

To: Members of the Democratic  
Services Committee

Date: 26 September 2022

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Dear Councillor

You are invited to attend a meeting of the **DEMOCRATIC SERVICES COMMITTEE** to be held at **10.00 am** on **FRIDAY, 30 SEPTEMBER 2022 BY VIDEO CONFERENCE**.

Yours sincerely

G Williams  
Monitoring Officer

## **AGENDA**

### **1 APOLOGIES**

### **2 APPOINTMENT OF A CHAIR FOR THE MEETING**

To appoint a Chair from a non-executive group (non-Cabinet group) for today's meeting of the Democratic Services Committee.

### **3 APPOINTMENT OF VICE CHAIR**

To appoint a vice chair of the Democratic Services Committee for the 2022 – 2023 municipal year.

### **4 DECLARATIONS OF INTEREST (Pages 3 - 4)**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

### **5 URGENT ITEMS**

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act, 1972

**6 MINUTES** (Pages 5- 8)

To receive the minutes of the Democratic Services Committee meeting held on the 28 January 2022 (copy attached).

**7 TIMING OF MEETINGS SURVEY 2022** (Pages 9 - 14)

To consider a report that outlines the statutory requirements under the Local Government (Wales) Measure 2011 (the 'Measure') in respect of surveying elected members on the timing and location of Council meetings (copy attached).

**8 MEMBER TRAINING** (Pages 15 - 18)

To consider a report providing updates and information on the post-election induction and training; and on member training and development (copy attached).

**9 ROLE OF DEMOCRATIC SERVICES COMMITTEE** (Pages 19 - 24)

To consider a report that outlines the statutory duties and powers of the Democratic Services Committee (copy attached).

**10 PERSONAL CARE AND SAFETY FOR MEMBERS** (Pages 25 - 28)

To consider a report on information about personal care and safety for local elected members (copy attached).

**11 FORWARD WORK PROGRAMME** (Pages 29 - 30)

To consider the Committee's Forward Work Programme (copy attached).

**MEMBERSHIP**

**Councillors**

Ellie Chard  
Karen Edwards  
Chris Evans  
Hugh Evans  
Justine Evans

Martyn Hogg  
Delyth Jones  
Diane King  
Cheryl Williams  
Elfed Williams

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