

Report to	Cabinet
Date of meeting	19 th October 2021
Lead Member / Officer	Cllr Brian Jones: Lead Member for Waste, Transport and the Environment / Tony Ward: Head of Highways, Facilities & Environmental Services
Report author(s)	Peter Clayton, Project Manager and Tony Ward, Head of Highways, Facilities & Environmental Services
Title	Proposed approach to Tendering for Phase 2 new DCC Waste Transfer Station (WTS) at Colomendy Industrial Estate, Denbigh.

1. What is the report about?

- 1.1. This report is about a proposal to undertake a tendering process to identify a main contractor to deliver Phase 2 new DCC Waste Transfer Station (WTS) at Colomendy Industrial Estate, Denbigh. The proposed Waste Transfer Station is required to support the planned service change for household waste collections.

2. What is the reason for making this report?

- 2.1. A decision is required to give approval to the proposed tendering exercise to identify a main contractor to deliver Phase 2 new DCC Waste Transfer Station (WTS) at Colomendy Industrial Estate, Denbigh.

3. What are the Recommendations?

- 3.1. That Cabinet grant approval to undertake the proposed tendering exercise

NOTE: A further report will be brought back to Cabinet for approval of the subsequent Contract Award following the tendering exercise, which will also confirm contract management arrangements, tendered costs, and contract details.

- 3.2. That the Committee confirms it has read, understood and taken account of the Well-being Impact Assessment (Appendix 1) as part of its consideration.

4. Report details

- 4.1. Outline timescale for the proposed tender exercise are detailed below. Given the potential works value, OJEU timescales apply. In setting up and running the tendering exercise, officers will work with (and take advice from) Legal & Procurement. The tender will be issued via Sell2Wales using the Proactis system. Key milestones and their target dates for this tendering exercise are shown below:

Target Date	Milestone
29/10/2021	Final contract terms, specification & evaluation methodology agreed by Procurement/Legal
01/11/2021	Tender advertised
10/12/2021	Tender closed to responses, start evaluation
18/02/2022	Evaluation finalised (start of 10 day standstill period following issue of award letters)
30/03/2022	Contract award
25/04/2022	Contract start (Works)

- 4.2. The anticipated contract value is estimated at £5.25M which is within the current budget allocated for delivery of the new WTS to support the wider proposed waste service remodelling.

5. How does the decision contribute to the Corporate Priorities?

- 5.1. Although not directly mentioned within the current Corporate Plan, the planned changes to household waste collection will have a positive on the Corporate Priority, “Environment: Attractive and Protected, supporting well-being & economic prosperity”. It will increase the quantity and quality of recycling collected from households, and increase opportunities for closed loop recycling. It will also enable the potential expansion of local businesses, leading to employment opportunities and economic growth.

6. What will it cost and how will it affect other services?

- 6.1. The cost of the proposed tender exercise will solely be in officer time associated with the work. As noted already, further approvals will be sought via Cabinet for Contract Award to the successful contractor at the end of the tendering process.

7. What are the main conclusions of the Well-being Impact Assessment?

- 7.1. This Report is simply seeking approval to issue an Invitation to Tender (ITT), See Appendix 1 for further detail of WBIA undertaken for overall Waste Service Remodelling within which the development of a new Waste Transfer Station is a key element to support the proposed new service model. The overall outcome of the Well-being Impact Assessment is positive.

8. What consultations have been carried out with Scrutiny and others?

- 8.1. **Denbigh MAG** informed of progress on development of the site as a standing agenda item at all meetings.

- 8.2. Lead Member for Waste, Transport and the Environment and Lead Member for Finance consulted and updated via their position on **Project Board**. The Project Board, chaired by the Head of Highways & Environmental Services who acts as the Project Executive meets approximately monthly and at each Project Board updates on Risk and the latest position on Costs are presented for review and action as required.
- 8.3. The overall principle of developing a new Waste Transfer Station to support the overall waste collection service change was originally approved at **SIG and Cabinet** in December 2018 and subsequent updates on progress were presented at **Communities Scrutiny** in October 2019 and May 2021 and **Cabinet Briefing** in March 2021. In addition, purchase of land in Colomendy, Denbigh and development of proposed WTS on that land as preferred option, also went to **AMG** in March 2019. The Phase 1 – Enabling Works Contract ITT approach and subsequent Contract Award which is being delivered in collaboration with 4 businesses on the Colomendy Industrial Estate was brought to **Cabinet** for approval in October 2020 (ITT approach) and April 2021 (Contract Award).
- 8.4. Chief Financial Officer has been consulted – see response below:

9. Chief Finance Officer Statement

- 9.1. The proposed tendering exercise which will help deliver the development of a new Waste Transfer Station to support the overall waste collection service change has been approved in principle. The contract award itself will be subject of a further report. On that basis the report is supported.

10. What risks are there and is there anything we can do to reduce them?

- 10.1. Key Risks, likelihood and mitigating actions are listed below:

Key Risk	Likely Impact	Mitigating Action
No tender responses	High	Unlikely in the present climate
Ongoing market pressure on prices and material supplies	High	Reviewed Phase 2 cost estimates in light of current market pressures as far as possible
Responses from candidates who may not be suitable or financially stable due to current financial climate	High	Financial checks to be carried out and tender sum reviewed and low costs queried
Corona Virus	Low	Construction to be planned to cover any eventuality

11. Power to make the decision

11.1. Part II Environmental Protection Act 1990

11.2. s111 Local Government Act 1972

11.3. s120 Local Government Act 1972