

## **CYCLE OF MEETINGS – 2023**

Meetings scheduled so as to avoid school holidays for formal meetings where possible and week of the Royal Welsh Show (24 – 27 July) and Royal Welsh Winter Fair (27 - 28 Nov). No meetings are scheduled during August.

### **COUNCIL – 6 MEETINGS [meets at 10 am on Tuesdays]**

To be scheduled to meet business needs of the Council

31 Jan – needs to meet before end Jan to approve the final budget and Council Tax Reduction Scheme

28 Feb – needs to meet before the end of Feb to approve Council Tax levels

9 May – Annual Council [Election of Chair and Vice Chair]

4 July

5 Sept

14 Nov

### **COUNCIL WORKSHOP – MONTHLY [meets at 2 pm on Tuesdays]**

To be scheduled to meet monthly (4/5 weeks between meetings)

17 Jan, 14 Feb, 14 Mar, 18 Apr, 16 May, 13 June, 11 July, 12 Sept, 10 Oct, 7 Nov,

5 Dec

### **CABINET – MONTHLY [meets at 10.00 a.m. on Tuesdays]**

Where possible to be scheduled near the end of the month with 4/5 weeks between meetings.

24 Jan – to schedule a week later would clash with Council who need to meet before end of Jan to approve the final budget and Council Tax Reduction Scheme

21 Feb – scheduled in half term week but to schedule a week later would clash with Council who need to meet before the end of Feb to approve Council Tax Levels

28 March

25 April

23 May – brought forward a week to avoid half term week (29 May – 2 June)

27 June

18 July – brought forward a week to avoid the Royal Welsh Show (24 – 27) and school holiday period but may cause timetabling difficulties for monthly finance report and leaves only 3 weeks between June and July meetings. To hold a week later would be in August recess and also in school holiday period.

19 Sept – brought forward a week due to length of time since the July meeting (9 weeks)

24 Oct – brought forward a week to avoid half term week (30 Oct – 3 Nov)

21 Nov – brought forward a week to avoid Royal Welsh Winter Fair (27 – 28 Nov)

19 Dec – brought forward a week due to Christmas period

### **CABINET BRIEFINGS – MONTHLY [meets at 1.00 p.m. on Mondays]**

Scheduled between Cabinet meetings to complement the cycle of Cabinet meetings

9 Jan, 6 Feb, 6 Mar, 3 April, 8 May, 5 June, 3 July, 4 Sept, 2 Oct, 6 Nov, 4 Dec

### **PLANNING COMMITTEE – MONTHLY [meets at 9.30 a.m. on Wednesdays]**

11 Jan

15 Feb

22 Mar

19 April

24 May

21 June

19 July – a week later would clash with Governance & Audit Committee who need to meet 26 July to sign off the statement of accounts and also falls in school holidays and Royal Welsh Show week

6 Sept (there are 7 weeks between Planning Committee meetings in July (19 July) and September (6 September) due to the August recess

4 Oct

8 Nov

13 Dec

## **GOVERNANCE AND AUDIT COMMITTEE – 7 MEETINGS A YEAR [usually meets at 9.30 a.m. on Wednesdays]**

The draft statement of accounts need to be prepared by 31 May 2023 and then considered by G&AC. The statement of accounts needs to be signed off by 31 July 2023 and therefore G&AC needs to meet as close as possible to that date.

25 Jan – need to meet late Jan due to Treasury Management report timescale

8 Mar

26 April

14 June (draft accounts have to be prepared by 31 May and then considered by G&AC)

26 July – in school holiday time/Royal Welsh show week but G&AC need to consider the statement of accounts before sign off by 31 July and as close to that date as possible

20 Sept

22 Nov

## **SCRUTINY COMMITTEES – meets 7 times a year on Thursdays**

**Performance Scrutiny** – needs to consider school exams end of Sept/beginning Oct and end of Jan/beginning of Feb

26 Jan, 16 Mar, 27 April, 8 June, 20 July, 28 Sept, 30 Nov

### **Communities Scrutiny Committee**

19 Jan, 9 Mar, 4 May, 29 June, 7 Sept, 19 Oct, 7 Dec

### **Partnerships Scrutiny Committee**

9 Feb, 30 Mar, 18 May, 6 July, 14 Sept, 26 Oct, 14 Dec

## **Scrutiny Chairs and Vice Chairs Group – usually meet 6 times a year in the afternoon following a scrutiny committee**

19 Jan (after Communities), 9 Mar (after Communities), 27 April (after Performance), 29 June (after Communities), 7 Sep (after Communities), 30 Nov (after Performance)

## **Conwy and Denbighshire Public Services Board Joint Overview and Scrutiny Committee – currently meet twice a year (March & October on Friday)**

Friday 10 March (current earmarked date) and Friday 20 Oct

**LICENSING COMMITTEE – meets on a quarterly basis**

Received request that March and Sept meetings be held mid/late month

20 Mar 2023 (Mon), 19 June 2023 (Mon), 13 Sept (Wed), 6 Dec (Wed)

**STANDARDS – meets quarterly on Fridays**

3 Mar, 16 June, 15 Sept, 1 Dec,

**DEMOCRATIC SERVICES – meets twice a year on Fridays**

24 Mar and 29 Sept

**SACRE – meets once in each school term (3 times a year) on different days in the same academic year**

8 February (Wed), 15 June (Thur), 17 Oct (Tue)

**WELSH LANGUAGE STEERING COMMITTEE – meets 3 times a year**

15 Mar (Wed), 5 July (Wed), 15 Nov (Wed)

**CORPORATE PARENTING FORUM – meets quarterly**

20 Jan, 21 April, 7 July, 13 Oct

**JOINT CONSULTATIVE COMMITTEE FOR HEALTH & SAFETY AND EMPLOYEE RELATIONS – meets quarterly on a Friday**

3 Feb, 5 May, 14 July, 10 Nov

**ASSET MANAGEMENT GROUP**

Meets 6 times – tends to meet every other month on a Thursday

12 Jan, 2 Mar, 11 May, 27 July, 22 Sept (Fri – no Thur free in Sept), 23 Nov

**CLWYDIAN RANGE AND DEE VALLEY AONB JOINT COMMITTEE – set by the Board with the following dates to be confirmed**

Fri 17 Mar (DCC host tbc), Fri 23 June (WCBC host tbc) Fri 17 Nov (FCC host tbc)

**CLWYDIAN RANGE AND DEE VALLEY AONB PARTNERSHIP – set by the Partnership with the following dates to be confirmed**

Fri 17 Feb, Fri 19 May, Fri 20 Oct

**PUBLIC SERVICE BOARD – set by the Board**

Wed 25 Jan (workshop/informal meeting for PSB members only), Thurs 23 Mar

**CONWY & DENBIGHSHIRE JOINT ADOPTION PANEL – set by the Panel**

20 Jan, 17 Feb, 17 Mar, 21 Apr, 19 May, 16 Jun, 21 July, 18 Aug, 15 Sept, 20 Oct, 17 Nov, 8 Dec

**FOSTERING PANEL – set by the Panel**

25 Jan, 22 Feb, 22 Mar, 26 Apr, 24 May, 28 Jun, 26 July, 23 Aug, 27 Sept, 25 Oct, 29 Nov and 13 Dec

**STRATEGIC EQUALITY AND DIVERSITY GROUP – meets quarterly**

18 Jan, 12 April, 12 July, 25 Oct

**STRATEGIC GOVERNANCE BOARD FOR DENBIGHSHIRE LEISURE LIMITED – meets quarterly**

22 Feb, 31 May, 27 Sept, 29 Nov

**CLIMATE CHANGE AND ECOLOGICAL EMERGENCY WORKING GROUP**

Any future dates to be determined by the new Council.

## **MEMBER AREA GROUPS (MAG) –**

Meet every other month (leaving two months over the August recess so MAGs meeting in June will next meet in Sept and MAGs meeting July will next meet in Oct).

### **DEE VALLEY MAG**

Meet on a Monday at 2.00 p.m. every other month

**2023** – 20 Feb, 24 April, 26 June, 18 Sept, 20 Nov

### **DENBIGH MAG**

Meet any day between Tue – Fri at 2.00 p.m. (usually Tue) every other month

**2023** – 7 Feb, 11 April, 20 June, 26 Sept, 28 Nov

### **ELWY MAG**

Meet on Thurs at 9.30 a.m. every other month

**2023** – 16 Feb, 20 April, 22 June, 21 Sept, 16 Nov

### **PRESTATYN**

Meet on Tue at 6.00 p.m. every other month

**2023** – 10 Jan, 21 Mar, 30 May, 25 July, 3 Oct, 12 Dec

### **RHYL**

Meet on Mon at 2.00 pm every other month

**2023** – 30 Jan, 27 Mar, 22 May, 24 July, 23 Oct, 18 Dec

### **RUTHIN**

Meet on Mon at 2.00 pm every other month

**2023** – 23 Jan, 13 Mar, 15 May, 17 July, 16 Oct, 11 Dec