

Note: Any items entered in italics have not been approved for inclusion at the meeting shown by the Committee. Such reports are listed here for information, pending formal approval.

| Meeting | Lead Member(s) | Item (description / title) | Purpose of report | Expected Outcomes | Author | Date Entered |
|---------|------------------------------------|----------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|------------------------------------------------------------|
| 2 May | Cllr. Julian Thompson -Hill | 1. Corporate Risk Register | To consider the latest version of the Council's Corporate Risk Register | Effective monitoring and management of identified risk to reduce risks to residents and the Authority | Alan Smith/Nicola Kneale/Emma Horan | May 2018 |
| 13 June | Cllr. Bobby Feeley | 1. Draft Director of Social Services Annual Report for 2018/19 | To scrutinise the content of the draft annual report to ensure it provides a fair and clear evaluation of performance in 2018/19 and clearly articulates future plans | Identification of any specific performance issues which require further scrutiny by the committee in future | Nicola Stubbins | May 2018) |
| | | 2. The effectiveness of Well-being Impact Assessments (WIA) | To consider an approach towards evaluating the effectiveness of the Council's WIAs | To an agree an approach to be used across the Council for evaluating and challenging WIAs, which will should realise better, more holistic, decision making | Emma Horan | By SCVCG June 2018 (rescheduled by the Committee Nov 2018) |
| 18 July | Cllr. Julian Thompson -Hill | 1. Corporate Plan (Q4) 2017/2022 | To monitor the Council's progress in delivering the Corporate Plan 2017-22 | Ensuring that the Council meets its targets to deliver its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents | Alan Smith/Nicola Kneale/Heidi Barton-Price | May 2018 |
| | Cllr. Bobby Feeley | 2. Draft Director of Social Services Annual Report for 2018/19 | To scrutinise the content of the draft annual report to ensure it provides a fair and clear evaluation of performance in | Identification of any specific performance issues which require further scrutiny by the committee in future | Nicola Stubbins/Ann Lloyd | July 2018 |

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| | | | 2018/19 and clearly articulates future plans | | | |
| 26 Sept | Cllr. Huw Hilditch-Roberts | 1. Provisional External Examinations and Teacher Assessments [Education] | To review the performance of schools and that of looked after children | Scrutiny of performance leading to recommendations for improvement | Karen Evans/Julian Molloy/GwE | May 2018 |
| | Cllr. Bobby Feeley | 2. Hafan Deg, Rhyl (12 months following the commencement of the contract) | To monitor the effectiveness of the transfer of the facility and services to an external provider and the impact of the transfer on services-users, staff, local residents and the local community (including lessons learnt from the process) | To evaluate the impact of the transfer of the facility and services on all stakeholders and to assess whether the services provided at Hafan Deg are in line with the contract specification, support the Council's vision for adult social care and the five ways to well-being and the requirements of the Social Services and Well-being (Wales) Act 2014 | Phil Gilroy/Katie Newe | March 2018 |
| | Cllr. Bobby Feeley | 3. Cefndy Healthcare Annual Report 2018/19 and Annual Plan 2019/20 | To consider the company's performance during 2018/19 and its Annual Plan for 2019/20 | An assessment of the company's performance in delivering its business within budget and meeting targets will assist with the identification of future trends and requirements and support the delivery of the Council's priority relating to Resilient Communities | Phil Gilroy/Simon Rowlands/Nick Bowles | July 2018 |
| 28 Nov | Cllr. Julian Thompson-Hill | 1. Corporate Risk Register | To consider the latest version of the Council's Corporate Risk Register | Effective monitoring and management of identified risk to reduce risks to residents and the Authority | Alan Smith/Nicola Kneale/Emma Horan | May 2018 |

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| | Cllr. Julian Thompson-Hill | 2. Corporate Plan (Q2) 2017/2022 | To monitor the Council's progress in delivering the Corporate Plan 2017-22 | Ensuring that the Council meets its targets to deliver its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents | Alan Smith/Nicola Kneale/Heidi Barton-Price | February 2017 |
| | Cllr. Richard Mainon | 3. <i>Customer Relationship Manager (CRM) System</i> <i>(provisionally scheduled – tbc)</i> | <i>To review the implementation of the new CRM system and its performance in delivering efficient and effective customer focussed services in line with the product specification and the Council's expectations</i> | <i>An efficient and effective customer enquiries system that deals with enquiries quickly, to a high level of customer satisfaction, whilst realising value for money for the Authority</i> | <i>Liz Grieve/Ffion Angharad</i> | <i>September 2018</i> |
| | Cllr. Richard Mainon | 4. <i>Library Service Standards 2018-19 and draft Library Service Strategy</i> | <i>To:</i> <i>(i) consider the results of the WG's annual evaluation of the Council's Library Service; and</i> <i>(ii) examine the new draft Strategy for the Service</i> | (i) Identification of any slippages in performance in order to formulate recommendations to redress the situation. (ii) Input into the new Library Service Strategy to ensure that it delivers the Council's Corporate Plan and its priorities in relation to Young People, Resilient and Connected Communities | <i>Liz Grieve/Bethan Hughes</i> | <i>January 2019</i> |
| Jan 2020 | Cllr. Huw Hilditch-Roberts | 1. Verified External Examinations [Education] | To review the performance of schools and that of looked after children; and GwE's impact on the educational attainment of the County's pupils. The report to include actual figures in addition to percentages along with school absenteeism and exclusion data. | Scrutiny of performance leading to recommendations for improvement | <i>Karen Evans/Julian Molloy/GwE</i> | <i>January 2019</i> |

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| | | | | The report to incorporate GwE's Annual report and information on the 5 year trend in relation to educational attainment in Denbighshire | | | |
| | Cllr. Brian Jones | 2. | Draft Sustainable Travel Plan | To consider the draft sustainable travel plan (including the Council's role in facilitating the locating of vehicle charging points across the county, its work with other local authorities and stakeholders with respect of their availability and in relation to other potential alternative travel modes, and in supporting the community to switch to sustainable fuels) | To provide observations and recommendations that will support the delivery of the corporate priorities relating to the environment and connected communities by reducing CO2 emissions and improving travel connectivity | Emlyn Jones/Mike Jones | By SCVCG June 2018 (rescheduled February 2019) |
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| <i>Feb/Mar</i> | | | | | | | |
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| <i>March/April</i> | Cllr. Brian Jones | 1. | <i>Commercial Waste Service Evaluation Plan</i> | To consider an the results of an evaluation exercise of the entire commercial waste service, including the performance of the Veolia contract and Waste Technical Team (including proposals for service changes and improvements) | Assurances that the Service is performing well and provides value for money in order to ensure that it aligns to the new waste operating model | <i>Tony Ward/Tara Dumas/Alan Roberts</i> | <i>By SCVCG January 2019</i> |

Future Issues

| Item (description / title) | Purpose of report | Expected Outcomes | Author | Date Entered |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|----------------------|
| Dolwen Residential Care Home | To consider the Task and Finish Group's recommendations relating to the future provision of services at Dolwen Residential Care Home, Denbigh | Pre-decision scrutiny of the task and finish group's findings and the formulation of recommendations for presentation to Cabinet with respect of the future provision of services at Dolwen with a view to ensuring that everyone is supported to live in homes that meet their needs and are able to live independent and resilient lives | Task and Finish Group/Phil Gilroy/Abbe Harvey | July 2018 |
| <i>School Improvement Plans</i> [Education] | <i>To discuss with representatives of particular schools their progress in achieving their improvement plans</i> | <i>Provision of support to the schools to ensure they deliver their plans and improve outcomes for their pupils and the school as a whole</i> | <i>Karen Evans/Julian Molloy</i> | <i>February 2018</i> |
| Implementation of the Donaldson Report 'Successful Futures' – Independent Review of Curriculum and Assessment Arrangements in Wales [Education] Dependent upon the legislative timetable | To consider and monitor the plans to implement the agreed measures adopted by WG following the consultation on the review's findings | Better outcomes for learners to equip them with jobs market skills | Karen Evans | April 2015 |

Information/Consultation Reports

| Date | Item (description / title) | Purpose of report | Author | Date Entered |
|--------------------------------------------------------------------|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|---------------------|
| March 2019 & September 2019 [Information] | Corporate Plan 2017/22 (Q3) 2018/19 & | Ensuring that the Council meets its targets and delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents | Alan Smith/Nicola Kneale/Heidi Barton-Price | September 2018 |

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| | Corporate Plan 2017/22 Q1 2019/20 To monitor the Council's progress in delivering the Corporate Plan | | | |
| Feb/May/Sept/November 2019 [Information] | Quarterly 'Your Voice' complaints performance to include social services complaints | To scrutinise Services' performance in complying with the Council's complaints and identify areas of poor performance with a view to the development of recommendations to address weaknesses. The report to include: (i) a comprehensive explanation on why targets have not been met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe; (ii) how services encourage feedback and use it to redesign or change the way they deliver services; and (iii) details of complaints which have been upheld or partially upheld and the lessons learnt from them. <i>Consideration of the information provided will assist the Committee to determine whether any issues merit detailed scrutiny</i> | Kevin Roberts/Ann Lloyd/Phil Gilroy | November 2018 |
| Information Report (6 monthly March & September) | Customer Effort Dashboard | To monitor the progress achieved in relation to developing the Customer Effort Dashboard. The feedback trend received from the system and how it is used to benefit residents in relation to assisting them to easily access required services and consequently improving the customer satisfaction experience of the Council <i>Consideration of the information provided will assist the Committee to determine whether any issues merit detailed scrutiny</i> | Liz Grieve/Ffion Angharad | |

Note for officers – Committee Report Deadlines

| Meeting | Deadline | Meeting | Deadline | Meeting | Deadline |
|---------|-----------------|---------|---------------|---------|---------------|
| 2 May | 18 April | 13 June | 30 May | 18 July | 4 July |

Performance Scrutiny Work Programme.doc
 Updated 08/03/19 RhE