

Conwy and Denbighshire Public Services Board

Action Tracker



Meeting	Action	Action Owner	Progress Update	Deadline	Status Open / Closed / Not started	
July 22	1	Write to invited participants to confirm they are happy to continue being a member of the Conwy & Denbighshire PSB.	Chair & PSB support officers	Complete	September 22	Closed
	2	Write to key partners outlining what we're trying to achieve and if/how they want to be involved.	Chair & PSB support officers	Complete	September 22	Closed
	3	Schedule informal networking sessions for the Board.	PSB support officers	In progress – Informal meetings will be scheduled along with formal meetings when arranging the 23/24 calendar.	December 22	Open
	7	Launch the consultation on the draft Well-being Plan and trigger the 14 week statutory period for feedback with the Well-being of Future Generations Commissioner.	PSB support officers	In progress – consultation was launch in mid-August and will run for 12 weeks until the 9 th November. An update will be provided at the next PSB meeting on the feedback received so far.	November 22	Closed
Sept 2022	1	Inform Dr Rachel of the community areas chosen for the community narrative project, and set up meeting to discuss.	Hannah Edwards	In progress – meeting held with Dr Rachel to inform of community areas and discuss engagement focus. She is forming working group with officers from Conwy and Denbighshire who work with these communities.	March 2023	Open
	2	Circulate update regarding the Corporate Joint Committees (CJCs) to the Board	Hannah Edwards	Complete	September 2022	Closed