

**Note:** Any items entered in italics have not been approved for inclusion at the meeting shown by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
21 March	<b>Cllr. Brian Jones</b>	1. <i>Draft Sustainable Travel Plan (provisional scheduling – timing may change)</i>	<i>To consider the draft sustainable travel plan (including the Council's role in facilitating the locating of vehicle charging points across the county, its work with other local authorities and stakeholders with respect of their availability and in relation to other potential alternative travel modes, and in supporting the community to switch to sustainable fuels)</i>	<i>To provide observations and recommendations that will support the delivery of the corporate priorities relating to the environment and connected communities by reducing CO2 emissions and improving travel connectivity</i>	<i>Emlyn Jones/Mike Jones</i>	<i>By SCVCG June 2018</i>
	<b>Cllr. Bobby Feeley</b>	2. <i>Dolwen Residential Care Home</i>	<i>To consider the Task and Finish Group's recommendations relating to the future provision of services at Dolwen Residential Care Home, Denbigh</i>	<i>Pre-decision scrutiny of the task and finish group's findings and the formulation of recommendations for presentation to Cabinet with respect of the future provision of services at Dolwen with a view to ensuring that everyone is supported to live in homes that meet their needs and are able to live independent and resilient lives</i>	<i>Task and Finish Group/Phil Gilroy/Abbe Harvey</i>	<i>July 2018</i>
	<b>Cllrs. Tony Thomas and Bobby Feeley</b>	3. Housing Services	To outline how the Services are addressing the two proposals for improvement outlined in the WAO Service User Perspective Review – the Welsh Quality Housing Standard (Sept. 2018) in relation to working with tenants:	To ensure compliance with regulatory recommendations whilst supporting the delivery of the Council's corporate priorities relating to housing and resilient communities	Geoff Davies/Jamie Groves/Phil Gilroy/Ann Lloyd/Katie Newe	By SCVCG October 2018

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			(i) to help those experiencing damp and homes that are not adequately heated, fuel efficient, or well insulated; and (ii) to review the long-term impact of the ending of the resident warden service from its sheltered housing schemes			
	<b>Cllr. Brian Jones</b>	4. <i>Draft Fleet Management Strategy (provisional scheduling – timing may change)</i>	<i>To consider the new draft fleet management strategy (including an evaluation of the use of potential alternative fuel sources to run the fleet)</i>	<i>To provide observations and recommendations on the strategy that will support the delivery of the corporate priority relating to the environment by reducing CO2 emissions from the Council's own vehicle fleet and the realisation of financial efficiencies</i>	<i>Tony Ward/Vincent Russell</i>	<i>By SCVCG June 2018 (rescheduled by the Committee Nov 2018)</i>
2 May	<b>Cllr. Julian Thompson-Hill</b>	1. Corporate Risk Register	To consider the latest version of the Council's Corporate Risk Register	Effective monitoring and management of identified risk to reduce risks to residents and the Authority	Alan Smith/Nicola Kneale/Emma Horan	May 2018
13 June	<b>Cllr. Bobby Feeley</b>	1. Draft Director of Social Services Annual Report for 2018/19	To scrutinise the content of the draft annual report to ensure it provides a fair and clear evaluation of performance in 2018/19 and clearly articulates future plans	Identification of any specific performance issues which require further scrutiny by the committee in future	Nicola Stubbins	May 2018)
		2. The effectiveness of Well-being Impact Assessments (WIA)	To consider an approach towards evaluating the effectiveness of the Council's WIAs	To agree an approach to be used across the Council for evaluating and challenging WIAs, which will realise better, more holistic, decision making	Emma Horan	By SCVCG June 2018 (rescheduled by the

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						Committee Nov 2018)
18 July	<b>Cllr. Julian Thompson-Hill</b>	1. Corporate Plan (Q4) 2017/2022	To monitor the Council's progress in delivering the Corporate Plan 2017-22	Ensuring that the Council meets its targets to deliver its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Alan Smith/Nicola Kneale/Heidi Barton-Price	May 2018
	<b>Cllr. Bobby Feeley</b>	2. Draft Director of Social Services Annual Report for 2018/19	To scrutinise the content of the draft annual report to ensure it provides a fair and clear evaluation of performance in 2018/19 and clearly articulates future plans	Identification of any specific performance issues which require further scrutiny by the committee in future	Nicola Stubbins/Ann Lloyd	July 2018
26 Sept	<b>Cllr. Huw Hilditch-Roberts</b>	1. Provisional External Examinations and Teacher Assessments <b>[Education]</b>	To review the performance of schools and that of looked after children	Scrutiny of performance leading to recommendations for improvement	Karen Evans/Julian Molloy/GwE	May 2018
	<b>Cllr. Bobby Feeley</b>	2. Hafan Deg, Rhyl (12 months following the commencement of the contract)	To monitor the effectiveness of the transfer of the facility and services to an external provider and the impact of the transfer on services-users, staff, local residents and the local community (including lessons learnt from the process)	To evaluate the impact of the transfer of the facility and services on all stakeholders and to assess whether the services provided at Hafan Deg are in line with the contract specification, support the Council's vision for adult social care and the five ways to well-being and the requirements of the Social Services and Well-being (Wales) Act 2014	Phil Gilroy/Katie Newe	March 2018
	<b>Cllr. Bobby Feeley</b>	3. Cefndy Healthcare Annual Report	To consider the company's performance during 2018/19 and its Annual Plan for 2019/20	An assessment of the company's performance in delivering its business within	Phil Gilroy/Simon	July 2018

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		2018/19 and Annual Plan 2019/20		budget and meeting targets will assist with the identification of future trends and requirements and support the delivery of the Council's priority relating to Resilient Communities	Rowlands/Nick Bowles	
28 Nov	<b>Cllr. Julian Thompson -Hill</b>	1. Corporate Risk Register	To consider the latest version of the Council's Corporate Risk Register	Effective monitoring and management of identified risk to reduce risks to residents and the Authority	Alan Smith/Nicola Kneale/Emma Horan	May 2018
	<b>Cllr. Julian Thompson -Hill</b>	2. Corporate Plan (Q2) 2017/2022	To monitor the Council's progress in delivering the Corporate Plan 2017-22	Ensuring that the Council meets its targets to deliver its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Alan Smith/Nicola Kneale/Heidi Barton-Price	February 2017
	<b>Cllr. Richard Mainon</b>	3. <i>Customer Relationship Manager (CRM) System</i>  <i>(provisionally scheduled – tbc)</i>	<i>To review the implementation of the new CRM system and its performance in delivering efficient and effective customer focussed services in line with the product specification and the Council's expectations</i>	<i>An efficient and effective customer enquiries system that deals with enquiries quickly, to a high level of customer satisfaction, whilst realising value for money for the Authority</i>	<i>Liz Grieve/Ffion Angharad</i>	<i>September 2018</i>

**Future Issues**

<b>Item (description / title)</b>	<b>Purpose of report</b>	<b>Expected Outcomes</b>	<b>Author</b>	<b>Date Entered</b>
<i>School Improvement Plans</i> <b>[Education]</b>	<i>To discuss with representatives of particular schools their progress in achieving their improvement plans</i>	<i>Provision of support to the schools to ensure they deliver their plans and improve outcomes for their pupils and the school as a whole</i>	<i>Karen Evans/Julian Molloy</i>	<i>February 2018</i>
Implementation of the Donaldson Report 'Successful Futures' – Independent Review of Curriculum and Assessment Arrangements in Wales <b>[Education]</b> <b>Dependent upon the legislative timetable</b>	To consider and monitor the plans to implement the agreed measures adopted by WG following the consultation on the review's findings	Better outcomes for learners to equip them with jobs market skills	Karen Evans	April 2015

**Information/Consultation Reports**

<b>Date</b>	<b>Item (description / title)</b>	<b>Purpose of report</b>	<b>Author</b>	<b>Date Entered</b>
<b>October 2018</b>	Data on School Exclusions in Denbighshire <b>[Education]</b>	To detail the number of fixed-term (under and over 5 days) and permanent exclusions from the county's schools for the years 2014/15; 2015/16 and 2016/17. The information to include the numbers per individual school in the county and the reasons for excluding pupils	Karen Evans/Julian Molloy	April 2018
<b>March 2019 &amp; September 2019</b> <b>[Information]</b>	Corporate Plan 2017/22 (Q1) 2018/19 & Corporate Plan 2017/22 Q3 2018/19 To monitor the Council's progress in delivering the Corporate Plan	Ensuring that the Council meets its targets and delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Alan Smith/Nicola Kneale/Heidi Gray	September 2018

<p><b>Feb/May/Sept/November 2019</b></p> <p>[Information]</p>	<p>Quarterly 'Your Voice' complaints performance to include social services complaints</p>	<p>To scrutinise Services' performance in complying with the Council's complaints and identify areas of poor performance with a view to the development of recommendations to address weaknesses. The report to include:</p> <ul style="list-style-type: none"> <li>(i) a comprehensive explanation on why targets have not been met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe;</li> <li>(ii) how services encourage feedback and use it to redesign or change the way they deliver services; and</li> <li>(iii) details of complaints which have been upheld or partially upheld and the lessons learnt from them.</li> </ul> <p><b><i>Consideration of the information provided will assist the Committee to determine whether any issues merit detailed scrutiny</i></b></p>	<p>Kevin Roberts/Ann Lloyd/Phil Gilroy</p>	<p>November 2018</p>
<p>Information Report</p> <p>(6 monthly <b>March &amp; September</b>)</p>	<p>Customer Effort Dashboard</p>	<p>To monitor the progress achieved in relation to developing the Customer Effort Dashboard. The feedback trend received from the system and how it is used to benefit residents in relation to assisting them to easily access required services and consequently improving the customer satisfaction experience of the Council</p> <p><b><i>Consideration of the information provided will assist the Committee to determine whether any issues merit detailed scrutiny</i></b></p>	<p>Liz Grieve/Ffion Angharad</p>	

**Note for officers – Committee Report Deadlines**

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
21 March	<b>7 March</b>	2 May	<b>18 April</b>	13 June	<b>30 May</b>

Performance Scrutiny Work Programme.doc  
Updated 17/01/19 RhE