

Note: Any items entered in italics have not been approved for inclusion at the meeting shown by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
30 January 2020	<i>Cllr. Huw Hilditch-Roberts</i>	1. Verified External Examinations [Education]	To review the performance of schools and that of looked after children; and GwE's impact on the educational attainment of the County's pupils. The report to include actual figures in addition to percentages along with school absenteeism and exclusion data. The report to incorporate GwE's Annual report and information on the 5 year trend in relation to educational attainment in Denbighshire	Scrutiny of performance leading to recommendations for improvement	<i>Karen Evans/Julian Molloy/GwE</i>	<i>January 2019</i>
	Cllr. Brian Jones	2. Draft Sustainable Travel Plan	To consider the draft sustainable travel plan (including the Council's role in facilitating the locating of vehicle charging points across the county, its work with other local authorities and stakeholders with respect of their availability and in relation to other potential alternative travel modes, and in supporting the community to switch to sustainable fuels)	To provide observations and recommendations that will support the delivery of the corporate priorities relating to the environment and connected communities by reducing CO2 emissions and improving travel connectivity	Emlyn Jones/Mike Jones	By SCVCG June 2018 (rescheduled February 2019)
	Cllr. Tony Thomas	3. Library Service Standards 2018-19 and draft Library Service Strategy	To: (i) consider the results of the WG's annual evaluation of the Council's Library Service; and	(i) Identification of any slippages in performance in order to formulate recommendations to redress the situation.	Liz Grieve/Bethan Hughes	January 2019

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				(ii) examine the new draft Strategy for the Service	(ii) Input into the new Library Service Strategy to ensure that it delivers the Council's Corporate Plan and its priorities in relation to Young People, Resilient and Connected Communities		
	Cllr. Huw Hilditch-Roberts	4.	Customer Relationship Manager (CRM) System	To review the implementation of the new CRM system and its performance in delivering efficient and effective customer focussed services in line with the product specification and the Council's expectations	An efficient and effective customer enquiries system that deals with enquiries quickly, to a high level of customer satisfaction, whilst realising value for money for the Authority	Liz Grieve/Ffion Angharad	September 2018
	Cllr. Richard Mainon	5.	<i>Draft Street Naming and Numbering Policy</i>	<i>To consider and comment on the revised policy following its review</i>	<i>The development of a robust policy which is compliant with all Council strategies and plans including the Welsh Language Standards</i>	<i>Alan Smith/Emma Jones</i>	<i>March 2019 (rescheduled November 2019)</i>
	Task and Finish Group	6.	<i>Work Opportunity and Day Activity Services Review</i>	<i>To consider the findings of the review of the work opportunity and day activities services provided by the Council (part of the Adult In-house Social Care Review work)</i>	<i>The formulation of recommendations for future delivery of these services which are aimed at improving improve the well-being of people who need care and support, and carers who need support in line with the requirements of the SSWB (Wales) Act 2019</i>	<i>Phil Gilroy/Katie Newe/Alan Roberts</i>	<i>Scheduled November 2019</i>
19 March	Cllr. Julian Thompson-Hill	1.	Corporate Risk Register	To consider the latest version of the Council's Corporate Risk Register	Effective monitoring and management of identified risk to reduce risks to residents and the Authority	Alan Smith/Iolo McGregor/Emma Horan	May 2019

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	Cllrs. Bobby Feeley & Tony Thomas	2. Housing Strategy Review and Housing & Homelessness Action Plan Refresh	To consider the proposed revisions to the Housing Strategy and the amalgamation of the Homelessness Strategy within it	Formulation of recommendations to strengthen the revised Strategy and associated action plans to ensure that the support the delivery of the Corporate Plan and corporate priorities relating to Housing and Resilient Communities	Emlyn Jones/ Angela Loftus	By SCVCG July 2019 (rescheduled November 2019)
30 April	Cllr. Brian Jones	1. <i>Commercial Waste Service Evaluation Plan</i>	To consider an the results of an evaluation exercise of the entire commercial waste service, including the performance of the Veolia contract and Waste Technical Team (including proposals for service changes and improvements)	Assurances that the Service is performing well and provides value for money in order to ensure that it aligns to the new waste operating model	<i>Tony Ward/Tara Dumas/Alan Roberts</i>	<i>By SCVCG January 2019</i>
	Cllr. Bobby Feeley	2. Cefndy Healthcare	To consider the findings of the Project Board's work in drawing up an options appraisal for future delivery of the company's business	To formulate recommendations in relation to a future business model that will support the delivery of the Council's priority relating to Resilient Communities	Phil Gilroy/Ann Lloyd/Simon Rowlands/Nick Bowles	September 2019
11 June	Cllr. Bobby Feeley	1. Draft Director of Social Services Annual Report for 2019/20	To scrutinise the content of the draft annual report to ensure it provides a fair and clear evaluation of performance in 2019/20 and clearly articulates future plans	Identification of any specific performance issues which require further scrutiny by the committee in future	Nicola Stubbins	June 2019
	Cllr. Julian Thompson-Hill	2. Annual Performance Review 2019-20	To monitor the Council's progress in delivering the Corporate Plan 2019-20	Ensuring that the Council meets its targets to deliver its Corporate Plan and the Council's services in line with	Alan Smith/Iolo McGregor/Heidi Barton-Price	June 2019

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				its aspirations and to the satisfaction of local residents		
16 July						
1 October	Cllr. Huw Hilditch-Roberts	1. Provisional External Examinations and Teacher Assessments [Education]	To review the performance of schools and that of looked after children	Scrutiny of performance leading to recommendations for improvement	Karen Evans/Julian Molloy/GwE	September 2019
	Cllr. Bobby Feeley	2. Hafan Deg, Rhyl Representatives from KL Care to be invited to attend	To monitor the effectiveness of the transfer of the facility and services to an external provider and the provider's progress in growing and expanding the services available at the centre (the report to include an updated Well-being Impact Assessment)	To evaluate the impact of the transfer of the facility and services on all stakeholders and to assess whether the services provided at Hafan Deg are in line with the contract specification, support the Council's vision for adult social care and the five ways to well-being and the requirements of the Social Services and Well-being (Wales) Act 2014	Phil Gilroy/Ann Lloyd/Katie Newe/Dawn Wynne	September 2019
	Cllr. Bobby Feeley	3. Cefndy Healthcare Annual Report 2019/20 and Annual Plan 2020/21	To consider the company's performance during 2019/20 and its Annual Plan for 2020/21	An assessment of the company's performance in delivering its business within budget and meeting targets will assist with the identification of future trends and requirements and support the delivery of the Council's priority relating to Resilient Communities	Phil Gilroy/Ann Lloyd/Simon Rowlands/Nick Bowles	September 2019
26 November	Cllr. Julian Thompson-Hill	1. Corporate Risk Register	To consider the latest version of the Council's Corporate Risk Register and risk appetite statement	Effective monitoring and management of identified risk to reduce risks to residents and the Authority	Alan Smith/Iolo McGregor/Emma Horan	May 2019

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
January 2021 (date tbc)	Cllr. Huw Hilditch-Roberts	1.	Verified External Examinations [Education]	<p>To review the performance of schools and that of looked after children; and GwE's impact on the educational attainment of the County's pupils.</p> <p>The report to include actual figures in addition to percentages along with school absenteeism and exclusion data.</p> <p>The report to incorporate GwE's Annual report and information on the 5 year trend in relation to educational attainment in Denbighshire</p>	Scrutiny of performance leading to recommendations for improvement	Karen Evans/Julian Molloy/GwE	September 2019

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Dolwen Residential Care Home	To consider the Task and Finish Group's recommendations relating to the future provision of services at Dolwen Residential Care Home, Denbigh	Pre-decision scrutiny of the task and finish group's findings and the formulation of recommendations for presentation to Cabinet with respect of the future provision of services at Dolwen with a view to ensuring that everyone is supported to live in homes that meet their needs and are able to live independent and resilient lives	Task and Finish Group/Phil Gilroy/Abbe Harvey	July 2018
<i>School Improvement Plans</i> [Education]	<i>To discuss with representatives of particular schools their progress in achieving their improvement plans</i>	<i>Provision of support to the schools to ensure they deliver their plans and improve outcomes for their pupils and the school as a whole</i>	<i>Karen Evans/Julian Molloy</i>	<i>February 2018</i>
Implementation of the Donaldson Report 'Successful Futures' – Independent Review of Curriculum and Assessment Arrangements in Wales [Education] Dependent upon the legislative timetable	To consider and monitor the plans to implement the agreed measures adopted by WG following the consultation on the review's findings	Better outcomes for learners to equip them with jobs market skills	Karen Evans	April 2015

Information/Consultation Reports

Date	Item (description / title)	Purpose of report	Author	Date Entered
March & September 2020 [Information]	Corporate Plan 2017/22 (Q3) 2019/20 &	Ensuring that the Council meets its targets and delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Alan Smith/Iolo McGregor/Heidi Barton-Price	September 2018

	Corporate Plan 2017/22 Q1 2020/21 To monitor the Council's progress in delivering the Corporate Plan			
Feb/May/Sept/November each year [Information]	Quarterly 'Your Voice' complaints performance to include social services complaints	To scrutinise Services' performance in complying with the Council's complaints and identify areas of poor performance with a view to the development of recommendations to address weaknesses. The report to include: (i) a comprehensive explanation on why targets have not been met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe; (ii) how services encourage feedback and use it to redesign or change the way they deliver services; and (iii) details of complaints which have been upheld or partially upheld and the lessons learnt from them. <i>Consideration of the information provided will assist the Committee to determine whether any issues merit detailed scrutiny</i>	Kevin Roberts/Ann Lloyd/Phil Gilroy	November 2018
Information Report (6 monthly March & September)	Customer Effort Dashboard	To monitor the progress achieved in relation to developing the Customer Effort Dashboard. The feedback trend received from the system and how it is used to benefit residents in relation to assisting them to easily access required services and consequently improving the customer satisfaction experience of the Council <i>Consideration of the information provided will assist the Committee to determine whether any issues merit detailed scrutiny</i>	Liz Grieve/Ffion Angharad	November 2018

Information Report (February 2020)	Management of School Governing Bodies	To update the Committee on the progress made in relation to filling vacant school governor and clerk posts, securing School Governing Bodies' compliance with completing mandatory training courses and ensuring that all schools' governor information packs contain full details of the role and responsibilities of governors, anticipated time commitments for the role and information on the availability governor allowances to cover specific costs and travel expenses that may be incurred in order to fulfil the role	Karen Evans/Geraint Davies/Ian Land	
Information Report (June 2020)	Housing Services – Review of the effectiveness of the new working model for Housing Officers	To review the effectiveness and impact of the new Housing Officer model in delivering personal advice and support to tenants, particularly those who reside in older people's schemes	Geoff Davies/Jane Moore	March 2019

Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
30 January 2020	16 January 2020	19 March	5 March	30 April	16 April

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 Updated 15/11/19 RhE