

To: Members of the Licensing  
Committee

Date: 24 February 2022

Direct Dial: 01824 712568

e-mail: democratic@denbighshire.gov.uk

Dear Councillor

You are invited to attend a meeting of the **LICENSING COMMITTEE** to be held at **9.30 am** on **WEDNESDAY, 2 MARCH 2022 BY VIDEO CONFERENCE**.

Yours sincerely

G Williams  
Head of Legal and Democratic Services

## **AGENDA**

### **PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING**

#### **1 APOLOGIES**

#### **2 DECLARATION OF INTERESTS**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

#### **3 URGENT MATTERS AS AGREED BY THE CHAIR**

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act, 1972.

#### **4 MINUTES OF THE LAST MEETING (Pages 9 - 12)**

To receive the minutes of the Licensing Committee held on 8 December 2021 (copy enclosed).

**5 PROPOSED CHANGES TO HACKNEY CARRIAGE VEHICLES TABLE OF FARES AND CHARGES (Pages 13 - 18)**

To consider a report by the Head of Planning, Public Protection and Countryside Services (copy enclosed) seeking the Committee's review of the current tariff charges for hackney carriage vehicles (taxis).

**6 LICENSING COMMITTEE FORWARD WORK PROGRAMME 2022 (Pages 19 - 24)**

To consider a report by the Head of Planning, Public Protection and Countryside Services (copy enclosed) on the priorities of the Licensing Section together with an update on the rescheduled items and the revised forward work programme.

**PART 2 - CONFIDENTIAL ITEMS**

It is recommended in accordance with Section 100A(4) of the Local Government Act 1972, that the Press and Public be excluded from the meeting during consideration of the following item(s) of business because it is likely that exempt information as defined in paragraph 12 of Part 4 of Schedule 12A of the Act would be disclosed.

**7 APPLICATION FOR A LICENCE TO DRIVE HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES - APPLICANT NO. 557452 (Pages 25 - 44)**

To consider a confidential report by the Head of Planning, Public Protection and Countryside Services (copy enclosed) seeking members' determination of an application to drive hackney carriage and private hire vehicles from Applicant No. 557452.

**10.15 am**

**8 APPLICATION FOR A LICENCE TO DRIVE HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES - APPLICANT NO. 554278 (Pages 45 - 56)**

To consider a confidential report by the Head of Planning, Public Protection and Countryside Services (copy enclosed) seeking members' determination of an application to drive hackney carriage and private hire vehicles from Applicant No. 554278.

**11.00 am**

**MEMBERSHIP**

**Councillors**

Hugh Irving (Chair)

Brian Jones (Vice-Chair)

Joan Butterfield

Pete Prendergast

Gwyneth Ellis

Arwel Roberts

Barry Mellor

Peter Scott

Melvyn Mile

Huw Williams

Merfyn Parry

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## LICENSING COMMITTEE PROCEDURE FOR THE DETERMINATION OF HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLE DRIVER LICENCE APPLICATIONS AND REVIEWS OF EXISTING LICENSED DRIVERS

STEP	DESCRIPTION
1.	The Chair to welcome and introduce the applicant/licence holder to all parties present.
2.	Solicitor to ask the applicant/licence holder to confirm that he/she has received the report and the Committee procedures. If applicant confirms same, move onto step 4.
3.	If it should occur that the applicant/licence holder states that the report has not been received, then such matter will be addressed at this stage. Members may wish to consider adjourning the matter, for a short period, in order for the applicant/licence holder to read the report.
4.	Head of Planning and Public Protection (or representative) briefly introduces the application/review
5.	The applicant/licence holder is requested to present his/her case  The applicant/licence holder can call any witnesses he/she chooses in support of the application, for which advance notice should have been given to the Licensing Officers.
6.	Committee Members can question the applicant/licence holder and or his witnesses
7.	Technical officers are invited to present any findings (Licensing/Community Enforcement, First Contact Team (Social Services), School Transport.)
8.	The Committee Members followed by the applicant/licence holder can ask questions of the technical officers
9.	The applicant/licence holder will be invited to make a final statement, if they so wish
10.	The following will be requested to leave the meeting whilst the application/review is discussed by Members – the applicant/licence holder, all third parties, Head of Planning and Public Protection, technical officers  NB The only people remaining should be – Committee Members, translator, committee’s legal adviser and the minute taker

11.	The committee members will consider the application/review taking into account the evidence heard
12	Should Committee Members prove it necessary to recommence the asking of questions and recall any party to provide further information or clarification, all persons who have withdrawn from the meeting will be invited to return. After the question(s) have been determined all third parties will be asked to withdraw again for Members to consider all evidence.
13.	When the Members have reached their decision, all parties will be recalled and the applicant/licence holder will be informed of the Members decision by the Chairman.
14.	The Chair will inform the applicant/licence holder of the decision reached. This will include any specific conditions or penalties which may have been imposed. If necessary the Council's Solicitor to provide further clarification of the decision and its implications to the applicant/licence holder.
15.	If the decision is to refuse or there is a decision to suspend or revoke, the Council's Solicitor to inform the applicant/licence holder of the right of appeal to the Magistrates' Court (the decision letter will also include these details).
16.	For an existing licensed driver (issued by Denbighshire), and the decision involves a resolution by the Committee to suspend or revoke the existing licence, Members may do so under either:  1. Section 61 (2A) of the Local Government (Miscellaneous Provisions) Act 1976. 2. Section 61 (2B) of the Local Government (Miscellaneous Provisions) Act 1976. This decision will have IMMEDIATE EFFECT and can only be used when the grounds for suspension/revocation are a public safety matter.  The Solicitor will explain to the licence holder the implications of the decision.
17.	The applicant/licence holder will be informed of the decision in writing as soon as practicable.
18.	The applicant/licence holder will be invited to discuss any matter they are unsure of with Licensing Officers after the Committee

## LOCAL GOVERNMENT ACT 2000

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### Code of Conduct for Members

### DISCLOSURE AND REGISTRATION OF INTERESTS

I, *(name)*

a \*member/co-opted member of  
*(\*please delete as appropriate)*

**Denbighshire County Council**

**CONFIRM** that I have declared a \***personal / personal and prejudicial** interest not previously declared in accordance with the provisions of Part III of the Council's Code of Conduct for Members, in respect of the following:-  
*(\*please delete as appropriate)*

Date of Disclosure:

Committee *(please specify)*:

Agenda Item No.

Subject Matter:

Nature of Interest:

*(See the note below)\**

Signed

Date

\*Note: Please provide sufficient detail e.g. 'I am the owner of land adjacent to the application for planning permission made by Mr Jones', or 'My husband / wife is an employee of the company which has made an application for financial assistance'.

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## LICENSING COMMITTEE

Minutes of a meeting of the Licensing Committee held by video conference on Wednesday, 8 December 2021 at 9.30 am.

### PRESENT

Councillors Hugh Irving (Chair), Brian Jones (Vice Chair), Barry Mellor, Melvyn Mile, Merfyn Parry, Pete Prendergast, Arwel Roberts, Peter Scott and Rhys Thomas

**Observers:** Councillors Meirick Davies and Gwyneth Ellis

### ALSO PRESENT

Solicitor – Team Leader – Places (TD), Public Protection Business Manager (IM), Senior Licensing Officer (NJ), Licensing Officer (ES), Enforcement Officers (Licensing) (KB & NS), Legal Officer (SR), Trainee Solicitor (JH) and Committee Officers (KEJ & SJ [Webcaster])

#### 1 APOLOGIES

Councillor Joan Butterfield

#### 2 DECLARATION OF INTERESTS

Councillor Brian Jones declared a personal and prejudicial interest in agenda item 6 because he knew the applicant's representative.

Councillor Barry Mellor declared a personal interest in agenda item 6 because he knew the applicant's representative.

#### 3 URGENT MATTERS AS AGREED BY THE CHAIR

No urgent matters had been raised.

#### 4 MINUTES OF THE LAST MEETING

The minutes of the Licensing Committee held on 15 September 2021 were submitted.

***RESOLVED** that the minutes of the meeting held on 15 September 2021 be received and confirmed as a correct record.*

#### 5 LICENSING COMMITTEE FORWARD WORK PROGRAMME 2022

The Public Protection Business Manager submitted a report (previously circulated) on the priorities of the Licensing Section together with an update on rescheduled items and the proposed revised forward work programme for 2022.

The priorities of the Licensing Section reflected the duty placed on the authority in relation to its responsibilities for the licensing function and the effective regulation, control and enforcement of licensees together with the authority's commitment to safer communities and the development of the economy. Due to unforeseen priorities the previously approved forward work programme had been amended with items rescheduled and a revised work programme presented for consideration.

Officers provided an update on those items due to be brought forward to the Committee's December meeting which were discussed with members as follows –

- **Review of Hackney Carriage/Private Hire Statement of Licensing Policy**

The consultation document on a proposed Statement of Licensing Policy for the taxi trade was in its final stages and officers were working with the Council's Public Engagement Officer to publish the consultation via the County Conversation portal.

- **Review of Statement of Principles – Gambling Act 2005**

A review of the Gambling Act 2005 Statement of Principles was taking place collectively across the six North Wales local authorities and following its completion officers would submit proposals to the Licensing Committee.

- **Review of Street Trading Policy**

The Licensing Committee had previously considered and approved a draft policy for consultation and the establishment of a Sub Group (to include the Chair or Vice Chair together with a representative from each Member Area Group) to further consider the policy. Preparations were ongoing with the Council's Public Engagement Officer with a view to publishing the consultation via the County Conversation portal at the appropriate time. In response to questions the Public Protection Business Manager reported upon the meeting of the Sub Group on 24 November 2021 with further work to be carried out in seeking the views of the City/Town/Community Councils and Member Area Groups as to the specifics for each individual area in order to tailor the policy as appropriate, given that they would be best placed to advise on their own particular localities. Matters to be considered related primarily as to where street trading should take place in those areas if at all. A template was currently being prepared for circulation.

- **Statement of Licensing Policy – Licensing Act 2003**

At their last meeting the Licensing Committee authorised officers to consult on a revised Statement of Policy. However, it had since become apparent that the current version of the policy did not meet accessibility requirements and would require significant modification. Consequently officers were looking to use the template developed by North Wales authorities given there were no significant differences with regard to the content, only in appearance and format. Officers would report back to a future meeting of the Committee following consultation.

- **Review of Fees and Charges**

Fees and charges for the administration of taxi licensing were last reviewed in 2018 and although they should be reviewed on a regular basis the timing of that work had been deferred due to the Covid-19 pandemic. Work was also ongoing to implement an online application system which would significantly alter the application process. In addition, officers had also received requests for a review of the hackney carriage tariff charges which were last updated in 2018. Consequently officers proposed to proceed with both reviews simultaneously and consult with current licensees with a view to reporting back to the Licensing Committee in March 2022.

Members noted the update and approved the proposed revisions to the forward work programme. Given the amount of business to be transacted at the Committee's next meeting and work involved in that regard, there was some debate as to the merits of a pre-meeting beforehand for members to familiarise themselves with the report items prior to formal consideration. After a brief debate it was agreed that the Public Protection and Business Manager discuss with the Chair and Vice-Chair a little nearer the time as to whether a pre-meeting with members would be beneficial. Councillor Brian Jones was particularly keen for any outstanding ongoing work to be concluded during the current council term where possible.

**RESOLVED** that –

- (a) *the contents of the report be noted, and*
- (b) *the revised forward work programme for 2022 as detailed in the appendix to the report be approved.*

## **EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** that under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting for the following item of business on the grounds that it would involve the likely disclosure of exempt information as defined in Paragraph 12 of Part 4 of Schedule 12A of the Act.

### **6 APPLICATION FOR A LICENCE TO DRIVE HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES - APPLICANT NO. 554278**

[Having declared a personal and prejudicial interest Councillor Brian Jones left the meeting for the duration of this item.]

A confidential report by the Head of Planning, Public Protection and Countryside Services had been submitted (previously circulated) seeking determination of an application to drive hackney carriage and private hire vehicles from Applicant No. 554278. Neither the applicant nor his nominated representative was in attendance.

Officers advised that the applicant and his nominated representative had requested an adjournment in this case given that the applicant had been unable to attend the meeting in support of his application due to conflicting work commitments.

The Legal Adviser set out the options available to the Committee to either accede to the request and adjourn the matter to another occasion, or proceed with

determining the application in the absence of the applicant. The Committee was asked to be mindful of allowing the applicant the opportunity to set out their case to ensure a fair process and determination, and to consider that if it was decided to proceed in absence, and in the event the outcome was not in the applicant's favour, there was a risk of costs being awarded with a potential allegation that the licensing authority had been unreasonable in the circumstances. Consequently the legal advice was that members strongly consider an adjournment in this case.

The Committee considered the adjournment request together with the legal advice provided. The Committee decided to grant an adjournment in this case and then considered whether a special meeting should be convened to determine the application. After a brief debate it was agreed that determination of the application be deferred to the Committee's next scheduled meeting on 2 March 2022.

***RESOLVED*** that consideration of the application for a licence to drive hackney carriage and private hire vehicles from Applicant No. 554278 be deferred to the next scheduled meeting of the Licensing Committee to be held on 2 March 2022.

The meeting concluded at 10.00 am.

<b>REPORT TO:</b>	Licensing Committee
<b>DATE:</b>	2 <sup>nd</sup> March 2022
<b>LEAD OFFICER:</b>	Head of Planning, Public Protection and Countryside Services
<b>CONTACT OFFICER:</b>	Public Protection Business Manager <a href="mailto:licensing@denbighshire.gov.uk">licensing@denbighshire.gov.uk</a> 01824 706066
<b>SUBJECT:</b>	Proposed Changes to Hackney Carriage Vehicles Table of Fares and Charges

## **1.0 PURPOSE OF THE REPORT**

- 1.1 To review the current tariff charges for hackney carriage vehicles (taxis).

## **2.0 EXECUTIVE SUMMARY**

- 2.1 Following a request by a number of licensed drivers to review the current tariff charges officers have drafted proposals for further consultation.

## **3.0 POWER TO MAKE THE DECISION**

- 3.1 Local Government (Miscellaneous Provisions) Act 1976.

## **4.0 BACKGROUND INFORMATION**

- 4.1 Section 65 of the Local Government (Miscellaneous Provisions) Act 1976 (“the Act”) allows the Council to fix the rates or fares within the county in connection with the hire of a vehicle.

- 4.2 Two options were put forward by licensed drivers, namely:

- Proposal 1
  - increase to 3.50 start and 2.50 a mile
  - Tariff 2 to start at 11pm until 7am
- Proposal 2
  - £3.50 Start with £2.50 per mile and removal of the initial £3 for the first ¾ of a mile.
  - surcharge per passenger for journeys more than 4 passengers.
  - Tariff 1 to start at 0700 and Finish at 2259 and Tariff 2 to start 2300 and finish 0659
  - Sundays to be permanently Tariff 2 all day.

- 4.3 A supplement to Proposal 2 above put forward by another driver is that Tariff 2 should start at 6pm on a Friday and Saturday night so as to encourage sufficient drivers to meet customer demand.
- 4.4 The current tariff for Denbighshire is attached at Appendix A and those changes proposed are highlighted.

## **5.0 CONSIDERATIONS**

- 5.1 The “table of fares” was last amended in 2018.
- 5.2 The charges for distance are used to compile a “league table” of taxi fares throughout the UK, produced by the Private Hire and Taxi Monthly. Based on current charges Denbighshire are listed at number 259 out of a total number of 359 UK wide Local Authorities; 12 out of 22 in Wales and 5 out of 6 in north Wales (December 2021). Members may wish to note this proposal would take Denbighshire to 5<sup>th</sup> highest in Wales and joint second with Gwynedd in north Wales
- 5.3 Comparisons are based on two-mile journey on the normal tariff and does not take account of any extras / additions. Position “1” is dearest
- 5.4 The proposals amount to a 7% increase in charges for a two-mile journey.
- 5.5 Should Members resolve to support the proposals and move to consultation officers propose to consult publically whilst directly informing licensed drivers of the proposals.
- 5.6 Any objections at that stage will be brought back to the Licensing Committee for consideration of a final tariff.
- 5.7 If there are no objections, the Authority must publish a public notice in one local newspaper circulated in the County which should detail the proposed new tariff and specify a period which shall be not less than 14 days from the date of publication, within which objections can be made in writing to the Authority. Members should note that for this action a Lead Member Delegated Decision is required to ensure the Council meets its constitutional obligations.
- 5.8 If no objections are received at that stage the amended scale of fares and charges will come into effect after the expiration of the public notice i.e. the 15th day
- 5.9 Again, any objections at that stage will be brought back to the Licensing Committee for consideration for a final tariff.

5.10 Members should note that although the Council set the table of charges a hackney carriage proprietor can charge a customer a lesser fee; the set charge is the maximum permitted

5.11 Members may put forward a different preferred tariff or reject the representations to amend the tariff.

## **6.0 RECOMMENDATION**

6.1 That Members:

- authorise officers to proceed with consultation on either
  - Proposal 2 at paragraph 4.2, together with the supplement at paragraph 4.3, or
  - A preferred version of a tariff agreed by Members
- instruct officers to prepare a report for the next Licensing Committee if any objections are received
- instruct officers to publish the requisite public notice if no objections to the consultation are received and implement the tariff after the statutory timeframe if no further objections are submitted thereafter
- instruct officers to prepare a report for the next Licensing Committee if any objections are received following the statutory notice

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Ffioedd a Thaliadau am Gerbydau Hacni (tacsis) o 8fed Chwefror 2018

Tariff 1

Rhwng 6am a hanner nos NEWYDD:

Pris dechreuol (yn cynnwys y -1232 llath gyntaf) - £3.00 **NEWYDD: £3.50**

10 ceiniog fesul 88 llath (1/20 o filltir) **NEWYDD: £2.50 fesul milltir**

Amser aros – 30 ceiniog y funud

Tariff 2

Rhwng hanner nos a 6am **NEWYDD: 23.00 - 06.59 bob dydd**

Pris dechreuol (yn cynnwys y - 1232 llath gyntaf) - £4.50 **NEWYDD: £5.25**

15 ceiniog fesul 88 llath (1/20 o filltir) **NEWYDD: £3.75 fesul milltir**

Amser aros – 40 ceiniog y funud

Gwyliau Cyhoeddus a Gwylly Banc Sul y Pasg, Dydd Nadolig, Gwyl San Steffan a Diwrnod y Flwyddyn Newydd yn ôl Tariff 2 Trwy'r Dydd. **NEWYDD: NEWYDD: Drwy'r dydd ar ddydd Sul**

**NEWYDD: Dydd Gwener a dydd Sadwrn**, Noswyl Nadolig a Noswyl Blwyddyn Newydd yn ôl Tariff 2 o 6pm ymlaen.

Bagiau (ar wahan i fagiau siopa, cadeiriau olwyn a chadeiriau gwthio) tu allan i seddi teithwyr: 20 c am bob eitem.

Pob anifail domestig, ac eithrio cŵn tywys: 20 c am bob anifail domestig

Tâl am Faeddu'r Cerbyd £100.00.

**NEWYDD: Tâl ychwanegol am bob teithiwr ar gyfer siwrneiau mwy na 4 teithiwr**

*Cyngorir Cwsmeriaid I ystyried y ffi yn erbyn y metr.*

Maximum Hackney Fares and Change with effect from 8<sup>th</sup> February 2018

Tariff 1

Between 6am and midnight **NEW 7am – 11pm**

Start fare (includes first 1232 yards) - £3.00 **NEW: £3.50**

10 pence per 88 yards (1/20th mile) **NEW: £2.50 per mile**

Waiting time – 30p each minute

Tariff 2

Between midnight and 6am **NEW: 23.00 – 06.59 daily**

Start fare (includes first 1232 yards) - £4.50 **NEW: £5.25**

15 pence per 88 yards (1/20th mile) **NEW: £3.75 per mile**

Waiting time – 40p each minute

Public and Bank Holidays, Easter Sunday, Christmas Day, Boxing Day and New Year's Day to be charged at Tariff 2 all day. **NEW: Sunday all day**

**NEW: Friday & Saturday**, Christmas Eve and New Year's Eve to be charged at Tariff 2 from 6pm.

Luggage (excluding shopping, wheelchairs and pushchairs) outside the passenger compartment - 20p each item.

Carriage of each domestic pet, excluding guide dogs - 20p each pet

Soiling Charge - £100.00.

**NEW: Surcharge per passenger for journeys more than 4 passengers**

*Customers are advised to check the fare charged against the meter*

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<b>REPORT TO:</b>	Licensing Committee
<b>DATE:</b>	2nd March 2022
<b>LEAD OFFICER:</b>	Head of Planning, Public Protection and Countryside Service
<b>CONTACT OFFICER:</b>	Senior Licensing Officer <a href="mailto:licensing@denbighshire.gov.uk">licensing@denbighshire.gov.uk</a> 01824 706433
<b>SUBJECT:</b>	Forward Work Programme 2022

## 1. PURPOSE OF THE REPORT

- 1.2 To advise Members of the priorities of the Licensing Section, together with an update on the agreed work programme for the Licensing Committee for the year 2022.

## 2. EXECUTIVE SUMMARY

- 2.1 The priorities of the Licensing Section reflect the duty placed on the Authority in relation to its responsibilities in relation to its licensing function, and the effective regulation, control and enforcement of Licensees, and the Authority's commitment to safer communities and the development of the economy.
- 2.2 Due to unforeseen priorities, the Forward Work Programme approved by Members at a previous meeting has unfortunately had to be amended and matters have been re-scheduled for consideration.

## 3. BACKGROUND INFORMATION

- 3.1 Members may recall that at the last meeting in December 2021, Officers presented an updated work programme which was approved. Officers were scheduled to present a number of updated matters for your consideration to this meeting, however due to a number of factors, such matters will be present to you at a future meeting. A revised Forward Work Programme can be found at Appendix A.
- 3.2 Officer have taken this opportunity to provide Members with an update on matters that should have been brought to this meeting as detailed below:

### **3.2.1 Review of Hackney Carriage and Private Statement of Licensing Policy**

Officers are progressing well with the development of a draft Statement of Licensing Policy for the taxi trade following the recommendations by Department for Transport to implement the Statutory Standards which is supported by Welsh Government, who have recently produced a policy template for Welsh authorities use. Officers have undertaken an interim consultation exercise with members of the taxi trade to gauge the opinions of those working within the trade, however, work is on-going to finalise the policy document, which will go to all the trade and the wider public, as agreed by members at the meeting in June 2021.

### **3.2.2 Review of Statement of Principles – Gambling Act 2005**

A review of the Gambling Act 2005 Statement of Principles is taking place collectively with the six North Wales authorities and once the review has been completed, Officers will be in a position to produce the proposed review to Members.

### **3.3.3 Review of Street Trading policy**

At the Licensing Committee held on 23rd June 2021, Members approved a draft review of the Street Trading Policy. They further agreed to support the establishment of a Sub-Group made up of representatives of each of the Member Area Groups, the purpose of which is to work with officers to further develop the policy prior to submitting a final version for approval and subsequent consultation. Since the last update, the Sub-Group has met twice and it has been agreed that there are still major issues such as markets and prohibited streets that require further consideration. It was proposed that Members discuss these matters with their respective groups prior to our next meeting.

### **3.3.4 Statement of Licensing Policy – Licensing Act 2003**

At the meeting in September Members authorised officers to consult on a revised statement of policy. Since that meeting, Officers have been working on ensuring the revised version of the policy meets the accessibility requirements prior to publishing the consultation. The consultation document is now ready and Officers are working with the Council's Public Engagement Officer to ensure that the statutory consultation requirements are met. Following consultation a report will be placed before Full Council to consider adopting the revised policy.

### **3.3.5 Review of Fees and Charges**

Certain fees within the remit of the Licensing section are set within

legislation e.g. alcohol and gambling licences. Where fees can be locally set by individual authorities these are regularly reviewed to ensure they meet cost recovery of the processes involved. Officers have been working on implementing electronic means of applying for licences which will significantly change the current process for application and grant of a licence. Officers are proposing to defer any review of current fees until such time as new processes are ready to be implemented during the year. This will not affect the ongoing considerations for the tariff charges.

#### 4. **RECOMMENDATION**

- 4.1 It is recommended that Members note the contents of the report, and
- 4.2 It is further recommended that Members consider and approve the revised Forward Work Programme detailed at Appendix A for the year 2022.

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**Licensing Committee**

**Forward Work Programme 2022**

<b>Committee Date</b>	<b>Report</b>	<b>Comment</b>
<b>2<sup>2nd</sup> June 2022</b>	Review of Hackney Carriage and Private Statement of Licensing Policy	Update following consultation for approval
	Review of Statement of Principles – Gambling Act 2005	To review existing policy as required by legislation
	Review of Street Trading policy	Update following consultation for approval
	Statement of Licensing Policy – Licensing Act 2003	To update Members on the outcome of the consultation should representations be received
	Review of Hackney Carriage tariff charges	Update following review only if objections received following consultation
	Update on the work of the Licensing Team	Update
<b>14<sup>th</sup> Sept 2022</b>	Hackney Carriage Byelaws	To support the model byelaws for consultation with interested parties
	Update on the work of the Licensing Team	Update
<b>7<sup>th</sup> Dec 2022</b>	Review Private Hire vehicle plate exemption policy	To review the exiting policy
	Review of Intended Use Policy	To review the existing policy
	Member Training	For new Committee Members should no formal training have taken place beforehand
<b>March 2023</b>	Hackney Carriage Byelaws	Update following review only if objections received following consultation

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