

COMMITTEE TIMETABLE 2022

Committee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
COUNTY COUNCIL 10 am	25	22		5	24 ANNUAL COUNCIL		5	SUMMER RECESS	6	11		6	
COUNCIL BRIEFING 2 pm			14			13					7		
CABINET 10 am	18	15	22	26		7	26			20	18	22	13
CABINET BRIEFING 1 pm	10	7	7	4		6	11			5	3	14	5
PLANNING 9.30 am	12	9	9	20		15	13			7	5	9	14
PERFORMANCE SCRUTINY 10 am	27		17	28		9	14			29		24	
COMMUNITIES SCRUTINY 10 am	20		10				30			8	20		8
PARTNERSHIPS SCRUTINY 10 am		10		7			7			15	27		15
CONWY & DENBIGHSHIRE JOINT PSB SCRUTINY 10 am			11								21		
GOVERNANCE AND AUDIT 9.30 am	26		16	27		8	27			21		23	
LICENSING 9.30 am			2			22				14			7
SACRE 10 am		1				23					19		

Committee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
STANDARDS 10 am			4			17			16			2	
DEMOCRATIC SERVICES 10 am			25						30				
JCC FOR HEALTH & SAFETY & EMPLOYEE RELATIONS 10 am		4					15					11	
WELSH LANGUAGE STEERING COMMITTEE 10 am			8				8					8	
ASSET MANAGEMENT GROUP 9.30 am	13		3				21			22		17	
AONB JOINT COMMITTEE 10 am			18 (DCC)			24 (WCBC)						4 (FCC)	
CORPORATE PARENTING FORUM 10 am	14			1			1				14		
PUBLIC SERVICES BOARD	31 (2pm) informal meeting		23 (2pm)										
SCRUTINY CHAIRS & VICE CHAIRS GROUP 2.00 pm	20		10	28		30				8		24	
CORPORATE PLAN BOARD 9.30 am	19			13			6				26		
STRATEGIC GOVERNANCE BOARD - DLL 10 am	17			14			25			17			

DRAFT SCHEDULE OF MEETINGS 2022 – Appendix 1(ii)

ALL

KEY

	WEEKEND OR BANK HOLIDAY
	SCHOOL HOLIDAY (tbc)

DUE TO SPACE THE FOLLOWING MEETINGS ARE NOT INCLUDED IN THE SCHEDULE – PSB, MAGS, CHAIRS & VICE CHAIRS GROUP, STRATEGIC GOVERNANCE BOARD, ADOPTION PANEL, FOSTERING PANEL, AONB JC/PARTNERSHIP

2022	M	T	W	T	F		M	T	W	T	F		M	T	W	T	F		M	T	W												
JAN							3	4	5	6	7		10 CABINET BRIEFING	11	12 PLANNING COMMITTEE	13 AMG	14 CORPORATE PARENTING		17	18 CABINET	19 CORPORATE PLAN BOARD	20 COMMUNITIES	21		24	25 COUNCIL	26 G & AC	27 PERFORMANCE	28		31		
FEB		1 SACRE	2	3	4 ICC H&S ANDER		7 CABINET BRIEFING	8	9 PLANNING COMMITTEE	10 PARTNERSHIPS	11		14	15 CABINET	16	17	18		21	22 COUNCIL	23	24	25		28								
MAR		1	2 LICENSING COMMITTEE	3 AMG	4 STANDARDS COMMITTEE		7 CABINET BRIEFING	8 WLSC	9 PLANNING COMMITTEE	10 COMMUNITIES	11 C&D JOSG		14 COUNCIL BRIEFING	15	16 G & AC	17 PERFORMANCE	18		21	22 CABINET	23	24	25 DEMOCRATIC SERVICES		28	29	30	31					
APR					1 CORPORATE PARENTING		4 CABINET BRIEFING	5 COUNCIL	6	7 PARTNERSHIPS	8		11	12	13 CORPORATE PLAN BOARD	14	15		18	19	20 PLANNING COMMITTEE	21	22		25	26 CABINET	27 G & AC	28 PERFORMANCE	29				
MAY							2	3	4	5 ELECTIONS	6	9	10	11	12	13			16	17	18	19	20		23	24 COUNCIL	25	26	27	30	31		
JUNE			1	2	3		6 CABINET BRIEFING	7 CABINET	8 G&AC	9 PERFORMANCE	10		13 COUNCIL BRIEFING	14	15 PLANNING COMMITTEE	16	17 STANDARDS COMMITTEE		20	21	22 LICENSING COMMITTEE	23 SACRE	24		27	28	29	30 COMMUNITIES					

CYCLE OF MEETINGS – 2022 – Appendix 1(iii)

Meetings scheduled so as to avoid school holidays for formal meetings where possible and week of the Royal Welsh Show (18 – 21 July) and Royal Welsh Winter Fair (28 - 29 Nov). Also to take into account Local Government Elections on 5 May.

COUNCIL – 8 MEETINGS [meets at 10.00 a.m. on Tuesdays]

25 Jan – needs to meet before end Jan to approve final budget and Council Tax Reduction Scheme

22 Feb – in half term holidays (21 – 25 Feb) but needs to meet before the end of Feb to approve Council Tax Levels and bringing the meeting forward a week would be too early and clash with Cabinet

5 April

24 May – Annual Council (first Council held after elections to appoint Chair and Vice Chair and Leader of the Council)

5 July

6 September

11 Oct

6 Dec – a week later than usual to avoid clash with Royal Welsh Winter Fair (28 – 29 Nov)

COUNCIL BRIEFINGS [meets at 2.00 p.m. on Mondays]

To be scheduled for the 3 months there are no council meetings – Mondays 2.00 p.m.

14 March

13 June

7 Nov

CABINET – MONTHLY [meets at 10.00 a.m. on Tuesdays]

Where possible to be scheduled near the end of the month with 4 weeks between meetings.

18 Jan – to schedule a week later would clash with Council who need to meet before end of Jan to approve the final budget and Council Tax Reduction Scheme

15 February – to schedule a week later would clash with Council who need to meet before the end of February to approve Council Tax Levels

22 March

26 April

May – no scheduled meeting due to council elections on 5 May. Annual Council to appoint a Leader on 24 May following which the Leader will appoint a Cabinet

7 June – first meeting of Cabinet following elections

26 July – falls in school holiday time but the week before is the week of the Royal Welsh Show. To bring forward two weeks to 12 July would leave 10 weeks until the next meeting scheduled for 20 September

20 September – could be moved to 27 September but would leave only 3 weeks between September and October meeting which had been brought forward to avoid half term

18 October – brought forward a week to avoid half term

22 November

13 December – week earlier than usual due to Christmas period and potentially to avoid school holidays (dates to be confirmed) but leaves only 3 weeks between November and December meetings – could be moved to 20 December but potential clash with school holidays

CABINET BRIEFINGS – MONTHLY [meets at 1.00 p.m. on Mondays between Cabinet meetings to complement the cycle of Cabinet meetings]

10 January

7 February

7 March

4 April

May – no scheduled briefing due to council elections

6 June

11 July

5 September

3 October

14 November

5 December

PLANNING COMMITTEE – MONTHLY [meets at 9.30 a.m. on Wednesdays]

2022 –

12 January

9 February

9 March

20 April – falls in school holidays (11 – 22 April) but needs to be held later in the month to reduce the gap between meetings due to no meeting in May

May – no meeting due to council elections

15 June

13 July (a week later (20th) would fall in Royal Welsh Show week which we've been asked to avoid and Governance & Audit Committee need to meet the following Wednesday (27th) to sign off the statement of accounts

7 September (there are 8 weeks between Planning Committee meetings in July (13 July) and September (7 September) due to August recess

5 October

9 November

14 December

GOVERNANCE AND AUDIT COMMITTEE – 7 MEETINGS A YEAR [usually meets at 9.30 a.m. on Wednesdays]

The draft statement of accounts need to be prepared by 31 May 2022 and then considered by G&AC. The statement of accounts needs to be signed off by 31 July 2022 and therefore G&AC needs to meet as close as possible to that date.

26 January – need to meet late Jan due to Treasury Management report timescale

16 March

27 April

8 June (draft accounts have to be prepared by 31 May and then considered by G&AC)

27 July – in school holiday time but G&AC need to consider the statement of accounts before sign off by 31 July and as close to that date as possible

21 September

23 November

SCRUTINY COMMITTEES – meets 7 times a year on Thursdays

Performance Scrutiny – needs to consider school exams end of Sept/beginning Oct and end of Jan/beginning of Feb

27 Jan

17 March

28 April

9 June

14 July – this meeting should ideally be held on 28 July but in school holiday period as is 21 July and also Royal Welsh Show week

29 Sept

24 Nov

Communities Scrutiny Committee

20 January

10 March

May – no meeting due to council elections

30 June

8 September

20 October

8 December

Partnerships Scrutiny Committee

10 Feb

7 April

May – no meeting due to council elections

7 July

15 Sept

27 Oct

15 Dec

Scrutiny Chairs and Vice Chairs Group (usually meet 6 times a year in the afternoon following a scrutiny committee)

2022 dates in line with current patterns –

20 Jan (after Communities), 10 March (after Communities), 28 April (after Performance), 30 June (after Communities), 8 September (after Communities) and 24 November (after Performance)

Conwy and Denbighshire Public Services Board Joint Overview and Scrutiny Committee – currently meet twice a year (March & October on Friday)

Friday 11 March

Friday 21 Oct

LICENSING COMMITTEE – meets on a quarterly basis (usually Wednesday)

2 March (Wed)

22 June (Wed)

14 Sept (Wed)

7 Dec (Wed)

STANDARDS – meets quarterly on Fridays

4 March

17 June

16 Sept

2 Dec

DEMOCRATIC SERVICES – meets twice a year on Fridays

25 March

30 Sept

JOINT CONSULTATIVE COMMITTEE FOR HEALTH & SAFETY AND EMPLOYEE RELATIONS – meets quarterly on a Friday

4 Feb

May – no scheduled meeting

15 July

11 Nov (4 Nov requested for AONB JC)

SACRE – meets once in each school term (3 times a year) on different days in the same academic year

1 February (Tuesday)

23 June (Thursday)

19 October (Wednesday)

WELSH LANGUAGE STEERING COMMITTEE – meets 3 times a year

8 Mar (Tue)

8 July (Fri)

8 Nov (Tue)

CORPORATE PARENTING FORUM – meets quarterly

14 Jan (Fri)

1 April (Fri)

1 July (Fri)

14 Oct (Fri)

ASSET MANAGEMENT GROUP

Meets at least 6 times a year at such venues, dates and times as determined by the group – tends to meet every other month on a Thursday in Caledfryn

13 Jan

3 Mar

May – no meeting due to council elections

21 July

22 Sept

17 Nov

AONB Joint Committee – set by the Board and included in the schedule –

Fri 18 March (DCC host), Fri 24 June (WCBC host) and Fri 4 November (FCC host)

AONB Partnership – set by the Partnership with the following dates tbc –

(Fri) 18 Feb 2022, (Fri) 20 May 2022, (Fri) 14 October 2022.

PUBLIC SERVICE BOARD

Set by the Board – Mon 31 Jan 2pm (workshop for PSB members only)

Wed 23 March 2pm

CONWY & DENBIGHSHIRE JOINT ADOPTION PANEL

Set by the Panel – **set by the Panel and to be included in the schedule –**

Dates not yet set, will be forwarded once available

FOSTERING PANEL

Set by the Panel and included in the schedule as follows –

26 Jan, 16 Feb, 30 Mar, 27 Apr, 25 May, 29 Jun, 27 July, 31 Aug, 28 Sept, 19 Oct,
16 Nov and 14 Dec

CORPORATE PLAN PROGRAMME BOARD – meet quarterly – Jan / April / July / Oct 9.30 a.m. start – Wednesdays

19 Jan (Wed)

13 April (Wed)

6 July (Wed)

26 Oct (Wed)

**STRATEGIC GOVERNANCE BOARD FOR DENBIGHSHIRE LEISURE LIMITED –
meet quarterly – Jan / April / July / Oct**

Avoid Fridays as Leader and Deputy Leader tend to have regional/national meetings then. Changed to Mondays where possible

17 Jan (Mon)

14 April (Thur) – changed from Mon 25 April due to concerns too close to council elections

25 July (Mon)

17 October (Mon)

CLIMATE CHANGE AND ECOLOGICAL EMERGENCY WORKING GROUP

1 March

Any future dates to be determined following the elections by new Council.

MEMBER AREA GROUPS (MAG) –

Meet every other month (leaving two months over the August recess period so MAGs meeting in June will next meet in Sept and MAGs meeting July will next meet in Oct) However due to council elections in May 2022 it is not proposed to schedule any MAG meetings for that month which will impact on timetabling for 2022.

DEE VALLEY MAG

Meet on a Monday at 2.00 p.m. every other month

14 Feb, 11 April, 4 July, 10 Oct, 19 Dec

DENBIGH MAG

Meet any day between Tue – Fri at 2.00 p.m. (usually Tue) every other month

Suggest – 8 Feb, 12 April, 12 July, 4 Oct, 20 Dec

ELWY MAG

Meet on Thurs at 9.30 a.m. every other month (avoid 2nd & last Thurs of the month where possible).

17 Feb, 21 April, 28 July, 6 Oct, 1 Dec

PRESTATYN

Meet on Tue at 6.00 p.m. every other month

11 Jan, 29 Mar, 28 June, 27 Sept, 15 Nov

RHYL

Meet on Mon at 2.00 pm every other month

31 Jan, 21 Mar, 20 June, 12 Sept, 28 Nov (Royal Welsh Winter Fair)

RUTHIN

Meet on Mon at (2.00 pm) every other month

24 Jan, 28 Mar, 27 June, 19 Sept, 21 Nov

Last updated 22/06/21