

To: Members of the Democratic  
Services Committee

Date: 8 March 2021

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Dear Councillor

You are invited to attend a meeting of the **DEMOCRATIC SERVICES COMMITTEE** to be held at **10.00 am** on **FRIDAY, 12 MARCH 2021 VIA VIDEO CONFERENCE**.

Yours sincerely

G Williams  
Head of Legal, HR and Democratic Services

## **AGENDA**

### **1 APOLOGIES**

### **2 DECLARATIONS OF INTEREST (Pages 3 - 4)**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

### **3 URGENT ITEMS**

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act, 1972

### **4 MINUTES (Pages 5 - 10)**

To receive the minutes of the Democratic Services Committee meeting held on the 2 October 2020 (copy attached).

### **5 MEMBER AREA GROUP TERMS OF REFERENCE (Pages 11 - 28)**

To receive a report from the Democratic Services Manager (copy enclosed) reviewing and updating the terms of reference for the Member Area Groups.

### **6 INDEPENDENT REMUNERATION PANEL FOR WALES ANNUAL REPORT 2021 - 2022 (Pages 29 - 114)**

To receive a report by the Democratic Services Manager on the Independent Remuneration Panel for Wales' Annual Report for 2021/22 (copy enclosed).

**7 DRAFT REVISED GUIDANCE ON THE CODE OF CONDUCT (Pages 115 - 260)**

To consider a report by the Monitoring Officer (copy enclosed) informing members about a consultation being conducted by the Public Services Ombudsman for Wales, (the Ombudsman) about new draft guidance for elected members on the Code of Conduct.

**8 FORWARD WORK PROGRAMME**

To consider a verbal report by the Democratic Services Manager.

**MEMBERSHIP**

**Councillors**

Joan Butterfield  
Rachel Flynn  
Hugh Irving  
Alan James  
Gwyneth Kensler

Christine Marston  
Andrew Thomas  
Rhys Thomas  
Graham Timms  
Joe Welch

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