

Report to	Council
Date of meeting	11 October 2022
Lead Officer	Democratic Services Manager
Report author	Steve Price
Title	Appointment of Chair of the Democratic Services Committee

1. What is the report about?

1.1. This report is about Council appointing the chair of this statutory committee.

2. What is the reason for making this report?

2.1. Council considered the membership requirements of this statutory committee during its Annual Meeting in May. At that time the political membership details were not complete and therefore it was agreed to return to Council in July to confirm the chair and membership of the Democratic Services Committee.

2.2. Although not present at the July meeting Council appointed Councillor Hugh Evans as Chair of the committee. Unfortunately, Councillor Evans was not able to accept the appointment and Council is therefore required to consider the appointment of a chair for the committee.

3. What are the Recommendations?

3.1. That Council appoints the chair of the Democratic Services Committee for the 2022 / 2023 municipal year.

4. Report details

Democratic Services Committee

4.1. Section 11 of the Local Government (Wales) Measure 2011 requires the Council to appoint a Democratic Services Committee to review the adequacy of provision by the

authority of staff, accommodation and other resources to discharge democratic services functions, and to make reports and recommendations to the authority in relation to such provision.

4.2. The members of the Democratic Services Committee must be appointed by full Council. There are to be no co-opted members. Under the Measure there may be no more than one member of the Cabinet on the Committee (who cannot be the Leader), but Council in May 2012 decided that the membership would be 11 councillors and would not include members of the Cabinet.

4.3. Full Council must by law appoint its chair who must not be a member of any of the political groups represented on the Cabinet. For Denbighshire, this means that the chair will be a member of the Independent, Conservative or Green Party groups.

5. How does the decision contribute to the Corporate Priorities?

5.1. Adhering to statutory duties is an essential element of the Council's corporate governance arrangements.

6. What will it cost and how will it affect other services?

6.1 There are no implications on cost or for other services from the contents of this report.

7. What are the main conclusions of the Well-being Impact Assessment?

7.1. A Well-being Impact Assessment is not required for this report

8. What consultations have been carried out with Scrutiny and others?

8.1. The statutory requirements for appointing the Democratic Services Committee were considered by Council in May and July 2022.

9. Chief Finance Officer Statement

9.1. There are no additional costs arising from the recommendations in this report.

10. What risks are there and is there anything we can do to reduce them?

10.1. No risks have been identified arising from the contents of this report.

11. Power to make the decision

11.1 Local Government (Wales) Measure 2011