

Cyngor Sir Ddinbych

Defnydd o ystafelloedd a gofod Llyfrgelloedd a Siopau Un Alwad

Mae Llyfrgelloedd a Siopau Un Alwad yn cynnig gofod o fewn y gymuned leol i drigolion Sir Ddinbych gael mynediad at, a derbyn, gwasanaethau a gwybodaeth am wasanaethau. Maent yn cynnig gofod anffurfiol, hygyrch, a di-duedd all fod yn fwy priodol na lleoliad mwy ffurfiol. Rhoddir blaenoriaeth i ddefnydd sydd o fudd i'r gymuned, yn hytrach nag ar gyfer cyfarfodydd busnes.

A) Defnydd am ddim:

- Gwasanaeth uniongyrchol sydd o fudd i'r gymuned, wedi eu darparu gan CSDd ac asiantaethau partner ee Pwyntiau Siarad, Cyngor ar Bopeth Sir Ddinbych, Grwp Cynefin, Swyddogion Cefnogi Cymuned yr Heddlu, Undeb Credyd
- Gweithgareddau sy'n cynnwys cleientiaid neu'r cyhoedd megis grwpiau hunan-gymorth a chefnogi ee Cruse, Cymorth i Ddiodefwr, Atgyfeirio i Ymarfer Corff, Iechyd Galwedigaethol CSDd, Hafal
- Apwyntiadau 1-1 gyda chleientiaid lle mae gofod cyhoeddus anffurfiol yn briodol
- Syrjeris aelodau etholedig CSDd neu cyfarfodydd 1-1 hefo aelodau o'u wardiau
- Stodinau gwybodaeth, arddangosfeydd i godi ymwybyddiaeth y cyhoedd o wasanaeth neu ymgyrch
- Digwyddiadau y Gwasanaeth Llyfrgell SUA ee Dechrau Da, grwpiau darllen, digwyddiadau awdur

Ni anogir cyfarfodydd/hyfforddiant caeedig mewnol CSDd – rhoddir blaenoriaeth i ddefnydd agored gyda budd uniongyrchol i'r cyhoedd. Does ond modd bwcio rhain mis neu lai cyn y dyddiad dan sylw.

B) Graddfa gostyngedig ar gyfer grwpiau cymunedol lleol/elusennau cofrestredig

£18.00 am sesiwn hanner diwrnod (bore/pnawn/fin nos) yn ystod oriau agor y llyfrgell

Mae'r gweithgareddau sy'n gymwys ar gyfer y raddfa yma yn cynnwys

- Colegau a grwpiau /sefydliadau addysgol eraill e.e Coleg Cambria, Llandrillo, U3A, Prifysgol Bangor
- Dosbarthiadau hamdden a drefnir gan fudiad ar gyfer ei aelodau ei hun e.e. Clytwaith, gwersi celf
- Syrjeris Aelodau Cynulliad ac Aelodau Seneddol
- Cyfarfodydd caeedig neu ddigwyddiadau hyfforddiant gan y sector cyhoeddus/tryddydd sector
- Digwyddiad i godi arian gan grwpiau cymunedol ee Ymchwil Cancr, Cymdeithas Alzheimer's

Ar gyfer llogwyr newydd yn unig: Os bydd 10 sesiwn neu ragor yn cael eu trefnu a'u talu amdanynt o flaenllaw, bydd 20% o ostyngiad. Ni roddir ad-daliad os bydd sesiynnau yn cael eu canslo.

Codir y raddfa ostyngedig ar wasanaethau a phrosiectau sy'n cael eu hariannu yn uniongyrchol i ddarparu'r gwasanaeth (ee trwy arian grant), neu fe gytunir ar raddfa benodol gyda rheolaeth y llyfrgell.

C) Graddfa llawn ar gyfer llogwyr masnachol, cwmnïau preifat, grwpiau gwneud elw ayyb

£40.00 am sesiwn hanner diwrnod (bore/pnawn/fin nos) yn ystod oriau agor y llyfrgell

e.e. Clarks shoes, Co-op, Nat West Bank

Os bydd 10 sesiwn neu ragor yn cael eu trefnu a'u talu amdanynt o flaenllaw, bydd 20% o ostyngiad. Ni roddir ad-daliad os bydd sesiynnau yn cael eu canslo.

Bydd angen trafod gyda rheolaeth y llyfrgell i ddefnyddio'r llyfrgell y tu allan i oriau agor fesul cais.

Dylid trefnu'r llogi trwy gysylltu â'r llyfrgell benodol yn uniongyrchol.

Daw'r polisi hyn i rym ar Ionawr 1^{af} 2018 ar gyfer llogwyr newydd, ac o Ebrill 1^{af} 2018 ar gyfer llogwyr presennol a rheolaidd.

Denbighshire County Council
Use of Library One Stop Shop rooms and spaces

Libraries and One Stop Shop offer a space within the local community for Denbighshire's residents to access and receive services and information about services. They provide an informal, accessible, neutral non-designated space which may be more conducive than a more formal setting. Priority will be given to use which has a community benefit, rather than for business meetings.

A) Free use:

- Direct services for the benefit of the community, delivered by DCC and partner agencies eg Talking Points, OPUS, Citizens Advice Denbighshire, Grwp Cynefin, PCSO, Credit Union
- Activities involving clients or the general public such as self-help and support groups eg Cruse, Victim Support, GP exercise referral, DCC Occupational Health, Hafal,
- 1-1 appointments with clients where an informal public space is suitable
- DCC elected members' surgeries or 1-1s with constituents
- Information stalls, displays or exhibitions to raise the public's awareness of a service or campaign
- Events and meetings organised by the Library OSS eg reading groups, Bookstart, author events

Use for closed internal DCC meetings/training is not encouraged – priority is given to open use with a direct benefit to the public. Bookings for this purpose can only be made 1 month or less prior to the date needed.

B) Discounted rate for local community groups / registered charities

£18.00 for a half day session (morning/afternoon/evening) within library opening hours

Activities which qualify for the discounted rate would include

- Colleges & other educational groups / establishments e.g. Coleg Cambria, Llandrillo, U3A, Bangor University.
- Leisure classes run by a third party for own members e.g. Patchwork, Life Drawing, Adult art classes
- AM and MP surgeries
- Closed meeting or training event organised by public or third sector
- Fundraising events by community groups e.g. Cancer Research, Alzheimer's Society

For new bookers only: If 10 or more sessions are booked and paid for in advance, a 20% discount will be applied. No refund if sessions are cancelled.

Services and projects which are funded directly to provide a service (eg via grant funding) will be charged the discounted rate, or a specific charge will be negotiated by library management.

C) Full hire rate for commercial bookings for private companies, profit making groups etc

£40.00 for a half day session (morning/afternoon/evening) within library opening hours

e.g. Clarks shoes, Co-op, Nat West Bank etc

If 10 or more sessions are booked and paid for in advance, a 20% discount will be applied. No refund if sessions are cancelled.

Bookings for use out of library hours will be negotiated individually with library management.

Bookings can be made by contacting the individual library directly.

Applicable from January 1st 2018 for new bookings, and April 1st 2018 for existing and regular bookings. This policy and pricing structure will be reviewed annually.