

**Report To:** Corporate Governance Committee  
**Date of Meeting:** 25 September 2018  
**Lead Member / Officer:** Lisa Lovegrove – Chief Internal Auditor  
**Report Author:** Lisa Lovegrove – Chief Internal Auditor  
**Title:** Public Conveniences Update

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- 1. What is the report about?**  
This report provides an update on progress in implementing the action plan that accompanied the Internal Audit report on Public Conveniences in April 2018
- 2. What is the reason for making this report?**  
This report is to provide information on how the Council is implementing improvements in public conveniences since the issue of the Internal Audit report. The audit report gave 'Low Assurance', so the Corporate Governance Committee requested a progress report to ensure that the issues are being addressed. This is the first progress report.
- 3. What are the Recommendations?**  
The Committee to review progress with addressing audit actions.
- 4. Report details**  
Appendix 1 is the Internal Audit follow up report, which shows that all four issues raised have now been successfully resolved. Improvements carried out to income collection, reconciliation and security arrangements, also mean that the risk of fraud occurring or going undetected is reduced, with guidelines in place to direct correct practices.  
  
Based on the scope of the original review, and the improvements carried out, we have increased the assurance rating from low to high.
- 5. How does the decision contribute to the Corporate Priorities?**  
Not applicable - there is no decision required with this report.
- 6. What will it cost and how will it affect other services?**  
Not applicable - there is no decision required with this report.
- 7. What are the main conclusions of the Well-being Impact Assessment?**  
Not applicable - there is no decision required with this report.
- 8. What consultations have been carried out with Scrutiny and others?**  
Not applicable - there is no decision required with this report.
- 9. Chief Finance Officer Statement**  
Not applicable - there is no decision required with this report.
- 10. What risks are there and is there anything we can do to reduce them?**

Not applicable - there is no decision required with this report.

**11. Power to make the Decision**

Not applicable - there is no decision required with this report.