

To: Members of the Democratic  
Services Committee

Date: 24 January 2022

Direct Dial: 01824 712589

e-mail: democratic@denbighshire.gov.uk

Dear Councillor

You are invited to attend a meeting of the **DEMOCRATIC SERVICES COMMITTEE** to be held at **10.00 am** on **FRIDAY, 28 JANUARY 2022** via **VIDEO CONFERENCE**.

Yours sincerely

G Williams  
Head of Legal, HR and Democratic Services

## **AGENDA**

### **1 APOLOGIES**

### **2 DECLARATIONS OF INTEREST (Pages 3 - 4)**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

### **3 URGENT ITEMS**

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act, 1972

### **4 MINUTES (Pages 5 - 12)**

To receive the minutes of the Democratic Services Committee meeting held on the 5 November 2021 (copy attached).

### **5 DIVERSITY IN DEMOCRACY - ACTION PLAN (Pages 13 - 22)**

To receive a report by the Head of Legal, HR and Democratic Services regarding the draft action plan to support the Diverse Council Declaration made by the County Council on 7th September 2021 (copy enclosed)

**6 ROLE OF DIVERSITY CHAMPION** (Pages 23 - 26)

To receive a report by the Head of Legal, HR and Democratic Services on the proposals to create the role of Diversity Champion (copy attached).

**7 FORWARD WORK PROGRAMME** (Pages 27 - 30)

To consider the Committee's Forward Work Programme (copy attached).

**MEMBERSHIP**

**Councillors**

Joan Butterfield  
Rachel Flynn  
Hugh Irving  
Gwyneth Kensler  
Christine Marston

Bob Murray  
Andrew Thomas  
Rhys Thomas  
Graham Timms  
Joe Welch

**COPIES TO:**

All Councillors for information  
Press and Libraries  
Town and Community Councils