
REPORT TO:	Licensing Committee
DATE:	3rd December 2014
LEAD OFFICER:	Head of Planning and Public Protection
CONTACT OFFICER:	Senior Technical Officer (Licensing) licensing@denbighshire.gov.uk 01824 706451
SUBJECT:	Forward Work Programme 2014/15

1. PURPOSE OF THE REPORT

- 1.2 To advise Members of some minor changes to the Forward Work Programme for 2014/15 that was originally approved in March 2014.

2. EXECUTIVE SUMMARY

- 2.1 A proposed revised Forward Work Programme is attached, at Appendix 1, for Members to consider and approve.

3. BACKGROUND INFORMATION

- 3.1 Members will be aware that at the March Licensing Committee, Members approved an 18 month Forward Work Programme.
- 3.2 Following an Internal Audit of the taxi licensing procedures, actions were recommended to improve our background checks for taxi licensing. These recommendations meant immediate changes to our existing processes needed to be devised and implemented. A full review of the hackney carriage and private hire driver process has therefore taken place e.g. Disclosure and Barring Service (DBS) checks, the DVLA driver licence checking service, School Contracts and Social Services, adding a number of additional elements to the licensing process, which has in turn increased Senior Officer workload.
- 3.3 The Policing and Crime Act 2009 which came into effect at the end of 2011 brought the licensing of premises which provide sexual entertainment into the same regime that licences Sex Shops and Sex Cinemas (the Local Government (Miscellaneous Provisions) Act 1982). It is therefore imperative that a thorough review of the Sex Establishment Policy is undertaken to ensure that it still meets the needs of the

residents of Denbighshire and is fit for purpose.

- 3.4 Taking all the above into consideration, Officers would now like to make some minor changes to the Forward Work Programme, as detailed below:
1. Move the Sex Establishment review report which was scheduled for this meeting to the March 2015 meeting to coincide with the renewal of the existing Sex Establishment Licence.
 2. To also bring back a report on the outcome of the proposed revised Driver Dress Code and Code of Good Conduct following the consultation and scheduled workshop session

4. **RECOMMENDATION**

- 4.1 For Members to note the contents of the report and to approve the amendments to the Forward Work Programme, as detailed at 3.4 above.