

Appendix 3

Standards Committee Members Feedback Form

Name of Member in attendance:	
Council name:	
Date of attendance:	

Pre meeting observations

Council website check	
Clerk contact details up to date?	
Public Notice visible	
Accessibility/ease of finding meeting venue	
Councillor contact details	
Bilingual	

Meeting Observations

Standing item on Declarations of Interest:
Chairing:
General observations on conduct at the meeting:
Any recommendations in respect of training and skills:
Good practice observations:

Any other comments :

Feedback to Clerk

Letter to be sent

YES/ NO

Standards Members - Please email or hand in this form to the Monitoring Officer to retain and keep a central record of attendances across the County. Guidance on the completion of this form is available from the Monitoring Officer, in particular the use of anonymised personal information.