

Note: Any items entered in italics have not been approved for inclusion at the meeting shown by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
16 April	<i>Cllr. Barbara Smith</i>	1. <i>Corporate Risk Register</i>	<i>To consider the latest version of the Council's Corporate Risk Register</i>	<i>Effective monitoring and management of identified risk to reduce risks to residents and the Authority</i>	<i>Alan Smith/Nicola Kneale</i>	<i>November 2014</i>
11 June	Cllr. Hugh Irving	1 Your Voice' complaints performance (Q 4)	To scrutinise Services' performance in complying with the Council's complaints. The report to include a comprehensive explanation on why targets have not been met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Clare O'Gorman	February 2013
	Cllr. Julian Thompson-Hill	2. Corporate Health and Safety Annual Report	To consider the Council's management of general health and safety and fire safety matters	Assurances that the Authority is abiding and conforming with all relevant H&S legislation and therefore mitigate the risk of litigation	Gerry Lapington	May 2014
	Cllr. Bobby Feeley (required)	3. Draft Director of Social Services Annual Report for 2014/15	To scrutinise the content of the draft annual report to ensure it provides a fair and clear evaluation of performance in 2014/15 and clearly articulates future	Identification of any specific performance issues which require further scrutiny by the committee in future	Tony Ward	June 2014

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
			plans.			
	Cllr. Barbara Smith	4 Corporate Plan (Q3 & 4) 2014/15	To monitor the Council's progress in delivering the Corporate Plan 2012-17 (with particular emphasis on the delivery of the Outcome Agreements)	Ensuring that the Council meets its targets, its Outcome Agreements, delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents, and maximises the financial incentives available through meeting its Outcome Agreements	Alan Smith/Nicola Kneale	May 2014
16 July						
24 September	Cllr. Barbara Smith	1. Annual Performance Review 2014/15	To seek Scrutiny's view on the Council's Annual Performance Review report prior to its submission to County Council for approval	Participation in the consultation on the Annual Report will assist the Committee to identify areas of weakness and build them into its future work programme with a view to realising improvements going forward	Alan Smith/Keith Amos	September 2014
	Cllr. Eryl Williams	2. Provisional External Examinations and Teacher Assessments [Education]	To review the performance of schools and that of looked after children	Scrutiny of performance leading to recommendations for improvement	Karen Evans/Julian Molloy	September 2014
	Cllr. Hugh Irving	3 Your Voice' complaints performance (Q 1)	To scrutinise Services' performance in complying with the Council's complaints. The report to include a comprehensive explanation on why targets have not been	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Clare O'Gorman	February 2013

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
			met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe			
10 December	Cllr. Barbara Smith	1. Corporate Risk Register	To consider the latest version of the Council's Corporate Risk Register	Effective monitoring and management of identified risk to reduce risks to residents and the Authority	Alan Smith/Nicola Kneale	November 2014
	Cllr. Hugh Irving	2. Your Voice' complaints performance (Q 2)	To scrutinise Services' performance in complying with the Council's complaints. The report to include a comprehensive explanation on why targets have not been met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Clare O'Gorman	February 2013
	Cllr. Huw LI Jones	3. Library Services	To consider CyMAL's Annual Assessment on the County's Library Service's performance for 2014/15 under the Fifth Framework for Library Service and progress to date in developing the County's libraries into community hubs	Determination whether the County's libraries provide a valuable service for the communities they serve, realise value for money and can be developed into multi-disciplinary community hubs which	Arwyn Jones/Roger Ellerton/Jamie Groves/Jackie Walley	January 2015

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
				deliver a wide range of services that enhance the health and well-being of residents		
	Cllr. Barbara Smith	4 Corporate Plan (Q1 & 2) 2015/16	To monitor the Council's progress in delivering the Corporate Plan 2012-17 (with particular emphasis on the delivery of the Outcome Agreements)	Ensuring that the Council meets its targets, its Outcome Agreements, delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents, and maximises the financial incentives available through meeting its Outcome Agreements	Alan Smith/Nicola Kneale	May 2014
28 January 2016	Cllr. Hugh Irving	1 'Your Voice' complaints performance (Q 3)	To scrutinise Services' performance in complying with the Council's complaints. The report to include a comprehensive explanation on why targets have not been met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Clare O'Gorman	February 2013
	Cllr. Eryl Williams <i>(representative from GwE also</i>	2. Verified External Examinations and Teacher Assessments [Education]	To review the performance of schools and that of looked after children; and GwE's impact on the educational attainment of the County's	Scrutiny of performance leading to recommendations for improvement	Julian Molloy	September 2014

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
	<i>to attend)</i>		powers. The report to incorporate GwE's Annual report and information on the 5 year trend in relation to educational attainment in Denbighshire			
17 March	Cllr. Barbara Smith	1. Corporate Risk Register	To consider the latest version of the Council's Corporate Risk Register	Effective monitoring and management of identified risk to reduce risks to residents and the Authority	Alan Smith/Nicola Kneale	November 2014
28 April	Cllr. Hugh Irving	1 Your Voice' complaints performance (Q 4)	To scrutinise Services' performance in complying with the Council's complaints. The report to include a comprehensive explanation on why targets have not been met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Clare O'Gorman	February 2013
9 June	Cllr. Barbara Smith	1 Corporate Plan (Q3 & 4) 2015/16	To monitor the Council's progress in delivering the Corporate Plan 2012-17 (with particular emphasis on the delivery of the Outcome Agreements)	Ensuring that the Council meets its targets, its Outcome Agreements, delivers its Corporate Plan and the Council's services in line with its aspirations and	Alan Smith/Nicola Kneale	May 2014

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
				to the satisfaction of local residents, and maximises the financial incentives available through meeting its Outcome Agreements		
14 July						
29 September						
8 December						

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Impact of Budgetary Cuts on the Deliverability of the Corporate Plan and the Council's performance in delivering services (late 2015 and periodically thereafter) [Task & Finish Group]	To detail the impact of present and projected budgetary cuts on the deliverability of the Corporate Plan 2012-17; and the Council's overall performance	An evaluation of the Plan's deliverability, the anticipated impact of the cuts on the Council's performance versus the actual outcome to inform the planning of a communication strategy to inform residents and stakeholders	Task and Finish Group	October 2014

Information/Consultation Reports

Date	Item (description / title)	Purpose of report	Author	Date Entered
Monthly	Your Voice Complaints Procedure	Details of number of complaints received and dealt	Jackie	June 2014

Information Bulletin		with for each Service via the 'Your Voice procedure to inform the information required in the quarterly reports to the Committee	Walley/Clare O'Gorman	
Available during the spring term 2015 [Information] [Education]	Use of Supply Teachers [Education – to be shared with coopted members]	To detail the use made of supply teachers within the county during recent years and to date this year. The report to detail the costs to the Council of hiring supply teachers, the lengths of time for their hire, the expectations/objectives given to them upon engagement and the quality monitoring arrangements in place to evaluate their effectiveness	Karen Evans	September 2013

Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
16 April	2 April	<i>11 June</i>	28 May	<i>16 July</i>	2 July

Performance Scrutiny Work Programme.doc

Updated 16/02/15 RhE