

CABINET

Minutes of the Cabinet meeting held in Conference Room 1, County Hall, Ruthin at 10.00 a.m. on Tuesday 30 January 2007.

PRESENT

Councillors S A Davies, Lead Member for Business, Communications and Personnel; P A Dobb, Lead Member for Health & Wellbeing; E C Edwards, Lead Member for Communities; R W Hughes, Leader and Lead Member for Regeneration; D Owens, Lead Member for Lifelong Learning; S Roberts, Lead Member for Promoting Denbighshire; G O Rowlands, Lead Member for Finance, J Thompson Hill, Lead Member for Property and Asset Management and E W Williams, Lead Member for Environment.

Observers: Councillors J R Bartley, R E Barton, M LI Davies; G C Evans, N Hugh Jones, M M Jones, G M Kensler and P J Marfleet.

ALSO PRESENT

Chief Executive; Deputy Chief Executive / Corporate Director: Resources, Financial Controller and the County Clerk.

APOLOGIES

Councillor M A German, Lead Member for Children and Young People.

ANNOUNCEMENT

The Corporate Director: Environment informed Members that the Authority's street lighting team had been named one of the top four in the UK, out of the 410 Local Authorities who are members of the national organisation, the Association of Public Service Excellence (APSE). Members congratulated the staff concerned.

1 URGENT MATTERS

There were no Urgent Matters.

2 MINUTES OF THE CABINET

The Minutes of the Cabinet meeting held on 16 January 2007 were submitted.

Councillor S A Davies, referring to the penultimate paragraph on the page of Item 4 Budget for 2007-2008 to 2009-2010 said he had asked for figures on funding of increased numbers.

RESOLVED that, subject to the above, the Minutes of the Cabinet meeting held on 16 January 2007 be approved as a correct record and signed by the Leader.

3 REVIEW OF AUTHORITY PROCEDURES REGARDING RENT COLLECTION FOR LEASED BUILDINGS

Councillor J Thompson Hill and Councillor G O Rowlands presented the report for Members to note the content of the report on the administration of rental units and to agree that Revenues administer and collect the rents. Councillor J Thompson Hill clarified the Action Plan and explained the proposal related also to agricultural and buildings portfolios.

RESOLVED that Members note the content of the report and approve the action plan detailed in the report, as amended above.

4 COMMISSIONING STRATEGY FOR ADULTS WITH LEARNING DISABILITIES

Councillor P A Dobb presented the report for Members to approve and endorse the findings and the commissioning intentions outlined in the Commissioning Strategy for Adults with Learning Disabilities at Appendix 1 to the report. She praised the Commissioning Officer and team on their hard work in producing the Strategy.

Councillor Dobb outlined the report in detail and reminded Members that as the population was living longer, more support and accommodation were required for longer period. The growing groups of users were a strain on both staff and financial resources. The Authority had acted in good faith and followed the rules set down but costs now had to be reduced. The Authority had approached the Social Services Improvement Agency (SSIA) and asked for best practices in use in other areas.

In response to queries from Councillor G M Kensler (Observer), Councillor Dobb agreed close co-operation between health and education services and partnerships was essential and informed Members that a joint Social Services / Education / Leisure services meeting had been convened earlier in the day. Councillor Dobb also noted the information provided by Councillor Kensler on the See Saw Trust.

The Head of Adult Services, following a query from Councillor E W Williams, said Denbighshire had one respite place for Denbighshire residents and one for use by a broader group and it was hoped improvements would be made to the service. Any shortages in specific areas should be reported and he emphasised the importance of adult respite services.

Councillor E C Edwards asked the Head of Adult Services to provide Cabinet with report on general respite facilities available within the County, encompassing

the different groups but particularly the facilities available for the elderly. This was agreed.

Councillor P J Marfleet (Observer) informed Members that Social Services and Housing were in the process of identifying a bungalow as a day resource for people with learning difficulties, to be located at Llanrhaeadr. Any concerns by local residents had been addressed and the facility would also be a small learning centre for users.

Councillor J R Bartley (Observer), as the Authority's Champion for Learning Disabilities said he would be visiting various groups within the community and would report his findings.

RESOLVED that Cabinet adopts the Commissioning Strategy, including the action plan for Adult Learning Disability Services in Denbighshire, as the future direction of services commissioned for that client group.

5 WARM WALES – DENBIGHSHIRE INITIATIVE

Councillor P A Dobb presented the report seeking Members' support in principle for officers to continue to work with Warm Wales to develop a Business Plan for Denbighshire to help eradicate fuel poverty within the County. She reported that the Authority had achieved a 9% reduction in carbon dioxide emissions from dwellings and were on course to achieve the 12% target.

Councillor Dobb reminded Members that energy efficient windows and doors were being installed in the Authority's housing stock. By 2010 fuel poverty in households had to be eradicated. It was important to develop an affordable warmth strategy and partnership working was being undertaken with various companies e.g. Transco. Much had been achieved to date with very little in the way of resources.

The Head of Planning and Public Protection agreed the use of biodiesel as part of the initiative, for use in schools for example, could form part of the business plan which would be considered by Cabinet later in the year. Cross directorate working would also be included.

Councillor E W Williams said providers of systems also had a big role to play when providing systems and they should also be providing coherent strategies.

RESOLVED that Cabinet authorise officers to continue to work with Warm Wales to develop a business plan to help eradicate fuel poverty in Denbighshire.

6 MANAGING THE SUPPORTING PEOPLE GRANT (FIVE YEAR STRATEGY 2008-2009 TO 2012-2013)

Councillor P A Dobb presented the report seeking Cabinet approval of the proposed strategy to deal with potential significant reductions in the Supporting People Grant from 2008-2009 onwards. She stressed that the full impact of the cuts were not known and the Authority had assumed a £2m cut, over 5 years. All the schemes would be reviewed by the Directorate.

Councillor Dobb outlined the split of the funding into two streams: the Supporting People Grant (SPG) and the Supporting People Revenue Grant (SPRG). The total amount of funding of SPG for the Authority was £3.8m with the remaining £2.8m ring fenced and distributed both by Council and the Welsh Assembly Government. She detailed the use of Supporting People accrued Reserves which would be included and informed Members that Finance colleagues were working towards additional revenue support. She said that she and the Leader would be lobbying the Assembly Government to reconsider the proposed reductions in funding.

Councillor Dobb asked Members to support a change in the recommendation at (a) to approving the Strategy in principle.

In response to a query from Councillor S A Davies on staffing numbers, the Corporate Director: Social Services and Housing agreed to contact him regarding the issue.

The Chief Executive reminded Members that the problems which will result from the cut in funding were due to the Welsh Assembly Government. Central Government had encouraged Authorities to provide the service and Authorities would now be penalised because of a change in policy by the Assembly. The cuts would need to be taken into account in the 3 year budget planning process.

The Corporate Director: Social Services and Housing said this was of great concern and the plan was to share the risk along with making savings. Reserves would help but approximately £600k of existing services would be de-commissioned over the period. There would also be an impact on the Council's Revenue Budget.

Both Councillors S Roberts and E W Williams said the Authority wanted to provide a better quality of life for vulnerable people and with such cuts in services this could not be achieved. Councillor Williams suggested that no one from WAG was politically fighting the case and the cuts could be down to WAG administration.

RESOLVED that:

- a) *Cabinet approves in principle the strategy to manage the Supporting People grant cuts*
- b) *Cabinet continues to lobby the Assembly Government against making proposed reductions in Council funding*
- c) *a Supporting People reserve is established to assist with meeting future potential cuts*
- d) *balances accrued in previous financial years (£224k) and the final Supporting People underspends in 2006/07 and 2007/08 are transferred to the reserve*
- e) *balances already held for Supporting People are applied to the strategy when required*
- f) *the potential future revenue budget pressure be noted.*

7 HOUSING REVENUE ACCOUNT BUDGET AND CAPITAL PLAN REPORT 2006-2007

Councillor P A Dobb presented the report for Members to note the financial forecast position (revenue and capital) of the Housing Revenue Account for the current financial year, as at the end of December 2006. The outturn projection at the end of November showed a net surplus at the year end of £844k against a budgeted surplus of £333k. This was an increase of £74k in the projected surplus at the end of November.

Right to Buy sales were still slow which meant more stock attracting negative subsidy but offset by more rent income than planned. The Repairs and Maintenance expenditure was being capped with about £100k worth of work capitalized as part of the improvement programme. The Business Plan had been updated and would be reviewed by an external specialist to ensure the forecasts were reasonable and the requirement to meet the Welsh Housing Quality Standard by 2012 was on target.

RESOLVED that Cabinet note the latest financial forecast position [revenue and capital] of the Housing Revenue Account for the current financial year.

8 HOUSING REVENUE ACCOUNT: REVENUE BUDGETS AND CAPITAL BUDGETS 2007-2008

[Councillor M LI Davies declared an interest in the item and left the room when discussion took place on garage rents].

Councillor P A Dobb presented the report seeking Members' agreement to adopt the Housing Revenue Account budget and Capital Programme for 2007-2008. Members were asked to agree, from 02.04.2007, to increase rents for Council dwellings in accordance with the Rent Setting Policy in section 2.2.7 (average 6%); the rents for leased properties be fixed in accordance with paragraph 2.4.3; the rents for Council garages be increased by £1.70 to £5.00 (51.5%) per week and that heating charges be increased in accordance with section 2.6.3.

Councillor Dobb said there were anomalies throughout the County and in order to avoid huge increases for some a phased approach had been agreed and no tenant would pay more than a £5 increase. Rents above target rent would be reduced to the target rent and all new tenants would pay the target rent. This would result in a surplus for the year of £776,647.

An initial review of the Housing Stock Business Plan had concluded that it remained affordable but there could be longer term concerns if Right to Buy sales remained slow or WAG suspended the Right to Buy. Therefore external consultants had been commissioned to prepare a due diligence report.

In response to a query from the Deputy Chief Executive / Corporate Director: Resources, the Head of Housing Services said the amendments to rent increases as proposed by Scrutiny Committee and the rent setting policy were as near the business plan as possible and were not outside the remit given. Any significant deviations would have to be approved by Council.

The Chief Executive, discussing the Right to Buy scheme, said it was possible this could be suspended following the WAG elections in May 2007. He informed Members that if the policy framework changed they would need to consider further rents and improvements. The Head of Housing Services said currently the proposal was to allow Councils to suspend the Right to Buy scheme and not require Councils to suspend the scheme.

Councillor E W Williams said the Authority had many different issues which it could discuss with current Assembly Members and suggested a formal question time where WAG candidates could be questioned, with the public also being invited.

Councillor E C Edwards asked about the progress on the garage review carried out. The Head of Housing Services said it was currently under discussion and would be discussed with Local Members also. Councillor Edwards any decisions to be taken on garages must be considered in conjunction with the Local Development Plan and he would welcome the report as soon as possible.

RESOLVED that Cabinet agree:

- 1 the Housing Revenue Account budget [Appendix 1] and Capital Programme [Appendix 3] for 2007 – 2008 be adopted
- 2 rents for Council dwellings be increased in accordance with the Rent Setting Policy in Section 2.2.7 (average 6%) from Monday 2nd April 2007, and that rents currently above target rent will be reduced to the target rent figure and with new tenants paying target rent
- 3 rents for leased properties be fixed in accordance with paragraph 2.4.3.
- 4 rents for Council garages be increased by £1.70 to £5.00 (51.5%) per week with effect from Monday 2nd April 2007.

5 *heating charges be increased in accordance with section 2.6.3 with effect from Monday 2nd April 2007.*

9 REVENUE BUDGET AND SUMMARY CAPITAL PLAN

Councillor G O Rowlands presented the report for Members to note the latest revenue budget performance figures for 2006-2007 and the summary capital plan performance for 2006-2007, all as detailed in the appendices to the report. He said Single Status and Equal Play would need continuing consideration.

Councillor J Thompson Hill, referring to paragraph 4.2 on Council Tax revaluations, asked whether this had been finalised. The Financial Controller said the unused part of the provision would be used to fund the equal pay implications.

RESOLVED *that Members note the revenue budget performance figures for 2006-2007 and the summary capital plan performance figures for 2006-2007, all as detailed in the appendices to the report.*

10 THREE YEAR REVENUE BUDGET 2007-2010

Councillor G O Rowlands presented the report seeking Members' consideration of the budget pressures and savings as shown in Appendices 1, 2 and 3 and to recommend the budget package to County Council for approval. Members were asked to recommend the resulting 3.5% impact of the proposals on Band D of Council Tax in 2007/2008 to Full Council. Members were also asked to note the indicative budget position for 2008/09 and 2009/10 as detailed in Appendix 4.

Councillor Rowlands said he had been on a steep learning curve as the new Lead Member for Finance, and had attended the budget round and Scrutiny Committee budget meetings along with the Financial Controller. He urged Members to recommend a reasonable Council Tax that the public could afford and to be responsible as Councillors for the future of the Authority. He thanked the staff in all Directorates for their work and in particular the Financial Controller. He felt the Welsh Assembly Government settlement was reasonable and what the Authority deserved. He went on to refer to Single Status and said that without this the Council Tax position would be more favourable, with all the past hard work putting the Authority in a strong position. He reminded Members there would be Council elections in 16 months' time and with the problems caused by Single Status this could stop Councillors achieving the service development they wished within Denbighshire.

Although a 5% increase in Council Tax had appeared likely 2 weeks earlier, he felt that the latest position suggesting 3.5% was a more acceptable outcome. He referred to the proposed provision for the school meals subsidy that is increased to £150k compared with the original bid of £80k and the impact on the bids from

the Schools Budget Forum of the special WAG grant funding. Additional WAG funding had been made for Social Services and Environment Directorates. Bids for additional resources had been reviewed and some reduction achieved.

It was reported that Sue Essex AM, Minister for Finance, Local Government and Public Services had been sympathetic to the Council's request for a capital direction in the current year to part fund equal pay back pay costs. The cumulative impact of all the issues in the report would mean it was possible to have Council Tax at 3.5% whilst the Authority's objectives would be either met or broadly maintained. However, Members needed to be aware that the figures for Single Status were only provisional and the final settlement figure could be greater or lower. Some budget pressures were not covered, for example the Community Learning Centres. An ongoing approach was required in regard to efficiencies and only large scale efficiencies were to be sought next year. It was important to have cross Directorate efficiencies improvements.

Councillor Rowlands felt the collaboration agenda was not delivering as much as it could and it was important for the Authority to put 'its own house in order' prior to further joint working.

Councillor Rowlands said he had tried to continue with the work started by Councillor P J Marfleet (Observer), with the budget being considered by Scrutiny Committees. He had included a Members' Awayday and had also consulted with the Town and Community Councils. The following year he hoped to consult with the public over the budget.

In summary, Councillor Rowlands said 3.5% Council Tax would potentially mean things would be very tight. It would be important to stay focussed and officers had tried to minimise impact on services. Capital funding through prudential borrowing for the highways and school buildings priorities would be available and also for the Members' Community Capital Fund. A 3.5% Council Tax increase would be below inflation and would be one of the lowest in North Wales, if agreed.

The Financial Controller clarified the Ruthin Craft Centre and Scala Charitable Company requirements, in response to a query from Councillor S Roberts. He agreed with Councillor Roberts that an incorrect figure had been inserted in column 7 of Appendix 4 Culture and Leisure. Neither the Craft Centre nor the Scala would be open for business during 2007/8 and any setting up costs should be capitalised. However, the Head of Countryside and Leisure said the £25k bid for the Craft Centre was a revenue pressure for 2007/2008. The Financial Controller agreed to discuss and resolve the issue with the Head of Countryside Services.

Councillor J Thompson Hill, referring to Appendix 2, Health and Safety expressed his concern as the Authority had only recently come out of an Improvement

Notice. However, the Corporate Director: Environment said this could be funded from spare resources in a specific H & S reserve for 2007/8 and included in the base budget from the following year.

Following a query from Councillor P A Dobb regarding the new Business Rate Relief scheme as compared to the former Rural Rate Relief scheme, the Deputy Chief Executive / Corporate Director: Resources said the new scheme would be applied from 01.04.2007 to a certain kind of small business. Some businesses currently eligible under the Rural Rate Relief would not benefit under the new arrangements. The Welsh Assembly Government had changed the rules and the Authority could be faced with the backlash. The Chief Executive agreed, and said that the Authority could give discretionary relief in case of hardship which meant the Authority paid a quarter of the cost of the relief. Non hardship discretionary relief falls 100% on the Council.

The Corporate Director: Lifelong Learning agreed to provide information on bilingualism costs in the Schools Delegated Budget for Ysgol Dinas Bran in response to a query from Councillor S A Davies.

Councillor R W Hughes, referring to the £66k assorted efficiencies across the Lifelong Learning Directorate asked that the efficiencies/figure be detailed.

Councillor P J Marfleet said as inflation was approximately 4.4% an increase of £8.1m in the budget would result in a Council Tax of 5.38%, asked how this could be reconciled at the same time as making efficiencies. He also asked whether Cabinet would acknowledge that inflation and Council Tax increases hits pensioners at a higher rate than any other Council Tax payers and pensioners accounted for over 20% of the Council Tax payers in the County. The Financial Controller referred to Appendix 4 and said an additional £1.5m was available from WAG and that £4m was half of the increase. Councillor G O Rowlands said the Council Tax increases was the same for all and that pensions could increase by 3.6%.

Councillor G M Kensler (Observer) said other Authorities appeared to be setting Council Tax at more than 3.5% and asked whether the actual figures were available. She also agreed with much that had been discussed regarding WAG but reminded Members that WAG frequently moved the goalposts, for example with the Learning Centre funding. Councillor G O Rowlands said 3 North Wales Councils were possibly looking at a Council Tax increase of 5% whilst the other 2 were considering 3.5%. In response to her query on the half salary officer saving by moving an officer from Environment to Leisure Services, the Corporate Director: Environment confirmed that discussions between Departments on money adjustments had been held and the Environment Directorate would incorporate the work of the half post in tasks to be undertaken by other officers.

Councillor M LI Davies (Observer) said the County should help small businesses in any way possible. The Chief Executive agreed all the points made in the discussions would be pursued.

The Chief Executive, referring to Appendix 4 service pressures and growth, said some allocations had been included for prudential borrowing. There was a need for forward planning and it was important to include those figures in which would still allow a 2% Council Tax increase to be delivered in future years.

At this juncture (12 noon) the meeting adjourned for 15 minutes to allow Members to participate in refreshments.

Members voted to move into Part 2 to discuss further matters.

Members discussed the financial impact of Single Status and the implementation of Equal Pay in detail. Sue Essex AM, Minister for Finance, Local Government and Public Services had agreed in principle that an element of the costs for Single Status back pay could be capitalised in the current year, however this would still involve the Council in capital finance costs.

The Deputy Chief Executive / Corporate Director: Resources discussed the current position on Single Status. He informed Members that if the full impact and costs of Single Status became known before the budget was finally set, any changes required would be included in the figures. However, it was unlikely that this information would be available before the Council meeting at the end of February 2007.

Councillor P A Dobb expressed her disappointment that figures of costs at various levels of potential settlement that she had requested had not been made available. Having outlined the case of a constituent and said that many others were struggling to make ends meet. As the Champion for Older People, she urged Members and officers to be as accurate as possible with the final figures. The Deputy Chief Executive / Corporate Director: Resources reminded Members that they were all also responsible for the financial wellbeing of the Authority as a whole and as the Section 151 Officer he had to ensure that budget proposals were deliverable, reserves as reasonable as possible and all funding assumptions could be substantiated. He said that reaching agreement on capitalisation before the end of March 2007 would be difficult to achieve but both the Council and Unions were committed to make it happen. The Chief Executive said there was nothing included in legislation on capitalisation direction for it being tied to a specific financial year.

Members voted to move into Part 1 to discuss further matters.

After further discussion it was agreed to include "no more than" in resolution 2.

RESOLVED that Cabinet:

- 1 *having considered the budget proposals, recommend the budget package to County Council for approval*
- 2 *recommend no more than the resulting 3.5% impact of the proposals on Band D of Council Tax in 2007/8 to full Council*
- 3 *note the indicative budget position for 2008/9 and 2009/10 including the planned continuation of the strategy to improve school buildings and the highway network through the use of prudential borrowing.*

11 REVISED CAPITAL PROCEDURES

The Deputy Chief Executive / Corporate Director: Resources presented the report seeking Members' recommendation to Council the proposed changes to the management of the Capital Plan as shown in section 6 of the Capital Task Group report (appendix 1) with a review of the revised procedures in 6 months.

The Deputy Chief Executive / Corporate Director: Resources referred Members in particular to the flow chart at Appendix 1 which detailed the concept of the Capital Strategy Group which meant that four people would review schemes in detail before they could progress to the formal decision making process. Although the formalised procedure would be held twice a year, the work of the Group would be ongoing. The changes had been discussed and agreed by Resources Scrutiny Committee but they suggested a defined link be established to Scrutiny Committee in the process. They had also proposed a review of the process in 6 months.

Councillor S A Davies supported the report but asked that Local Member input be included in section 1 Pre-feasibility and Scrutiny Committee input at sections 3-4 and at 6-7.

Councillor E W Williams urged that whenever possible 100% funding for new schemes be included at the start of the process. He also felt that the priority list could not always be rigidly followed.

In response to a query regarding membership of the Group, the Chief Executive said that a review at 6 months would allow this to be considered should the need arise. Councillor P J Marfleet (Observer) said the main concern regarding membership of the Group was the under representation as there was no rural representatives included and this should be addressed. He said the Asset Management Committee had been discussed by the Scrutiny Committee and the last two meetings had been cancelled. He strongly felt that the Asset Management Committee had a role to play to free up capital receipts and the Authority were losing the focus on freeing up assets. He felt that this should be included in the flow chart.

RESOLVED that Members recommend to Council the proposed changes to the management of the Capital Plan as shown in section 6 of the Capital Task Group report with a review of the revised procedures in 6 months.

12 ROUTINE REPORTING ON PERSONNEL

Councillor S A Davies presented the latest report on staff headcount. Reports for the data included in the report could not be run until payroll had been closed and cross checks undertaken to ensure all the data had been captured. The reports were normally ready by approximately the 16th of every month. Therefore there are difficulties in getting the reports to Cabinet within the timescale stated. Permission was therefore requested to submit the report as a late report to allow for the cross checking. This would only be for a short period (approximately 3 months) at which time the situation would be reviewed.

Councillor Davies said the report should be used as a management tool and would be included in the key performance indicators. In 2005-2006 10.23 days had been lost per employee but the figures were reducing.

RESOLVED that Cabinet note the information in the report and agree the request for future reports to be submitted as a late report if required.

13 CABINET FORWARD WORK PROGRAMME

Councillor S A Davies presented the Cabinet Forward Work Programme.

RESOLVED that Cabinet note the Cabinet Forward Work Programme.

14 URGENT ITEMS:

There were no Urgent Items.

EXCLUSION OF PRESS AND PUBLIC

RESOLVED under Section 100A(4) of the Local Government Act 1972 the Press and Public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 20 of Part 4 of Schedule 12A of the Local Government Act 1972.

PART II

15 SARN LANE / A525 SIGNAL CONTROLLED JUNCTION

Councillor E W Williams presented the report seeking Members' agreement to award a contract in accordance with Contract Procedure Rules (CPR) in respect of the procurement of the above contract.

RESOLVED that Cabinet approve the award of the Contract to the tenderer named in the report in accordance with Contract Procedure Rules 25.4.

16 CAPITAL PLAN

Councillor G O Rowlands presented the report for Members to note the latest position on the 2006-2007 element of the Capital Plan.

The Corporate Director: Lifelong Learning informed Members that the annual element of SBIG funding had been restored to £2.82m. He went on to detail the latest position regarding improvements and costs at Ysgol Dinas Bran and asked for Members' agreement to the cost increases. Major DDA requirements would be included in the project and the school hall would be extended. The increase could result in the current Asset Management Plan not being added to. He confirmed that this would not have an effect on the school improvements required in Rhyl.

Councillor E C Edwards said much more transparency was required, particularly as some projects were 3-4 years old.

Members agreed that the Community Capital Fund would be in the region of £330k in 2008/9.

RESOLVED that Members note the latest position on the 2006-2007 element of the Capital Plan.

The meeting concluded at 1.45 p.m.

ASSET MANAGEMENT COMMITTEE

Minutes of the Asset Management Committee meeting held in the Council Chamber, Ty Nant, Prestatyn on Tuesday 24 October 2006 at 9.30 a.m.

PRESENT

Councillors R W Hughes, Lead Member for Regeneration, S Roberts, Lead Member for Promoting Denbighshire; G O Rowlands, Lead Member for Finance; J Thompson Hill, Lead Member for Property and Asset Management [Chair] and E W Williams, Lead Member for Environment.

ALSO PRESENT

Councillors R E Barton; J Butterfield; D Cooper; J M Davies; M LI Davies; G C Evans; S Frobisher; I M German; M A German; N J Hughes; N Hugh Jones and P J Marfleet.

Chief Executive; Deputy Chief Executive / Corporate Director: Resources; Corporate Director: Environment; County Clerk; Financial Controller; Valuation and Property Manager; Head of Development Services.

APOLOGIES

There were no apologies.

1 URGENT MATTERS

There were no Urgent Matters.

2 MINUTES

The Minutes of the Asset Management Committee meeting held on 11 July 2006 were submitted.

Item 4 Prestatyn: Ffrith Beach –

Councillor M A German said he felt a whole day should have been set aside to consider the presentations and information from the two bidders. He also suggested that the successful bidder should have an opportunity to meet with local Members and urged Members to ensure a proper and sound partnership was entered into. Councillor N Hugh Jones concurred with Councillor M A German.

Councillor J Thompson Hill gave an update on one of the County's assets and the possible refurbishment works which could be required, which would be split between the Authority as landlord and the tenant. A full report would be provided for the next Asset Management Committee meeting, which would include a list of landlord or tenant responsibility.

RESOLVED that, subject to the above, the Minutes of the Asset Management meeting held on 11 July 2006 be approved as a correct record and signed by the Chair.

3 URGENT ITEMS

There were no Part I Urgent Matters.

PART II EXCLUSION OF PRESS AND PUBLIC

RESOLVED under Section 100A(4) of the Local Government Act 1972 the Press and Public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 20 and 21 of Part 1 of Schedule 12A of the Local Government Act 1972.

4 PRESTATYN: FFRITH BEACH

Councillor J Thompson Hill referred to the two presentations and supporting documentation presented to the Asset Management Committee and the independent consultant's report and thanked all the Members present for their attendance.

Following each presentation, each bidder was asked the same set questions by the Chair and Financial Controller, namely information / clarification required on capital requirements for the proposals, knowledge of the market, management skills to implement the proposals, how the project would be taken forward; return for the Council; and the input expected from the Authority initially and on an ongoing basis. Various other questions were asked of the bidders.

Consultation had taken place over a long period with Prestatyn Members, the Town Council and residents and Members now agreed it was vital that a viable proposition for growth was secured for Prestatyn, as this could also affect services in the remainder of the County. Denbighshire was committed to ensuring that the Ffrith was restored as a site which was an attraction to local people, the County as a whole and tourists. Detailed discussions took place and Members agreed the consultant's report into the bids should be considered alongside the information provided.

With regard to the first bidder, Members felt the company had expertise in its field but a more robust business proposal was necessary for such a large project. The second bidder demonstrated previous experience in the leisure industry.

Following further detailed discussion, and on being put to the vote, it was agreed rather than select an agreed tenant to identify a preferred developer who would be asked to work up more detailed proposals. It was then agreed on a vote that bidder two was the preferred bidder. Officers were to commence negotiations and discussions with the company with the latest position being reported to Cabinet on 28.11.2006.

RESOLVED that Members agree bidder two as the preferred bidder and for officers to commence negotiations with the company, on a time limited basis with a further report being presented to Cabinet on 28.11.2006.

5 PRESTATYN: FFRITH

Councillor J Thompson Hill presented the report which made Members aware of the suitability and cost of converting the extant buildings at the Prestatyn Ffrith Beach Complex into office accommodation. Members were made aware of the likely cost and benefit of the conversion which could be measured against the proposals for leisure, tourism and community use of the site.

Members discussed the suitability and cost of converting the buildings and agreed the way forward was for officers to include this in the Convergence Programme if the current leisure proposals do not go ahead.

RESOLVED that Members agree the cost of conversion to offices, together with the emergence of Brighton Road, Rhyl as an option, make the Prestatyn Ffrith Beach Complex option unviable.

6 PLANNED AND CAPITALISED MAINTENANCE WORKS TO SCHOOLS 2006-2007 AND REQUIRED CAPITAL, CAPITALISED MAINTENANCE AND HEALTH AND SAFETY MAINTENANCE BUDGETS TO SCHOOLS AND PUBLIC BUILDINGS 2007-2008

Councillor J Thompson Hill presented the report to inform Members on building maintenance works to schools carried out to date and programmed for the remainder of 2006/07. Members were also asked to note the requirement for Health and Safety and maintenance works to be carried out to schools and other public buildings and recommend to Cabinet that a minimum of £3.96m capital funding is made available in 2007/08. Further information regarding the required capital budget for health and safety asbestos works to public buildings 2007-2008 was circulated.

It was agreed that the bare minimum for immediate priority asbestos works detailed in the supplementary report be included as part of the budget round. Officers advised that Members should consider further the implication that high priority works were not being included within the budget proposal and any difficulty arising within this category of work arising in 2007-2008 could have serious consequences.

Members also agreed that works to school toilets was a particularly important issue and all schools should be encouraged to maintain an adequate regime with regard to cleanliness.

RESOLVED that Members:

- 1 note progress made to date on maintenance works to schools in 2006/07

- 2 *note the requirement for urgent capitalised maintenance and Health and Safety maintenance works to be carried out to schools and other public buildings in 2007/08*
- 3 *recommend to Cabinet that a minimum of £2.9m capital funding is made available in order to carry out essential Health and Safety and capitalised maintenance works to school buildings and that a further minimum of £300k funding is made available in order to carry out essential Health and Safety capitalised maintenance works to other public buildings in 2007/08 and that this is reflected in the budget debates on capital spending for future years*
- 4 *note the requirement for immediate priority Health and Safety works to be carried out to existing areas of asbestos in both schools and all other public buildings and recommend to Cabinet that a bare minimum of £480k capital funding is made available in order to commence immediate priority works in 2007/08 and that this is reflected in the budget debates on capital spending for future years*
- 5 *recommend to Cabinet that £180k is made available in 2007/08 for works to fire alarms in schools and that the subject is reflected in the budget debates on capital spending for the three years thereafter*
- 6 *recommend to Cabinet that £100k is made available in 2007/08 for lightning protection works to public buildings and that the subject is reflected in the budget debates on capital spending for the following year.*

7 NORTH WALES RUGBY ACADEMY ALTERNATIVE SITES

(Councillor S Roberts declared an interest in the item.)

Councillor J Thompson Hill presented the report for Members to consider the feasibility study and consider whether Morfa Lodge Farm, Rhuddlan should be offered to The North Wales Rugby Academy as an alternative to land previously considered at Greengates Farm.

It was agreed by Members that the Agricultural Estates Review Board consider both Meadowbrook Farm, Rhuddlan and Morfa Lodge Farm, Rhuddlan as part of the estates overview. Dolafon could be included in discussions with the Academy at a future date if required, as this was let on a short term tenancy.

RESOLVED *that Members accept the report and agree no further action. It was further agreed that Meadowbrook and Morfa Lodge Farms, Rhuddlan form part of the discussions at the Agricultural Estates Review Group.*

8 HENLLAN DAY CENTRE

Councillor J Thompson Hill presented the report to allow Members to consider the feasibility study attached to the report and note the comments regarding potential

land values and associated costs of disposing of part of the Henllan site whilst retaining the existing facility for County use.

Disposal of part of the site was not feasible as probable costs would offset likely gross development value. Following discussion, Members agreed to investigate costs of full demolition of the site and obtain a valuation of the cleared land.

RESOLVED that in view of the potential land values and associated costs of disposing of part of the Henllan site whilst retaining the existing facility for County use, no further action is taken on this. A further verbal update on full demolition costs and a valuation of the cleared land be provided at the next Asset Management Committee meeting.

9 PEN Y PIGYN, CORWEN: UPDATE

Councillor J Thompson Hill presented the report for Members to note progress of the slope stabilisation work at Pen y Pigyn quarry and progress with purchasing Bryn Tyner (dwelling house) and note action taken in relation to proposals to develop the quarry as a climbing resource.

The purchase of Bryn Tyner had been completed and following completion of the works the house would be refurbished and disposed of on the open market. It was also noted that the vendor's legal costs would need to be included.

RESOLVED Members:

- 1 note the progress report and to support slope stabilisation and associated works as quickly as conditions and safety permit
- 2 note the situation with regards to the Climbing Club and insist that no action is taken to facilitate the Climbing proposal until the Club can confirm that they have the necessary insurances and validation from the British Mountaineering Council to fully indemnify the County Council and a report received from the Consultants.

10 PRESTATYN: NEW PRIMARY SCHOOL - LAND AT PLAS MORFA FARM, FFORDD PENRHWYLFA, PRESTATYN

Councillor J Thompson Hill presented the report to inform Members on progress on the project including the acquisition of the site under a conditional contract and associated works.

The main planning application had been submitted with a further application for car park and vehicle dropping off areas being submitted in December 2006.

RESOLVED that Members note progress on the project.

11 PRESTATYN: TENNIS CLUB

Councillor J Thompson Hill presented the report for Members to consider Prestatyn Tennis Club's request to be granted a 999 year lease in respect of the Tennis Club ground.

Following discussion, Members agreed to offer the Tennis Club a 40 year lease.

RESOLVED that Members agree to grant Prestatyn Tennis Club a 40 year lease in respect of the Tennis Ground and also take account of Legal opinion attached to the report.

12 PRESTATYN: CRICKET CLUB

Councillor J Thompson Hill presented the report for Members to consider Prestatyn Cricket Club's request to be granted a 999 year lease in respect of the Cricket Club ground.

Following discussion, Members agreed to offer the Cricket Club a 40 year lease.

RESOLVED that Members agree to grant Prestatyn Cricket Club a 40 year lease in respect of the Cricket Ground and also take account of Legal opinion attached to the report.

13 RHYL: LAND OPPOSITE QUAY STREET CAR PARK

Councillor J Thompson Hill presented the report for Members to consider the disposal of land opposite the Rhyl Quay Street car park , hatched black on the plan attached to the report.

Following discussion, it was

RESOLVED that Members object to the disposal of the car park to the named party as the area may be considered for the inclusion in the West Rhyl redevelopment Scheme.

14 RHYL: QUAY STREET CAR PARK

Councillor J Thompson Hill presented the report for Members to consider the disposal of land at Quay Street Car Park, Rhyl as hatched black on the plan attached to the report.

Following discussion, it was

RESOLVED that Members agree in principle, subject to further negotiations, to continue with site disposal subject to planning and other statutory consents being obtained on terms to be recommended by the Valuation and Property Manager to be reported to this Committee/Cabinet at a future date.

15 DISPOSALS / PROPERTY REVIEW PROGRAMME

Councillor J Thompson Hill presented the report to update Members on progress made with the disposal programme.

Valuation figures were provided for Members of the Asset Management Committee only.

Members discussed and noted the position of various disposals in detail. The Valuation and Property Manager agreed to meet with Councillor R E Barton for a site meeting in Llanarmon yn Ial.

RESOLVED that Members note the report.

The meeting concluded at 5.10 p.m.

REPORT TO CABINET

CABINET MEMBER: COUNCILLOR R W HUGHES LEADER

DATE: 20 February 2007

SUBJECT: DELEGATIONS - ASSET MANAGEMENT

1 DECISION SOUGHT

- 1.1 To review the existing delegations to Asset Management Committee (Appendix 1) and to the Lead Members for Property and Asset Management and Finance (Appendix 2).
- 1.2 To consider revised delegations to the Lead Member which incorporates most of the matters presently delegated to Asset Management Committee and the consequential revisions to the delegations to the Lead Member for Finance (Appendix 3).

2 REASON FOR SEEKING DECISION

- 2.1 As a result of the development and refinement of the practices and procedures both of Council and Cabinet it is an appropriate time to review whether the Asset Management Committee still serves a useful function or whether it might not be more appropriate to expand the existing delegation to the Lead Member to embrace most of the powers of the Asset Management Committee.
- 2.2 Cabinet has established a more rigorous consultative mechanism for consideration of prospective disposals which will identify any issues early on in the process and Cabinet is able to appoint a committee to deal with specific property and asset management issues as and when they arise. Increasing the Lead Member's ceiling from £200k to £500k would still leave any very substantial disposals to be decided by Cabinet. It is further suggested that the existing limitation be retained that the Lead Member can approve a sale at less than market value only where the undervalue does not exceed £100k.
- 2.3 In the cases of acquisitions of land, be it by purchase or lease, the level of financial detail now being provided in reports to members is such that there is an identifiable funding source which again suggests it would be reasonable to increase the Lead Member's powers where funding decisions have already been taken. Consideration is being given to including a table within the Capital Plan to show a high level summary of capital receipts which in turn finance capital expenditure. Coupled with a table showing progress on major disposals and periodic information reports, members will still have the broad overview that they need without having to expend valuable time at committee.
- 2.4 A Cabinet committee could quickly be put in place to deal with specific matters on assets or, indeed, any other issue. This would avoid the need for Asset Management Committee as a standing committee and would provide a

mechanism that would enable decisions to be taken by a group of members that was greater than just Lead Member but less than the full Cabinet.

3 POWER TO MAKE THE DECISION

3.1 Local Government Act 2000 and Article 7.6 of the Constitution.

4 FINANCIAL AND STAFFING IMPLICATIONS

4.1 Delegation of functions provides a more cost effective mechanism by reducing the need for member and officer attendance at committees.

5 FINANCIAL CONTROLLER STATEMENT

5.1 The proposals will streamline the processes currently administered by the Asset Management Committee resulting in more cost effective use of member and staff time.

6 CONSULTATION CARRIED OUT

6.1 This paper arises from discussions with Cabinet members.

7 THE VISION AND OTHER POLICY AREAS INCLUDING CORPORATE

7.1 A well managed and maintained property portfolio contributes to the environmental quality of the County and maximises the use of our resources.

8 ACTION PLAN

8.1 If agreed by Cabinet, proposals to be implemented immediately.

9 RECOMMENDATIONS

9.1 To review the existing delegations to Asset Management Committee (Appendix 1) and to the Lead Member for Property and Asset Management and Finance (Appendix 2).

9.2 To agree revised delegations to the Lead Member for Property and Asset Management and the Lead Member for Finance (Appendix 3).

2. TO ASSET MANAGEMENT COMMITTEE

Terms of Reference:-

- 2.1** To develop and keep under review the corporate asset management plan and to submit the plan to the Cabinet for approval, from time to time.
- 2.2** Approval of service asset management plans.
- 2.3** Disposals of freehold interest in land where the estimated market value is between £200k and £500k, with the power to approve sale at less than market value.
- 2.4** Disposals of freehold interest in land where the estimated market value is between £100k and £200k, the sale is to be at less than market value and the undervalue exceeds £100k.
- 2.5** In respect of the Committee's powers of disposal, purchase of land to enable disposal on more favourable terms, the purchase to be funded by receipt from the disposal.
- 2.6** Acquisitions of land by lease between £100k and £250k a year, if funding is available
- 2.7** Granting leases in the range of £100k to £250k a year, and all decisions to approve a rebate from such leases so long as the relevant directorate funds the rebate as a grant.
- 2.8** The foregoing delegations do not include decisions on purchase or disposal of land and buildings relating to the housing stock.
- 2.9** These powers shall include the power to decide or allow Officers to decide the detailed terms of purchases and disposals, including the imposition of conditions.
- 2.10** To make recommendations to the Cabinet on the purchase and disposal of land and buildings which fall outside the delegated powers of the Committee, the Lead Member for Property and Asset Management and the Chief Executive.
- 2.11** The Committee shall discharge its functions with the aim of reaching the target for usable capital receipts as set out in the capital plan for the year.

Membership of Committee

Lead Member for Property and Asset Management (Chair)

The Leader

Lead Member for Finance and Personnel

Lead Member for Environment

Lead Member for Promoting Denbighshire

Lead Member for Property and Asset Management

- (a) To determine, subject to planning permission, whether to grant consent for the installation of telecommunications equipment on the Council's property.
- (b) Disposals of freehold interest in land where the estimated market value is between £30k and £200k, with the power to approve sale at less than market value where the undervalue does not exceed £100k. This delegation does not include the power to approve an undervalue for sales in the Lead Member's electoral division.
- (c) Purchase of land to enable disposal on more favourable terms, the purchase to be funded by receipt from the disposal
- (ch) Purchases of land, if funding is available in the capital programme
- (d) Acquisitions of land by lease between £50k and £100k a year, if funding is available
- (dd) Agreeing the use of resources that form part of the Environment Directorate's allocation in the capital plan for property and asset maintenance, health and safety, Disability Discrimination Act and the agricultural estate.
- (e) Granting leases in the range of £50k to £100k a year, and all decisions to approve a rebate from leases in the range up to £100k a year so long as the relevant directorate funds the rebate as a grant. This delegation does not include the power to approve rebates on leases in the Lead Member's electoral division.

The foregoing delegations do not include decisions on purchase or disposal of land and buildings relating to the housing stock.

In respect of the agricultural estate only:

- (i) granting tenancies, following interviews conducted by and a recommendation from officers
- (ii) notices to quit, following advice from officers.

Lead Member for Finance

- (c) The power to approve sale of land where the estimated market value is up to £200k, the sale is to be at an undervalue up to £100k and the land is in the electoral division of the lead member for Property and Asset Management.
- (ch) The power to approve rebates on leases in the range up to £100k and the lease is in respect of land in the electoral division of the Lead Member for Property and Asset Management.

Lead Member for Property and Asset Management

- (a) To determine, subject to planning permission, whether to grant consent for the installation of telecommunications equipment on the Council's property.
- (b) To develop and keep under review the corporate asset management plan and to submit the plan to the Cabinet for approval, from time to time.
- (c) Approval of service asset management plans.
- (ch) Disposals of freehold interest in land where the estimated market value is between £30k and £500k, with the power to approve sale at less than market value where the undervalue does not exceed £100k. This delegation does not include the power to approve an undervalue for sales in the Lead Member's electoral division.
- (d) Purchase of land to enable disposal on more favourable terms, the purchase to be funded by receipt from the disposal
- (dd) Purchases of land, if funding is available in the capital programme
- (e) Acquisitions of land by lease between £50k and £250k a year, if funding is available
- (f) Agreeing the use of resources that form part of the Environment Directorate's allocation in the capital plan for property and asset maintenance, health and safety, Disability Discrimination Act and the agricultural estate.
- (ff) Granting leases in the range of £50k to £250k a year, and all decisions to approve a rebate from leases so long as the relevant directorate funds the rebate as a grant. This delegation does not include the power to approve rebates on leases in the Lead Member's electoral division.
- (g) In respect of the agricultural estate only:
 - (i) granting tenancies, following interviews conducted by and a recommendation from officers
 - (ii) notices to quit, following advice from officers.
- (ng) These powers shall include the power to decide or allow Officers to decide the detailed terms of purchases and disposals, including the imposition of conditions.
- (h) To make recommendations to the Cabinet on the purchase and disposal of land and buildings which fall outside the delegated powers of the Lead Member for Property and Asset Management and the Chief Executive.

- (i) The Lead Member for Property and Asset Management shall discharge his/her functions with the aim of reaching the target for usable capital receipts as set out in the capital plan for the year.

The foregoing delegations do not include decisions on purchase or disposal of land and buildings relating to the housing stock.

Lead Member for Finance

- (c) The power to approve sale of land where the estimated market value is between £30k and £500k, the sale is to be at an undervalue up to £100k and the land is in the electoral division of the lead member for Property and Asset Management.
- (ch) The power to approve rebates on leases in the range of £50k to £250k and the lease is in respect of land in the electoral division of the Lead Member for Property and Asset Management.

REPORT TO CABINET

CABINET MEMBER: CLLR STUART DAVIES, LEAD MEMBER FOR BUSINESS, COMMUNICATION AND PERSONNEL

DATE: 20 FEBRUARY 2007

SUBJECT: MONITORING THE AUTHORITY'S KEY PERFORMANCE INDICATORS AND PROGRESS AGAINST THE KEY ACTIONS IN THE IMPROVEMENT PLAN.

1 DECISION SOUGHT

- 1.1 That Cabinet consider the attached Corporate Quarterly Performance Report which details:
Performance against the Authority's key performance indicators for the period October, November, December 2006 (Appendix 1);
Progress against the Authority's Corporate Objectives and key actions identified in the Improvement Plan. (Appendix 2)
- 1.2 That Cabinet consider any issue in greater depth as deemed necessary

2 REASON FOR SEEKING DECISION

- 2.1 The Performance Indicators listed in Appendix 1 selected for quarterly reporting reflect the Council's Priorities, Corporate Objectives, Directorate Priorities and areas of risk. Regular monitoring of the Performance Indicators ensures that priorities are being progressed, areas of risk improved and that any issues and barriers to improvement are flagged up.

In order to enable more robust monitoring of performance trends, this quarter's report also includes the previous year's (2005/06) performance in each quarter in brackets next to this year's performance. It is proposed that this information is included in future Corporate Quarterly Performance Reports.

The key issues for consideration for Quarter 3 (October, November, December) are noted below:-

- 28 (65%) of key indicators are currently on target or have already met their target
- 15 (35%) of key indicators are not on target
- Of the 15 indicators that are not on target, 5 (11.4%) show an improved performance when compared to performance 12 months ago. 6 of those

indicators which are not on target are new indicators so it is not possible to show performance in relation to performance 12 months ago. Therefore 4 indicators are below target and have not improved in performance when compared to Quarter 3 last year.

Please note, of the 57 indicators, or parts of indicators included in Appendix 1, eleven are reported annually in quarter 4, two (THS/S/001a and b) will not be reported during 2006/07 and one is not able to be reported on this quarter. These indicators have not been included in the above breakdown.

- 2.2 Appendix 2 details progress against our Corporate Objectives and key actions identified in the Improvement Plan 2006 -09. The Improvement Plan reports the actions we will be taking over the next three years to improve our services, it is therefore important that progress against these actions and the targets set are monitored. At Cabinet in November, Cabinet Members agreed to monitor progress against these actions on a quarterly basis as part of the Corporate Quarterly Performance Report.

3 POWER TO MAKE A DECISION

Performance management and monitoring is a key element of the Wales Programme for Improvement which is underpinned by the statutory requirements of the Local Government Act 1999.

4 COST IMPLICATIONS

There may be cost implications to the achievement of some performance indicator targets. Failure to meet our policy agreement targets would result in non-payment of the performance incentive grant. There are no staffing implications.

5 FINANCIAL CONTROLLER STATEMENT

Performance Management is a key element in ensuring quality services that are cost effective. There may be cost implications to slippage against key actions and timescales.

6 CONSULTATION CARRIED OUT

Progress against performance indicators and key actions should be discussed at Departmental Management Team meetings and team meetings. Quarterly performance reports which include performance indicators are prepared by the Scrutiny Officers and are distributed to the relevant Scrutiny Committees for review.

7 IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE

7.1 The Vision

Performance in these indicators will affect the Authority's ability to achieve Denbighshire's Vision.

The key actions identified in the Improvement Plan and reported against in this report reflect progress towards achieving the Vision.

7.2 Other Policy Areas Including Corporate

Performance indicators and progress against key actions impact upon all policy areas including corporate and can provide information on the effectiveness of current policy.

8 ACTION

Action	Responsibility	Deadline
To explore and address the reasons for below target performance in Qtr 3 at Departmental Team Meetings and CET	CET	31 st March 2007
To explore and address any concerns arising from lack of progress made against key actions in the Improvement Plan	CET	31 st March 2007

9 RECOMMENDATIONS






- 9.1 That Members agree the proposed change to the Quarterly Performance Report (the inclusion of last year's performance against key performance indicators in Appendix 1)
- 9.2 That Members consider the Corporate Quarterly Performance report and identify any issues which require further discussion and/or remedial action
It is recommended that particular attention is paid to those indicators which are not on target.







Corporate Quarterly Performance Report to Cabinet









Quarter 3 2006-2007









Date of Report: 20th February 2006







1. Quarter 3 performance against Denbighshire's Key Performance Indicators (Appendix 1)
2. Progress against Our Corporate Objectives and Key Actions in the Improvement Plan (Appendix 2)







Indicator Reference	Type of Indicator	Description	Responsible Member & Officer	Welsh Comparative data 05/06	2005/06 Annual Target	2005/06 Data	Data Quarter 1 (Apr-Jun)	Data Quarter 2 (Jul-Sep)	Data Quarter 3 (Oct - Dec)	Quarter 3 target	Performance	2006/07 Annual Target	Comments
KEY: Symbol denotes progress against 06/07 Targets		SLIPPAGE AGAINST 2006/07 TARGET											
		SLIPPAGE AGAINST TARGET BUT PERFORMANCE IMPROVED COMPARED TO 12 MONTHS AGO											
		ON TARGET OR AHEAD OF TARGET											
NOTE: Where a figure has been entered in brackets this represents performance in that quarter in 2005/06													
S		Welsh Assembly Government - National Strategic Indicator											
C		Welsh Assembly Government - Core Set Indicator											
Local PI		Local Performance Indicator											
NPA		National Policy Agreement											
LPA		Local Policy Agreement											
CHILDREN AND YOUNG PEOPLE													
SCC/S/001	NATIONAL STRATEGIC & POLICY AGREEMENT 7	a) The percentage of first placements of looked after children during the year that began with a care plan in place.	Cllr M German, Nicola Francis	85.9%	a) 80.0%	80.6%	60% (77%)	75% (82%)	File checks due at year end (86.4%)	90%		90%	Performance is established via file checks. The focus for measuring the PI has moved from large scale audits to developing systems that support Team Managers in their oversight of the PI, thereby fostering local ownership and corrective action where needed. A full audit will still take place in time for the year end to ensure auditable and robust performance data. It is anticipated that the annual target will be met.
		b) For those children looked after whose second review (due at 4 month) was due in the year, the percentage with a plan for permanence at the due date.	Cllr M German, Nicola Francis	84.80%	b) 80.0%	80.50%	Data quality issues - checks being completed before re-running (50%)	38.46% (78%)	93% (70%)	100%		100%	At the beginning of the financial year systems (IT and manual) were reengineered to streamline reporting. Performance shown in quarter 3 is therefore the recalculated cumulative performance. In addition, a performance improvement plan for the PI has been monitored by the Children's Performance Management Development Group. Whilst projected performance is 5% under target, significant improvement has been sustained with performance rising from 44% in 04/05 to 80% in 05/06 to 95% in 06/07.








Indicator Reference	Type of Indicator	Description	Responsible Member & Officer	Welsh Comparative data 05/06	2005/06 Annual Target	2005/06 Data	Data Quarter 1 (Apr-Jun)	Data Quarter 2 (Jul-Sep)	Data Quarter 3 (Oct - Dec)	Quarter 3 target	Performance	2006/07 Annual Target	Comments
SCC/S/002 NPA 8	NATIONAL STRATEGIC & POLICY AGREEMENT 8	The percentage of children looked after at 31 March who have experienced one or more change of school, during a period or periods of being looked after, which were not due to transitional arrangements, in the 12 months to 31 March	Cllr M German, Nicola Francis	13.5%	15.0%	17.3%	1.9% (3.64%)	7.45% (8.42%)	11.34% (12.63%)	7.50%		10%	The performance reported for quarter 2 (5.32%) in the last performance report showed performance for that quarter (i.e. Jul – Sep) instead of the cumulative performance (i.e. April – Sep). This has now been rectified. Whilst we will not have met the 10% target that was prescribed by the Welsh Assembly our position during the 3 year policy agreement has moved from an annual percentage of 29.63% in 2004/2005 to an anticipated out turn of 13% in 2006/2007. This represents significant improvement.
SCC/C/004	CORE	The percentage of children looked after on 31 March who have had three or more placements during the year.	Cllr M German, Nicola Francis	10.00%	<17%	19.60%	2.78% (6.04%)	5.52% (12.6%)	8.5% (18.6%)	<12.75%		<17%	Performance improvement has been achieved through a number of initiatives (some of which were started in previous years and some more recently). Cumulatively this work has dramatically improved placement stability, but will require sustained effort and investment to ensure that this remains a continuing trend
SCC/C/029 (New Indicator replaced SCC/C/005)	CORE	a) The percentage of eligible, relevant and former relevant children that have pathway plans as required, and;	Cllr M German, Nicola Francis	New Indicator 2006/07	New Indicator 2006/07	New Indicator 2006/07	Annual reporting - see note				To be set	This is a new indicator. The definition for the PI initially issued by the Local Government Data Unit (LGDU) was incorrect. Revised guidance was issued by the LGDU during quarter 2 and we are in the process of translating this into systems for evidencing and collecting performance in time to calculate year end performance. Performance will be reported in quarter 4	
		b) Have been allocated a personal advisor	Cllr M German, Nicola Francis	N/A	N/A	New Indicator 2006/07	Annual reporting - see note				To be set		
LPA 9	Local Policy Agreement 9	The number of childcare places available	Cllr M German, Nicola Francis	None available	4834	5348	Annual reporting				5002	It was hoped that this figure would be reported in quarter 3, however work is ongoing to ensure accuracy of the figure produced. It will therefore be reported in Quarter 4.	
HEALTH, SOCIAL CARE AND WELL-BEING													
SCA/S/001 NPA 5	NATIONAL STRATEGIC (National Policy Agreement 5)	The rate of delayed transfer of care for social care reasons per 1,000 population aged 75 or over	Cllr P A Dobb, Neil Ayling	7.69	<2.53	0.41	0.41 (0.1)	0.62 (0.2)	0.62 (0.2)	<2.53		<2.53	Performance continues to be on track to exceed our Policy Agreement and to remain within the top quartile for Wales.
SCA/S/002 NPA 6	NATIONAL STRATEGIC & NATIONAL POLICY AGREEMENT 6	The rate of older people (aged 65 or over): a) Helped to live at home per 1,000 population aged 65 or over - National Strategic Indicator Definition	Cllr P A Dobb, Neil Ayling	85.54	a) >52	64.59	66.55 (36.15)	72.23 (32.82)	74.27 (29.28)	>65		>65	Although SCA/S/002a and NPA 6a appear to be the same indicator the definitions are slightly different. The definition for SCA/S/002a focuses solely on direct services provided to older people.
		The rate of older people (aged 65 or over): a) Helped to live at home per 1,000 population aged 65 or over - National Policy Agreement Definition		N/A	104	115.32	119.39	119.86	120.32	>109		109	This definition includes the full range of services provided to older people i.e. inclusive of indirect services. Both indicators are on target.
		b) Whom the authority supports in care homes per 1,000 population aged 65 or over		27.36	b) 41.00	34.35	31.11 (32.46)	29.72 (33.39)	30.75 (34.53)	<41		41	

Indicator Reference	Type of Indicator	Description	Responsible Member & Officer	Welsh Comparative data 05/06	2005/06 Annual Target	2005/06 Data	Data Quarter 1 (Apr-Jun)	Data Quarter 2 (Jul-Sep)	Data Quarter 3 (Oct - Dec)	Quarter 3 target	Performance	2006/07 Annual Target	Comments
SCA/C/003	CORE	a) The percentage of clients supported in the community during the year, who are: a) aged 18-64 (cumulative)	Cllr P A Dobb, Neil Ayling	69.31%	90%	86.17%	80.78% (75.3%)	85.53% (80.60%)	85.63% (83.80%)	90%		90%	Performance has improved since quarter 3 last year.
		b) The percentage of clients supported in the community during the year, who are: b) aged 65+ (cumulative)	Cllr P A Dobb, Neil Ayling	62.28%	75.00%	73.77%	69.79% (64.80%)	73.03% (73.60%)	74.04% (72.20%)	75%		75%	Target is only just being missed and performance has improved since quarter 3 last year and over the course of this financial year.
SCA/C/009 (NEW INDICATOR)	CORE	The rate per 1000 adults (aged 18+) receiving a service in the community who receive a direct payment.	Cllr P A Dobb, Neil Ayling	New Indicator 2006/07	New Indicator 2006/07	9.10	10.83	10.61	9.93	11.00		11	This indicator is new for 2006/07 and therefore it has been difficult to set a target. The target of 11 people per 1000 was only set during the quarter 3. Performance this quarter has dipped slightly.
HHA/S/001	NATIONAL STRATEGIC	a) The number of homeless families with children who have used bed and breakfast accommodation during the year, except in emergencies	Cllr P A Dobb, Paul Quirk	888 (Total figure for all Wales)	35	40	0 (13)	0 (17)	0 (10)	0		35	Indicators NPA 3 a) and HHA/S/001a are essentially the same indicator. However separate targets have been set because the NPA 3 target of 0 was set in 2004/05 in agreement with WAG and therefore is not able to be changed.. It was thought at the beginning of 2006/07 that this target was unachievable due to changes in legislation, therefore a separate target of 35 was set. However performance in the first three quarters has exceeded expectations and we are therefore on course to meet the 0 target.
		b) The average number of days all homeless households spend in temporary accommodation		102	189 days	86 days	80 days (82.56days)	123 days (57.66 days)	71 days (100.83 days)	120 days		120 days	Performance is within target and has improved significantly since quarter 3 last year.
	NATIONAL POLICY AGREEMENT 3	a) The number of homeless families with children who have used bed and breakfast accommodation during the year, except in emergencies	Cllr P A Dobb, Paul Quirk	N/A	0	40	0 (13)	0 (17)	0 (10)	0		0	
		b) The average length of time all homeless households spend in temporary accommodation		N/A	20 weeks	12.3 weeks	11.43 weeks	18 weeks	10 weeks	20 weeks		20 weeks	
HHA/S/002	NATIONAL STRATEGIC	The average number of working days between homeless presentation and discharge of duty for households found to be statutory homeless. (not cumulative)	Cllr P A Dobb Paul Quirk	79	80 days	100 days	118 days (54.03 days)	168 days (71.28 days)	132 days (149.09 days)	100 days		100 days	Although qtr 3 performance has improved since quarter 3 last year, the poor performance in quarters 1 and 2 mean that overall performance has not improved since the end of quarter 3 last year.

Indicator Reference	Type of Indicator	Description	Responsible Member & Officer	Welsh Comparative data 05/06	2005/06 Annual Target	2005/06 Data	Data Quarter 1 (Apr-Jun)	Data Quarter 2 (Jul-Sep)	Data Quarter 3 (Oct - Dec)	Quarter 3 target	Performance	2006/07 Annual Target	Comments
HHA/C/007a	CORE SET INDICATOR	The total number of homeless households having used Bed and Breakfast accommodation (not cumulative)	Cllr P A Dobb Paul Quirk	3751 (all Wales Total)	115	123	15	19	25	75		100	The cumulative total for this indicator is 59 households. This is on track to come in on target.
HLS/C/007a (NEW - replaced HLS/C/001)	CORE	i) The total amount of rent arrears owed by current and former tenants as a percentage of the total rent collectable for the financial year for permanent accommodation	Cllr P A Dobb, Paul Quirk	New Indicator 2006/07	3.30%	3.44%	5.14% estimate	5.14% estimate	5.15% estimate	5%		5%	Reported figure is an estimate and is only slightly over target.
		ii) The total amount of rent arrears owed by current and former tenants as a percentage of the total rent collectable for the financial year for temporary accommodation	Cllr P A Dobb, Paul Quirk	New Indicator 2006/07	New Indicator 2006/07	New Indicator 2006/07	22%	27.85%	30%	22%		22%	
LPA 10	LOCAL POLICY AGREEMENT INDICATOR	Total number of Affordable Housing units provided within Denbighshire County Council	Cllr P A Dobb, Paul Quirk	Not available	52	46	Annual Reporting - reported in Qtr 4					60	
PLA/C/006 (NEW)	CORE	Number of new affordable housing units provided during the year as a percentage of all new housing units provided during the year.	Cllr P A Dobb, Graham Boase	New Indicator 2006/07	New Indicator 2006/07	New Indicator 2006/07	Annual Reporting - reported in Qtr 4					15%	
LPI (NEW)	LOCAL INDICATOR	Number of Houses of Multiple Occupation (HMOs) which have been licensed. (cumulative)	Cllr P A Dobb, Graham Boase	Not available	New Indicator	New Indicator	0	18	19	75		100	A total of 19 HMOs have now been licensed.
PPN/S/001bii	NATIONAL STRATEGIC	% of high risk businesses that were liable to a programmed inspection or alternative inspection activity that were inspected/subject to alternative enforcement activity for: ii) Food Hygiene	Cllr E W Williams, Graham Boase	91.0%	65.0%	71.3%	8.7% (12.5%)	16.6% (17%)	42% (27%)	52.50%		70%	Although there has been slippage against the target, performance has improved when compared with quarter 3 in 2005/06.
LCS/C/001 (NEW)	CORE SET INDICATOR	a)The number of visits to indoor sports facilities per 1,000 population (cumulative)	Cllr S Roberts, Tony Hughes	N/A	N/A	New indicator 2006/07	1848	4657	6410	3412.5		4550	
		b) The number of visits to outdoor sports facilities per 1,000 population (cumulative)	Cllr S Roberts, Tony Hughes	N/A	N/A	New indicator 2006/07	127	245	540	1462.5		1950	
LPA 12	LOCAL POLICY AGREEMENT	Number participating in healthy living initiatives (cumulative)	Cllr S Roberts, Tony Hughes	N/A	2500	5028	1183 (1425)	2388 (2893)	4386 (3942)	1989		2652	The target for this policy agreement indicator has been far exceeded. As a result of this Leisure services has set itself a more challenging target of 5100. Currently performance is on track to achieve this target.

Indicator Reference	Type of Indicator	Description	Responsible Member & Officer	Welsh Comparative data 05/06	2005/06 Annual Target	2005/06 Data	Data Quarter 1 (Apr-Jun)	Data Quarter 2 (Jul-Sep)	Data Quarter 3 (Oct - Dec)	Quarter 3 target	Performance	2006/07 Annual Target	Comments
LIFELONG LEARNING													
LPI (NEW)	LOCAL INDICATOR (PRIORITY)	Percentage and number of schools where capital expenditure in excess of 50K has been spent bringing the school building portfolio towards the Assembly's aspiration of "fit for purpose" by 2010	Cllr D Owens, Gay Brooks	N/A	N/A	New for 2006/07	6.6%, 5 schools	11.5% 7 schools	20% 12 schools	24.75%, 15 schools		33%, 20 schools	In Quarter 3, schemes were completed at Ysgol Bro Famau (extension), Ysgol Gwaenynog, (ICC), Ysgol Borthyn (reroofing/relamping/reglazing), Ysgol Frongoch (hard paved area), Blessed Edward Jones High (toilets and general maintenance). Although the Quarter 3 reporting against the 06/07 target suggests that it is slightly behind, the numbers reported relate to schemes actually completed. Other schemes are currently ongoing and it is anticipated that the target will be met by the end of Quarter 4.
LPI (NEW)	LOCAL INDICATOR (PRIORITY)	Maintenance carried out to school buildings on the school priority maintenance list.	Cllr D Owens, Gay Brooks	N/A	N/A	New for 2006/07	2.00%	14%- 92 projects	18% - 117 projects	20.25% - 132 projects		27% 180 projects	Although it appears that this measure is below target, this is due the fact that only maintenance work that has been completed has been reported. A number of maintenance schemes have begun. Building/improvements works to schools are not able to be completed to correspond with quarterly reporting. On target to reach 27% by year end.
ENVIRONMENT													
WMT/S/001b	National Strategic Indicator	i) The percentage of municipal waste reused and/or recycled	Cllr E Williams, Steve Parker	14.67%	13%	13.80%	12.4% (10.7%)	13.73% (13%)	15.12% (13%)	15%		15%	Performance has improved and currently stands at above the 15% target. However, performance in quarter four is usually low due to it being winter, it is therefore likely that the target for the year will not be achieved. There has been continued disappointing performance at Recycling Parks.
		ii) The percentage of municipal waste composted or treated biologically	Cllr E Williams, Steve Parker	8.45%	8.50%	6.00%	11.9% (7.9%)	11.66% (8.1%)	10.38% (7.4%)	10%		10%	The tonnage composted or reused held up in Oct and Nov but was very low in December. The cumulative figure for quarter 3 is still just above 10% composting but it is likely to drop to just under in Qtr 4 because of poor composting rates in winter.
STS/C/001	CORE SET INDICATOR (PRIORITY)	The percentage of highways and relevant land inspected of a high or acceptable standard of cleanliness	Cllr E Williams, Steve Parker	96.30%	93.00%	91.70%	Not available (93%)	90.3% (91%)	91.8% (93%)	93%		93%	This PI is measured by independent surveys. The results of these have not been as consistent as in 2005/06. Two inspections are planned for Qtr4 and this makes it difficult to predict the likely year end outcome.
LPI	LOCAL INDICATOR	Number of enforcement actions taken for dog fouling/litter/fly tipping/abandoned cars, etc (cumulative)	Cllr E Williams, Steve Parker	N/A	100	189	65 (40)	95 (55)	127 (80)	112.5		150	32 for 3rd Qtr. This makes a total of 127 for nine months. This figure comes from enforcement actions, the number of incidents investigated is obviously far greater. The enforcement actions include fixed penalty notices served, formal cautions, prosecutions, enforcement notices served, and abandoned vehicles removed.
	NATIONAL	a) Percentage change in carbon dioxide emissions in the non domestic public stock;	Cllr E Williams, Gareth Evans	5.23%	6% over 3 years	16.98% (1.78 reduction from 2004/05)	Annual Reporting					2% reduction	This is an annual measure only. The figure is taken from a Home Energy Conservation Act report. Performance will be reported to members as part of the second QPR in October 2007.

Indicator Reference	Type of Indicator	Description	Responsible Member & Officer	Welsh Comparative data 05/06	2005/06 Annual Target	2005/06 Data	Data Quarter 1 (Apr-Jun)	Data Quarter 2 (Jul-Sep)	Data Quarter 3 (Oct - Dec)	Quarter 3 target	Performance	2006/07 Annual Target	Comments	
EEF/S/001 NPA 4	STRATEGIC AND NATIONAL POLICY AGREEMENT INDICATOR	b) Percentage change in energy use and carbon dioxide emissions in the housing stock	Cllr E Williams, Graham Boase	6.13% (energy use) 6.28% (CO2 emissions)	2% reduction	1.17% (made up of 7.13% energy use, 5.33% CO2 emissions)	Annual Reporting			1.93% reduction	N/A		12% reduction by 2007	The 1.93% reduction in energy use relates to the year 05/06. The estimated improvements in energy efficiency over the past 9 years from April 97 to March 06 is 9.07%. The target set by WAG was 12% reduction over 10 years. Therefore, we need to achieve a further 3% reduction in 06/07 in order to achieve the target. The Council looks on course to meet the 12% target.
LPA 15	LOCAL POLICY AGREEMENT (NEW)	a) Use of green energy (electricity) in our corporate buildings	Cllr E Williams, Gareth Evans	N/A	75%	75%	100% (see note)			100%		100%	Contracts are issued 3 yearly, and we are in the 2nd year of the contract. It stipulates 100% of electricity is green energy.	
		b) Percentage of green heating oil in the non-domestic public buildings	Cllr E Williams, Gareth Evans	N/A	New for 2006/07	New for 2006/07	20%	20%	20%	20%		20%	Contract to supply energy has recently been negotiated, however percentage of green heating oil remains at 20% due to the lack of availability.	
THS/S/001	NATIONAL STRATEGIC INDICATOR (PRIORITY)	a) Condition of: Principal (A) roads	Cllr E Williams, David Farquhar	19.80%	11.80%	21.20%	Annual reporting				See Note	18%	This PI will not be reported for 2006/07 as the cost of the survey is significant and the data will not be relevant next year when there is the mandatory introduction of SCANNER surveys. We are attempting to purchase software which will enable us to have a comparison between 2007/08 and 2006/07 SCANNER surveys (which were completed for all of Wales by WAG).	
		b) Condition of: Non-principal/classified roads	Cllr E Williams, David Farquhar	39%	25.90%	18.67%						17.50%		
COMMUNITY SAFETY														
LPI	LOCAL INDICATOR	Reduction in the overall levels of crime	Cllr E Edwards, Graham Boase	N/A	15% reduction	3% reduction	16% increase	7.5% increase over same period last year	3.4% decrease over same period last year	5% reduction		5% reduction	Overall crime fell by 3.4% over the same period (quarter) last year. Despite this the increases in the first two quarters, mean that it does not look optimistic for an overall fall of 5% by the end of 2006/7. Work has been ongoing during quarter 3 to develop appropriate indicators for reporting on quarterly basis. These have now been agreed and it is hoped that they will be able to be reported in Quarter 4 in order to provide a baseline for setting targets for 2007/08	
LPI (NEW)	LOCAL INDICATOR	Reduce the failure rate of test purchases to on and off licensed premises (not cumulative)	Cllr E Edwards, Graham Boase	N/A	New indicator 2006/07	Baseline 49% failure	48% failure	75% failure	44% failure	44% failure rate		5% reduction (44% failure rate)	12 out of 27 test purchases failed during quarter 3 - this is equal to 44% failure rate. However, the poorer performance of the previous two quarters means that the cumulative performance now stands at 50% failure rate which is below target.	
ECONOMIC PROSPERITY														
LPA 14	POLICY AGREEMENT	Number of new high quality jobs created through financial support programme	Cllr Rhiannon Hughes, Gareth Evans	N/A	114	130	Three year target already achieved					57	We have exceeded the expected final achievement figure of 228 jobs created over 3 years (start date Sept 03 - end date Aug 06). The three year target has been achieved and the programme has ceased to operate.	

Indicator Reference	Type of Indicator	Description	Responsible Member & Officer	Welsh Comparative data 05/06	2005/06 Annual Target	2005/06 Data	Data Quarter 1 (Apr-Jun)	Data Quarter 2 (Jul-Sep)	Data Quarter 3 (Oct - Dec)	Quarter 3 target	Performance	2006/07 Annual Target	Comments
LPI (NEW INDICATOR)	LOCAL INDICATOR	Number of beneficiaries accessing DCC's Genesis Project.	Mike German, Gloria Burgess	N/A	New indicator 2006/07	New indicator 2006/07	Project due to start in September	25	Unavailable			500	The figure for quarter 3 for this indicator is unavailable due to absence of a member of staff.
CORPORATE HEALTH													
CFH/C/007	CORE INDICATOR	The percentage of council tax due for the financial year which was received by the authority (cumulative, however, base figure can increase by input from the Valuation Office) (cumulative)	Cllr G Rowlands, Ken Jones	96.52%	97.00%	97.70%	31.8% (31.8%)	58% (59.8%)	87% (87.2%)	73.13%		97.50%	
CFH/C/008	CORE INDICATOR	The percentage of non-domestic rates due for the financial year which were received by the authority (cumulative, however, base figure can increase by input from the Valuation Office) (cumulative)	Cllr G Rowlands, Ken Jones	97.62%	97.50%	98.20%	34% (33.6%)	63.5% (63.8%)	88.9% (89.8%)	73.50%		98.00%	
CHR/C/002	CORE INDICATOR CORPORATE OBJECTIVE	The number of working days/shifts per full time equivalent (FTE) local authority employees lost due to sickness absence (cumulative)	Cllr S Davies, Linda Atkin	11.2 days	10.0 days	11.5 days	2.55 days (2.91 days)	4.49 days (5.5 days)	7.43 days (9.01 days)	7.5 days		10 days	The cumulative figure for this indicator was 7.43 days at the end of quarter 3, this means that we are on track to meet the 10 days target.
LP 11 HR11	LOCAL INDICATOR	The percentage of the local workforce whose pay has been determined through Job Evaluation	Cllr S Davies, Linda Atkin	N/A	100%	82%	92.00%	93%	100%	95.50%		100%	All manual jobs have now been evaluated under the Greater London scheme, and all ex-apt&c evaluated under Hay - work is now ongoing via bench marking and slotting in to ensure equality is maintained between the two schemes.
LPI/L&D/1 (NEW)	LOCAL INDICATOR	The percentage of staff receiving an annual performance appraisal.	Cllr S Davies, Linda Atkin	N/A	New indicator 2006/07	New indicator 2006/07	Unable to report at present (see note)				100% (by June 2007)	Performance appraisals can now be recorded on the HR system. From March 2007 this information will be required. It is therefore expected that this figure will be able to be reported in the final QPR report of 2006/07 in May.	
LPA13	LOCAL POLICY AGREEMENT	Number of (under 25s) young people to have taken up the scheme for improving recruitment and retention in Denbighshire	Cllr S Davies, Linda Atkin	N/A	30	35	36 (21)	46 (26)	51 (35)	35		35	The figure comprises of 2 graduates and 49 modern apprentices.
LPA16	LOCAL POLICY AGREEMENT	The percentage of senior management positions filled by women - PO3 and above.	Cllr S Davies, Linda Atkin	N/A	40%	42.60%	43.9% (42%)	46.5% (40.70%)	43% (40.80%)	42%		42%	
BNF/S/002a	NATIONAL STRATEGIC	a) Average time for processing new benefits claims	Cllr G Rowlands, Jackie Walley	36.72 days	36 days	32.95 days	33 days (33 days)	30 days (29 days)	29 days (32 days)	34 days		34 days	

Indicator Reference	Type of Indicator	Description	Responsible Member & Officer	Welsh Comparative data 05/06	2005/06 Annual Target	2005/06 Data	Data Quarter 1 (Apr-Jun)	Data Quarter 2 (Jul-Sep)	Data Quarter 3 (Oct - Dec)	Quarter 3 target	Performance	2006/07 Annual Target	Comments
CO5	CORPORATE OBJECTIVE	Level of efficiency savings achieved by March 2007	Cllr G Rowlands, Roger Parry	N/A	£2 million	£2 million	Annual Reporting					£1.1 million	An efficiency strategy is currently being drafted. This will help to ensure that efficiency savings for future years are identified and delivered.
LPI	LOCAL INDICATOR	Level of procurement savings achieved in 2006/07	Cllr G Rowlands, Roger Parry	N/A	£500,000	£515k	Annual Reporting					90K	Performance against this indicator will be reported at the end of Quarter 4
CO8	CORPORATE OBJECTIVE	Total Capital Receipts achieved from Property Portfolio sales	Cllr J Thompson-Hill, Gareth Evans	N/A	£3 million each year	£2.5m	Annual Reporting					3 million by 2009	We are current on target to achieve £3m in capital receipts by March 2009. However the pipeline of sales requires new assets being declared surplus for disposals to generate the figure of receipts.
LPA 11	LOCAL POLICY AGREEMENT	Level of satisfaction, based on the overall satisfaction with services provided in Denbighshire.	Cllr Stuart Davies, Janette Williams, Sue Appleton	N/A	N/A	N/A	Not available					To be agreed	LPA 11 relates to surveys carried out by the authority. A survey assessing people's satisfaction with the progress towards the vision is planned for 2007/08. However for 2006/07 a survey assessing satisfaction with the Customer Service Centre will be reported. This survey was carried out during quarter 3 and is currently being analysed. Performance will be reported in the Qtr 4 report

Corporate Quarterly Performance Report Qtr 3
Appendix 2 Progress against key actions in Denbighshire's Improvement Plan 2006-09

Progress against our Corporate Objectives

Our Corporate Objectives:-	Progress to 1 January 2007	Lead Service
We will continue to implement the Council's Communications Strategy and bring more services into the Corporate Customer Services Centre	The Corporate Communications Strategy continues to be implemented and all Directorates now have their own strategies which dovetail with the corporate. Requests for job application forms for the Environment Directorate were introduced into the CCSC in January.	Corporate Communications ICT
We aim to reply to all letters, phone calls and e-mails within 10 working days and investigate and provide a full reply to all complaints within 20 working days	There is no system currently in place to centrally record response times.	Corporate Communications
We will ensure the Council meets its efficiency target of £7.5m by 2009/10, an annual target of £1.508m by continually challenging the way we work	An efficiency strategy is currently being drafted. This will help to ensure that future efficiency savings are identified.	Finance/Strategic Policy Unit
By 2012, we aim to make sure that no area in the County is within the top 100 most deprived in Wales by achieving the targets set out in our Economic Growth strategy	A draft has been approved and is ready for consultation. Focus groups will be used for detailed consultation. The draft should be with Environment Scrutiny Committee in February.	
We aim to make better use of our assets and sell £3 million of surplus land and buildings by 2009. This will allow the investment required to improve the Council's estate	The target of £3m capital receipts by March 2009 will be met. However the pipeline of sales requires new assets to be declared surplus for disposals to generate the figure of receipts.	Development Services
We will reduce the levels of staff on sick leave to 10 days per annum by 1 April 2007	An absence management framework has been agreed. Phased implementation is taking place between now and April. Sickness absence reports are now produced for managers on a monthly basis. We are currently on track to meet this target.	Personnel
We will ensure all employees receive a performance appraisal by	People Manager now has the facility to record completed performance appraisals. This information will be required from March 2007, so it will	Personnel

Corporate Quarterly Performance Report Qtr 3
Appendix 2 Progress against key actions in Denbighshire's Improvement Plan 2006-09

the 1 June 2007	then be possible to assess if all staff have had a performance appraisal. A Performance Appraisal review has taken place and resulting actions have been agreed by CET.	
We aim to achieve the bronze level of the Wales Charter for Member Support and Development by 1 April 2007	The majority of requirements for the Charter have been met, with the exception of member appraisal.	Personnel

Progress Against Key Actions Identified in the Improvement Plan

Sustainable Development and Equalities



Cllr Eryl Williams
 Lead Member for Environment



Cllr Stuart Davies
 Lead Member for Business, Communication
 and Personnel

Key Actions	Progress to 1st January 2007	Lead Service
An audit of the Council's current position in relation to sustainable development	The initial assessment of our position and first draft of the audit is on target to be completed in January.	Strategic Policy Unit
Develop a sustainable development action plan and strategy	An action plan and strategy for improvement will follow the completion of the audit.	Strategic Policy Unit
The Corporate Equality Group (CEG) will mainstream equality throughout the Council	The first meeting of the Group was held on the 23rd of November. As a result of the meeting the draft terms of reference are being revised and a meeting of the Bilingual Forum has been arranged in January to consider the inter-relationship of the two groups. As of the 1st February, the responsibility for Equalities has moved to the Strategic Policy Unit. A second meeting of the CEG is planned for Feb or March.	Strategic Policy Unit
The CEG will monitor the Authority's progress against Human Rights and Equality legislation	As above	Strategic Policy Unit

Health Social Care and Well Being



Cllr Pauline Dobb
 Lead Member for Health & Well Being



Cllr Sue Roberts
 Lead Member for Promoting Denbighshire

Key Actions	Progress to 1 st January 2007	Lead Service
By March 2007 we will make sure 100 older people take up the voice and choice skills development programme	To date, 60 people have accessed this skills development service, with 2 groups awaiting delivery	Social Services
We will develop affordable housing guidance by December 2006	The short guidance note was finalised in August 2006 for applicants and developers seeking Planning Permission for new residential development in Denbighshire. This should be used in preparing planning applications. The application itself should be supported by a completed questionnaire with accompanying notes.	Housing
We will prepare a revised Local Housing Strategy during 2007 and undertake a Local Housing Market Assessment	A revised version of the Local Housing Strategy is currently being drafted in line with new Welsh Assembly Government guidelines. The Welsh Assembly Government target date of April 2007 may be difficult to achieve, however, the revised version will be completed during 2007. A Local Housing Strategy Consultation Day was held on 29th November 2006 to seek ideas for innovative projects - these ideas are currently being fed into the revised Operational Plan for the Local Housing Strategy. Local Housing Market Assessments - the process for undertaking is currently being mapped out with other North Wales Local Authorities, this will also feed into the revised Local Housing Strategy.	Housing

Corporate Quarterly Performance Report Qtr 3
Appendix 2 Progress against key actions in Denbighshire's Improvement Plan 2006-09

<p>We will enhance opportunities to participate in physical activity through a Mentro Allan lottery funded activity</p>	<p>Stage 2 BLF Mentro Allan grant approval has been secured for a 3/4 year project in Rhyl specifically targeting young people who take insufficient exercise or do not participate in physical activity. A project Coordinator has been appointed and the recruitment of support staff is underway. A project steering group and wider stakeholder forum is now well established and an initial programme of activities has been agreed. The equipment on order, and programme of activities is due to commence in the near future.</p>	<p>Countryside and Leisure</p>
<p>We will raise the standards of Houses of Multiple Occupation (HMOs)</p>	<p>Applications for HMO licenses were sent out to all identified landlords in November. So far, 19 have been licensed under the new system</p>	<p>Planning and Public Protection</p>
<p>We will develop Extra Care Housing across the County</p>	<p>Building has started on a 59 unit Extra Care Scheme in Rhyl which will be due for occupation by May 2008. Planning permission is being sought for a 61 unit extra care scheme in Prestatyn on the site of the existing Llys Nant Care Home on Marine Road. This will involve a phased development, with the first units being ready for occupation in 2009. A bid was submitted to WAG in Oct 06 for Social Housing Grant to fund an Extra Care extension to the Awelon Care Home in Ruthin. If successful this would finance 24 apartments and the units would be ready for occupation in 2010. A feasibility study is underway to consider a potential site in Llangollen and a further study will be commissioned in the near future for Corwen. Sites are actively being sought in Denbigh and other areas for further extra care developments.</p>	<p>Social Services</p>
<p>We will develop an approach to Telecare</p>	<p>A draft outline of a Telecare/health Strategy has been produced. A Time Limited Senior Task & Finish Group has been set up to enable the development/planning of pilot schemes funded as part of the change process and to establish protocols and care pathways. Pilot Projects in Telecare/health have now been agreed and the EMH Pilot is now underway. A Frontline professional Advisory Panel has been set up to act as 'Telecare/health Champions'</p>	<p>Social Services</p>

Community Safety



Cllr Elwyn Edwards
Lead Member for Communities



Cllr Eryl Williams
Lead Member for Environment

Key Actions	Progress to 1 st January 2007	Lead Service
The Community Safety Partnership will publish more realistic measures and targets by the end of 2006	Measures have been researched and agreed within the partnership and will be measured from 1 April 2007.	Planning and Public Protection
We will identify crime 'Hot Spot' areas	Analyses have been done of each of the four geographic Crime and Disorder areas of the county and have identified that violent crime and criminal damage are the two crime risk areas across the County. The need to address these is reflected in the action plans of the Community Safety Partnership.	Planning and Public Protection
We will expand the use of CCTV	We are increasing the way that CCTV is used to support the enforcement and regulation of environmental crime and anti-social behaviour adversely affecting the environment.	Planning and Public Protection/Environmental Services
Consideration of Orders to ban the consumption of alcohol in public places	Orders have already been implemented in Llangollen and Prestatyn and there are plans to extend this year.	Planning and Public Protection
Increase visits to licensed premises	More than 200 test purchases were carried out during 06/07 and reducing the unlawful supply and availability of alcohol to young people remains a key part of our action plan for the year ahead.	Planning and Public Protection
Continue to improve food	The % of all eligible food premises with a valid food hygiene award is	Planning and Public

Corporate Quarterly Performance Report Qtr 3
Appendix 2 Progress against key actions in Denbighshire's Improvement Plan 2006-09

hygiene standards	at 21% (target for 2006/07 is 8%). The percentage of high risk businesses that were liable to a programmed inspection or alternative inspection activity that were inspected/subject to alternative enforcement activity for Food Hygiene is at 42% currently (target for 2006/07 of 70%). We are confident the target will be met by the end of March 2007.	Protection
We will analyse road accident data and identify accident black spots	The annual accident report was drafted based on analysis of cluster sites. Programmes are being implemented to address these cluster sites, including the continued promotion of Pass Plus for young drivers.	Transport and infrastructure

Lifelong Learning



Cllr Dewi Owens
 Lead Member for Lifelong Learning

Key Actions	Progress to 1 st January 2007	Lead Service
Implement School Improvement Programme and continually monitor all schools	School Improvement Officers prioritise their work based on the detailed risk assessment profile. Responses from schools that were inspected during the Autumn term 2006 were extremely positive regarding the role of School Improvement Officers in providing pre-inspection support and guidance. A detailed analysis has been completed for all secondary schools on the performance of GCSE results since 2002. This will provide the basis for the work of subject specialists. The School Improvement Strategy has been published with hard copies distributed to all Head Teachers and Chairs of Governors. An electronic copy of the strategy has also been sent to schools in order to facilitate Head Teachers and Chairs of Governors in raising its awareness amongst teachers and governors.	Education services
Implement computerised lesson tracking systems in all secondary schools by Summer 2007	Lesson tracking systems have been installed at 3 secondary schools and have been received well. One more school is in the process of having the system installed. Installation of the remaining 4 schools is on course for completion by Summer 2007.	Education Services
Review the number of unfilled places in primary schools and present options to Council in 2007	Consultants will publish their recommendations on 'modernising education in Denbighshire' by July 2007	Education Services

Corporate Quarterly Performance Report Qtr 3
Appendix 2 Progress against key actions in Denbighshire's Improvement Plan 2006-09

Build new primary school in Prestatyn by Sept 2008	Progress is as follows. Project is on target for completion by September 2008. OJEU Notice and ITT published beginning of October 06 Pre Qualification Questionnaires received 30/11/06 Detailed Planning Approval granted 13/12/06 5 Bidders shortlisted on 14/12/06 Tenders expected 13th Feb 2007	Project Management Unit
Improvement works to school buildings	Major schemes have been completed at 12 schools since April 2006 against a target of 20, and other major schemes are currently ongoing. 117 maintenance projects have also been carried out from the school priority maintenance list, against a target of 180	Strategy and Resources
Community Learning Centres will be operational by 2008	Denbighshire County Council is to resubmit an application to DELLS to rationalise 7 Learning Centres down to 3. (Recent development: A revised application was submitted on 25/01/2007)	Education Services/Strategy and Resources

Corporate Quarterly Performance Report Qtr 3
Appendix 2 Progress against key actions in Denbighshire's Improvement Plan 2006-09

Economic Growth



Cllr Rhiannon Hughes
Leader of the Council
and Lead Member for
Regeneration



Cllr Julian Thompson-Hill
Lead Member for Property
and Asset Management



Cllr Sue Roberts
Lead Member for Promoting
Denbighshire

Key Actions	Progress to 1 st January 2007	Lead Service
By the end of 2006 we will start work on industrial units in Rhyl and Denbigh	Ty Coch near Denbigh has been completed and is being promoted for letting. At the Colomendy Industrial Estate 4 new units should be complete by summer 07. Rhyl units are at tender stage.	Development Services
Delivery of Rhyl Going Forward programme	The Drift Park is now complete. Foryd Harbour Phase 1 and 16-18 Edward Henry Street are progressing.	Development Services
A comprehensive Economic Growth Strategy by March 2007	A draft has been approved and is ready for consultation. Focus groups will be used for detailed consultation. Draft should be with Environment Scrutiny Committee in February.	Development Services
Complete and implement a new tourism and marketing strategy by June 2007	Plans for the development of a new Tourism and Marketing Strategy, to include a review of the DCC managed heritage and cultural assets, are well under way but are subject to the finalisation of the DCC 2007/08 budget round. It is proposed to develop a Strategy Steering group to oversee the strategy development including internal cross Directorate representatives and external partners from the public and private sectors. September 2007 is now the planned completion date of Phase 1 of the strategy process.	Tourism, Heritage and Culture
Transform the Ruthin Craft Centre	Tenders have been returned and evaluated. Scheme costs are within budget. Significant external funding has been secured, including £3.1m from the Arts Council for Wales and £300k from Visit Wales. Formal confirmation of £375k DEIN grant is expected in January 2007. The anticipated start on site is March 2007.	Countryside and Leisure

Corporate Quarterly Performance Report Qtr 3
Appendix 2 Progress against key actions in Denbighshire's Improvement Plan 2006-09

Develop the Heather and Hillforts project	The final HLF application is on track to be submitted before the end of January. Members of the HLF Committee for Wales will visit the project area in March. It is anticipated that the 3 year implementation phase will begin mid 2007.	Countryside and Leisure
Produce a brand and strapline for Denbighshire	Strapline and logo produced and agreed with partner organisations. Work is ongoing with the design company to develop a corporate identity to be used by all partners.	SPU/Corporate Communications

Corporate Quarterly Performance Report Qtr 3
Appendix 2 Progress against key actions in Denbighshire's Improvement Plan 2006-09

Environment



Cllr Eryl Williams
Lead Member for Environment

Key Actions	Progress to 1st January 2007	Lead Service
Continue to introduce wheelie bins and garden waste collection throughout the County	One of three proposed phases of rolling out wheelie bins and garden waste collection have been completed.	Environmental Services
Extend the blue box kerbside recycling service and increase number of recycling bring sites	An increase in blue box coverage is expected in 2008. More work has been focused on the wheelie bins and garden waste collection. However, our recycling targets appear to be on schedule to meet the 25% WAG target for 2006/07.	Environmental Services
Operate an anti-litter initiative in relation to fast food outlets and re-evaluate litter-bin provision	A joint initiative between environmental enforcements bodies and the community safety partnership will be addressing this issue for 2nd April. The different types of bins that are currently available may need to be evaluated in line with the no-smoking legislation.	Environmental Services
Develop with partners a Regional Transport Plan by April 2007	A framework is in place and we are on target for producing a draft by March 2007.	Transport and Infrastructure
Develop longer-term waste disposal facilities with other councils	This is progressing with Cabinet approval having been agreed to enter into joint procurement with Flintshire and Conwy. Planned to begin in April 2007.	Environmental services
Help to reduce Denbighshire's Carbon Footprint	The ongoing sustainability audit aims to assess what the Council can do to help reduce the negative impact it has on the environment. The action plan and strategy for improvement will follow the completion of the audit.	Strategic Policy Unit
Establish a highway asset management plan by March 2007	A current state review is in progress, on target for completion by March 2007.	Transport and Infrastructure

Corporate Quarterly Performance Report Qtr 3
Appendix 2 Progress against key actions in Denbighshire's Improvement Plan 2006-09

Children and Young People



Cllr Mike German
Lead Member for Children
and Young People



Cllr Dewi Owens
Lead Member for
Lifelong Learning

Key Actions	Progress to 1 st January 2007	Lead Service
Put in place a Foster Carer Strategy by September 2006	The Departments Foster Carer recruitment strategy was comprehensively reviewed in June 2006 and an overview of progress was presented to Scrutiny in November 2006. The report included a detailed recruitment and retention report outlining key areas of activity. The Strategy and associated action plan will be monitored by the Children and Families Management Team and Fostering Panel.	Social Services
Review care management procedures and pilot standards in Autumn 2006	The standards and procedures were validated and agreed in June 2006 at the Adult/Older Peoples Team Managers Meeting and the Quality Assurance procedure was validated and agreed at August Adult Services Management Group. The QA procedure was launched in October 2006.	Social Services
We will make sure children and young people are kept safe through the work of the Local Safeguarding Children Board (LSCB)	A three tier structure for the LSCB has been agreed. Further discussions are taking place with Conwy with a view to having a joint Executive Group. Denbighshire is now a pilot area for the NSPCC Safe Communities Toolkit Project. The aim of this project is to ensure that all children and young people in Denbighshire can take part in organised activities safely by supporting small community groups to develop safeguards and policies to protect children. Two community conferences are planned to launch the project in March 2007. Denbighshire is also a pilot area for the introduction of the Common Assessment Framework in Wales. The Project Coordinator sits on the LSCB and provides regular reports on progress.	Social Services

Corporate Quarterly Performance Report Qtr 3
Appendix 2 Progress against key actions in Denbighshire's Improvement Plan 2006-09

<p>We will implement the National Service Framework (NSF)</p>	<p>The multi agency NSF steering group put together a draft plan for 2006-2008 relating to the chosen key actions to other planning structures within the organisations. The plan has now been approved by all the relevant agencies from both Conwy & Denbighshire and agreement has been sought from agencies for the key actions for the next 2 years. These key actions will have to be monitored using the Self Assessment Audit Tool (SAAT) in March 2007.</p> <p>As well as the new chosen key actions, agencies will need to report on all flagged key actions from last year that were either "not achieved" or "partially achieved".</p>	<p>Frameworks Partnership</p>
<p>By the end of 2006 we will begin to implement the Flying Start programme</p>	<p>The Flying Start intervention programme has been rolled out in the two catchment areas of Rhyl and Upper Denbigh. A multi-agency steering group has been established and the following partners are delivering the services. NCH - childcare and parenting programmes, MYM – childcare, WPPA – childcare, ICC – childcare, Education - Basic skills programmes and a qualified teacher input into childcare settings, Library service - bookstart CIS - information at a local level, Tegan - toy library lending system including structured role model sessions.</p> <p>Health visitors and midwives are been appointed this month. Capital money has been used in the Upper Denbigh family centre which is due to open for services mid February.</p> <p>Speech and Language therapy will be delivered from April 2007. Some children have already been identified and are receiving support.</p>	<p>Frameworks Partnership</p>
<p>An integrated Children and Families' Service Unit in Upper Denbigh will be opened by December 2006</p>	<p>The Margaret Morris Centre was officially opened on the 11th December 2006. There have been some delays in the completion of the building but it is likely to be ready for use by the end of January 2007. Equipment and resources have been identified and ordered to ensure that the building is fully equipped at commencement of delivery. In addition, interim arrangements for booking of the centre prior to the staff being in place have been agreed with the Oak Tree Centre. Partner delivery has already been identified and a more firm programme of delivery has been developed.</p> <p>Applications for the two positions within the centre (Family Support Worker and Project Development Co-ordinator) have been received and are due to be shortlisted and interviewed by mid January. The Management Group has identified the panel to progress the recruitment.</p>	<p>Education Services</p>

Corporate Quarterly Performance Report Qtr 3
Appendix 2 Progress against key actions in Denbighshire's Improvement Plan 2006-09

We will develop Plas Brondyffryn and Phase 2 of Tir Morfa school	Ysgol Tir Morfa Phase 2 development is progressing well and a new project manager is in place. Pupils have moved into the new primary school building of Ysgol Plas Brondyffryn and are settling in well on the new site.	Education Services
We will establish a Denbighshire Schools Council and ensure representation on Funky Dragon	The Denbighshire School council continues to meet once per term. The next meeting is due in March 2007. The young people have taken ownership of the agenda, but Officers are able to contribute eg at the last meeting we gave information about the 14-19 Learning Pathways. The young people have also been consulted on a range of issues eg the Single Education Plan The Youth Service are reviewing their representation on Funky Dragon although one of the School council reps is also a Funky dragon Rep for Conwy Youth Services.	Education Services

Finance, Personnel, Assets and Communication



Cllr Gareth Rowlands
Lead Member for
Finance



Cllr Stuart Davies
Lead Member for
Business, Communication
and Personnel



Cllr Julian Thompson Hill
Lead Member for Property
and Asset Management



Cllr Elwyn Edwards
Lead Member for Communities

Key Actions	Progress to 1 st January 2007	Lead Service
We will achieve the Silver Corporate Health Standard	Qtr 3 Evidence is being collected to support the standard. A Wellbeing Matters at Work logo has been developed, and work is in progress to heighten the profile of the initiative, information will be put in Headlines and there will be a poster campaign. On target for assessment in June.	Personnel
Develop a consultation strategy	Draft is complete and was taken to informal Cabinet in December.	Corporate Communications
Implement sickness management framework	The framework continues to be implemented. Reports on sickness absence levels are now being produced on a monthly basis for Heads of Service and Directors.	Personnel
Produce workforce development plan by April 2007	A report on workforce planning was taken to CET in December. It was agreed that a corporate plan should be produced for 2007/08 and service level plans should be simplified and introduced for 2008/09.	Personnel
Produce an efficiency strategy by 1 April 2007	The efficiency strategy is currently being drafted and is on target to be taken to Cabinet in April.	Strategic Policy Unit/Finance
Integrate HR and Payroll System by April 2007	An extensive period of data cleansing has taken place, and work has commenced on moving to version 10 of the HR system. The target for this action has been revised to November 2007.	Personnel/Finance
Implement Phase 2 of	Business Process Re-engineering work is nearing completion on the wide	ICT

Corporate Quarterly Performance Report Qtr 3
Appendix 2 Progress against key actions in Denbighshire's Improvement Plan 2006-09

Customer Contact Centre by 1 April 2007	range of enquiries that the One Stop Shops cover. ICT Systems are currently devising the technical solutions required.	
Formally evaluate pay grades for all jobs by 1 April 2007	The benchmarking exercise is now complete and the next stage of the process is slotting in. Talks have begun on areas for negotiation surrounding terms and conditions.	Personnel
Carry out a review of centralised services by March 2007	A Project Mandate was accepted by CET in December. A Project board and team have been assembled and the first meetings are planned for January. The project being led by Alan Evans, Corporate Director Resources	Strategic Policy Unit/Finance
Review the County's Community Strategy	A draft has been completed and was taken to the Local Service Board (formerly the Local Strategy Partnership) in November. Detailed consultation is ongoing with Partners.	Strategic Policy Unit

REPORT TO CABINET

CABINET MEMBER: Corporate Director: Environment

DATE: 20 February 2007

SUBJECT: Joint Procurement arrangements for Catering Supplies

1. Decision Sought

Approval to enter into joint procurement arrangements, via the Scottish and Northern Universities Purchasing Initiative (SNUPI).

2. Reason for Seeking Decision

- 2.1 Foodstuffs used to be procured via a series of contracts maintained by the Clwyd Wirral purchasing consortium. However, as these contracts have gradually expired, catering managers have been forced to make their own procurement arrangements. This has been time consuming and difficult, because food procurement is a specialised area. The diversification into smaller contracts has also created a large administrative burden
- 2.2 Attempts have been made to join take advantage of joint contracts, with some notable successes (e.g. the Welsh meat contract). Catering managers have now secured an opportunity to join the Scottish and Northern Universities Purchasing Initiative (SNUPI).
- 2.3 SNUPI is a large purchasing consortium, and they are able to sustain a team of buyers and contract managers that individual councils are not large enough to sustain. The organisation is also large enough to have considerable bargaining power.
- 2.4 Under the council's Financial Regulations, authority is required before council officers are permitted to enter into contractual arrangements of this type. CPR 7.1 states that: "Any membership of an official purchasing consortium shall be approved by Cabinet prior to the involvement by or on behalf of the Council".
- 2.5 Further background information is provided in Appendix One.

3. Power to Make the Decision

In accordance with section 111 of the local Government Act 1972 and CPR 7.1 in the council's Financial regulations.

4. Cost and staffing Implications

- 4.1 Staffing levels will not change. However, the adoption of these contracts will allow managers to spend more time developing the service, including the development of income streams. The administrative burden on the authority will also be reduced.

- 4.2 Preliminary assessments of the prices currently available under the frozen food contract indicate a likely annual saving of around £5,000. It is anticipated that similar levels of saving are likely to be available via the general groceries contract. The council will be able to utilise any of the consortium's contracts that are advantageous to the council, but will not be forced to use any that are not.
- 4.3 The consortium is flexible enough to recognise the advantages that local suppliers can bring to the marketplace, and the importance that small businesses can have in councils' development strategies.
- 4.4 Even if the prices offered are cost neutral, the time savings that will accrue to managers and administrative staff would make the change worthwhile.
- 4.5 One of the requirements of SNUPI is that members employ in-house caterers.

5. Financial Controller statement

- 5.1 Associate status of this consortium appears to offer significant operational advantages, together with some small financial savings, without exposing the Council to the risk of having to fund any losses incurred by the organisation.

With regard to catering contracts, there is a two process mechanism for DCC to ensure VFM opportunities. Firstly, DCC can opt in or out of each individual tender. If we opt in, a commitment in principle agreement is signed. Once the tenders come back and are evaluated then an absolute commitment agreement form needs to be signed. During this stage, DCC can undertake soft market benchmarking to determine if the snupi tender price is competitive, meets operational logistic issues etc. In summary, DCC would only sign up in absolute terms, if it was to our benefit in costs or service terms.

SNUPI membership will also bring risk management procedures in relation to food hygiene standards, since third party vetting would be undertaken on individual supplier and manufacturers premises. Currently this vetting is NOT been undertaken. As a result of this process, the chances of an e-coli type of outbreak involving DCC or its suppliers would be reduced.

These facilities are only available to the in house caterer. If the Council decided to outsource all or part of the service an external operator would not have access to these contracts.

6. Consultation Carried Out

- 6.1 Widespread consultation with neighbouring authorities, and consultation with other procurement groups.
- 6.2 Consultation with other Welsh authorities via the catering benchmarking group
- 6.3 Extensive consultation between catering managers, DCC procurement officers, and procurement officers from other authorities

7. Implications on Other Policy Areas

7.1 The Vision

The recommendations contained within this report are consistent with the vision for Denbighshire 2025. The ability of the council to sustain a financially viable school meal service will have significant health and well-being benefits for the community.

7.2 Other policy areas including corporate

The contracts will be available for use by other departments of the council

8. Action plan

	Action	Responsibility	By when
1	Final checks to ensure competitiveness of contract prices	A.Staples	02 / 2007
2	Formally give notice that DCC wish to enter the consortium	S.Parker	02 / 2007
3	Consortium membership confirmed	SNUPI	02/2007
4	Start using the contracts	All	03/2007

9. Recommendations

- 9.1 That approval is given to seek Associate Membership of, and for the use of SNUPI for the procurement of foodstuffs
- 9.2 That decisions relating to when specific SNUPI contracts are to be utilised should be delegated to the Chief Executive who may delegate further to other officers including (both) the Head of Environmental Services and the Strategic Procurement Manager.
- 9.3 That the available contracts should be entered onto the corporate list of contracts, i.e. for use by other departments of the council.

Contact Officers: Steve Parker – Head of Environmental Services 01824 712123
Arwel Staples – Strategic Procurement Manager 01824

APPENDIX ONE - BACKGROUND INFORMATION - Catering Supplies Contracts

1. DCC historically participated in collaborative contracts for catering supplies for School Meals arranged through the former Wirral and North Wales Purchasing Organisation. With the demise of that organisation the four counties of Flintshire, Wrexham, Denbighshire and Conwy have continued to collaborate, and as the former contracts expired have attempted to renew them from within the resources of the four authorities. Participation in such contracts has, however, been restricted to mainly Education Catering, and other users have mainly continued to operate their own arrangements, which are of uncertain validity in terms both of the EU procurement compliance and requirements and our own Contract Procedure Rules.
2. Procurement of food is a specialised area, and requires both detailed knowledge of the supply chain, and in some instances regular monitoring of price changes in the market place. In addition, for some commodities, there are significant risks to health associated with procurement, which require specialised knowledge and access to appropriate advisors. Neither the procurement managers nor the catering managers have the training or expertise to directly inspect and advise on food safety standards operated by suppliers. The issue has been highlighted in the recent e-coli problems in school catering supplies in South Wales.
3. In order to address the above issues attempts were made to forge relationships with Welsh Health Supplies, to utilise their skill and specialised knowledge. For reasons entirely outside the control of the four authorities those resources are no longer available to us.
4. In recognition of forthcoming contracts in the current calendar year, Flintshire CC have already established contacts with an organisation called SNUPI, which acts as a specialised food procurement body for the HE sector in the North West. Dialogue held with SNUPI has established that they are established as a collaborative group from within the user universities, and are permitted to act for any other public sector body, and are willing to act on behalf of the cluster of four authorities, have the skills and capacity to do so, and have a number of fully compliant EU contracts both current, and due for renewal this year that are of benefit to us.
5. SNUPI levy no charge to the participating bodies for this service, and cover their costs direct from suppliers as a specified on-cost (0.75%) on the contract volume.
6. SNUPI , currently is an unincorporated organisation, however they will be forming a limited company prior to the end of March 2007. DCC's relationship with the organisation would be that of an Associate Member and a customer only. There would be no involvement at Director level. This will mean that DCC will have no liability in the event the company ceases to operate.

7. The food contracts fall into two general categories. The first are for goods for which there is a national market – particularly frozen food, tinned and dry goods, and catering consumables and cleansing materials. These are let by SNUPI to national companies – and this reflects the current practice of the 4 authorities in doing so. Other contracts are let on a more regional basis – for instance fresh fruit and vegetables – and this also reflects our current practice. SNUPI have confirmed they are willing to reflect the approach of the 4 authorities in “sensitive” areas, where local SMEs may currently be involved, and are willing to let and manage specific contracts on our behalf for things such as meat, milk, bread etc.
8. Some comparison has been carried out on contracts currently available to us. The Frozen Food contract, let to the same supplier as we currently use, appears to offer a worthwhile saving of £5k on a like for like basis, over the half year to the end of June last. Flintshire have already indicated their wish to participate in a new Frozen Food contract due for renewal by SNUPI in the summer of this year, and in so doing have effectively split the existing collaboration of the four authorities, and reduced the volumes we would be able to put into the contract if we were to continue on our own.
9. In summary, SNUPI offer us:
 - Access to skilled, dedicated resource specialising in EU compliant food contracts
 - Access to high levels of quality assurance, and contract management
 - The ability to commission specific contracts for the 4 authorities
 - A significant market advantage through the aggregation of spend over some 160 or so establishments currently participating in their contracts
 - No risk in participation in the contracts

REPORT TO CABINET

CABINET MEMBER: Councillor P A Dobb, Lead Member for Health and Wellbeing

DATE: 20th February 2007

SUBJECT: Housing Revenue Account Budget & Capital Plan Report 2006 / 2007

1 DECISION SOUGHT

That Members note the financial forecast position (revenue and capital) of the Housing Revenue Account (H.R.A.) for the current financial year, as at the end of December 2006.

2 REASON FOR SEEKING DECISION

The need to deliver the Council's agreed budget strategies for the current financial year.

3 POWER TO MAKE THE DECISION

Housing Act 1985, Part II.

4 COST IMPLICATIONS

Housing Revenue Budget

- The outturn projection on the HRA at the end of January 2007 shows a projected net surplus at the year end of £772k (Appendix 1) against a budgeted surplus of £333k. This is a reduction of £72k to the surplus that was reported at the end of December and is due to a revised estimate of the level of HRA Subsidy payable and an adjustment to the forecast for rent income.
- Right to Buy (RTB) sales are still slow, which means there is more stock attracting negative subsidy. However, this also means that more rent income than planned will be received, hence the £224k positive variance on rent income.
- There have been 16 RTB sales so far this year and the housing stock is now 3488. The average valuation of sales so far is approximately £60k, compared to £53k allowed in the Business Plan.
- There are currently 64 applications (57 last month) being processed. On average between 25-30% of the applications complete. It is estimated that 20 RTB sales may be achieved this financial year. At this level and with the average receipts being higher than planned, the

Plan remains viable. As the Plan has now been updated for 2007/08, an external review has been commissioned to ensure the forecasts made about its long term affordability are reasonable.

Housing Capital Plan

- Progress on the HRA capital plan is included as Appendix 2. The total forecast expenditure for the year has been increased by £100k to £5.32m, to allow for HRA R&M costs that will be capitalised this year.
- Expenditure on the window replacement contract and the 2006 major refurbishment contract will be less than originally planned. This is due in both cases to delays in awarding the contract.
- The new 2006/07 refurbishment contract is now well underway and progressing well.
- Achievements to date on the major contracts are as follows (the figures quoted in brackets are those reported in December 2006).
 - Major Refurbishments: 49 properties underway (37)
 - Window s contract: 1,772 properties completed (1,708)
 - Heating contract : 712 properties completed (692)
- Slippage on the 2006/07 contracts will roll forward to 2007/08. The financing will move with the slippage so there is no adverse financial impact to the HRA.

Summary

The revenue and capital budgets as reported at the end of January 2007 do not adversely impact upon the Council's Housing Stock Business Plan.

There is slippage forecast on the HRA Capital Plan this year but work on the major refurbishment contract will escalate considerably in the new-year.

The Business Plan has been updated to allow for the 2007/08 Determinations and remains affordable. It is being reviewed during February by an external specialist to ensure that the forecasts are reasonable and the requirement to reach the Welsh Housing Quality Standard by 2012 is still on target.

The HRA and capital plan position as reported does not have any additional staffing implications.

5 FINANCIAL CONTROLLER STATEMENT

The forecast HRA surplus above estimates and the improvement from last month is welcomed. The Business Plan has been updated and remains affordable. The external review of the Plan will give further assurance that it is affordable in the longer term.

6 CONSULTATION CARRIED OUT

The HRA capital and revenue budget were agreed by Cabinet in January 2006.

7 IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE & THE COUNCIL'S VISION

The level of funding available to services together with budgetary performance impacts upon all services of the Council. The HSBP will help achieve the ideal living vision, through access to good quality, affordable housing, which is more energy efficient and designed to meet their needs.

8 ACTION PLAN

Action	Responsibility	Date
External Review of the HSBP	Head of Housing Services	Mid-February 2007.

9 RECOMMENDATION

Members note the latest financial forecast position of the Housing Revenue Account (H.R.A.) for the current financial year.

Appendix 1

Housing Revenue Account ~ 2006/07 Budget

<u>2005/06</u>		<u>2006/07</u>		
Actual		Original Budget	Forecast Out-turn	Variance to Budget
£		£	£	£
<u>EXPENDITURE</u>				
1,240,343	Supervision & Management - General	1,118,236	1,114,401	3,835
219,533	Supervision & Management - Special	212,949	252,249	-39,300
129,481	Welfare Services	129,866	134,001	-4,135
0	Homelessness - Leased Property	0	223,817	-223,817
373,200	Rents	391,451	367,782	23,669
2,657,345	Repairs and Maintenance	2,599,819	2,599,819	-0
4,619,901		4,452,321	4,692,070	-239,749
28,745	Rent Rebates	0	0	0
927,876	Debt Charges	1,128,757	1,049,257	79,500
326,000	C.E.R.A.	0	0	0
0	Rent Rebate Subsidy Limitation	53,316	110,607	-57,291
2,690,309	Subsidy	2,976,737	2,796,644	180,093
-40,608	Provision for Bad Debts	50,000	50,000	0
8,552,223	Total Expenditure	8,661,131	8,698,578	-37,447
<u>INCOME</u>				
8,534,781	Rents (net of voids)	8,803,016	9,027,298	224,282
	Leased Rents	0	194,539	194,539
94,189	Garages	96,912	99,488	2,576
143,532	Interest (Balances & RTB mortgages)	95,000	148,926	53,926
8,772,503	Total Income	8,994,928	9,470,251	475,323
Surplus / Deficit (-) for the Year				
546,279	General Balances	333,797	771,673	437,876
-326,000	Earmarked Balances	0	0	0
1,308,768	Balance as at start of year ~ General	1,855,264	1,855,264	0
326,216	Balance as at start of year ~ Earmarked	0	0	0
1,855,264	Balance as at end of year ~ General	2,189,061	2,626,937	437,876
0	Balance as at end of year ~ Earmarked	0	0	0

Appendix 2

HRA Capital Plan Update 2006/07

Month 10

Actual 2005/06 £	Description	Approved Schemes £	Actual at End Jan £	Forecast Outturn £
751,529	Housing Repair Work Pre 2006/07	136,273	19,100	20,000
171,991	Environmental Improvement Works	373,000	16,911	70,000
2,650,442	2005/06 Major Improvements – All Groups	0	997,126	1,021,226
0	2006/07 Major Improvements – All Groups	2,979,000	572,862	1,000,000
0	Bodelwyddan Gas Supply Scheme	0	16,404	16,404
2,011,332	Windows Replacement	2,982,000	1,662,098	2,000,000
743,287	Central Heating Contract	1,000,000	934,272	1,000,000
100,000	DFG - Council Properties	100,000	100,000	100,000
0	Capitalised HRA Repairs & Maintenance	0	100,000	100,000
6,428,581	Total	7,570,273	4,418,773	5,327,630

2005/05 £	HRA Capital Plan Financed By:	Original £	Forecast £
2,400,000	Major Repairs Allowance Grant	2,400,000	2,400,000
556,500	Useable Capital Receipts	706,000	275,000
3,146,082	Prudential Borrowing	4,464,273	2,652,630
326,000	CERA	0	0
6,428,582	Total	7,570,273	5,327,630

REPORT TO CABINET

CABINET MEMBER: Councillor G O Rowlands Lead Member for Finance

DATE: 20th February 2007

SUBJECT: Revenue Budget and Summary Capital Plan 2006/07

1. DECISION SOUGHT

- 1.1 Members note the latest revenue budget performance figures for the 2006/07 financial year as detailed in the attached Appendix 1.
- 1.2 Members also note the summary capital plan performance for 2006/07 financial year as detailed in the attached Appendices 2 and 3.

2. REASON FOR SEEKING DECISION

- 2.1 The need to deliver the Council's agreed budget strategy for the 2006/07 financial year and avoid reducing already inadequate reserves.

3. POWER TO MAKE THE DECISION

- 3.1 Local Authorities are required under section 151 of the Local Government Act (1972) to make arrangements for the proper administration of their financial affairs.

4. COST IMPLICATIONS

- 4.1 This report details the latest service budget year-end projections as reported by Directorates, together with information on pressures and savings within the corporate budgets. The service projections are as at the end of January 2007.

Appendix 1 details a potential underspend totalling £645k, which is an increase of £130k from last month. This excludes the schools' delegated budgets. Further details are shown below.

- i) **Lifelong Learning** is forecasting an under spend of £13k (£31k overspend last month), due to various management initiated cost savings.
 - ii) **IT** is forecasting an £80k underspend mainly due to planned delays recruitment and not using consultants to fill those vacancies. This will then cover identified pressures in 2007/08.
- 4.2 **Single status / equal pay** claims are likely to impose a greater than expected financial burden on the council, but it will be some time before the actual financial impact of this will be known.

- 4.3 The **schools' delegated budget** – Forecasts are that schools will now be using £165k of their brought forward balances in 2006/07. This is an increase of £12k compared to the last monitoring report.
- 4.4 Details are also included in Appendix 1 of the position regarding planned efficiency savings.
- 4.5 Appendix 2 shows a **capital plan summary** and Appendix 3 shows expenditure split by Directorate and priority.
- 4.6 Capital expenditure at the end of January is £22.2m (£19.7m at the end of December). Full details of the capital plan are contained in a separate report in part two of the agenda.

5. FINANCIAL CONTROLLER STATEMENT

- 5.1 Directorates need to continue to exercise tight control over their revenue expenditure to ensure they are able to remain within their budgets. The recently clarified position on the treatment of equal pay back dated claims means it is essential to avoid service overspends.

6. CONSULTATION CARRIED OUT

- 6.1 Lead Cabinet members need to continue to consult with Heads of Service to agree necessary remedial action to accommodate pressures in 2006/07.

7. IMPLICATIONS ON OTHER POLICY AREAS

The Vision

- 7.1 Proper management of the Council's revenue budget enables services to work towards delivering the Council's Vision.

Other Policy Areas Including Corporate

- 7.2. Proper management of the Council's revenue budget underpins activity in all of the Council's policy areas.

8. ACTION PLAN

- 8.1 All departments undertake regular budget monitoring and will continue to identify and take advantage of savings and efficiencies.

9. RECOMMENDATION

- 9.1 That Members note the budget performance figures for 2006/07 as detailed in the attached Appendix 1.
- 9.2 Members also note the summary capital plan performance figures for 2006/07 financial year as detailed in the attached Appendices 2 and 3.

MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
POSITION AS AT END JANUARY 2007

Directorate	Budget			Projected Outturn			Variance			Variance Previous report £000s
	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	
Lifelong Learning (excluding schools delegated)	29,464	-10,525	18,939	29,440	-10,514	18,926	-24	11	-13	31
Environment	38,107	-16,626	21,481	38,079	-16,723	21,356	-28	-97	-125	-125
Social Services & Housing	54,502	-18,655	35,847	54,764	-19,357	35,407	262	-702	-440	-434
County Clerk	1,659	-393	1,266	1,659	-413	1,246	0	-20	-20	-20
Resources	8,808	-2,793	6,015	8,920	-3,012	5,908	112	-219	-107	-27
Corporate, Miscellaneous & Benefits	26,754	-22,533	4,221	26,814	-22,533	4,281	60	0	60	60
Total All Services	159,294	-71,525	87,769	159,676	-72,552	87,124	382	-1,027	-645	-515
Capital Financing Charges/Investment Income			10,995			10,995			0	0
Precepts & Levies			4,185			4,185			0	0
			102,949			102,304			-645	-515

Note:

The Management Accounting rules of the Council require debtor account entries to be reversed in respect of amounts outstanding for more 30 days after the due date. In the event that debts cannot be collected, services will be required to meet the cost of the debt write-off. This may impact on the actual outturn achieved by services at the year end.

MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
LIFELONG LEARNING
POSITION AS AT END JANUARY 2007

	Budget			Projected Outturn			Variance			Variance Previous report £000s
	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	
Individual School Budgets	52,910	-4,009	48,901	53,394	-4,328	49,066	484	-319	165	153
School Funds Held Centrally	15,618	-4,720	10,898	15,473	-4,720	10,753	-145	0	-145	-101
Non school Funding #	2,012	-881	1,131	2,012	-881	1,131	0	0	0	0
Corporate Services	483	-44	439	494	-31	463	11	13	24	24
Countryside & Leisure	5,987	-3,238	2,749	6,088	-3,231	2,857	101	7	108	108
Tourism, Culture & Heritage	5,364	-1,642	3,722	5,373	-1,651	3,722	9	-9	0	0
	29,464	-10,525	18,939	29,440	-10,514	18,926	-24	11	-13	31
Total Lifelong Learning	82,374	-14,534	67,840	82,834	-14,842	67,992	460	-308	152	184

MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
LIFELONG LEARNING
POSITION AS AT END JANUARY 2007

Comments	Current Month £000s	Previous Month £000s
	EDUCATION	
Individual School Budgets: Projections indicate that the school balances of £1,298k as at 31/03/2006 will reduce by £165k during 2006/07. A number of projections have been completed this month as Schools are keen to have up-to-date projected balances now the Financial Year End is approaching. The work included projections for two more Secondary Schools who have made changes to staffing and spending plans since the last time they were visited.	165	153
SCHOOL FUNDS HELD CENTRALLY		
School Transport Full year effect of retendered contracts in February in excess of budget provision. Variations can still take place until the end of the Financial Year due to contractual obligations. A further round of retendering effective from February 2007 half term is currently being undertaken. The financial implications of this exercise will be reported once details are received from the Public Transportation Section, Directorate of Environment.	55	55
Other Various savings from vacancy control, delays in appointment of staff, variations in income and use of grant, and other management initiated cost savings. These savings are supported through the ongoing budget monitoring process and are reflected in the projected outturn position.	-200	-156
Total	-145	-101
CORPORATE SERVICES		
Projections indicate that there will be an overspend on the Translation Service budget of £53k due to the demand on the Service which requires the use of external providers. This is offset by £35k from underspend carried forward which has been applied to the projected outturn. A number of recommendations are to be pursued with the intention of reducing the pressure further. Projections indicate that income for County Voice will not meet levels achieved in previous Financial Year by approximately £6k.	24	24
COUNTRYSIDE & LEISURE		
Increase in energy costs at Leisure Sites	39	39
Impact of closure at Corwen, Denbigh & Prestatyn Leisure Centres	47	47
Clwyd Leisure Arbitration	28	28
Increased cost of N.I.D.R. at Rhyd Leisure Centre	6	6
Vandalism and Health & Safety issues at Ffrith Beach	45	45
Successful resolution of income dispute	-20	-20
Cut in Sports Development programmes	-12	-12
Increased Leisure Centre income	-20	-20
Savings on Leisure Centre equipment purchase	-1	-1
Reduction in staff costs	-4	-4
Total	108	108
TOURISM, HERITAGE & CULTURE		
Energy costs above inflation allowance in budget at Pavilion Theatre	23	23
Increased income projected for sales of confectionary at Pavilion Theatre	-7	-7
Reduction in staff costs	-2	-2
Match funding revenue implications to maintain grants & committed Heritage events, increased premises costs & reduced income.	33	33
Non-appointment of curator post	-30	-30
Salary savings due to delayed appointments	-17	-17
Total	0	0
TOTAL LIFELONG LEARNING	Total	184

Note
Tourism, Culture & Heritage
Awaiting a detailed report & full costings on essential Health & Safety work required at the Royal International Pavilion to establish impact on Directorate.

CULTURE & LEISURE EFFICIENCY SAVINGS PROGRESS REPORT

Proposed Efficiency Saving	Target	Progress
Reduce funding to grant aided bodies	8,275	Achievable
Implementation of review of inherited terms & conditions for Library Service Staff	6,000	Unlikely to be achieved 06/07. Alternatives have been found.
New charges	6,000	Part Achievable
New tourist attraction lease at Children's Village & franchise at Riverside Park	8,000	Not achievable. Alternatives are being sought.
Firth Festival Gardens: secure new user, reduce fixed premises costs	10,000	Not achievable. Alternatives are being sought.
Countryside & Leisure Services miscellaneous efficiencies	6,725	Achievable
Review of Leisure Centre staff rotas	5,000	Achievable
	50,000	
Education Efficiency savings	£	
Procurement contracts and teacher supply within schools	259,000	To be achieved by school governor bodies
Vacancy control/staff management	12,101	On target
Savings on supplies and services	40,689	On target
Introduce charge for grant administration	19,000	On target
TOTAL	330,790	

MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
ENVIRONMENT DIRECTORATE
POSITION AS AT END JANUARY 2007

	Budget			Projected Outturn			Variance			Variance
	Gross Expenditure	Gross Income	Net Expenditure	Gross Expenditure	Gross Income	Net Expenditure	Gross Expenditure	Gross Income	Net Expenditure	Previous report
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
DEVELOPMENT SERVICES (See Note 1)	9,326	-5,269	4,057	9,376	-5,404	3,972	50	-135	-85	-85
TRANSPORT & INFRASTRUCTURE (See Notes 2 & 3)	9,108	-3,980	5,128	9,053	-3,940	5,113	-55	40	-15	-15
PLANNING & PUBLIC PROTECTION (See Note 2)	4,186	-1,908	2,278	4,176	-1,908	2,268	-10	0	-10	-10
DIRECTOR & SUPPORT (See Note 2)	1,506	-369	1,137	1,496	-369	1,127	-10	0	-10	-10
ENVIRONMENTAL SERVICES (see Note 4)	13,981	-5,100	8,881	13,978	-5,102	8,876	-3	-2	-5	-5
Total Environment	38,107	-16,626	21,481	38,079	-16,723	21,356	-28	-97	-125	-125

Notes

- 1 Additional non-recurring income generated by the Department.
- 2 Savings arising from the delays in filling vacant posts.
- 3 In the event of severe weather it is possible that the winter maintenance budget, together with the winter maintenance reserve, will be insufficient to cover the costs.
- 4 Ongoing pressures in the School Meals service currently being discussed with the Lifelong Learning Directorate will result in a significant trading deficit which cannot be sustained.
- 5 **Other points**
The Directorate put forward a number of efficiency savings as part of the Budget setting process. These totalled £156K and will be monitored on an on-going basis throughout the financial year. These are summarised between the service departments below

Details	£'000s	
Development Services - savings following Departmental restructuring	27	Achieved
Transport & Infrastructure - savings following Departmental restructuring	15	Achieved
Director & Support - efficiencies	12	Achieved
Planning & Public Protection - efficiencies following merger of services	57	Achieved
Planning & Public Protection - introduction of new charges	10	Under Review
Environmental Services - reorganisation of Street Lighting operations	10	Achieved
Environmental Services - public realm initiatives	15	On Target
Environmental Services - annual fee from CCTV at Matalan Rhyl	10	Achieved
	<u>156</u>	

**MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
SOCIAL SERVICES AND HOUSING
POSITION AS AT END JANUARY 2007**

	Budget			Projected Outturn			Variance			Variance Previous report £000s
	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	
Children Services	9,291	-1,050	8,241	9,074	-939	8,135	-217	111	-106	-76
Adult Services	34,061	-8,677	25,384	34,791	-9,600	25,191	730	-923	-193	-194
Business Support & Development	3,841	-1,875	1,966	3,899	-1,927	1,972	58	-52	6	2
Cymorth Grant	1,651	-1,651	0	1,651	-1,651	0	0	0	0	0
Supporting People Grant	4,119	-4,116	3	3,992	-4,103	-111	-127	13	-114	-134
Sub Total Social Services	52,963	-17,369	35,594	53,407	-18,220	35,187	444	-851	-407	-402
Non HRA Housing	1,539	-1,286	253	1,357	-1,137	220	-182	149	-33	-32
Directorate Total	54,502	-18,655	35,847	54,764	-19,357	35,407	262	-702	-440	-434

**MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
SOCIAL SERVICES AND HOUSING
POSITION AS AT END JANUARY 2007**

Comments	Current Month £000s	Prev Month £000
SOCIAL SERVICES		
CHILDREN'S SERVICES		
The expenditure within Children's Services has reduced. This is mainly due to the reduction in the number of residential out of county placements. This, combined with the continued underspend within the in-house fostering budget is the reason for the increased underspend.	-106	-76
ADULT SERVICES		
Learning Disabilities		
Within the Purchasing budgets Residential Placements and Family Support continue to be the main areas of budget pressure (£384k over spent). This is in keeping with previous years as service demands continue to exceed the budget available. Within the Provider Unit in year pressures are the new Adult Placement Scheme (£24k) and increased maintenance costs of the Herilian Centre (£38k)	434	297
Mental Illness		
Residential & Nursing spend is the main budget pressure.	123	94
Older People		
Community Care spend has reduced due staff slippage and projected income is expected to exceed budget. The main area of overspend in the Provider Unit is once again Residential Homes. There were concerns over achieving budgeted income, but it is likely lost income at Llys Nant will be fully offset by improved income from the other three homes.	-393	-267
PDSI (Physical Disability & Sensory Impairment)		
The main budget pressures are Community Care (£52k). Though there is still an overspend on minor adaptations and equipment (£47k), and Drug and Alcohol (£22k), there has been some improvement since last month. Direct payments (£39k) is the other major overspend.	136	167
Performance Management & Commissioning		
The majority of these budgets relate to staffing. It is anticipated that the budgets will be almost fully utilised with the exception of some slippage on vacant posts.	-20	-12
Other Adult Services		
The underspend will be re-allocated within the service to meet pressures throughout the remainder of the year and also to meet the cost of the Social Work Pay Review. There is a definite upward trend in Charging Policy Income and it is assumed that £200k extra is achievable this year.	-458	-458
Joint Working & Older People Strategy		
This budget is grant funded supplemented by a small base budget. There are unlikely to be any major printing costs until 2007/08 so the base budget is forecast to be underspent.	-15	-15
Cefndy Enterprises		
Indications for 2006-7 are that Cefndy will be on target with a predicted £3million turnover.	0	0
TOTAL ADULT SERVICES	-193	-194
Business Support & Development		
Close monitoring of spend on stationary and equipment, plus some reduction in staffing costs is helping to keep this budget on track.	6	2
Cymorth Grant	6	2
The Cymorth Grant has been transferred to Social Services in 2006/07. The full allocation has now been awarded following discussions with WAG. It is expected that this grant will be fully utilised.	0	0
Supporting People Grant	0	0
Due to savings on projects awaiting commissioning and in year savings, it has been agreed that a contribution of £450k be allocated to help fund the Single Status costs. A further £356k of this year's grant, plus balances brought forward have (following January Cabinet) been transferred to a reserve established to dampen the impact of cuts to the grant in future years - it is therefore not now included in the departmental figures.	-114	-134
HOUSING		
An Affordable Housing Officer will be appointed soon to be part funded from brought forward underspends. The Homelessness budget is on track but volatile to increased demand.	-33	-32
TOTAL HOUSING	-33	-32
TOTAL SOCIAL SERVICES & HOUSING	-440	-434

Social Services and Housing Efficiency Savings 2005/06 - Progress Report

Children Services	Target	Details	Status
Family Support Workers	£148,000	Transfer funding to Supporting People	Achieved
Adult Services			
Domiciliary Contract Efficiencies	£53,000	Single rate for Domiciliary Care introduced October 2005.	Achieved
EMI Nursing / Domiciliary Efficiencies	£5,000	Block purchase of 5 EMI beds to be paid at previous year's rates.	Achieved

General - Extending charges	£30,000	All service users except Mental Health to be charged. Widened to Cornerstone and increase in Day care rates as agreed in 2004/05.	Achieved
Care Brokers	£30,000	To save Operational time and efficiency through Care Broker Services. Geographical patterns of provision should generate scope for efficiencies.	Achievable
Local Authority Home Care	£11,000	Remove all Homecare overtime	Achievable
Continuing Health Care	£70,000	Widen scope of current re-charging	Achieved
General Contractual Savings in Adult Services	£20,000	Review of Link House and personal care service contracts.	Achieved
Direct Payments	£10,000	Increase DP having financial benefits of £1.50 per hour	Achieved
Adult Learning Disabilities- Contract Efficiencies in Work Opportunities & Community Living	£25,000	Carry out a review of costing etc. Similar to that carried out for older people to introduce planned purchasing.	Achieved
Adult Learning Disabilities- Contract out Community Living Services.	£20,000	2 projects being tendered to independent sector.	Achievable
Elderly Residential & Day Care	£16,000	Explore Options for the use of Llys Nant Special Care Unit and review agency cover.	Achieved
Vacant Posts	£80,000	Staff savings through slippage on vacant posts.	Achievable
Meals on Wheels	£5,000	Going out to tender for delivery of service and reviewing charging.	Achievable
Voluntary Organisation Payments	£14,000	Reduction of 2% below inflationary uplift.	Achieved
Reduction in recruitment & Retention	£5,000	Less advertising costs due to better retention of employees.	Achieved
NNDR - Henllan	£6,000	Henllan deleted from Valuations list so no NNDR charge.	Achieved
Telephone Rental Streamlining	£1,000	Deleted Extension numbers no longer required.	Achieved
Paris Project Savings	£8,000	Reduction in revenue costs by possible grant funding	Achievable
Housing			
Homelessness	£5,000	Further savings to be made by transferring expenditure from B&B to leased accommodation.	Achieved
Totals	£562,000		

MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
RESOURCES, COUNTY CLERK, CORPORATE & MISCELLANEOUS
POSITION AS AT END JANUARY 2007

	Budget			Projected Outturn			Variance			Variance
	Gross Expenditure	Gross Income	Net Expenditure	Gross Expenditure	Gross Income	Net Expenditure	Gross Expenditure	Gross Income	Net Expenditure	Previous report
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
County Clerks	1,659	-393	1,266	1,659	-413	1,246	0	-20	-20	-20
Resources Directorate										
Finance	4,174	-1,976	2,198	4,174	-1,976	2,198	0	0	0	0
Policy Unit	360	0	360	335	0	335	-25	0	-25	-25
Audit	437	-84	353	435	-84	351	-2	0	-2	-2
I.T	2,621	-480	2,141	2,541	-480	2,061	-80	0	-80	0
Personnel	1,216	-253	963	1,216	-253	963	0	0	0	0
Project Management	0	0	0	219	-219	0	219	-219	0	0
Total	8,808	-2,793	6,015	8,920	-3,012	5,908	112	-219	-107	-27
Corporate and Miscellaneous	5,121	-864	4,257	5,181	-864	4,317	60	0	60	60
Benefits	21,633	-21,669	-36	21,633	-21,669	-36	0	0	0	0
Capital Fin Charges/Investment Income	10,995	0	10,995	10,995	0	10,995	0	0	0	0

Note : All efficiency savings proposals on target to be delivered.

NOTES

1. £20k projected underspend due to increase in fair funding income from schools.
2. £25k underspend projected on Visioning budget.
3. £60k overspend projected due to increase in Coroners' rate of pay & associated fees.

Denbighshire County Council - Capital Plan 2006/07 - 2009/10

APPENDIX 2

		2006/7	2007/8	2008/9	2009/10
		£000s	£000s	£000s	£000s
Capital Funding:					
1 General Funding:	Unhypothcated Supporting Borrowing	8,373	5,776	5,776	5,776
	General Capital Grant	1,736	1,736	1,736	1,736
	General Capital Receipts	225	3,498	0	0
	Earmarked Capital Receipts	1,062	2,129	0	0
		11,396	13,139	7,512	7,512
2 Prudential Borrowing		6,647	5,025	1,000	0
3 Reserves and Contributions		1,395	0	215	0
4 Specific Grants		15,358	15,630	3,491	20
	Total Finance	34,796	33,794	12,218	7,532
	Total Estimated Payments	-33,996	-32,218	-10,036	-365
	Contingency	-800	-1,000	-1,000	-1,000
	Unallocated Reserve	0	-576	-1,182	-110
	Surplus/ -Insufficient Resources	0	0	0	6,057

Capital Expenditure By Directorate

	2006/7	2006/7		2007/8	2008/9	2009/10
	Spend to end Jan	Estimated programme		Estimated programme	Estimated programme	Estimated programme
Environment	14,584	21,846		10,651	4,220	0
Lifelong Learning	6,664	10,581		20,359	5,436	40
Resources	819	1,367		868	300	75
Social Services and Housing	126	202		506	80	250
Total	22,193	33,996		32,384	10,036	365

Capital Expenditure by Council Priority

	2006/7	2006/7		2007/8	2008/9	2009/10
	Spend to end Jan	Estimated programme		Estimated programme	Estimated programme	Estimated programme
School Buildings	4,899	8,155		13,286	4,375	0
Highways	3,237	4,851		800	800	0
Public Realm	3,132	4,479		1,797	190	0
Total	11,268	17,485		15,883	5,365	0

As part of its 2006/07 revenue budget, the Council agreed to fund the borrowing costs of additional Prudential Borrowing. The table below shows how the funds were allocated and forecast expenditure

Additional Prudential Borrowing

	2006/07	2006/7		2006/7	2007/8
	Allocated	Spend to end Jan		Estimated programme	Estimated programme
School Buildings	1,680	1,139		1,358	322
Highways	1,750	1,750		1,750	0
Public Realm	360	48		360	0
Health & Safety	210	208		210	0
Total	4,000	3,145		3,678	322

REPORT TO CABINET

**CABINET MEMBER: COUNCILLOR S. A. DAVIES
LEAD MEMBER FOR BUSINESS, COMMUNICATIONS
AND PERSONNEL**

DATE: 20th February 2007

SUBJECT: ROUTINE REPORTING ON PERSONNEL

1 DECISION SOUGHT

1.1 For Members to note the enclosed report on staff headcount.

2 REASON FOR SEEKING DECISION

2.1. This is an updated monthly report on employee data (appendix A).

2.2 A list showing the breakdown of starters and leavers is attached (appendix B).

2.3. Graphs showing the corporate position since April 2006 are attached (appendix C).

3 POWER TO MAKE THE DECISION

3.1. Section III of the Local Government Act 1972

4 COST IMPLICATIONS

4.1. There are no significant cost implications associated with the preparation of this information.

4.2. Additional costs are involved in the implementation of the payroll system and also in developing the interface between the time recording system and the HR system.

5 FINANCIAL CONTROLLER STATEMENT

5.1 Payroll costs are one of the largest costs faced by the Council and therefore any further actions to monitor and control expenditure are beneficial.

6 CONSULTATION CARRIED OUT

6.1. The headcount information has been prepared by the Central Personnel team directly from the HR system and discussed by the Corporate Directors.

7 IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE

7.1. No direct implication on any corporate policy.

7.2 The Vision – being able to deliver the Vision depends on having the right number of staff in the right jobs.

8 RECOMMENDATIONS

8.1. Members note the information considered in this report.

Overall Council Position

SS&H				LL				Env				CE + CC				Res				TOTAL				Leavers	Starters		
Establish't	Year	Number of staff	FTEs	Average Number of Days Lost		Number of staff	FTEs	Average Number of Days Lost		Number of staff	FTEs	Average Number of Days Lost		Number of staff	FTEs	Average Number of Days Lost		Number of staff	FTEs	Average Number of Days Lost		Number of staff	FTEs	Leavers	Starters		
				Per Employee	Percentage Absence			Per Employee	Percentage Absence			Per Employee	Percentage Absence			Per Employee	Percentage Absence			Per Employee	Percentage Absence						
Apr	2005	766	685			2361	1956			894	734			58	53			229	213			4308	3642	39	45		
May		779	698			2370	1966			940	776			59	54			225	209			4373	3703	28	32		
Jun		787	705			2369	1969			957	789			59	54			225	209			4397	3726	31	30		
Jul		791	709			2370	1976			943	760			60	54			230	214			4394	3714	37	41		
Aug		795	714			2360	1988			943	758			62	56			233	217			4393	3732	132	24		
Sep		789	711			2421	2079			941	757			56	53			246	226			4453	3825	81	157		
Oct		812	730			2439	2108			938	757			55	52			248	228			4492	3874	34	34		
Nov		813	732			2481	2152			940	761			55	52			250	230			4539	3927	17	50		
Dec		814	735			2494	2172			943	763			55	52			249	230			4555	3951	84	33		
Jan	2006	815	737			2498	2187			946	762			54	50			249	229			4562	3966	30	53		
Feb		810	732			2491	2185			946	760			54	50			246	226			4547	3954	36	29		
Mar		806	729			2482	2184			940	757			54	50			245	225			4527	3945	60	33		
Apr		799	725	1.01	5.60	2475	2183	0.48	3.42	936	760	0.66	3.66	55	51	0.72	4.02	243	224	0.92	5.09	4508	3943	0.61	3.87	48	30
May		805	732	1.19	5.65	2494	2200	0.80	3.96	951	785	0.72	3.42	54	50	0.91	4.33	244	224	0.80	3.81	4548	3990	0.85	4.14	28	57
Jun		810	738	1.12	5.07	2498	2208	0.82	3.85	950	789	0.72	3.29	55	51	0.91	4.14	244	224	0.70	3.20	4557	4010	0.84	3.92	31	32
Jul		805	738	1.02	4.87	2487	2201	0.67	3.65	946	798	0.69	3.29	54	50	0.63	2.98	256	235	0.49	2.31	4548	4021	0.73	3.70	56	52
Aug		803	737	0.99	4.49	2483	2197	0.60	2.73	950	805	0.72	3.29	53	49	0.61	2.79	261	240	0.93	4.21	4550	4028	0.75	3.39	110	29
Sep		812	747	1.03	4.92	2504	2239	0.50	2.50	958	828	0.62	2.95	54	50	0.27	1.27	257	236	1.17	5.58	4585	4099	0.66	3.21	44	97
Oct		817	753.2	1.25	5.68	2447	2168.6	0.93	4.53	960	836.4	0.84	3.84	52	48.8	0.73	3.32	258	236.9	1.23	4.46	4534	4044	0.94	4.39	40	31
Nov		783	712.2	1.17	5.31	2332	1976.9	0.91	4.40	953	832.2	0.85	3.88	54	51.3	0.99	4.52	257	236.5	1.24	5.62	4379	3809	0.96	4.49	17	37
Dec		794	716.6	0.64	3.35	2338	1930.0	0.69	3.94	960	822.8	0.85	4.47	52	47.7	0.69	3.64	259	238.5	0.68	3.60	4403	3756	0.71	3.87	47	31
Jan	2007	797	716.6	1.31	5.98	2321	1888.1	1.04	5.19	958	744.0	1.27	5.77	53	48.3	0.95	4.33	262	241.5	0.86	3.90	4391	3638	1.11	5.30	30	33
Feb																							0	0			
Mar																							0	0			
Rolling Average																											
Apr	2006	801	721.5	1.01	5.60	2438	2095.7	0.48	3.42	943	763.5	0.66	3.66	57	52.2	0.72	4.02	241	222.2	0.92	5.09	4478	3855.1	0.61	3.87	51.5	45.5
May		803	724.4	1.10	5.63	2448	2115.2	0.64	3.69	944	764.2	0.69	3.54	56	51.8	0.82	4.18	242	223.4	0.86	4.45	4493	3879.0	0.73	4.01	51.5	47.6
Jun		805	727.1	1.11	5.44	2459	2135.1	0.70	3.74	943	764.2	0.70	3.46	56	51.6	0.85	4.16	244	224.7	0.81	4.03	4506	3902.7	0.77	3.98	51.5	47.8
Jul		806	729.5	1.09	5.30	2468	2153.9	0.69	3.72	943	767.3	0.70	3.42	55	51.2	0.79	3.87	246	226.4	0.73	3.60	4519	3928.3	0.76	3.91	53.1	48.7
Aug		807	731.4	1.07	5.14	2479	2171.3	0.67	3.52	944	771.2	0.70	3.39	55	50.6	0.76	3.65	248	228.4	0.77	3.72	4532	3952.9	0.76	3.80	51.3	49.1
Sep		809	734.4	1.06	5.10	2486	2184.6	0.65	3.35	945	777.1	0.69	3.32	54	50.4	0.68	3.26	249	229.3	0.84	4.03	4543	3975.7	0.74	3.71	48.2	44.1
Oct		809	736.3	1.09	5.18	2486	2189.6	0.69	3.52	947	783.7	0.71	3.39	54	50.1	0.68	3.26	250	230.0	0.89	4.09	4547	3989.9	0.77	3.80	48.7	43.8
Nov		807	734.7	1.10	5.20	2474	2175.0	0.71	3.63	948	789.7	0.73	3.45	54	50.1	0.72	3.42	251	230.6	0.94	4.29	4533	3980.0	0.79	3.89	48.7	42.8
Dec		805	733.1	1.05	4.99	2461	2154.9	0.71	3.66	950	794.7	0.74	3.57	54	49.7	0.72	3.45	252	231.3	0.91	4.21	4521	3963.8	0.78	3.89	45.6	42.6
Jan		803	731.4	1.07	5.09	2446	2130.0	0.74	3.82	951	793.2	0.79	3.79	54	49.6	0.74	3.53	253	232.3	0.90	4.18	4506	3936.5	0.82	4.03	45.6	40.9

Starters/Leavers - January 2007

Please see attached breakdown on starters and leavers

Please note that the figures contained within this report may differ from previous reports as the data is changing on a daily basis as HR staff input working hours

Reasons for Leaving	TOTAL
Dismissal - Misconduct	0
Dismissal - Ill Health	1
End of Temporary Contract	1
Not known	6
Resignation - Another Post Outside DCC	7
Resignation - Another Post Within DCC	0
Resignation - Ill Health	1
Resignation - Personal	5
Retirement - Early	2
Retirement - Standard Age	1
Transfer - System	1
Data Cleansing	3
Did not commence employment	1
Relist Staff	1
Total	30.00

Directorate: County Clerk & CE

		CE		CC		TOTAL					
		Number of staff	FTEs	Number of staff	FTEs	Average Number of Days Lost Per Employee	Overall Percentage Absence	Number of staff	FTEs	Leavers	Starters
Establish't											
Apr	2005	2	2.0	56	51.2			58	53	0	0
May		2	2.0	57	51.8			59	54	0	1
Jun		2	2.0	57	51.8			59	54	0	0
Jul		2	2.0	58	52.4			60	54	0	1
Aug		2	2.0	60	54.0			62	56	0	2
Sep		2	2.0	54	50.6			56	53	1	0
Oct		2	2.0	53	49.8			55	52	0	0
Nov		2	2.0	53	49.8			55	52	0	0
Dec		2	2.0	53	49.8			55	52	2	0
Jan	2006	2	2.0	52	47.7			54	50	0	1
Feb		3	3.0	51	46.7			54	50	1	1
Mar		3	3.0	51	46.7			54	50	0	0
Apr		3	3.0	52	47.7	0.72	4.02	55	51	0	0
May		3	3.0	51	46.7	0.91	4.33	54	50	1	0
Jun		3	3.0	52	47.7	0.91	4.14	55	51	1	1
Jul		3	3.0	51	46.7	0.63	2.98	54	50	0	0
Aug		3	3.0	50	45.7	0.61	2.79	53	49	1	0
Sep		3	3.0	51	47.2	0.27	1.27	54	50	0	2
Oct		3	3.0	49	45.8	0.73	3.32	52	49	0	0
Nov		3	3.0	51	47.0	0.99	4.52	54	50	0	2
Dec		3	3.0	49	44.0	0.69	3.64	52	47	1	0
Jan	2007	3	3.0	53	48.3	0.95	4.33	56	51	0	0
Feb								0	0		
Mar								0	0		
Rolling Average											
Apr	2006	2	2.3	54	49.9	0.72	4.02	57	52.2	0.3	0.5
May		2	2.3	54	49.5	0.82	4.18	56	51.8	0.4	0.4
Jun		2	2.4	53	49.2	0.85	4.16	56	51.6	0.5	0.5
Jul		3	2.5	53	48.7	0.79	3.87	55	51.2	0.5	0.4
Aug		3	2.6	52	48.0	0.76	3.65	55	50.6	0.6	0.3
Sep		3	2.7	52	47.7	0.68	3.26	54	50.4	0.5	0.4
Oct		3	2.8	51	47.4	0.68	3.26	54	50.1	0.5	0.4
Nov		3	2.8	51	47.1	0.72	3.42	54	50.0	0.5	0.6
Dec		3	2.9	51	46.7	0.72	3.45	54	49.6	0.4	0.6
Jan		3	3.0	51	46.7	0.74	3.53	54	49.7	0.4	0.5

Reasons for Leaving

N/A

Breakdown of Leavers for January 2007

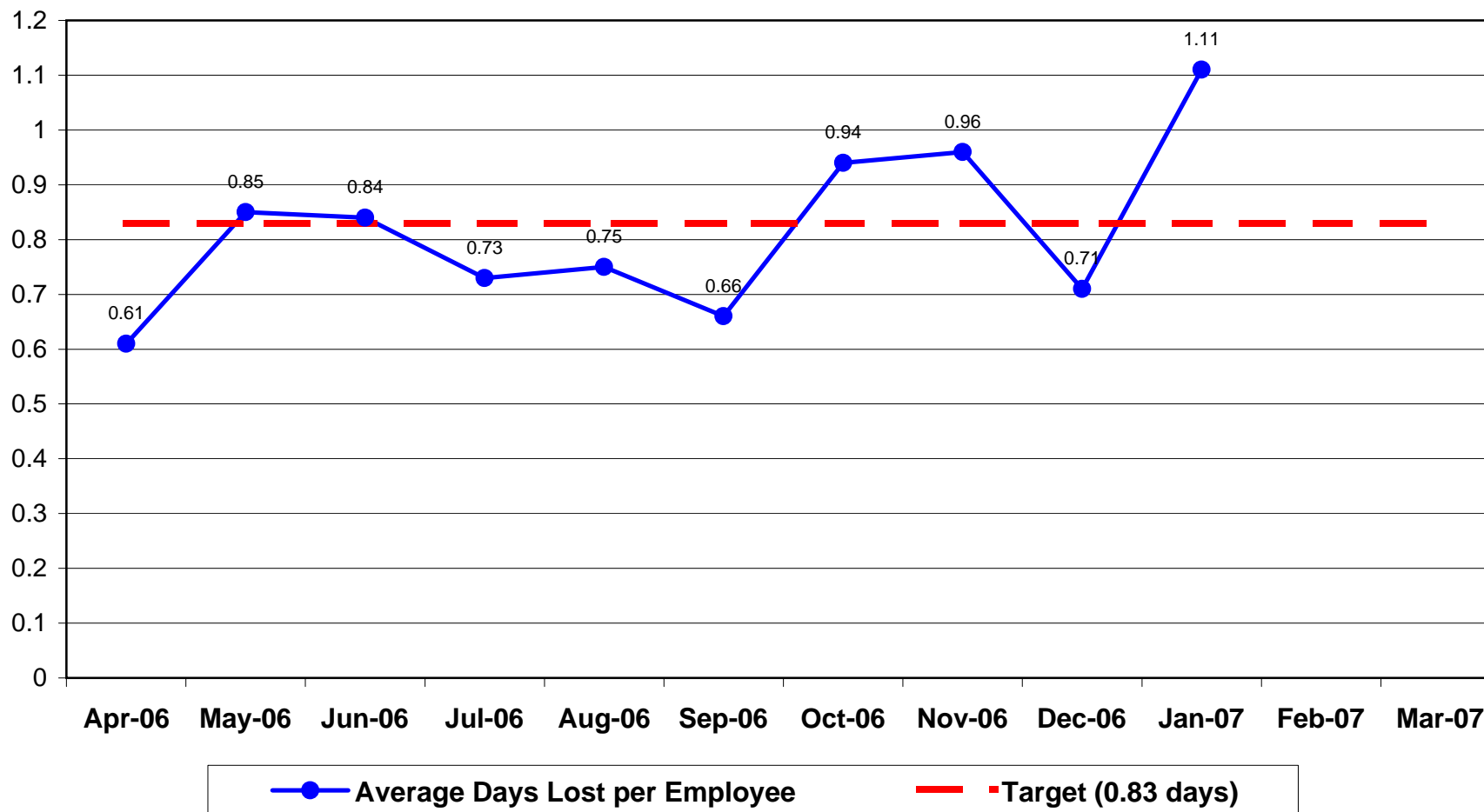
Leaving Date	Directorate	Service	Department	Post
31/01/2007	Environment	Development Services	Regeneration	Senior Conservation Officer01
31/01/2007	Environment	Environmental Services	Catering	Catering Assistant02
26/01/2007	Environment	Environmental Services	Catering	Catering Assistant01
31/01/2007	Environment	Environmental Services	Cleaning Service	Cleaner09
07/01/2007	Lifelong Learning	Education	Arts & International Links	Co-Ordinator (Music)02
12/01/2007	Lifelong Learning	Education	Inclusive Learning	Learning Support Assistant09
05/01/2007	Lifelong Learning	Education	Inclusive Learning	Pe & School Sport Co-Ordinator 01
10/01/2007	Lifelong Learning	Education	Youth Service	D Of E Award Assistant (Rhyj)01
16/01/2007	Lifelong Learning	Schools	Primary Schools	Mid Day Supervisor
09/01/2007	Lifelong Learning	Schools	Primary Schools	Mid Day Supervisor
07/01/2007	Lifelong Learning	Schools	Primary Schools	Learning Support Assistant
08/01/2007	Lifelong Learning	Schools	Primary Schools	Clerical Assistant
12/01/2007	Lifelong Learning	Schools	Pupil Referral Unit	Senior Mid Day Supervisor
24/01/2007	Lifelong Learning	Schools	Secondary Schools	Exam Invigilator
12/01/2007	Lifelong Learning	Schools	Secondary Schools	Exam Invigilator
31/01/2007	Lifelong Learning	Schools	Secondary Schools	Technician
28/01/2007	Lifelong Learning	Schools	Secondary Schools	Mid Day Supervisor
07/01/2007	Lifelong Learning	Schools	Secondary Schools	Learning Support Assistant
07/01/2007	Lifelong Learning	Schools	Secondary Schools	Senior Mid Day Supervisor
22/01/2007	Lifelong Learning	Schools	Secondary Schools	Exam Invigilator
31/01/2007	Lifelong Learning	Schools	Special Schools	Child Care Officer
01/01/2007	Lifelong Learning	Schools	Special Schools	Teacher19
25/01/2007	Resources	Central Personnel	Corporate HR	Job Analyst01
31/01/2007	Resources	Finance	Revenues	Revenues Assistant09
21/01/2007	Social Services & Housing	Adult Services	Assessment & Care Management C	Social Worker07
21/01/2007	Social Services & Housing	Adult Services	Provider Unit	Night/Day Care Assistant02
31/01/2007	Social Services & Housing	Adult Services	Provider Unit	Day Care Assistant04
15/01/2007	Social Services & Housing	Children's Services	Commissioning Planning & Perform	Clerk/Typist05Temp
02/01/2007	Social Services & Housing	Children's Services	Operational Service	Senior Practitioner01
05/01/2007	Social Services & Housing	Housing Services	Housing Tenancy	Contact Warden08

Breakdown of Starters for January 2007

Star Date	Post	Directorate	Service	Department
29/01/2007	M & E Engineering Surveyor (South)01	Environment	Development Services	Property
02/01/2007	Valuation & Property Surveyor01	Environment	Development Services	Property
08/01/2007	Modern Apprentice	Environment	Planning & Public Protection	Development Control & Planning Compliance
08/01/2007	Senior Community Safety Officer01	Environment	Planning & Public Protection	Policy Research And Information
04/01/2007	Instructor10	Lifelong Learning	Countryside & Leisure Services	Community Leisure
02/01/2007	Archives Assistant02	Lifelong Learning	Culture & Leisure	Archives & Heritage
15/01/2007	Technical Assistant02	Lifelong Learning	Culture & Leisure	Royal International Pavilion
01/01/2007	Teacher Project 11	Lifelong Learning	Education	Inclusive Learning
01/01/2007	Teacher05	Lifelong Learning	Education	Secondary
01/01/2007	Teacher02	Lifelong Learning	Schools	Primary Schools
08/01/2007	Learning Support Assistant	Lifelong Learning	Schools	Primary Schools
08/01/2007	Learning Support Assistant	Lifelong Learning	Schools	Primary Schools
29/01/2007	Clerical Assistant	Lifelong Learning	Schools	Primary Schools
01/01/2007	Teacher01	Lifelong Learning	Schools	Secondary Schools
01/01/2007	Teacher18	Lifelong Learning	Schools	Secondary Schools
08/01/2007	Teacher27	Lifelong Learning	Schools	Secondary Schools
01/01/2007	Teacher33	Lifelong Learning	Schools	Secondary Schools
08/01/2007	Cover Supervisor	Lifelong Learning	Schools	Secondary Schools
21/01/2007	Teacher	Lifelong Learning	Schools	Secondary Schools
17/01/2007	Cleaner	Lifelong Learning	Schools	Secondary Schools
31/01/2007	Learning Support Assistant	Lifelong Learning	Schools	Secondary Schools
01/01/2007	Teacher14	Lifelong Learning	Schools	Special Schools
08/01/2007	Revenues Assistant08	Resources	Finance	Revenues
29/01/2007	Revenues Assistant05	Resources	Finance	Revenues
22/01/2007	Technical Support Officer04	Resources	ICT	Networks & Operations
02/01/2007	Senior Analyst/Programmer01	Resources	ICT	Systems
29/01/2007	Disability Resource Team Manager01	Social Services & Housing	Adult Services	Assessment & Care Management Adults Under 65
02/01/2007	Social Worker03	Social Services & Housing	Adult Services	Assessment & Care Management Older People
15/01/2007	Admin Assistant POVA01	Social Services & Housing	Adult Services	PMSU
21/01/2007	Day Care Assistant08	Social Services & Housing	Adult Services	Provider Unit
15/01/2007	Clerk/Typist05Temp	Social Services & Housing	Children's Services	Commissioning Planning & Performance
08/01/2007	Senior Clerical Assistant (South)	Social Services & Housing	Housing Services	Housing Tenancy
22/01/2007	Housing Support Assistant07	Social Services & Housing	Housing Services	Housing Tenancy

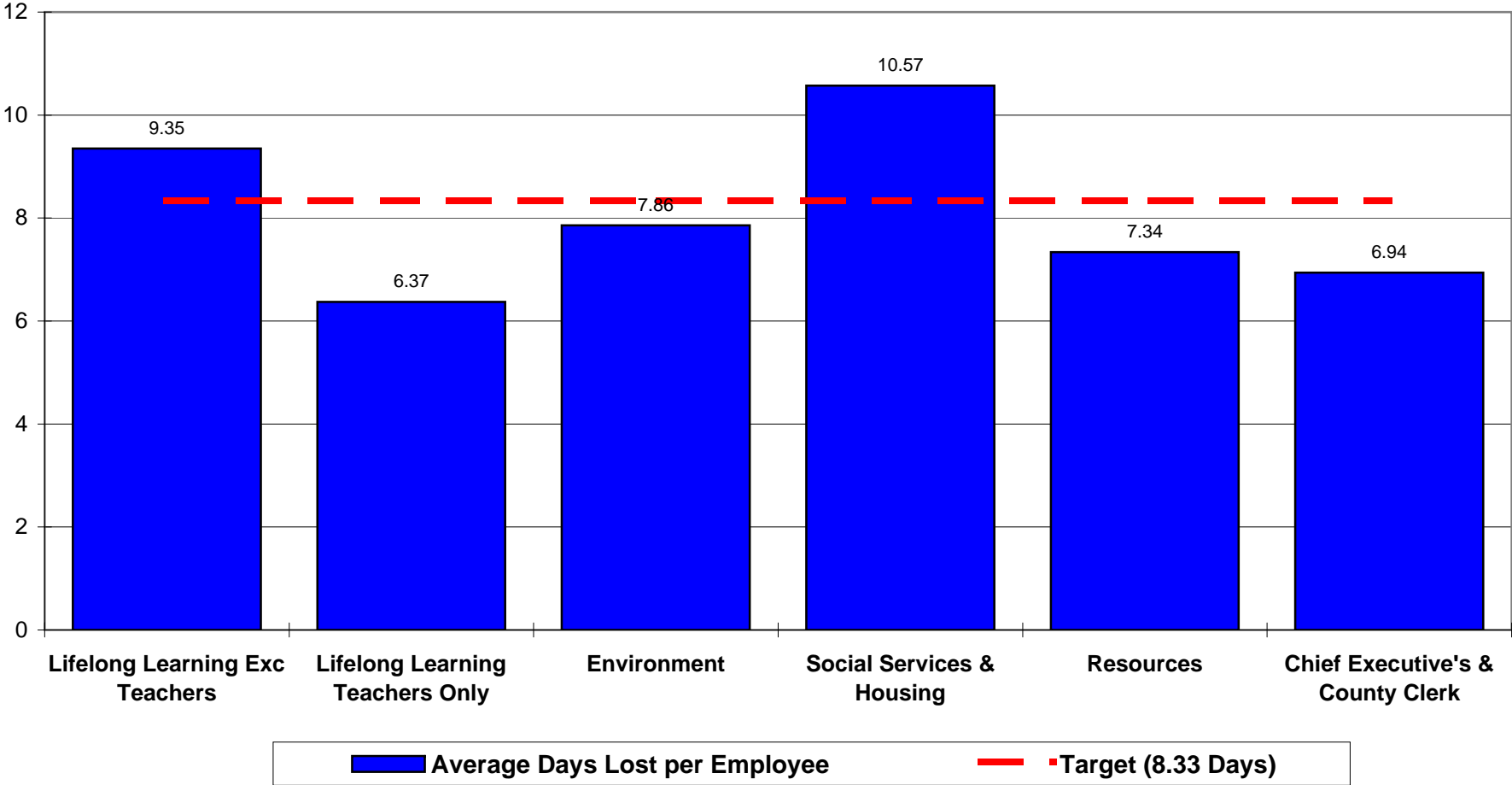
**Denbighshire County Council
Average Number of Days Lost Per Employee
2006 - 2007**

Appendix C



Average Days Lost per Directorate April 2006 - January 2007

Appendix C



**CABINET
FORWARD WORK PROGRAMME**

REPORT TITLE	REPORT LEAD MEMBER / AUTHOR
MARCH 2007	
Revenue Budget Monitoring Report	Councillor G O Rowlands R Parry
Capital Plan	Councillor G O Rowlands R Parry
Housing Renewal and Houseproud Scheme: A New Direction	Councillor P A Dobb Gareth Roberts
Housing Revenue Account Budget	Councillor P A Dobb P Quirk
Modernising Education Update	Councillor D Owens H W Griffiths
Agricultural Estate Review	Councillor J Thompson Hill D Mathews / G Evans
Routine Reporting on Personnel	Councillor S A Davies L Atkin
Affordable Housing Local Needs Connection Policy	Councillor E W Williams M Pender
Approval of LDP Preferred Strategy and Strategic Options	Councillor E W Williams M Pender
APRIL 2007	
Revenue Budget Monitoring Report	Councillor G O Rowlands R Parry
Capital Plan	Councillor G O Rowlands R Parry
Use of the £200k 'Spend to Save' Efficiencies Budget	Councillor G O Rowlands A Evans
Economic Growth Strategy for Denbighshire	Councillor R W Hughes M Dixon
European Union Convergence Programme Action Plan for Denbighshire	Councillor R W Hughes G Evans
Conwy Denbighshire Spatial Framework	Councillor R W Hughes M Dixon
Housing Revenue Account Budget	Councillor P A Dobb P Quirk
Respite Care Review	Councillor P A Dobb N Ayling
Disabilities / Equalities Scheme Approval	Councillor S A Davies J Williams
Routine Reporting on Personnel	Councillor S A Davies L Atkin
Sustainable Development Strategy and Action Plan	Councillor E W Williams J Williams
Efficiency Strategy	Councillor R W Hughes J Williams
Support Services Study	Councillor S A Davies / G O Rowlands J Williams
Conwy Denbighshire Spatial Framework	Councillor R W Hughes M Dixon
Improvement Plan	Councillor R W Hughes J Williams
MAY 2007	
Revenue Budget Monitoring Report	Councillor G O Rowlands R Parry
Capital Plan	Councillor G O Rowlands

REPORT TITLE	REPORT LEAD MEMBER / AUTHOR
	R Parry
Routine Reporting on Personnel	Councillor S A Davies L Atkin
Housing Revenue Account Budget	Councillor P A Dobb P Quirk
Proposal to Introduce a Charge for Post 16 Transport	Councillor D Owens G Yates
Community Vision	Councillor R W Hughes J Williams
JUNE 2007	
Revenue Budget Monitoring Report	Councillor G O Rowlands R Parry
Capital Plan	Councillor G O Rowlands R Parry
Rural Development Plan Local Development Strategy for Rural Denbighshire	Councillor R W Hughes M Dixon
Community Capital Grants 2007-2008	Councillor R W Hughes M Dixon
Community Capital Grants 2007-2008	M Dixon
Routine Reporting on Personnel	Councillor S A Davies L Atkin
Housing Revenue Account Budget	Councillor P A Dobb P Quirk
Local Housing Strategy	Councillor P A Dobb S Kaye
Clwyd Leisure Joint Study	Councillor S Roberts T Hughes
Improvement Planning	Councillor R W Hughes J Williams

REPORT TO CABINET

DATE: 20 FEBRUARY 2007
REPORT BY: THE CHIEF EXECUTIVE
SUBJECT: CAR PARKING CHARGES

1 Decision Sought

1.1 Final decision on car parking charges in 2007-08, in line with the Cabinet's decision of 19 December 2006.

2 Reason for Seeking Decision

2.1 The Cabinet resolved on 19 December 2006 that Members agree:

[a] the principle of users of car parks being charged for the service provided

[b] long stay tariff of 20p for first hour, 40p for second hour, 60p for third hour, 80p for fourth hour and £2.00 per day be introduced at the Green Lane car park in Corwen with 20 free car parking spaces being designated outside the Health Centre, and no charges should be introduced for Corwen's Pavilion and Station Road car parks, with similar charges being introduced at Ruthin, Denbigh and St Asaph

[c] free charging periods be not accepted

[ch] the free student parking scheme in the multi-storey car park in Denbigh be implemented on a permanent basis

[d] the current levels of tariffs be changed to reduce charges in Ruthin, Denbigh and St Asaph to the levels set for Corwen in (b) above. All other tariffs to remain unchanged

[dd] a review of the parking restrictions in Denbigh be undertaken with a view to increasing the number of free on-street, time-limited spaces available

[e] the budget provision allocated for the maintenance of the Council's car parks be increased to address some of the backlog of maintenance issues

[f] to introduce charges in Parliament Street, Rhuddlan at the same level as in (b) above

[ff] officers consider ways of publicising parking permits.

2.2 The Council has accepted the budget recommendations from the Cabinet, which include the £100k consequence of reducing car parking charges. Since

December, neighbouring Councils have published information on proposals to increase their car parking charges as follows:

Wrexham, Conwy and Gwynedd are all now charging 50p minimum for the first hour of parking.

- 2.3 While there is budget provision available to implement the decision that the Cabinet took in principle in December, confirmation is required from Members about how they wish to proceed. Although there is a delegation in place to officers on setting fees and charges, in this case there would be a reduction in income from charges which would result in additional expenditure on a matter that is not one of the Council's priorities (school buildings, highways, public realm). In this context, the information on the level of charges being planned by other Councils needs to be considered because this was not available on 19 December. In line with the Council's policy on fees and charges, a reason needs to be identified for the discounted level of charges in some towns compared to others.
- 2.4 To assist, Members might wish to justify the decision as supporting the following elements of the County's vision, in other words that lower levels of parking charges are necessary in some towns in order to achieve the outcomes of the vision:
- “our towns will provide high quality local shopping and a vibrant nightlife”
- “our businesses will be varied and small and medium enterprises will be encouraged to flourish and grow”
- “our towns and villages will look and “feel” different to other areas”

3 Power To Make the Decision

- 3.1 The Council has powers under Section 32 of the Road Traffic Regulation Act 1984 to provide off-street parking places for the purpose of relieving or preventing congestion. Section 35(1)(iii) of the Act permits the local authority to make provision as to the charges to be paid in connection with the use of off-street parking facilities.
- 3.2 The approval of fees and charges is a responsibility delegated by the Cabinet to the Chief Executive although Cabinet is requested to determine the policy for car parking charges.

4 Financial and Staffing Implications

- 4.1 The financial implications of the Cabinet's resolution in December are £100k and are incorporated in the budget for 2007-08. There are no additional staffing implications.

5 Financial Controller Statement

- 5.1 An additional £100k was included in the 2007/08 budget proposals approved by Council on 13 February 2007, as a consequence of reducing car parking charges. Any costs would have to be contained within the appropriate budget.

6 Consultation Carried Out

- 6.1 This was covered in depth in the report to Cabinet on 19 December. There has been no further consultation.

7 Implications on Other Policy Areas Including Corporate

- 7.1 The decision will comply with the corporate policy on fees and charges if a reason for the different treatment of the smaller towns is identified as suggested above. This also involves consistency with the Vision.

8 Action Plan

- 8.1 All appropriate signing within the car parks will require to be altered to reflect the new charges. This will be carried out prior to the 1st of April 2007 by the Transport and Infrastructure Department.

9 Recommendation

- 9.1 That the Cabinet confirms its decisions on car parking charges for 2007-08 as set out in paragraph 2.1; and that it confirms the reasons for setting lower charges in Rhuddlan, St Asaph, Denbigh, Ruthin and Corwen as set out in paragraph 2.4.