

CABINET

Minutes of the Cabinet meeting held at 10.00 a.m. on Tuesday 23 June 2009 in Conference Room 1, County Hall, Ruthin.

PRESENT

Councillors P A Dobb, Lead Member for Health, Social Care and Wellbeing; H H Evans, Leader and Lead Member for Education; S Frobisher, Lead Member for Communities; R W Hughes, Lead Member for Personnel and Business Management; M M Jones, Lead Member for Children's Services; J Thompson Hill, Lead Member for Finance; D A J Thomas, Lead Member for Environment: Regeneration and E W Williams, Lead Member for Environment: Sustainable Development.

Observers: Councillor M L I Davies, G C Evans, R L Feeley and D I Smith.

ALSO PRESENT

Chief Executive; Deputy Chief Executive / Corporate Director: Resources; Corporate Director: Social Services and Housing; Corporate Director: Lifelong Learning, County Clerk and the Financial Controller.

APOLOGIES

Councillor P J Marfleet, Lead Member for Modernisation and Improvement and the Corporate Director: Environment.

Councillor E W Williams Chaired the meeting.

101 URGENT MATTERS

There were no urgent items.

Councillor M M Jones informed colleagues of the successes achieved by pupils from Denbighshire at the recent Urdd National Eisteddfod and also the success by 2 primary schools in the schools' quiz. She thanked all competitors for taking part.

102 MINUTES OF THE CABINET MEETING 26.05.2009

The Minutes of the Cabinet meeting held on 26 May 2009 were submitted.

Item 4 Monitoring Performance Against Directorate Business Plans: Quarter 4 2008-2009: Councillor P A Dobb referred to the PARIS system and said that although the work was being progressed, there had been mixed reviews on the package itself.

Councillor Dobb also queried whether Councillor I Gunning, Police Authority Member had been asked to investigate the data provided by the North Wales Police. The Corporate Director: Social Services and Housing said work was in hand regarding the information required but the Police had not as yet completed their work.

Councillor S Frobisher asked for an update on Hyfrydle. It was agreed the Corporate Director: Environment, as leader of the project group, be asked to circulate all Cabinet Members with the latest information on the work being carried out and any decisions being made. Councillor H H Evans said it was important that Council made a decision on the future use of Hyfrydle in the near future.

Item 7 Routine Reporting on Personnel: Councillor R W Hughes said the CET input into the report would be included in the report to the next Cabinet meeting. Councillor Hughes confirmed, following Councillor S Frobisher's request, that work was being progressed on the number of target days lost being the same

for every Directorate. The Corporate Director: Resources confirmed that a paper on sickness / absence was being presented to CET on Monday 29 June 2009.

RESOLVED that, subject to the above, the Minutes of the meeting held on 26 May 2009 be approved as a correct record and signed by the Leader.

103 CORPORATE COMMUNICATIONS STRATEGY

Councillor H H Evans presented the report for Members to approve the Corporate Communication Strategy and Action Plan. He reminded Members that in the past, some shortfalls in the Authority's performance had been down to communication and this had been highlighted in the Corporate Governance and Estyn reports. However, the newly revised Strategy and Action Plan would address many of these issues and he was pleased to inform Members that the Statement of Intent was included at many levels within the Strategy. Those responsible for the Strategy were listed on page 9. This would allow the Strategy to develop into a more co-ordinated approach at all levels.

Councillor Evans listed the Press Digest for example, where Elected Members are informed of what is happening in various areas so that they are aware of what the press may be looking into in detail. Monthly media briefings were being held and this involved a question and answer session before committee reports were produced. He was also holding regular meetings with MPs and AMs.

The Corporate Communications Manager detailed the Internal Communication activities i.e. electronic briefings from Leader and Corporate Executive Team, introduction of video blogs, annual staff surveys. The External Communication activities were listed, such as the production of an annual Guide to Services, possible use of plasma screens in reception areas, media training for Cabinet Members and Heads of Service and these should provide much in the way of improved communication across the whole Authority.

Councillor P A Dobb said much emphasis appeared to be put on the web and she reminded colleagues that not all residents had access to or could use computers – some preferred their information in the form of printed matter. She referred to the recent Local Service Board Conference and said a number of attendees had said there was a lack of face to face communication in some instances. Councillor Dobb was pleased to see an audit would be carried out and also wanted to see more engagement with the public and a co-ordinated approach in the way information is given to Town and Community Councils.

Councillor R W Hughes congratulated the Corporate Communications Manager and Leader on the introduction of the press digest and on a good, clear action plan. Regarding officer / Member communication, it was important to ensure that Members communicated accurately with officers and that Councillors be reminded that they did not need to copy in all Councillors in their correspondence. She supported the suggestion of having media training for officers and Members. Councillor D A J Thomas fully endorsed Councillor Hughes' comments and said that one negative comment in the press was so demoralizing for staff. Councillor S Frobisher referred to the recent National Food Safety Week and the enthusiasm generated by our staff and the excellent work they carried out. Councillor E W Williams suggested that the Standards Committee should consider communication between Members and officers and suggested that the Communications Strategy Group include one Elected Member from Scrutiny Committee.

The Corporate Director: Social Services and Housing said the Communications Team had looked at good practice across England and Wales and had included some of those practices in the Strategy. She supported a revised A-Z Guide to Services and agreed with Councillor Dobb that a range of communication was required. She said Members should be positive and media aware.

Councillor D I Smith referred to the Action Plan and suggested the 'on going' for many of the activities should be replaced with end dates.

Councillor H H Evans said he wanted the Strategy to develop internal confidence. He agreed with Councillor Smith's comments but said some actions were ongoing and would be regularly monitored. He congratulated the Corporate Communications Manager on the report.

RESOLVED that Cabinet approves the Corporate Communication Strategy and Action Plan as detailed in appendix 1 to the report.

104 CORPORATE EXECUTIVE TEAM – PERFORMANCE REPORT

The Chief Executive presented the report for Members to consider progress against the Corporate Executive Team's (CET) key actions as provided at Appendix I and agree further actions as appropriate. Members were also asked to agree to the proposal to incorporate the actions within this report into the monthly monitoring of the Corporate Governance Action Plan by the Focused Agenda Board (FAB) and the Corporate Governance Committee.

The bi-monthly report was in response to the recent Corporate Governance report and summarized the CET activities as a team and individually. He had discussed the activities with the Wales Audit Office Relationship Manager who had agreed now was an appropriate time to incorporate the information into the monthly monitoring of the Action Plan.

Councillor P A Dobb drew Members' attention to Demographic Change and said the Children and Disabilities and Adults with Learning Disabilities now had 5 workstreams.

Councillor S Frobisher referred to the Community Forums which had been held and said more members of the public were now attending the Forums. She asked that the Improvement Agreement be well publicised as the Minister for Social Justice and Local Government had said it was one of the best in Wales.

Responding to Councillor R W Hughes' request for feedback from consultation meetings, the Chief Executive said feedback was being fed into the Corporate Plan by the Strategic Policy Unit. He said it was essential to ensure the correct resources were in place.

RESOLVED that Cabinet notes the progress against the Corporate Executive Team's key actions as provided at Appendix 1 and agree the proposal to incorporate the actions within the report into the monthly monitoring of the Corporate Governance Action Plan.

105 CORPORATE PARENTING STRATEGY

Councillor M M Jones presented the report seeking Cabinet approval of the new Denbighshire County Council Corporate Parenting Strategy and the inclusion of the strategy in the Council's policy framework. This was a far reaching Strategy the Council was being asked to adopt which would improve the quality of life for children. The Strategy was in four sections – promoting education and work opportunities; encouraging social activities for health and wellbeing benefits; providing safe and secure homes to enable independent living and promoting life together to improve the quality of life for young people.

Training for Members would be available and Scrutiny Committees had considered the issues and had made suggestions for training opportunities. Councillor D A J Thomas said he had attended a training event which he found to be exhilarating, informative and very worthwhile and said the lack of attendance by Members should be addressed. Councillor P A Dobb said being involved with children was enlightening and said Member involvement should be encouraged. It was important to improve the life of children and she suggested it should be an impact on the Council's Corporate Priorities.

RESOLVED that Cabinet approves the Corporate Parenting Strategy and its inclusion in the Council's policy framework.

106 SAFEGUARDING AND PROTECTING VULNERABLE CHILDREN: CORPORATE ACCOUNTABILITY FRAMEWORK

Councillor M M Jones presented the report seeking Cabinet approval of the Corporate Accountability Framework attached at Appendix 1 to the report. This report and also the Corporate Safeguarding Action Plan had resulted from the death of Baby P in 2008 with the Welsh Assembly Government asking all Local Authorities in Wales to reflect and review local processes and procedures to ensure they were sufficiently robust and to assess the position of safeguarding children and young people in Wales.

Councillor H H Evans referring to the Elected Members' responsibilities detailed in paragraphs 2.9 and 2.10 of the report, stressed the need for everyone to have a clear understanding of their responsibilities. The Corporate Director: Social Services and Housing said clear and detailed Corporate Child Protection Training was available to all staff and Elected Members. Councillor E W Williams referred to Members having to attend mandatory training on Planning before they were able to vote on the decisions and suggested some similar mandatory training should be implemented for all Members for Safeguarding and Protecting Vulnerable Children. Councillor R W Hughes said the Personnel Members' Group would consider all Members having to attend training by April 2010.

RESOLVED that Cabinet adopts the Corporate Accountability Framework attached to the report at Appendix 1. It was further agreed that consideration be given by the Lead Member for Personnel and the Personnel Task Group to all Members attending training on the Safeguarding and Protecting Vulnerable Children by April 2010.

107 CORPORATE SAFEGUARDING ACTION PLAN

Councillor M M Jones presented the report seeking Cabinet approval to the Corporate Safeguarding Action Plan attached at Appendix 1 to the report. The minute for item 6 Safeguarding and Protecting Vulnerable Children: Corporate Accountability Framework also applied to this item.

RESOLVED that Cabinet approves the Corporate Safeguarding Action Plan attached to the report at Appendix 1. It was further agreed that consideration be given by the Lead Member for Personnel and the Personnel Task Group to all Members attending training on the Corporate Safeguarding Action Plan by April 2010.

108 CRITERIA FOR SUPPORTING COMMUNITY CAPITAL PROJECTS IN 2009-2010

Councillor D A J Thomas presented the report seeking Cabinet approval to the amended criteria for supporting Community Capital Projects.

Councillor P A Dobb, referring to Recommendation 10a, asked why a percentage maximum or percentage figure had not been set per project, rather than saying some exceptional cases could qualify for a higher grant. The Principal Regeneration Manager said the reason for no figure being set for some exceptional cases was that in the past, some Members had clubbed their funding together for a project. The funding was for community led schemes. Councillor E W Williams said Scrutiny Committee had suggested putting a £25k maximum on projects as the proportion of the cost to be met from the community capital grant was set at 70%. Councillor R W Hughes suggested the proportion of the cost to be met from the community capital grant should be set at 50%. However, Councillor H H Evans suggested that as a further £150k had been added to the grant funding, the proportion of the cost to be met from the community capital grant should be set at 50% with the maximum grant available per project set at no more than £20k.

It was agreed Recommendation (a) and (c) be amended as follows:

RESOLVED that Cabinet agree, subject to sufficient funding being available, to support Community Capital Projects in 2009-2010 provided that:

- (a) *the maximum grant available per project should not exceed £20,000,*
- (b) *projects contribute towards the delivery of the outcomes for the corporate priorities,*
- (c) *the proportion of the cost to be met from the community capital grant should be no more than 50%,*
- (ch) *Planning permissions and leases should already be in place and applicants should not be holding unduly large amounts of cash in reserve in relation to the size of the project, and*
- (d) *there should be a two stage application process with local Members consulted for their views after an initial assessment of eligibility.*

109 FUTURE JOBS FUND

Councillor D A J Thomas presented the report seeking Cabinet approval to the Council's participation in a partnership bidding to secure resources from the Future Jobs Fund to provide jobs for young people and others who face significant disadvantages in the labour market, to support a partnership covering the whole of Denbighshire and Conwy and to be led by the Rhyl City Strategy.

RESOLVED *that Cabinet approve the Council's participation in a partnership bidding to secure resources from the Future Jobs Fund to cover the whole of Denbighshire and Conwy, to be led by the Rhyl City Strategy.*

110 REGIONAL TELECARE PROJECT

Councillor P A Dobb presented the report seeking Cabinet support to develop a North Wales Telecare Service and for officers to work with the project to collate information and develop proposals for delivery of Telecare services on a regional basis. She said other North Wales Authorities had been developing a Telecare Service, a service which would enable people to live independently in their own homes or enhancing their present living arrangements or help them in recovery after a fall or spell in hospital.

Over the years Telecare has advanced and offers a larger range of equipment. The Health Service is also beginning to provide monitoring equipment via Telehealth. An integral part of the Telecare Service is the monitoring centre which receives alerts. There are 3 centres across Wales, which means the amount of employees monitoring the phones and other associated costs is tripled. Two years ago it was decided to commission a feasibility study to consider the possibility of a joint approach to the service. The single recommendation was to move to a single regional service. Following this the second phase has begun to align our practice in creating Telecare packages and preventative services, to establish the costs of delivery and quantify the service and financial benefits of the improvement. From this information proposals can be developed for delivery of services. It is proposed the monitoring centre would continue to provide an out of hours service for Housing Services on a Service Level Agreement basis.

Once the information is collated it will be possible to consider the cost implications associated with a regional project. However, as Telecare is a chargeable service it is expected that costs can then be passed to users.

It is anticipated the service will be taken forward by a lead Authority although an external partner may be approached if this was found to be a more viable alternative.

Scrutiny Committee support the Vision to develop a Regional Telecare Service.

Councillor R W Hughes said she supported the development of a regional service but asked that staff ensure everything be in place for the supporting networks. Councillor Dobb said there would be reablement support for those coming out of hospital. The Corporate Director: Social Services and Housing said the response service would need to be local.

RESOLVED that Cabinet supports the Vision to develop a Regional Telecare service in North Wales as set out in Appendix 2 to the report, and lends its support to the principle of officers working with the Regional Project Team to develop and cost regional services for delivery to local people.

111 HOUSING REVENUE ACCOUNT BUDGET & CAPITAL PLAN UPDATE 2009-2010

Councillor P A Dobb presented the report for Members to note the forecast outturn position of the Housing Revenue Account (HRA) and Housing Capital Plan for 2009-2010. The initial forecast showed that an in-year revenue surplus of £205k should be generated by the end of the financial year, which was £88k less than forecast in the original budget set in February 2009. The main changes since the budget have been as a result of interest rates used to calculate capital financing costs being slightly higher than the original forecast.

The Housing Business Plan was still viable and a full review would be carried out in a few months as the 5 year progress report to the Wales Audit Office was due soon.

1,132 houses have been refurbished and the next phase is currently out to tender.

RESOLVED that Members note the latest financial forecast position of the Housing Revenue Account for the current financial year.

112 VALUE ADDED TAX REFUND

Councillor D A J Thomas presented the report seeking Cabinet approval to the allocation of a refund of Value Added Tax. Cabinet had previously agreed on 16.12.2008 that the sum be earmarked for delivering outcomes in connection with the Corporate Priority for Regenerating our Communities. The Regeneration Board had earlier supported the proposals listed at paragraph 4.1.

Councillor Thomas said an Action Plan for the North Wales Coast Strategic Regeneration Area was due imminently from the Deputy Minister. Work on the Strategic Regeneration Area was urgent and significant work was needed on consultation before the projects commenced. The Deputy Minister wanted robust consultation processes to be in place.

Councillor J Thompson Hill welcomed the proposals in the report. The Director of Resources confirmed that it was possible to allocate £150k from this source to capital to support community projects. This was a one-off refund and would not be available in future years. It was important to ensure that expectations were not raised. Councillor Thompson Hill referred to the 2 new posts required and suggested that, if possible, staff from elsewhere in the Authority be reassigned to these posts. He asked whether the balance was right between (d) and (e) and suggested this should be less towards additional staffing.

Concern was expressed by Councillor P A Dobb regarding the possible high number of projects and the report did not state whether the officer involved had the capacity to deal with project administration workload. She also queried the need for 6 Area Members' Groups and thought that the Groups already had administration support. She suggested that the extra money should be spent on repairs to the County's roads.

Councillor R W Hughes and Councillor H H Evans asked whether the work for the Area Members' Groups should be based with the Strategic Policy Unit as it encompassed all services. Councillor Evans queried the amount of capital would be generated for the Authority by the Strategic Regeneration Area. The Head of Development Services informed Members that the Area members' Groups work had been moved to the Regeneration Service as they had experience and understanding of running local groups and various issues. However, if Members felt the work should be carried out by the Strategic Policy unit he had no objections.

The Principal Regeneration Manager said the 2 posts to support the work of the 6 Area Members' Groups would be advertised internally first. Referring to Councillor Dobb's query regarding the possible high number of projects, he reminded Members that the projects would have to be completed over an 18 month period. The officer administering the scheme would also administer the Rural Key Fund.

The Chief Executive reminded Members that they had agreed the refund should be allocated to the Corporate Priority on Regenerating our Communities. He said it was important to ensure there was a tight relationship between these and the Corporate Plan which would deliver the Corporate Priorities. Departments were expected and encouraged to work corporately. Referring to the Area Members' Groups the Chief Executive said it was important the Groups were resourced properly and internal advertisements would be placed for the 2 posts.

Councillor D I Smith encouraged Members to agreed the £150k extra funding for the community capital projects.

RESOLVED that Cabinet approve the proposed allocation of the refund of Value Added Tax earmarked for Regeneration projects (Councillor P A Dobb voted against the item).

At this juncture (11.25 a.m.) the meeting adjourned for 10 minutes to allow Members to participate in refreshments.

113 FINAL REVENUE ACCOUNTS 2008-2009

Councillor J Thompson Hill presented the report seeking consideration of the final revenue outturn position for 2008-2009 for recommendation to Full Council. Cabinet was also asked to recommend to Council the treatment of reserves as detailed in the report.

The final position on service and corporate budgets, after allowing for proposals for contributions to and from reserves and provisions, was an underspend of £61k, this was net of a spend above budget of £550k on Schools Delegated funds. The overspend position on the non delegated Education budget was mainly as a result of increased costs on the schools' meals service together with the deficit in operation and closure of the Hyfrydle facility at Ysgol Plas Brondyffryn. The Environment Directorate had faced a number of pressures and reduced income levels resulting from the impact of the recession. However, the impacts had been more than offset by the savings from the vacancy control process and the delayed start to the joint waste disposal project. Social Services and Housing Children and Adult Services had both had a brought forward balance, which together with in year operating savings, had led to an underspend on the year.

Detailed net service underspends of £527k were recommended for carrying forward and shown at paragraph 4.10 of the report. The £550k overspend on SEN would be recovered from the Schools Delegated budgets.

Unearmarked balances at £6.1m were broadly in line with the levels advised by the Wales Audit Office.

Responding to Councillor R W Hughes' query on Blessed Edward Jones High School, the Corporate Director: Lifelong Learning said work was continuing on the recovery plan for the school and also on ensuring a balanced budget would be delivered for Rhyl High School.

Councillor Evans said good financial foundations were in place in the Authority as a whole and that there was good management of finance in the Directorates. However, he was concerned as the headcount appeared to continue to rise.

RESOLVED that Cabinet recommend the final revenue outturn position for 2008-2009 for the year ended 31.03.2009 to Full Council. Cabinet also recommend the movements in reserves and the carrying forward of earmarked balances as detailed in paragraphs 4.10 and 4.13 of the report and its Appendix 2 to Full Council.

114 REVENUE BUDGET AND SUMMARY CAPITAL PLAN 2009-2010

Councillor J Thompson Hill presented the report for Members to note the likely outturn figures as detailed in Appendix 1 attached to the report and the summary capital plan performance for 2009-2010 as detailed in Appendices 2 and 3. Members were asked to consider the recommended allocation of £780k of the £880k contingency budget as detailed in paragraph 4.2 and Appendix 4 and the reallocation of excess inflation funding to the provision to fund the impact of Single Status, as detailed in paragraph 4.3 and Appendices 5A and 5B.

An overall underspend of £453k was forecast, excluding the schools' delegated budgets although in Lifelong Learning the school meals provision and Hyfrydle facility would continue to be a pressure. Social Services and Housing were forecasting an underspend of £586k, most of which resulted from underspends carried forward from 2008/9.

Some likely budget issues had been identified earlier in the year but because of their very nature it had not been possible to quantify these, therefore a contingency of £880k had been built into the budget. Appendix 4 to the report detailed the proposed allocation of £780 of the funding, with the remaining £100k being left in the budget for possible use by homelessness and childrens' services referrals later in the year. The final agreed level of the pay awards for non teaching staff is likely to lead to an excess allocation of £1.2m which could be used to dampen the future impact of the Single Status grading review. Appendix 5a detailed the last reported position, a pressure of £1.5m by 2010/11, Appendix 5b detailed the potential funding position if the excess pay award provision was reallocated, meaning that the position would not move into potential deficit until 2011/12.

Members discussed various issues to which all or part of the £1.2m could be put, including the possibility of reallocating it to services. Councillor R W Hughes asked whether it would be possible to recoup any costs with regard to a planning application for example and also asked whether some issues should be considered politically as there were many issues being driven by the Assembly to which funding was not available. The Corporate Director: Lifelong Learning said both ADEW and the WLGA had been successful on the foundation phase but some initiatives had a cost greater than the additional funding provided by WAG.

Councillor Thompson Hill said if something was not agreed, services would be in shortfall and further cuts would have to be made. Councillor H H Evans suggested some of the windfall money could be kept in the budget and allocated at a later date.

The Financial Controller, responding to Councillor E W Williams' comment on allocating the £1.2m to Single Status when that had already been budgeted for, said the costs of some staff moving from spot grades to increments would be high in the future and the resources would need to be provided in the future. Councillor Hughes again suggested allocating say £0.5m into services, however, the Corporate Director: Resources said Members should not allocate £0.5m without due consideration at an appropriate time.

The Chief Executive reminded Members that any decision deferred on Single Status was a false decision and Single Status had to be funded properly. He said the pressures during the year had been discussed previously and an opportunity to challenge had been given at that time. He agreed it was important to be sure that those items listed were pressures, asked Members to agree the current proposals and for Members and officers to rethink the process should a windfall situation arise at some point in the future. Councillor H H Evans supported the need to keep Single Status on track otherwise it would cause more problems in the future.

Members also discussed the Authority's headcount and the estimated staff turnover. The Corporate Director: Social Services and Housing said no assumptions on headcount had been made and staffing costs were not exact.

RESOLVED that Members note the initial projected outturn figures for 2009-2010 as detailed in Appendix 1 to the report and note the summary capital plan performance figures for the 2009-2010 financial year as detailed in Appendices 2 and 3 to the report.

Cabinet agree the recommended allocation of £780k of the £880k contingency budget as detailed in paragraph 4.2 and Appendix 4 to the report.

The identified excess inflation funding be removed from service budgets with the use of this sum to be subject to further consideration.

115 ROUTINE REPORTING ON PERSONNEL

Councillor R W Hughes presented the report for Members to note the statistics on Personnel. She suggested that the table on page 1 of the report be replaced with figures in the next report which Members would find more useful. She was pleased to report that sickness absence was now at its lowest level since levels started to increase in September 2008. Sickness absence in the Environment Directorate would be scrutinised next, followed by Social Services and Housing.

Councillor H H Evans said it would be interesting to see a comparative figure for 12 months earlier, to see if any trends were emerging. It would also be interesting to see future expectations if possible and the targets for the different Directorates.

The Senior Personnel Officer said having externally funded and agency posts made accurate provision of figures difficult but this was being worked on. Councillor H H Evans asked that further information be provided on what happens to staff when the grant funding for posts comes to an end. Councillor P A Dobb asked that information be included on the number of apprenticeship and trainee posts within the County in future reports. The Senior Personnel Officer said this information was supplied on a 6 monthly basis to Scrutiny Committee and could also be included in a Cabinet report.

Following concerns raised by Councillor G C Evans regarding the Trent system, Councillor Hughes said if any Members had concerns a demonstration of the system could be arranged and the Trent system was now being presented again to staff, to ensure its full use.

RESOLVED that Members note the information in the report.

116 CABINET FORWARD WORK PROGRAMME

Councillor R W Hughes presented the Cabinet Forward Work Programme. The programme was amended as follows:

July 2009 – Medium Term Financial Planning and Efficiency Strategy would become one report
September 2009 – Member Development moved to September 2009
July 2009 – Tourism Strategy for North Wales – likely to be moved to September 2009
October 2009 – presentation of Area Profiles (previously Town Strategies)

RESOLVED that Cabinet note the Cabinet Forward Work Programme.

117 ISSUES REFERRED TO CABINET BY THE SCRUTINY COMMITTEES

There were no issues referred.

118 URGENT ITEMS

There were no Urgent Items.

PART II

EXCLUSION OF PRESS AND PUBLIC

***RESOLVED** under Section 100A(4) of the Local Government Act 1972 the Press and Public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 14 of Part 4 of Schedule 12A of the Local Government Act 1972.*

119 APPROVAL OF CONTRACT AWARD – ELECTRONIC DOCUMENT AND RECORDS MANAGEMENT SYSTEM

Councillor J Thompson Hill presented the report seeking approval of the award of the contract to the preferred supplier for the Electronic Document and Record Management System (EDRMS). EDRMS will become part of the budget process.

The Head of ICT informed Councillor P A Dobb that it would be possible for Conwy County Borough Council to use the system in future should they wish to do so and that upgrades would be provided for the system during the life of the contract. EDRMS would also allow additional savings from remote working and reductions in staffing numbers. He confirmed this was linked to WorkSMART which would be rolled out across the Authority.

***RESOLVED** that Cabinet approve the award of contract for the procurement and implementation of an Electronic Document and Records Management System to the selected supplier, CIVICA. Cabinet also agree the indicative 6 year programme to implement the system across the Authority and the funding implications.*

120 PROCUREMENT OF SERVICES TO CARRY OUT DESIGN AND PROJECT MANAGEMENT FOR DENBIGH AND CORWEN FLOOD RISK MANAGEMENT SCHEMES

Councillor E W Williams presented the report seeking Cabinet approval for the award of a contract for consultants to carry out design, project management and site supervision for Denbigh and Corwen Flood Risk Management Schemes.

Councillor H H Evans asked whether these services would fit into the County's priority for Flood Management.

***RESOLVED** that Cabinet approves the award of a contract for consultants to carry out design, project management and site supervision for Denbigh and Corwen Flood Risk Management Schemes.*

121 PROCUREMENT OF SERVICES TO CARRY OUT DESIGN AND PROJECT MANAGEMENT FOR THE RHYL COASTAL DEFENCE SCHEME

Councillor E W Williams presented the report seeking Cabinet approval for the award of a contract for consultants to carry out design, project management and site supervision for the Rhyl Coastal Defence Scheme.

***RESOLVED** that Cabinet approves the award of a contract for consultants to carry out design, project management and site supervision for the Rhyl Coastal Defence Scheme.*

122 CAPITAL PLAN 2008-2009 – 2011-2012

Councillor J Thompson Hill presented the report for Members to note the latest position on the 2009/10 element of the Capital Plan. He detailed the current position regarding the major projects, which were progressing well.

Councillor P A Dobb asked that the shade sail for the infant yard be provided as part of the current schedule of works.

Councillor M M Jones asked for information on whether the Ruthin flood works had now been completed.

RESOLVED that Members note the latest position on the 2009/10 element of the Capital Plan.

The meeting concluded at 1.20 p.m.
