

Note: Any items entered in italics have not been approved for inclusion at the meeting shown by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
18 March 2021	Cllr. Julian Thompson-Hill	1. Corporate Plan (Q3) 2020/21	To monitor the Council's progress in delivering the Corporate Plan 2017-22	Ensuring that the Council meets its targets to deliver its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Alan Smith/Iolo Mc Gregor/Heidi Barton-Price	March 2020 (amended October 2020 due to COVID-19)
	Cllr. Bobby Feeley	2. Hafan Deg, Rhyl <i>(tbc)</i> Representatives from KL Care to be invited to attend	To monitor the effectiveness of the transfer of the facility and services to an external provider and the provider's progress in growing and expanding the services available at the centre (the report to include an updated Well-being Impact Assessment)	To evaluate the impact of the transfer of the facility and services on all stakeholders and to assess whether the services provided at Hafan Deg are in line with the contract specification, support the Council's vision for adult social care and the five ways to well-being and the requirements of the Social Services and Well-being (Wales) Act 2014	Phil Gilroy/Ann Lloyd/Katie Newe/Ben Chandler	September 2019 (Rescheduled October 2020 due to COVID-19)
	Cllr. Brian Jones	3. Commercial Waste Service Evaluation Plan	To consider an the results of an evaluation exercise of the entire commercial waste service, including the performance of the Veolia contract and Waste Technical Team (including proposals for service changes and improvements)	Assurances that the Service is performing well and provides value for money in order to ensure that it aligns to the new waste operating model	Tony Ward/Tara Dumas/Alan Roberts	By SCVCG January 2019 (rescheduled March, May, Oct 2020 due to COVID-19)

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	Cllr. Julian Thompson-Hill	4. Corporate Risk Register	To consider the latest version of the Council's Corporate Risk Register and risk appetite statement	Effective monitoring and management of identified risk to reduce risks to residents and the Authority	Alan Smith/Iolo McGregor/Emma Horan	November 2020
	Cllr. Tony Thomas	5. Library Service Standards 2019-20 <i>(tbc – WG assessment may be delayed due to COVID-19)</i>	To consider the results of the WG's annual evaluation of the Council's Library Service and the progress made in delivering the Council's Library Strategy 2019-22	Identification of any slippages in performance in order to formulate recommendations to redress the situation and ensure that the Service delivers the Council's Corporate Plan and its priorities in relation to Young People, Resilient and Connected Communities	Liz Grieve/Bethan Hughes	January 2020 (rescheduled November 2021)
29 April 2021	Cllr. Bobby Feeley	1. Draft Director of Social Services Annual Report	To scrutinise the content of the draft annual report to ensure it provides a fair and clear evaluation of performance and clearly articulates future plans	Identification of any specific performance issues which require further scrutiny by the committee in future	Nicola Stubbins	April 2020 (require to submit at the end of 2019/20 was lifted due to COVID-19)
	Cllr. Huw Hilditch-Roberts	2. <i>Customer Relationship Manager (CRM) System</i> <i>(tbc)</i>	<i>To review</i> <i>(i) the implementation of the new CRM/360 system and its performance in delivering efficient and effective customer focussed services in line with the product specification and the Council's expectations; and</i> <i>(ii) service demand in terms of supporting recovery from COVID-19 by moving requests on to C360</i>	<i>An efficient and effective customer enquiries system that deals with enquiries quickly, to a high level of customer satisfaction, whilst realising value for money for the Authority</i>	<i>Liz Grieve/Ffion Angharad</i>	<i>September 2018</i> <i>(rescheduled November 2019/rescheduled again March 2020 & Oct 2020 due to</i>

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						COVID-19)
10 June	Cllr. Huw Hilditch-Roberts	1. <i>Implementation of the Donaldson Report 'Successful Futures' – Independent Review of Curriculum and Assessment Arrangements in Wales</i> [Education] <i>(tbc)</i>	<i>To consider and monitor the plans to implement the agreed measures adopted by WG following the consultation on the review's findings</i>	<i>Better outcomes for learners to equip them with jobs market skills</i>	<i>Geraint Davies</i>	<i>April 2015 (provisionally scheduled for June 2021 in October 2020)</i>
	Cllr. Julian Thompson-Hill	2. Corporate Plan (Q4) 2020/21/Annual Performance Review	To monitor the Council's progress in delivering the Corporate Plan 2017-22	Ensuring that the Council meets its targets to deliver its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Alan Smith/Iolo Mc Gregor/Heidi Barton-Price	March 2020 (amended October 2020 due to COVID-19)
	Cllr. Bobby Feeley	3. Cefndy Healthcare Annual Reports 2019/20 & 2020/21 and Annual Plan 2021/22 & Options Appraisal for future business delivery	To consider: (i) the company's performance during 2019/20 & 2020/21 and its Annual Plan for 2021/22; and (ii) the findings of the Project Board's work in drawing up an options appraisal for future delivery of the company's business	(i) An assessment of the company's performance in delivering its business within budget and meeting targets will assist with the identification of future trends and requirements; (ii) Formulation of recommendations in relation to a future business model that will support the delivery of the Council's priority relating to Resilient Communities	Phil Gilroy/Ann Lloyd/Simon Rowlands/Nick Bowles	September 2019 (Options Appraisal element originally scheduled for 30 April 2020 but rescheduled due to COVID-19/rescheduled again due to COVID-

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						19 December 2020)
15 July	Cllr. Brian Jones	1. Draft Sustainable Travel Plan	To consider the draft sustainable travel plan (including the Council's role in facilitating the locating of vehicle charging points across the county, its work with other local authorities and stakeholders with respect of their availability and in relation to other potential alternative travel modes, and in supporting the community to switch to sustainable fuels)	To provide observations and recommendations that will support the delivery of the corporate priorities relating to the environment and connected communities by reducing CO2 emissions and improving travel connectivity	Emlyn Jones/Mike Jones	By SCVCG June 2018 (rescheduled February & November 2019 & October 2020 due to COVID-19)
30 September	Cllr. Huw Hilditch-Roberts	1. <i>Provisional External Examinations and Teacher Assessments [Education]</i> <i>(tbc)</i>	<i>To review the performance of schools and that of looked after children</i>	<i>Scrutiny of performance leading to recommendations for improvement</i>	<i>Geraint Davies/GwE</i>	<i>October 2020</i>
25 November	Cllr. Julian Thompson-Hill	1. Corporate Risk Register	To consider the latest version of the Council's Corporate Risk Register and risk appetite statement	Effective monitoring and management of identified risk to reduce risks to residents and the Authority	Alan Smith/Iolo McGregor/Emma Horan	November 2020
January 2022 <i>(date tbc)</i>	Cllr. Huw Hilditch-Roberts	1. <i>Verified External Examinations [Education]</i>	<i>To review the performance of schools and that of looked after children; and GwE's impact on the educational attainment of the County's pupils.</i>	<i>Scrutiny of performance leading to recommendations for improvement</i>	<i>Geraint Davies/GwE</i>	<i>October 2020</i>

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			<p><i>The report to include actual figures in addition to percentages along with school absenteeism and exclusion data.</i></p> <p><i>The report to incorporate GwE's Annual report and information on the 5 year trend in relation to educational attainment in Denbighshire</i></p>			

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
<i>Dolwen Residential Care Home</i>	<i>To consider the Task and Finish Group's recommendations relating to the future provision of services at Dolwen Residential Care Home, Denbigh</i>	<i>Pre-decision scrutiny of the task and finish group's findings and the formulation of recommendations for presentation to Cabinet with respect of the future provision of services at Dolwen with a view to ensuring that everyone is supported to live in homes that meet their needs and are able to live independent and resilient lives</i>	<i>Task and Finish Group/Phil Gilroy/Abbe Harvey</i>	<i>July 2018 (currently on-hold due to COVID-19)</i>
Post 16 provision at Rhyl College (suggested for scrutiny during service challenge)	<i>To examine the post 16 provision at Rhyl College</i>	<i>The development of an effective working relationship between the College and the Council to secure the delivery of courses required to support the delivery of the North Wales Growth Deal and improve the future prospects of the area's students</i>	Rhyl College (and invite Geraint Davies & John Evans – post 16 officer from DCC)	<i>By SCVCG July 2020</i>

Information/Consultation Reports

Date	Item (description / title)	Purpose of report	Author	Date Entered
<p>September 2021 & March 2022</p> <p>[Information]</p>	<p>Corporate Plan 2017/22 Q1 2021/22 & Corporate Plan 2017/22 (Q3) 2021/20</p> <p>To monitor the Council's progress in delivering the Corporate Plan</p>	<p>Ensuring that the Council meets its targets and delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents</p>	<p>Alan Smith/Iolo McGregor/Heidi Barton-Price</p>	<p>September 2018</p>
<p>Feb/May/Sept/November each year</p> <p>[Information]</p>	<p>Quarterly 'Your Voice' complaints performance to include social services complaints</p>	<p>To scrutinise Services' performance in complying with the Council's complaints and identify areas of poor performance with a view to the development of recommendations to address weaknesses. The report to include:</p> <ul style="list-style-type: none"> (i) a comprehensive explanation on why targets have not been met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe; (ii) how services encourage feedback and use it to redesign or change the way they deliver services; and (iii) details of complaints which have been upheld or partially upheld and the lessons learnt from them. <p><i>Consideration of the information provided will assist the Committee to determine whether any issues merit detailed scrutiny</i></p>	<p>Kevin Roberts/Ann Lloyd/Phil Gilroy</p>	<p>November 2018</p>
<p>Information Report (June 2020 rescheduled to December 2021)</p>	<p>Housing Services – Review of the effectiveness of the new working model for Housing Officers and the development of new ways of working with residents from the lessons learnt through COVID-19</p>	<p>To review the effectiveness and impact of the new Housing Officer model in delivering personal advice and support to tenants, particularly those who reside in older people's schemes</p>	<p>Geoff Davies</p>	<p>March 2019 (rescheduled May 2019 & then Jan 2021 at officers request due</p>

				to COVID-19 pressures)
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Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
18 March	4 March	29 April	15 April	10 June	27 May

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 Updated 19/01/2021 RhE