

UNAUTHORISED ENCAMPMENT DECISION MATRIX

**SITE:** DATE: 02/12/20

**POLICE INCIDENT NO:** LEAD OFFICER:

The decision matrix is to help make clear, consistent and appropriate decisions on unauthorised encampments

- All decisions need to be proportionate and withstand challenge.
- There needs to be a balance struck between all parties, balancing all rights and responsibilities

The following matters should be taken into account in deciding what action, if any, should be taken

(the boxes shaded show the criteria that would allow the encampment/particular family to remain)

FACTORS TO BE CONSIDERED	ASSESSMENT	NAME OF OFFICER ASSESSING
Summary of the families <ul style="list-style-type: none"> <li>• Number of families</li> <li>• Number of adults (&lt;65)</li> <li>• Number adults(&gt;65)</li> <li>• Number children (&lt;16)</li> </ul>		
Consider the consequences of eviction on the families' health <ul style="list-style-type: none"> <li>• have health issues been raised during the welfare checks</li> <li>• has this been checked with health i.e. hospital appointments?</li> </ul>		

<p>Consider the consequences of eviction on the education of the children of families on the site</p> <p>(Welfare checks)</p>		
<p>Consider the consequences allowing the Gypsy/Travellers to remain</p> <ul style="list-style-type: none"> <li>• Impact on the land &amp; surrounding land?</li> <li>• Impact on planning policy?</li> <li>• Impact on the local residents?</li> <li>• Impact on the businesses?</li> <li>• Costs?</li> <li>• Environmental damage?</li> </ul>		
<p>Consider previous decisions on the land.</p> <p>When it was last encamped upon?</p> <p>Were there any problems/issues?</p> <p>Number/type of complaints?</p>		
<p>Consider the advantages to the authority of 'accepting/tolerating' the encampment</p>		
<p>Consider any alternative sites the Council might be able to offer (both</p>		

permanent and temporary)		
Consult with (internal partnerships) <ul style="list-style-type: none"> <li>• Adult Social Care</li> <li>• Children's Services</li> <li>• Housing Options</li> </ul>		
Consult local members		
Consult relevant <ul style="list-style-type: none"> <li>• Director</li> <li>• Head of Service</li> <li>• Portfolio holder</li> </ul>		
Consult with the local Police Inspector  (where appropriate e.g. high levels of criminality ASB)		

**DECISION**

Officer who takes the decision authorising action to indicate the action being authorised and to detail her/his judgement on proportionality.

Officer to sign and date the checklist

**ENCAMPMENT LEAD OFFICER'S RECOMMENDATION**

DATE

SIGNATURE

**SENIOR OFFICER'S RECOMMENDATION**

DATE

SIGNATURE

Review date	
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Review date	
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**NOTES**

Record the names of those officers who have given their opinions against each of the items in the checklist  
The decision to be reviewed on a weekly basis and signed off.