny Committee be held within 5 working days (*see note 6*) of the date of your receipt of this notice.

1. Hugh Irving (print) e-mail dated 29/12/2023
2. Terry Mendies (print) confirmation e-mail dated 30/12/2023
3. James Elson (print) confirmation e-mail dated 01/01/2024
4. Justine Evans (print) confirmation e-mail dated 02/01/2024
5. Brian Jones (print) confirmation e-mail dated 02/01/2024

**Dated:** as above

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## Guidance Notes

1. Five working days are allowed for a decision to be called-in following its publication on the Council's web-site and notification to Members of the Council. Urgent decisions may proceed despite a call-in if the decision-maker has the agreement of:
  - (i) the chair of the relevant scrutiny committee, or
  - (ii) if there is no such person or that person is unable to act, the Chair of the Council, or
  - (iii) if there is no chair of the relevant scrutiny committee or Chair of the Council, the Vice Chair of the Council.
2. Please state the name of the decision maker e.g. Cabinet or the Lead Member for.....
3. If the decision contains more than one part, please state which are to be called-in, e.g. parts (a), (b), and (d) of the Resolution.
4. Signatories must be non-executive members. Councillors with a prejudicial interest in the decision may not be a signatory to the Notice of Call-in.
5. The Denbighshire Call-in Procedure Rules appear in the Council's Constitution *Part 4.5 – Scrutiny Procedure Rules*.
6. Timescales may be extended in exceptional circumstances with the agreement of the decision-maker and the chair of the relevant scrutiny committee.

### **For Office use only**

Received by: Gary Williams Date: 29/12/2023

Date decision was published: 21/12/2023

Notification sent to Leader and the Decision taker (date): 02/01/2024

Notification sent to Chief Executive (date): 02/01/2024

Relevant Scrutiny Committee: Communities Scrutiny Committee

Date: 11/01/2024 Time: 10am Venue: Hybrid (County Hall & Video Conference)