

COMMITTEE TIMETABLE 2020

Committee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
COUNTY COUNCIL 10 a.m.	28	25	31		12 ANNUAL COUNCIL		7	SUMMER RECESS	8	13		8	
COUNCIL BRIEFING 2 p.m.			9			8					9		
CABINET 10 a.m.	21	18	24	28	26	30	28			22	20	24	15
CABINET BRIEFING 1 p.m.	13	3	2	20	11	15	13			7	5	2	7
PLANNING 9.30 a.m.	15	12	11	15	20	17	15			2	7	11	16
PERFORMANCE SCRUTINY 9.30 a.m.	30		19	30		11	16				1	26	
COMMUNITIES SCRUTINY 9.30 a.m.	23		12		7		2			3	22		10
PARTNERSHIPS SCRUTINY 9.30 a.m.		13		2	21		9			10		5	17
CONWY & DENBIGHSHIRE JOINT PSB SCRUTINY (TBC)													
CORPORATE GOVERNANCE 9.30 a.m.	22		18	29		3	8			9		18	
LICENSING 9.30 a.m.			4			10				16			2
SACRE 10 a.m.		5				23					14		

Committee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
STANDARDS 10 a.m.			6			5			4			4	
DEMOCRATIC SERVICES 10 a.m.			20							2			
JCC FOR HEALTH & SAFETY & EMPLOYEE RELATIONS 10 a.m.		7			1		17					6	
WELSH LANGUAGE STEERING COMMITTEE 10 a.m.			17				14					10	
ASSET MANAGEMENT GROUP 9.30 a.m.	16		5		14		23		24		19		
AONB JOINT COMMITTEE 10 a.m.				3 (FCC)		19 (DCC)					13 (WCBC)		
CORPORATE PARENTING FORUM 10 a.m.	17			21			10			16			
PUBLIC SERVICES BOARD	27 (2pm) informal meeting		16 (2pm)										
SCRUTINY CHAIRS & VICE CHAIRS GROUP 2.00 p.m.	30		19	30			2		10		5		

Committee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
MEMBER AREA GROUPS												
DENBIGH TUES 2 p.m.		4		7		16			1		17	
RHYL MON 2 p.m.	20		30		18		20			19		21
PRESTATYN & MELIDEN TUE 6 p.m.	14		10		19		21			6		1
ELWY THUR 9.30 a.m.		6		23		18			17		12	
RUTHIN MON 2 p.m.	27		23			1	27			12		14
DEE VALLEY MON 2 p.m.		10		6		22			14		16	
PROGRAMME BOARDS												
COMMUNITIES & ENVIRONMENT 9.30 a.m.		19		22		24			15		25	
YOUNG PEOPLE & HOUSING 9.30 a.m.	29		25		27		29			8		9

OTHER MEETINGS IN 2020

Committee	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
CONWY & DENBIGHSHIRE JOINT ADOPTION PANEL	17	14	20	17	15	19	17	21	18	16	20	11
FOSTERING PANEL	29	26	18	8	20	24	22	26	23	21	18	16
AONB PARTNERSHIP 10 a.m.		14				5				9		

CYCLE OF MEETINGS – 2020

Meetings scheduled so as to avoid school holidays for formal meetings where possible and week of the Royal Welsh Show (20 – 23 July) and Royal Welsh Winter Fair (30 Nov – 1 Dec)

COUNCIL – 8 MEETINGS [meets at 10.00 a.m. on Tuesdays]

28 Jan – needs to meet before end Jan to approve Council Tax Reduction Scheme

25 Feb – needs to meet before end of Feb to approve Council Tax Levels

31 March – usually held in April, brought forward a week to avoid Easter holidays (6 – 17 April) and to hold a week later would leave only 3 weeks until Annual Council, therefore March will have both a Council and Council Briefing meeting

12 May – ANNUAL COUNCIL

7 July

8 September

13 October – brought forward a week to accommodate Cabinet on 20 October thereby avoiding holding Cabinet in half term (27 Oct)

8 December – a week later than usual to avoid clash with Royal Welsh Winter Fair (30 Nov – 1 Dec)

COUNCIL BRIEFINGS [meets at 2.00 p.m. on Mondays]

To be scheduled for the 3 months there are no council meetings – Mondays 2.00 p.m.

9 March – brought forward a week to avoid clash with Public Service Board (PSB)

8 June

9 November

CABINET – MONTHLY [meets at 10.00 a.m. on Tuesdays]

Where possible to be scheduled near the end of the month with 4 weeks between meetings.

21 January – to schedule a week later would clash with Council

18 February (in half term school holidays, cannot schedule a week later as would clash with Council and scheduling a week earlier would leave 3 weeks between January and February meetings and also present difficulties for finance report)

24 March – to schedule a week later would clash with Council

28 April

26 May – (in half term school holidays – could be brought forward a week but would only leave 3 weeks between the April and May meetings and also present difficulties for finance report)

30 June

28 July – falls in school holiday time but the week before (20 July) also falls in school holiday time and week of the Royal Welsh Show. To bring forward two weeks to 14 July would cause difficulties for the timing of the regular finance report and leave 2 weeks between June and July meetings and 10 weeks until the next meeting scheduled for 22 September

22 September – could be moved to 29 September but would leave only 3 weeks between September and October meeting which had been brought forward to avoid half term

20 October – brought forward a week to avoid half term

24 November

15 December – week earlier than usual due to Christmas period and to avoid school holidays but leaves only 3 weeks between November and December meetings – could be moved to 22 December in school holiday period.

CABINET BRIEFINGS – MONTHLY [meets at 1.00 p.m. on Mondays between Cabinet meetings to complement the cycle of Cabinet meetings]

13 January

3 February

2 March

20 April

11 May
15 June
13 July
7 September
5 October
2 November
7 December

PLANNING COMMITTEE – MONTHLY [meets at 9.30 a.m. on Wednesdays]

15 January
12 February
11 March

15 April – falls in school holidays but moving a week earlier would also be school holidays and to move a week later to avoid school holidays would leave 6 weeks between the last meeting in March – Planning Officers preference is for this date in order to deal with planning applications in a timely manner

20 May
17 June
15 July

August Recess – there are 7 weeks between the Planning Committee meetings in July (15 July) and September (2 September) due to the August recess. We have to avoid the week of the Royal Welsh Show (20 – 23 July) and the following week (31 July) falls within the school holiday period.

2 September
7 October
11 November
16 December

CORPORATE GOVERNANCE COMMITTEE – 7 MEETINGS A YEAR [usually meets at 9.30 a.m. on Wednesdays]

CGC meets in July to consider the draft statement of accounts. The statement of accounts needs to be signed off by 15 September 2019 so needs to meet as close as possible to that date.

22 January – need to meet late Jan due to Treasury Management report timescale

18 March

29 April

3 June

8 July – could move to 22 July but in school holidays and Royal Welsh week, or 29 July which is also school holiday time

9 September – needs to meet to approve the statement of accounts before 15 September

18 November

SCRUTINY COMMITTEES – meets 7 times a year on Thursdays

Performance Scrutiny – needs to consider school exams end of Sept/beginning Oct and end of Jan/beginning of Feb

30 January

19 March

30 April

11 June

16 July – this meeting should ideally be held on 30 July and could be moved but it is in school holiday period

1 October

26 November

Communities Scrutiny Committee

23 January

12 March

7 May

2 July

3 September

22 October

10 Dec

Partnerships Scrutiny Committee

13 Feb

2 April

21 May

9 July

10 Sept

5 Nov

17 Dec

Conwy and Denbighshire Public Services Board Joint Overview and Scrutiny Committee – to meet quarterly following PSB meetings

Dates to be agreed following confirmation of PSB dates for 2020

Scrutiny Chairs and Vice Chairs Group – set by the Group – 30 Jan, 19 March, 30 April, 2 July, 10 Sept and 5 Nov 2020

LICENSING COMMITTEE – meets on a quarterly basis (usually Wednesday)

4 March

10 June

16 Sept

2 Dec

STANDARDS – meets quarterly on Fridays

6 March

5 June

4 Sept

4 Dec

DEMOCRATIC SERVICES – meets twice a year on Fridays

20 March

2 October

JOINT CONSULTATIVE COMMITTEE FOR HEALTH & SAFETY AND EMPLOYEE RELATIONS – meets quarterly on a Friday

7 February

1 May

17 July

6 November

SACRE – meets once in each school term (3 times a year) on different days in the same academic year

5 February (Wed)

23 June (Tue)

14 October (Wed)

WELSH LANGUAGE STEERING COMMITTEE – meets 3 times a year

17 Mar (Tue)

14 July (Tue)

10 Nov (Tue)

CORPORATE PARENTING FORUM – meets quarterly

17 Jan (Fri)

21 April (Tue)

10 July (Fri)

16 Oct (Fri)

ASSET MANAGEMENT GROUP

Meets at least 6 times a year at such venues, dates and times as determined by the group – tends to meet every other month on a Thursday in Caledfryn (Meeting Room 1, Caledfryn 9.00 a.m. – 1.00 p.m. has been reserved for those meetings)

16 Jan

5 Mar

14 May

23 July

24 Sept

19 Nov

AONB Joint Committee – set by the Board and included in the schedule – 3 April (FCC), 19 June (DCC) and 13 November (WCBC)

PUBLIC SERVICE BOARD

Set by the Board – dates agreed up to 16 March 2020 included in the schedule

CONWY & DENBIGHSHIRE JOINT ADOPTION PANEL

Set by the Panel – **set by the Panel and included in the schedule**

FOSTERING PANEL

Set by the Panel and included in the schedule

PROGRAMME BOARDS – meet every other month

Communities & Environment – Tue/Wed/Thurs – agreed 9.30 a.m. start

19 Feb (Wed)

22 April (Wed)

24 June (Wed)

15 Sept (Tue)

25 Nov (Wed)

Young People & Housing – Wed/Thurs – agreed 9.30 a.m. start

29 Jan (Wed)

25 March (Wed)

27 May (Wed)

29 July (Wed)

8 Oct (Thurs)

9 Dec (Wed)

MEMBER AREA GROUPS (MAG) –

Meet every other month (leaving two months over the August recess period so MAGs meeting in June will next meet in Sept and MAGs meeting July will next meet in Oct)

DEE VALLEY MAG

Meet on a Monday at 2.00 p.m. every other month

For 2020 will meet – Feb, April, June, Sept, Nov

Suggest Mondays – 10 Feb, 6 April, 22 June, 14 Sept, 16 Nov

DENBIGH MAG

Meet any day between Tue – Fri at 2.00 p.m. every other month

For 2020 will meet – Feb, April, June, Sept, Nov

Suggest Tuesdays – 4 Feb, 7 April, 16 June, 1 Sept, 17 Nov

ELWY MAG

Meet on Thurs at 9.30 a.m. every other month (avoid 2nd & last Thurs of the month where possible). Change of start time from afternoon to morning agreed with Elwy MAG members for 2020 onwards

For 2020 will meet – Feb, April, June, Sept, Nov

Suggest Thursdays – 6 Feb, 23 April, 18 June, 17 Sept, 12 Nov

PRESTATYN

Meet on Tue at 6.00 p.m. every other month

For 2020 will meet – Jan, Mar, May, July, Oct, Dec

Suggest Tue – 14 Jan, 10 Mar, 19 May, 21 July (Royal Welsh Week), 6 Oct, 1 Dec

RHYL

Meet on Mon at 2.00 pm every other month – note that Rhyl Town Council hold committee meetings 2nd and 4th Monday of a month between 4 – 6 p.m. so try to avoid if possible.

For 2020 will meet – Jan, Mar, May, July, Dec

Suggest Mondays – 20 Jan, 30 March (should meet 23 March but 4th Monday of the month), 18 May, 20 July, (Royal Welsh Week; should be 27 July but 4th Monday of the month), 19 Oct, 21 Dec (should be 14 Dec but 2nd Monday of the month)

RUTHIN

Meet on Mon at (2.00 pm) every other month

For 2020 will meet – Jan, Mar, May (suggest 1 June), July, Oct, Dec

Suggest Mondays –

27 Jan (clashes with informal/workshop PSB but week before clashes with Rhyl MAG and 13 Jan clashes with Cabinet Briefing. Could be brought forward to 6 Jan but very early following holiday period and likely to cause problems), 23 March, 1 June (could not be scheduled for May as two bank holidays and clashes with Cabinet Briefing and Rhyl MAG), 27 July, 12 Oct, 14 Dec

Last updated 21/06/19