

CABINET

Minutes of the Cabinet meeting held in the Dean's Library, St Asaph at 11.00 a.m. on Tuesday 28 November 2006.

PRESENT

Councillors S A Davies, Lead Member for Business, Communications and Personnel; P A Dobb, Lead Member for Health & Wellbeing; E C Edwards, Lead Member for Communities; R W Hughes, Leader and Lead Member for Regeneration; M A German, Lead Member for Children and Young People; D Owens, Lead Member for Lifelong Learning; S Roberts, Lead Member for Promoting Denbighshire; G O Rowlands, Lead Member for Finance and J Thompson Hill, Lead Member for Property and Asset Management.

Observers: Councillors R E Barton, G C Evans, K N Hawkins, C L Hughes and J A Smith.

ALSO PRESENT

Chief Executive, Deputy Chief Executive / Corporate Director: Resources, Financial Controller and the County Clerk.

APOLOGIES

Councillor E W Williams, Lead Member for Environment.

ANNOUNCEMENT

Councillor R W Hughes welcomed members of the Schools' Councils to the meeting.

1 URGENT MATTERS

There were no Urgent Matters.

2 MINUTES OF THE CABINET

The Minutes of the Cabinet meeting held on 31 October 2006 were submitted.

Item 9 Revenue Budget 2006-2007 – Councillor R E Barton (Observer) emphasised that school governors were not adequately made aware of budget reductions.

Item 6 West Cheshire / North East Wales Sub-Regional Spatial Strategy – Councillor R W Hughes thanked the Principal Regeneration Manager for the bullet-style briefing note sent to all Members.

***RESOLVED** that, subject to the above, the Minutes of the Cabinet meeting held on 31 October 2006 be approved as a correct record and signed by the Leader.*

3 MONITORING THE AUTHORITY'S KEY PERFORMANCE INDICATORS AND PROGRES AGAINST THE KEY ACTIONS IN THE IMPROVEMENT PLAN

Councillor S A Davies presented the report for Members to consider the Corporate Quarterly Performance report:

Performance against the Authority's key performance indicators for the period July, August, September 2006 (Appendix 1)

Performance against National Strategic Indicators for Education (Appendix 2)

Progress against the Authority's Corporate Objectives and key actions identified in the Improvement Plan (Appendix 3)

and that Cabinet consider any issue in greater depth as deemed necessary.

Members commented on various indicators:

Councillor M A German reported significant improvements on the percentage of children looked after with three or more placements during the year and this was a key priority. Some slippage was reported but the Inspection of Children's Services had made good progress.

Councillor P A Dobb congratulated Housing Services on their work as no homeless families with children had had to be housed in bed and breakfast accommodation for the last two quarters. Work was in progress to deal with the number of rent arrears owed by current and former tenants as a percentage of the total rent collectable for the financial year for temporary accommodation.

Councillor Dobb asked the Strategic Policy Unit to note that the new indicators for PLA/C/006 affordable housing units and the LPI for houses in multiple occupation were part of her portfolio and therefore Councillor E W Williams was not the responsible Lead Member.

Councillor S Roberts reported that the targets for visits to sports facilities should increase as the season progressed and also hoped that by the end of the next quarter the target for participation in healthy living initiatives would have been achieved.

Councillor D Owens reported that schools' maintenance schemes were progressing well whilst attendance at schools was improving. The percentage of pupils eligible for assessment at the end of Key Stage 2 would be addressed over the coming weeks.

Referring to the two recycling figures, the Corporate Director: Environment said targets were met when both targets were combined. He reported on variations across the County in regard to street cleanliness.

Councillor E C Edwards informed Members that recent changes in crime recording had been made by the North Wales Police. All crime was now recorded with violent crime now including domestic violence figures which had led to an apparent increase in the violent crime figures and first time crime recorded. He also reported on the disappointing test purchases at off licences where 6 out of 8 had failed. However, the test failures had been to discuss the reasons with Licensing. He said the performance indicators would be revisited and discussed with the Crime and Disorder Team and Policy Unit. The Corporate Director: Environment and Community Safety Policy Officer said some Home Office targets were 5 year targets and the way in which crime statistics were collected by the North Wales Police, who adopted a rigorous approach to data collection, were an issue. They suggested single year targets should be set by the Denbighshire.

Councillor R W Hughes said as her target had been achieved and the programme had ceased to operate, she would be looking to incorporate a few new targets.

Councillor G O Rowlands reported his concerns regarding benefit claims processing as the DWP had reduced the performance standard for new claims and this would bring pressures on the department.

Councillor S A Davies referring to the sick absence figures of 11.2 days on the Welsh comparative data, said it was hoped to bring this down to 10 days lost per employee over the coming year. He informed Members that Denbighshire was one of the first Authorities in Wales aiming at giving all staff an annual performance appraisal.

Councillor J Thompson Hill reminded Members that the total capital receipts was an annual target and it was hoped to achieve the target of £3m by 2009.

Members agreed as there was no system in place to centrally record response times to letters, this Corporate Objective should be the considered by the Corporate Executive Team.

RESOLVED that Members agree to receive updates against the key actions identified in the Improvement Plan on a quarterly basis as part of the Corporate Quarterly Performance Report and agree to pay particular attention to issues requiring further discussion and/or remedial action, particularly those indicators which are not on target.

Representatives of the Schools' Councils in attendance posed questions to Members:

Guto Rhys, Ysgol Glan Clwyd asked about 6th form facilities at the school. The Corporate Director: Lifelong Learning informed the meeting that the Authority had invested large amounts into the new science block at the school. He said discussions would be held with architects, the head teacher and school governors regarding future use of the old laboratories which could possibly be a way forward for 6th form accommodation.

Lee Thompson, Prestatyn High School thanked Members and officers for the opportunity of addressing the Lead Members and officers direct. His group had spoken in detail with Councillor D Owens regarding school toilets. Councillor D Owens informed the meeting of the ongoing work in Denbighshire's schools and said 33 toilets had been improved to date. He highlighted the important management role to be played by pupils following refurbishment. Councillor J Thompson Hill explained as a result of a budget shortfall, all works had to be prioritised. As many of the issues regarding school toilets were not structural, they were for management by the school and users.

Sophie Felicello, Blessed Edward Jones High School asked about recycling provision for schools. The Corporate Director: Environment explained that under current legislation, the Authority only had to comply with household recycling provision and a trade waste collection service was also operated in the County. However, for schools which had waste collected by contractor, there was no reason why the schools could not approach the contractors to discuss the possibility of recycling facilities being provided. If the schools' councils contacted him, he would ask the Recycling Officer to visit the schools. He said household waste accounted for less than 15% of all waste generated. However, the amount of litter generated around schools caused the Authority a problem and the service would be delighted to form partnerships with schools where possible to stop litter generation which could lead to cost savings and waste minimisation.

The Corporate Director: Lifelong Learning thanked the schools representatives for the discussions. Councillor R W Hughes agreed with the Corporate Director: Lifelong Learning and said she hoped dialogue would continue with schools.

4 SSIW INSPECTION 2005-2006 ACTION PLAN

Councillor MA German presented the report for Members to approve the SSIW Inspection Action Plan following the outcome of the inspection of Children and Family Services.

Councillor German informed Members that the SSIW had acknowledged good support for both the service and its staff and that the Authority had made good progress and had an effective range of services. It was important to sustain and built on that success.

Councillor P A Dobb said children needed continuity and it was important to work alongside the whole family unit at all times.

The Corporate Director: Social Services and Housing praised the service but said there were a few inconsistencies for which an intensive work programme was planned. The difficulties of staff recruitment and retention had eased. The Head of Children's Services said staff were pleased with the report and optimistic for the areas which required improvement. She informed Members that as a result of changes to standards in the fostering service, there were now not enough foster carers. It was still planned to keep the 15 children cared for in the independent sector as they had been in the placements for a number of years.

In response to a query from Councillor C L Hughes (Observer), the Corporate Director: Social Services and Housing said both adult and children's' services staff had received training, but it was still important to have experienced practitioners and new systems. It was also accepted that good file records were essential.

Councillor German praised the dedication and commitment of staff and said the SSIW acknowledged the cross-party support for both the service and its staff by all Councillors.

RESOLVED that Members accept the report and approve the SSIW Action Plan.

5 TENANT INVOLVEMENT IN HOUSING

Councillor P A Dobb presented the report seeking Members' agreement to the formation of a Housing Working Party for formal consultation, participation and tenant involvement.

Councillor Dobb informed Members that the Housing Working Party would operate alongside Cabinet and Scrutiny Committee and its membership would consist of the Lead Member for Health and Wellbeing, and one Member nominated by the Social Services and Housing Scrutiny Committee and one Member nominated by the Environment Scrutiny Committee. The Members would serve alongside three tenant members and up to three independent members.

Members agreed with the suggestion by the Chief Executive, to delete "County Clerk" in paragraph 7.2 of the draft terms of reference.

RESOLVED that Cabinet agree the formation of a Housing Working Party for formal consultation, participation and tenant involvement. It was also agreed to delete "County Clerk" in paragraph 7.2 of the draft terms of reference.

6 COUNCIL HOUSING GARAGES

Councillor P A Dobb presented the report seeking Members' agreement to the proposals for the maintenance, improvement or redevelopment of garage sites on Council housing estates. It was hoped to complete the garage site surveys and consultation with Local Members and Tenants' Associations by 31.12.2006.

Councillor E C Edwards said he was very pleased to see the report. He went on to express his concern regarding paragraph 2.7 where Tenancy Conditions require the tenants to keep garages tidy and for garaging vehicles in regular use as he knew of many garage tenants who used the garages as workshops or stores. Councillor S A Davies agreed and said some garage tenants had moved out of County and were still able to rent garages from the Council.

The Head of Housing Services informed Members that some areas had a long waiting list for garages whilst there was no demand in other areas. Some garage tenants have purchased their Council houses so those garages are now not linked to Council housing. If maintenance to the garages was carried out this would enable the Authority to increase rental charges which would discourage inappropriate uses. He said the sale of Council garages in some locations could cause parking problems.

The Chief Executive suggested Members should have a wider debate to consider whether the income from the garages should remain in the Housing Revenue Account or whether this income should form part of the capital programme. Councillor E C Edwards agreed with the Chief Executive and said the sale of garages in many areas could be used to provide capital. He suggested that any survey of garages could be carried out by students. The Corporate Director: Social Services and Housing encouraged Members to agree the proposals and said the work on use of garages by tenants should be treated as a separate survey, to explore alternative uses the garages are being put to at this present time.

In response to a query from the Deputy Chief Executive / Corporate Director: Environment regarding insurance liability, the Head of Housing Services said he believed that there were no additional insurance issues for the Authority but that he would investigate.

RESOLVED that Members agree the proposals as outlined in the report for the maintenance, improvement or redevelopment of garage sites on Council Housing estates.

7 HOUSING REVENUE ACCOUNT BUDGET 2006-2007

Councillor P A Dobb presented the report for Members to note the latest financial forecast position of the Housing Revenue Account (HRA) (revenue and capital) for the current financial year. The outturn projection at the end of October

showed a net surplus at the year end of £638k was shown against a budgeted surplus of £333k.

Right to Buy sales were critical to the ongoing affordability of the Plan and would be monitored closely. The Housing Stock Business Plan would therefore be reviewed in December when the 2007/08 Determinations had been received from the Welsh Assembly Government.

Progress on the HRA capital plan remained at £6.5m, approximately £1m less than originally estimated. Although the environmental improvement programme was planned to escalate during the remainder of the year, the forecast expenditure remained at £305k. Achievements to date on the major contracts were 256 properties had completed major refurbishment, 1482 properties had received new windows and 671 properties had received new heating systems.

RESOLVED that Cabinet note the latest financial forecast position [revenue and capital] of the Housing Revenue Account for the current financial year.

8 REVENUE BUDGET 2006-2007

Councillor G O Rowlands presented the report for Members to note the latest revenue budget performance figures for the 2006/2007 financial year as detailed in the appendices attached to the report.

Councillor Rowlands referred to the Social Services underspend increase from the last month due partly to the underspend brought forward from 2005-06 coupled with savings against the Supporting People Grant Schemes. The Lifelong Learning Directorate were forecasting increased pressures due to Health and Safety Works and vandalism repairs required at the Ffrith Beach. The equal pay claims would be a major pressure as HM Treasury had confirmed that this could not be capitalised and would lead to a major reduction in general balances.

Councillor S Roberts referred to Nantclwyd House and said no budget or business plan had been transferred with Nantclwyd House to the Service so would be an added pressure on the department. Councillor Roberts also referred to the lack of funding for the Ffrith Beach. The Financial Controller confirmed that there was no base budget currently and this would need a successful bid for funding or from the Directorate's existing base budget. He said Members would be asked to prioritise bids in the continuation of the Awayday meeting later in the day.

The Chief Executive reminded Members that the Ffrith Beach had become part of the Environment Directorate when Members had agreed to its disposal, however, there was no budget to transfer. As the Ffrith Beach had not been disposed of, it was transferred back to the Culture and Leisure Department, again with no budget to transfer.

The Corporate Director: Environment agreed that maintenance of the Frith Beach site had been a struggle for the last 3 years or so. There were also inherited car parking problems, maintenance problems and burdens and pressure and these would have to be dealt with. The Corporate Director: Lifelong Learning suggested a sustainable and reasonable way forward was required for all budget transfers.

RESOLVED that Members note the budget performance figures for the current financial year as detailed in the appendix to the report.

9 £200K SPEND TO SAVE BUDGET UPDATE

Councillor G O Rowlands presented the report for Members to note the progress to date and likely outcomes from the efficiency schemes recently approved for funding in 2006/7 from this budget.

It was confirmed that the Head of ICT was pursuing the possibility of funding towards the aborted SNEN project.

In response to queries from Members, the Strategic Procurement Manager outlined the elements of the procurement system which had spend control measures contained therein and would also have a fraud system configured as part of the scheme. There would be true transparency and visibility of all aspects of the procurement system. The "purchase to pay" system would give adequate information to the Authority and risk of supplier challenges would be mitigated. E-sourcing would allow electronic tendering which would save time and effort and would be fully transparent. E-procurement was seen as one of the major efficiency drivers for Authorities. Councillor P A Dobb expressed concerns on the figures used and asked for further clarification on the savings figures used. The Strategic Procurement Manager agreed information on the savings made would be made available to Members.

Councillor J Thompson Hill queried construction procurement. The Strategic Procurement Manager confirmed that all local contractors had been invited to the briefing session and the new system would allow a level playing field and SMEs would have opportunities of being awarded tenders. He cited the wheelie bin procurement and said by using the reverse auction as the last stage exercise this had saved £250k.

RESOLVED that Members note the progress to date and potential savings achievable from the projects funded through the Spend to Save budget in the current year.

10 ROUTINE REPORTING ON PERSONNEL

Councillor S A Davies presented the latest report on staff headcount. He emphasized the purpose of the report was as a management tool and he had asked the Corporate Executive Team to carry out more in depth work on this. The Authority was spending £6m more than the previous year and this had to be factored in as part of the budget round.

Councillor R W Hughes said explanatory notes on the figures were required. The Deputy Chief Executive / Corporate Director: Resources confirmed the intention had been to explain what the major changes had been every month. He confirmed that agency staff figures would be included as a separate report.

The Chief Executive said that although some staff were grant funded, the Authority still had to supply desks, chairs etc and that not all grant funders included staff on-costs. The Deputy Chief Executive / Corporate Director: Resources reminded the meeting that exit strategies needed to be planned for grant funded staff.

RESOLVED that Cabinet note the information in the report and the proposed Action Plan.

11 CABINET FORWARD WORK PROGRAMME

Councillor S A Davies presented the Cabinet Forward Work Programme.

The Corporate Director: Lifelong Learning informed Members that a report on the Lifelong Learning Directorate Restructuring would be presented to the December Cabinet meeting.

RESOLVED that Cabinet note the Cabinet Forward Work Programme.

12 URGENT ITEMS:

There were no Urgent Items.

EXCLUSION OF PRESS AND PUBLIC

RESOLVED under Section 100A(4) of the Local Government Act 1972 the Press and Public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 19, 20 and 21 of Part 4 of Schedule 12A of the Local Government Act 1972.

PART II

13 AWARD DECISION FOR NORTH WALES PUBLIC SECTOR PRINT AND GRAPHIC DESIGN FRAMEWORK AGREEMENTS

Councillor G O Rowlands presented the report seeking Members' agreement to the Strategic Procurement Manager awarding collaborative framework agreements for the provision of (i) printing and (ii) graphic design services (as detailed in sections 1 and 2 of Appendix 1 to the report) on behalf of all North and Mid Wales Public Sector Authorities. Members were also asked to endorse the Framework Agreement in accordance with CPR 15.1, which would also require all print and graphic design requirements to be sent to the Corporate Print Manager once appointed.

The Strategic Procurement Manager said the Print Manager, once appointed, would ensure savings were made, ensure bilingualism where appropriate was used and that corporate image standards were upheld. This would contribute to the Authority's efficiency savings. He said the EU Directive had been included in UK statutory law and the Authority had to comply with this under the procurement regulations.

In response to a question from Councillor J Thompson Hill, the Strategic Procurement Manager confirmed that Denbighshire was the Lead Authority for the framework agreements and further discounts would be gained as more Local Authorities came on board. The agreements were for a minimum of 2 years and a maximum of 4 years, but no new companies could be included within this time.

RESOLVED that Cabinet:

- (1) *authorise the Strategic Procurement Manager to award the framework agreement for the provision of printing services to the suppliers identified in Section 1 of Appendix 1 of the report, and to allow the use of this agreement by all Public Sector Authorities in North and Mid Wales*
- (2) *authorise the Strategic Procurement Manager to award the framework agreement for the provision of graphic design services to the suppliers identified in Section 2 of Appendix 1 of the report, and to allow the use of this agreement by all Public Sector Authorities in North and Mid Wales*
- (3) *endorse the Framework Agreement in accordance with CPR 15.1, which will also require all print and graphic design requirements to be sent to the Corporate Print Manager once appointed.*

14 CLWYD LEISURE LTD JOINT STUDY

Councillor S Roberts and Councillor J Thompson Hill presented the report seeking Members' endorsement of the decision to undertake a joint study with Clwyd Leisure Ltd (CLL) to review options in respect of the properties they manage on behalf of the Council and to examine the company's financial capacity to manage those assets.

The Corporate Director: Lifelong Learning said it was important the detailed study was undertaken as this would allow the company's future developments to be considered.

Councillor J Thompson Hill reminded the meeting that the assets were in the Authority's ownership and it was important to bear this in mind whatever the outcome of the study.

The Deputy Chief Executive / Corporate Director: Resources informed Members that he had requested a 2 year cash flow forecast (on a monthly basis) from the company and that their accounts were made available to Members.

RESOLVED that Members endorse the decision to undertake a joint study with Clwyd Leisure Ltd to review options in respect of the properties they manage on behalf of the Council and to examine the company's financial capacity to manage the assets.

15 FAENOL FARM, PENTRECELYN

Councillor J Thompson Hill presented the report seeking Members' agreement to declare Faenol Farm, Pentrecelyn (as outlined black on the plan attached to the report at appendix 1) surplus to Council requirements and approve a subsequent disposal on the open market. Members were also asked to recommend that £250k be retained and incorporated within the agricultural estate capital programme fund. He confirmed the balance from the sale would be included in the Capital budget.

The Chief Executive said the report, when scored by the capital prioritisation process, would have a high score as this would allow essential health and safety issues to be addressed.

RESOLVED that Cabinet declare Faenol Farm, Pentrecelyn, as outlined black on the plan attached to the report, surplus to Council requirements and approve its disposal on the open market. Members further agree £250k be retained and incorporated within the agricultural estate capital programme fund.

16 CAPITAL PLAN 2006-2007

Councillor G O Rowlands presented the report for Members to note the latest position on the 2006-2007 element of the Capital Plan.

The Corporate Director: Lifelong Learning outlined the latest position regarding the Lifelong Learning Centres and confirmed that the three centres were at Prestatyn, Ruthin and Llangollen. Rhyl was to have separate funding earmarked by the Minister for Education and Lifelong Learning for 14-19 provision.

Councillor R W Hughes asked whether it would be possible to draw funding from the Convergence programme for the proposed satellite centres at St Asaph, Denbigh and Corwen.

The Corporate Director: Lifelong Learning, in response to a query from Councillor P A Dobb, said Cambridge Education would be considering requirements for Rhyl and DELLS had offered support for a financial feasibility study for the Rhyl Centre.

With regard to Llysfasi College, the Corporate Director: Lifelong Learning said the College would fit in with the Ruthin model provision and the Authority would encourage the College to participate fully.

Councillor E C Edwards asked whether design plans for Ruthin, Llangollen and Prestatyn were in place, and if so, would the Authority be ready to proceed immediately proposals were approved. The Corporate Director: Lifelong Learning confirmed design plans and the project manager were in place and the Authority could proceed once approval was received.

Members discussed the expenditure at the end of October 2006. The Financial Controller confirmed the rate of spend needed to accelerate but the availability of school sites for works only in school holidays was a big issue, although some schools had carried out works during term time.

Councillor E C Edwards queried whether the Authority had the necessary staffing levels and expertise to carry out the projects. The Corporate Director: Lifelong Learning said there were many reasons for delays with projects, including over-commitment.

The Deputy Chief Executive / Corporate Director: Resources said explanations for delays to the capital expenditure would be provided at the next Cabinet meeting.

The Chief Executive confirmed that the possible extra care housing scheme for Ruthin had not been formally assessed for inclusion in the Capital Plan.

RESOLVED that Members note the latest position on the 2006-2007 element of the Capital Plan.

The meeting concluded at 2.45 p.m.

REPORT TO CABINET

REPORT BY: CHIEF EXECUTIVE

DATE: 19th DECEMBER 2006

SUBJECT: REVIEW OF CAR PARKING CHARGES

1 DECISION SOUGHT

Cabinet is requested to identify in principle, the appropriate direction in respect of the charging policy. Cabinet will then be asked to make a final decision on the 20th February 2007 when information on the potential financial implications and the Council's budgetary position will be known.

2 REASON FOR SEEKING DECISION

During 2006 the Council through the Environment Scrutiny Committee and Cabinet has considered its charging policy, culminating in the Cabinet's review held on the 27th June 2006. Cabinet resolved that a further review of the entire charging policy would be undertaken later in the year. On conclusion of this review the Council's charging policy from April 2007 would be confirmed.

3 POWER TO MAKE THE DECISION

- 3.1 The Council has powers under Section 32 of the Road Traffic Regulation Act 1984 to provide off-street parking places for the purpose of relieving or preventing congestion. Section 35(1)(iii) of the Act permits the local authority to make provision as to the charges to be paid in connection with the use of off-street parking facilities.
- 3.2 The approval of fees and charges is a responsibility delegated by the Cabinet to the Chief Executive although Cabinet is requested to determine the policy for car parking charges.

4 COST IMPLICATIONS

- 4.1 The implementation of the Environment Scrutiny Committee's recommendations (see paragraph 6.4) would result in additional income of approximately £6 - £8K (the low estimated income reflects the proposed availability of free parking at the other Corwen car parks) from the level of charges proposed for the majority of spaces at the Green Lane car park in Corwen.

- 4.2 If the Scrutiny Committee's recommendation to introduce a lower tariff for Green Lane was extended to other towns, the reduction in revenue would be as follows:-

Car Parks	No. of Spaces	Revenue Lost
Ruthin/Denbigh/St Asaph	707	£109,000
Ruthin/Denbigh/St Asaph and Llangollen	1,019	£212,000
Ruthin/Denbigh/StAsaph/Llangollen and Prestatyn	1,332	£268,000
Ruthin/Denbigh/StAsaph/Llangollen/ Prestatyn and Rhyl	1,853	£404,000
All above Town centre car parks and Rhyl promenade Sky tower and Childrens village car parks	2,505	£551,000
All above and Promenade (beaches) seasonal car parks	4,602	£624,000

- 4.3 The above estimates have been calculated using a lower tariff structure of 20 pence (1 hour), 40 pence (2 hours), 60 pence (3 hours), 80 pence (4 hours) and £5 for all day at short stay car parks. Encouraging a turnover of vehicles in the central car parks would be clearly advantageous to local traders. Accordingly, the long stay car parks tariff structure used to calculate the loss in income was 20 pence (1 hour), 40 pence (2 hours), 80 pence (4 hours) and £2 for all day.
- 4.4 The provision of replacement funding would naturally limit the resources available for investing in the Council's priorities. Alternatively, a shortfall of £404K (the 'town centre' car parks) could – if agreed within the budget setting exercise - be financed by a 1.2% rise in the Council Tax, which would need to be contained within an overall increase of 5% to avoid capping by the Assembly Finance Minister.

5 FINANCIAL CONTROLLER STATEMENT

- 5.1 The extent to which any reduction in income for the service can be accommodated within the budget setting process currently underway will be a major deciding factor in what can finally be agreed as a charging strategy. The pressures currently on the funding available for 2007/08, from Equal Pay issues in particular, make this a year when only the low cost options should be considered if a significant impact on other services including priority areas is to be avoided.

6 CONSULTATION CARRIED OUT

- 6.1 Prior to consideration by the Environment Scrutiny Committee, Town and community councils, a number of area related business groups and members of Denbighshire County Council were consulted for their views.
- 6.2 The responses received failed to identify a preferred option because views differed, largely being dependent on the location and category of the respondent (e.g. town or community council, local resident or business group). However, there is a general perception that the current charges are too high. The responses received have been summarised in Appendix 2 of Annex 1. Further responses received after the publication of the Scrutiny Committee's report have also been included.
- 6.3 The Head of Transport and Infrastructure has also discussed car parking charges at numerous meetings with representatives of local communities, business groups and county councillors during 2006.
- 6.4 The Environment Scrutiny Committee received a report from the Head of Transport and Infrastructure (attached as Annex 1) on the 30th November. The Committee **resolved** to make the following recommendations to Cabinet, that:-
- (a) *the principle of users of car parks being charged for the service provided be agreed.*
 - (b) *a charge of 20p for first hour, 40p for second hour, 60p for third hour, 80p for fourth hour and £2.00 per day be introduced at the Green Lane car park in Corwen with 20 free car parking spaces being designated outside the Health Centre, and no charges should be introduced for Corwen's Pavilion and Station Road car parks.*
 - (c) *free parking periods be not accepted.*
 - (ch) *the free student parking scheme in the multi-storey car park in Denbigh be implemented on a permanent basis.*
 - (d) *the current levels of tariffs be accepted for the remaining car parks across the County.*
 - (dd) *a review of the parking restrictions in Denbigh be undertaken with a view to increasing the number of free on-street, time-limited spaces available.*
 - (e) *the budget provision allocated for the maintenance of the Council's car parks be increased to address some of the back log of maintenance issues.*

7 TOWN CENTRE PARKING SPACES

- 7.1 In recommending the provision of free parking at Corwen's Pavilion and Station Road car parks plus 20 free spaces at the Green Lane car park, the Scrutiny

Committee is understood to have been addressing concerns about the lack of on-street parking facilities for residents in Corwen. Otherwise, no justification has been set out by the Scrutiny Committee for treating Corwen more favourably than other rural towns and no easily identifiable rationale for such special treatment can be identified, if the other recommendations about charging for the provision of parking are adopted. The justification for higher charges in Rhyl - which is a long-standing arrangement going back many years - is related to the higher level of demand experienced in the town.

- 7.2 Annex 2 outlines the availability of off-street (car park) provision in each town centre, the size of population and the free spaces available. Under the Scrutiny Committee's proposals, Corwen's population of 2,398 (2001 census figure) would be provided with 87 free car parking spaces in comparison with no free spaces in the other towns.
- 7.3 The Council also provides 85 free car parking spaces in Rhuddlan. The Town Council has been in contact with the Head of Transport and Infrastructure advocating the introduction of charges to discourage cars being left parked throughout the day, in the interests of local businesses. Councillor Selwyn Thomas, a County Councillor for Rhuddlan, also advocated charging at the Environment Scrutiny Committee meeting on the 30th November because spaces were being taken up by workers parking all day. The Cabinet can consider the introduction of charges in Rhuddlan as part of its resolution at today's meeting.

8 IMPLICATIONS ON OTHER POLICY AREAS:

8.1 THE VISION

Denbighshire's Vision includes the following elements:-

- We will improve access by developing **better transport links** for journeys within Denbighshire, between rural areas and the main towns, and between Denbighshire and other areas.
- Our diverse county will attract **more visitors** throughout the year who will experience Denbighshire's outstanding natural and built environment, culture and wide range of outdoor activities.

8.2 OTHER POLICY AREAS INCLUDING CORPORATE

Corporate Policy: Fees and Charges

- 8.2.1 The Council's Corporate Policy on the Setting of Fees and Charges states that the Authority will in principle levy a fee or charge for all services that it provides where it has the legal power to do so. The Policy also states that charges should, as a minimum, cover the full cost including overheads of providing that service.
- 8.2.2 The cost of running and maintaining the car parks is currently approximately £564K per year. The Corporate Policy on Fees and Charges would therefore require that a minimum of £564K be raised through charges (at this year's levels).

With internal and central support / overheads included, this rises to £758K. A policy of free parking would not be consistent with the Fees and Charges policy.

- 8.2.3 The Corporate Policy maintains that fees and charges will be consistent across the County, but may be varied by rebates and reductions to reflect local conditions.
- 8.2.4 Please refer to Section 8 of Annex 1 for further details on the Corporate Policy on the setting of fees and charges and on policies promoting sustainable development.

9 ACTION PLAN

A report containing detailed information on the Council's budgetary situation will be brought to Cabinet on the 20th February 2007 for final approval of the Council's car parking charges from April 2007.

10 RECOMMENDATIONS - That Cabinet

- 10.1 Considers the recommendations made by the Environment Scrutiny Committee on the 30th November 2006 (as shown in paragraph 6.4).
- 10.2 Identifies, in principle, the appropriate direction in respect of the charging policy.
- 10.3 Agrees to consider the charging policy on the 20th February 2007 to determine the policy for car parking charges.

Environment Scrutiny Committee

30th November 2006

Report by the Head of Transport and Infrastructure

Review of Car Parking Charges

1. Purpose of Report

The Scrutiny Committee is requested to make recommendations to Cabinet on the future policy and application of charges for the Council's car parks.

2. Reason for Submission of Report

- 2.1 During 2006 the Council through the Environment Scrutiny Committee and Cabinet has considered its charging policy, culminating in the Cabinet's review held on the 27th June 2006. Cabinet resolved that a further review of the entire charging policy would be undertaken later in the year. On conclusion of this review the Council's charging policy from April 2007 would be confirmed.

3 Summary of Reviews of Charging Policy

- 3.1 A detailed summary of the Council's recent reviews of charges is shown in Appendix 1.

- 3.2 On the 26th January 2006 the Environment Scrutiny Committee recommended the following charging policy based on officers' proposals:-

- No changes to the Rhyl and Prestatyn beach car parks fees.
- Rationalisation of the remaining car parks with charges into 2 charging bands; Tariff A and Tariff B.
 - Tariff A: Rhyl car parks. This Tariff was set at the existing, higher level of charges and resulted in no increase to those charges.
 - Tariff B: Applicable to car parks with existing charges outside of Rhyl. Tariff B was set at the existing level for the Prestatyn car parks resulting in no increases to charges in Prestatyn. Other towns' charges would be raised to this standard level leading to varying amounts of increases.
- No increase to Season Ticket Prices for Long Stay Car Parks.
- Charges were to be introduced at Tariff B level for car parks without charges.

- 3.2 The above-mentioned charges were agreed for implementation from the 1st April 2006 under the Chief Executive's delegated powers. These charges were estimated to provide an extra income of £40K per annum and were

endorsed by Cabinet on the 31st January 2006 for inclusion in the draft 2006/07 – 2008/09 revenue budget. County Council approved Cabinet's recommendations on the 14th February 2006.

Cabinet meeting on the 27th June 2006

- 3.3 Following a Notice of Motion to Council by the Plaid Cymru group, Cabinet subsequently agreed that free parking would be introduced for students in the multi-storey car park in Denbigh on a 6 month trial basis and that no charges would be introduced for the Corwen car parks at Green Lane, the Pavilion and Station Road until a review into car parking charges throughout the Authority had been completed.

4 **Consultation Carried Out**

- 4.1 Town and community councils, a number of area related business groups and members of Denbighshire County Council were contacted and requested for their views on the *“appropriate level and application of charges”*.
- 4.2 The responses received failed to identify a preferred option because views differed, largely being dependent on the location and category of the respondent (e.g. town or community council, local resident or business group). However, there is a general perception that the current charges are too high. The responses received have been summarised in Appendix 2.
- 4.3 The Head of Transport and Infrastructure has also discussed car parking charges at numerous meetings with representatives of local communities, business groups and county councillors during 2006.
- 4.4 Conwy County Borough Council is the only other north Wales authority to have implemented Decriminalised Parking Enforcement (DPE) to date. Conwy's car parking charges are set at a similar level to Denbighshire's. It is known that other authorities are preparing for DPE and, through contact with officers in those councils, that proposals are being prepared for the review of charges in those authorities to address DPE issues. A verbal report will be given at the meeting but will have regard to the confidential nature of these discussions.

5 **Options and Cost Implications**

- 5.1 A number of options have been identified below. Appendix 3 details the advantages and disadvantages in terms of application, administration and costs of these options.

- Free Parking
- Retain current charging policy but extend to Corwen/Denbigh students
- Permit scheme
- Retain current charging policy
- Voucher scheme
- Free parking for first hour
- Standardise tariffs by reducing

- Reduce tariffs
- Reduce tariffs for the 1st hour
- Rhyl charges
- Introduce charges at Council workplaces for Council staff and / or councillors

5.2 Estimated financial implications have been included where relevant. It should be noted however that because of the different charges levied at different car parks prior to April 2006, the Council's 'pay and display' software and administrative systems could monitor income but not usage. The period April to October 2006 saw an increase of 9% (£32,971) over the same period in 2005, and the additional income which will have been raised by the end of March 2007 is estimated at £45K over the previous year.

5.3 Comments were also received from the public raising concerns about the different tariffs at different car parks leading to uncertainty as to what coinage would be required. Standardising the tariffs aimed to address this problem.

6 Financial Controller Statement

6.1 The extent to which any reduction in income for the service can be accommodated within the budget setting process currently underway will be a major deciding factor in what can finally be agreed as a charging strategy.

6.2 The outcome could be to provide additional funding for any finally agreed adjustment to charges, if any, or could be a need for the Directorate concerned to find an offsetting saving from within its overall budget.

7 Power to make the Decision

7.1 The Council has powers under Section 32 of the Road Traffic Regulation Act 1984 to provide off-street parking places for the purpose of relieving or preventing congestion. Section 35(1)(iii) of the Act permits the local authority to make provision as to the charges to be paid in connection with the use of off-street parking facilities.

7.2 The approval of fees and charges is a responsibility delegated by the Cabinet to the Chief Executive. The Chief Executive has confirmed that Cabinet will be requested to determine the policy for car parking charges.

7.3 An interim report – including the Scrutiny Committee's recommendations – will be submitted to the Cabinet on the 19th December to identify, in principle, the appropriate direction in respect of the charging policy. Cabinet will then be asked to make a final decision on the 20th February 2007 when information on the potential financial implications and the Council's budgetary position will be known.

8 Implications on Other Policy Areas

Corporate Policy: Fees and Charges

- 8.1 The Council's Corporate Policy on the Setting of Fees and Charges states that the Authority will in principle levy a fee or charge for all services that it provides where it has the legal power to do so. The Policy also states that charges should, as a minimum, cover the full cost including overheads of providing that service.
- 8.2 In providing car parks, the Council is required to maintain and mark the surfaces and collect rubbish. Time restrictions to ensure a turn-over of usage require staff to monitor compliance and enforce the limits although such work also helps make car parks more secure. To this end, CCTV is also provided in some car parks.
- 8.3 The cost of running and maintaining the car parks is currently approximately £564K per year of which only £50K is allocated to maintenance, although it is clear from the poor state of a number of car parks that there is also a backlog of maintenance work to be done, requiring up to £150K expenditure per year over the next 2 years. The Corporate Policy on Fees and Charges would therefore require that a minimum of £564K be raised through charges (at this year's levels). A policy of free parking would therefore not be consistent with the Fees and Charges policy. Revenue raised from car parking charges in 2005 – 2006 was £730,236.99. Income between April and the end of October this year amounted to £666,413. Appendices 5 and 6 contain a breakdown of income for each car park.
- 8.4 The Corporate Policy maintains that fees and charges will be consistent across the County, but may be varied by rebates and reductions to reflect local conditions.
- 8.5 Changes to the Council's decision-taking authority for setting fees and charges and to legislative changes, notably the Local Government Act 2003, have prompted the Resources Scrutiny Committee to review the Corporate Policy commencing at their November meeting.

Sustainability

- 8.6 The Council is preparing a Local Development Plan for 2011 to 2021. As part of this process it has been necessary to conduct a Strategic Environmental Assessment and a Sustainability Appraisal. One of the key issues identified was the promotion of sustainable transport – promoting walking and cycling.
- 8.7 The Welsh Assembly Government is pursuing a number of sustainable objectives in which sustainable transport and the cutting of carbon dioxide emissions feature, including the Environment Strategy for Wales and the Green Transport Plan. Challenges at local and national levels through incentives to persuade people to reduce car usage can be expected to

increase. Such incentives may include road usage and car parking charges. The Council's Improvement Plan 2006 - 2009 commits Denbighshire to sustainable development, reflected through our current policies, and is being further addressed through the development of a strategic action plan to develop the sustainability of the Council.

9 Recommendations – That the Environment Scrutiny Committee:

- (a) Agrees with the principle of charging users of car parks for the service provided.
- (b) Agrees to charges being applied at Tariff B level to the Green Lane car park in Corwen, but that no charges should be introduced for the Pavilion and Station Road car parks to address the lack of on-street parking facilities for residents in Corwen.
- (c) Rejects the option of free parking periods (because existing pay and display machines would need to be replaced at a significant cost to operate the system and because of difficulties in enforcing the limits to the free parking periods).
- (ch) Supports the free student parking scheme in the multi-storey car park in Denbigh on a permanent basis.
- (d) Endorses the current levels of tariffs operated for the remaining car parks across the County.
- (dd) Considers whether a review of the parking restrictions in Denbigh should be undertaken with a view to increase the number of free on-street, time-limited spaces available.
- (e) Considers whether the budget provision allocated for the maintenance of the Council's car parks needs to be increased to address some of the back log of maintenance issues.
- (f) Considers whether to examine the implications of the Assembly's proposed Congestion Charging Regulations as outlined in section 10 (ii) of Appendix 3, and for this work to be scheduled in the Committee's forward work programme as appropriate.

Contact Officer:

David Farquhar, Head of Transport and Infrastructure,
(Tel No: 01824 706801 e-mail: david.farquhar@denbighshire.gov.uk)

Reviews of Charging Policy

- 1 The Council approved a tariff structure in May 2002 to introduce annual increases in charges in line with inflation until April 2006.
- 2 On the 21st December 2004 a delegated Cabinet decision (endorsed by the Scrutiny Committee in October 2004) was taken by the Lead Members for Environment and Finance to approve the implementation of above-inflation, across the board, car park and season ticket charges.
- 3 The aim of the increase in tariffs was to make a significant contribution to containing Council Tax increases in the face of “*severe budgetary pressure in 2005-06 resulting from the disappointing Assembly settlement (Financial Controller Statement – delegated decision report)*”
- 4 In order to assess the impact of Decriminalised Parking Enforcement (DPE) it was also proposed that the charging structure be examined again and the findings implemented in April 2006.
- 5 The Environment Scrutiny Committee recommended the following proposals on the 26th January 2006:-
 - No changes to the Rhyl and Prestatyn beach car parks.
 - Rationalisation of the remaining car parks with charges into 2 charging bands; Tariff A and Tariff B.
 - Tariff A: Rhyl car parks. This Tariff was set at the existing, higher level of charges and resulted in no increase to those charges.
 - Tariff B: Applicable to car parks with existing charges outside of Rhyl. Tariff B was set at the existing level for the Prestatyn car parks resulting in no increases to charges in Prestatyn. Other towns’ charges would be raised to this standard level leading to varying amounts of increases.
 - No increase to Season Ticket Prices for Long Stay Car Parks.
 - Charges were to be introduced at Tariff B level for car parks without charges at that time.
- 6 The above-mentioned charges were agreed for implementation from the 1st April 2006 under the Chief Executive’s delegated powers. These charges were estimated to provide an income of £40K per annum and were endorsed by Cabinet on the 31st January 2006 for inclusion in the draft 2006/07 – 2008/09 revenue budget. County Council approved Cabinet’s recommendations on the 14th February 2006.
- 7 A Notice of Motion to Council on the 4th April 2006 requested Council to postpone the implementation of the new and increased parking charges, especially in the market towns, until further consultation had been undertaken with stakeholders. Council **resolved** as follows:-

“that the proposed car parking charges at the multi-storey car park, Denbigh and the Green Lane, Pavilion and Station car parks in Corwen be deferred to take into account the Community representation and a review of those car parks be undertaken within 2 months and the matter be referred back to Cabinet.”

8 At the following Council meeting on the 16th May, it was also agreed that a review of the current car parking charging policy would be undertaken by the Environment Scrutiny Committee in readiness for the 2007/2008 budget round.

9 The Scrutiny Committee held a debate which included verbal representations from representatives of Denbigh Town Council, Corwen Community Council, Denbigh Community College and the Denbigh Town Business Group. The Committee **resolved that:**

“that the following recommendations be made to Cabinet:-

(a) the Environment Scrutiny Committee supports the implementation of the proposals as agreed by the Scrutiny Committee at its meeting held on the 26th January, 2006, and

(b) in the event of Cabinet not supporting the implementation of charges, an assurance be provided that any short fall in budget provision would not be sought from the Environment Directorate.”

10 Cabinet considered a report and a range of options for the multi-storey car park in Denbigh and the Corwen car parks at Green Lane, the Pavilion and Station Road and **resolved:-**

“that Cabinet agree

(1) For Corwen:

No charges be introduced, pending the outcome of an overall review into car parking charges throughout the Authority to be completed later in the year.

(2) For Denbigh:

Charges to be introduced for the multi-storey car park; but that free parking only be introduced for students to the multi-storey car park on a 6 months trial basis. The detail of how this is to be managed to be agreed between the College and the Council.”

11 Today’s meeting is part of the ‘overall review into car parking charges throughout the Authority’ and the Scrutiny Committee’s recommendations will be considered by Cabinet in December 2006 and February 2007 for final agreement on the level and consistency of charges.

Summary of Consultation Responses

County Councillors

County Councillor Meirick Lloyd Davies (Trefnant)

- Parking charges are too high for the first 3 hours and that the Council should compare its charges with those of Flintshire and Gwynedd.

County Councillor Pauline Dobb (Llanbedr DC / Llangynhafal)

- Although many visitors consider the parking charges to be appropriate, most of Cllr Dobb's constituents are strongly opposed to having to pay 40 pence to park in Ruthin during short visits to the shops or the bank, etc, particularly as the area she represents is beyond walking distance.
- Recommends that the Council's Long Stay Car Park Permit Scheme be advertised more effectively and made easier to acquire, making the purchase of an annual pass a habit.
- Free parking provision at the Council's work places (for staff) needs addressing.

County Councillor Ken Hawkins (Ruthin)

- The last rise in charges for Ruthin & Denbigh was excessive with the 2 hour charge rising 133% from 30 pence to 70 pence. The review must recommend a more realistic rise, e.g. of 33% from 30 pence to 40 pence for 2 hours.
- Although there are insufficient spaces in Ruthin to allow free parking, a charge of 20 pence for 1 hour would be an improvement.
- In some Ruthin car parks (Dog Lane & Rhos Street) the charging hours are not clearly shown on the ticket machines. This should be rectified when the new charges are introduced and the charging hours should be consistent, i.e. 8 a.m. to 5 p.m. Monday to Saturday with Sundays free.

County Councillor Morfudd M Jones (Ruthin)

- Many people have discussed and disagreed with the current policy because charges have risen and times have reduced.
- Recommends free parking between 9 and 10 a.m. and from 3 p.m. every day.
- Consider free parking on Saturday afternoons in December until Christmas to attract more people into the towns to shop locally.

County Councillor Nigel P. Roberts (Corwen)

Cllr Roberts opposes introducing charges in Corwen because:-

- Corwen is a small market town with no supermarket or side roads leading off the A5 for parking whilst shopping, etc.
- Most residents do not have on-street parking facilities.

- Experience of businesses struggling in Ruthin and Denbigh shows that introducing charges to Corwen will damage its economy.
- Two recent studies in Corwen concluded that charges should not be introduced.
- The case for introducing charges should be judged on merit for each town.

Councillor Cefyn Williams (Llandrillo)

- Councillor Williams strongly objects to the introduction of charges in Corwen on the basis that visitors and shoppers have no other free parking facilities even for very short visits.
- Charges will have a negative impact on an already weak local economy.

Independent Group (on Denbighshire County Council)

- Following a meeting with some members of the independent group a general consensus was that charges should be reduced but not free. They also considered that all car parks should be levied at the same level with no difference between long and short stay car parks and that the charges should be 20p, 40p, 60p and 80p for 1 hour, 2 hours, 4 hours and all day respectively.

Plaid Cymru Group (on Denbighshire County Council)

- It was felt that to introduce free parking for say, the first hour and final hour for residents would be difficult to implement. Far better to charge a nominal sum like 10p?
- On the principle of standardised charges throughout the County the majority agreed that we should consider the diversity of our communities, as agreed in the 'Vision' and that charges should be considered in this context. One size cannot fit all.
- The principle behind charges should be traffic management.
- Current charges are too high.
- The voucher scheme merits investigation.
- It was noted by the Denbigh councillors that the town centre businesses in Denbigh had suffered a desperate decrease in footfall since 1) the introduction of charges to the multi storey and 2) the greatly increased level of charges.

Town and Community Councils

Corwen Community Council

- Opposes charges in Corwen and other rural areas.
- Opposes standardized charges because each town serves a different geographic area, is very different from a topographic perspective and has different service provision, e.g. Corwen has no doorstep collection of recyclable materials.
- Representatives are invited from the north of the County to visit Corwen to gain a greater understanding of the impact of a major trunk road (A5) and narrow side streets on the availability of parking for

- residents and those who travel into town for shopping or to work.
- Charges would be a direct tax on local residents.
- The existing main car park currently provides totally inappropriate facilities. It requires major re-engineering and resurfacing work, including linking adjoining areas. It would also be advantageous if a survey of who currently uses the existing car parks and for how long were carried out.
- Corwen is a small market town with no major supermarket providing free parking or potential for off street parking.

Denbigh Town Council

- The town council would wish to put forward, for consideration, two options relating to Denbigh, namely:
 - A). 40p for the first 2 hours, followed by 70p for up to 3 hours, 90p for up to 4 hours and £3 for over 4 hours.*
 - B). 20p for 1st hour, followed by 40p for up to 2 hours, 60p for up to 3 hours, 80p for up to 4 hours and £3 for over 4 hours.*
- In addition the council would recommend that the charges be for all short stay and long stay car parks including the multi-storey car park.
- Information on the ticket machines to be clearer in particular with regard to free parking after 5pm – this to include the multi-storey car park also.
- Information on the ticket machines to be clear with regard to free parking on Sundays.

Efenechtyd Community Council

- In order to encourage shopping and tourism the first hour of parking should be free of charge.

Llanarmon-yn Iâl Community Council

- The Community Council praises the selection of shops and other services available in Ruthin but is concerned that the high parking charges discourage visitors.
- To address this, the Council advocates at least 2 hours parking charged at 20 pence (similar to Mold's charges of 20 pence for 3 hours or 50 pence per day).
- Owing to a reduction in trade experienced by Ruthin's retailers because of the current charges and competition from Tesco, the Council recommends a considerably lower tier of charges for Ruthin and neighbouring towns to encourage visitors.

Llandrillo Community Council

- Llandrillo Community Councillors strongly object to charges for parking in Corwen, particularly at Green Lane which includes parking for people visiting the Surgery.
- Charging for parking in small towns like Corwen for those who are only staying for a short time leads to them going and shopping in other towns.

Llandyrnog Community Council

- Whilst accepting charges, it is felt that they are excessive and unfair towards smaller businesses in the market towns, particularly with supermarkets offering free parking.
- Suggest 20 pence for 1 hour; 40 pence for 2 hours.
- Raise revenue through advertising on the stickers.
- Would like an assurance that revenue from charges is re-invested in the car parks only.

Llangollen Town Council

- Llangollen suffers from a serious lack of car parking spaces in the summer (although plans to establish a new pay & display car park at the Pavilion site will help).
- During the summer, residents complain that the spaces are taken up by visitors, leaving them with nowhere to park. Proposed changes to increase waiting times for on street parking will help.
- Llangollen is used to charges and the last review did not have a significant impact on businesses, although free parking or lower charges would obviously help.
- The Town Council recommends some concessions to residents e.g. a permit scheme allowing limited free parking each day at any of the town's car parks (in addition to the existing annual permit scheme).
- Charges which would encourage businesses and staff to avoid parking in the town centre would free up spaces for visitors, especially in the summer.
- The new charges for the Brook Street car park have caused problems as there is little alternative parking provision in that part of the town and some feel it would only generate a small amount of income.

Prestatyn Town Council

The Town Council has a longstanding objection to charges because:-

- Charges are too high, damage the local economy and do not reflect value for money.
- If charges are imposed, short stay car parks should commence at 20 pence per hour.
- Long stay car parks should commence at a similar rate and charges made on hourly length of stay rather full day rates. This would encourage visitors and residents to the town's attractions.
- Many visitors do not wish to stay all day and are aggrieved at paying day rates when facilities such as public conveniences are limited or closed.

Rhyl Town Council

Rhyl Town Council has made strong representations that their response must not be summarised. Accordingly, it is attached in full as Appendix 2(i).

City of St. Asaph Town Council

- Because of the very limited parking facilities within the City, the Council considers that all parking should be free.

- Should unlimited free parking not be acceptable, then free parking for the first 2 hours should be permitted, followed by the current charges thereafter.
- It is assumed that parking between 6 p.m. and 8 a.m. and all day Sunday is free (although the car park signs are unclear). If this is not the case, the Council recommends these hours for free parking.
- More publicity should be given to the availability of discounted season tickets, possibly by way of signs on the pay and display machines.

Residents

Mr Andy Ballard (Resident of Corwen)

- The residents' protests which closed the A5 earlier in the year showed the overwhelming opposition to charges.
- Unlike other towns, Corwen's geography (with only 1 road running through its centre) means that the Council's car parks are the only parking options available. To therefore raise charges would be unfair to residents.
- Possible concessions such as free parking for the first hour would not address the residents' parking needs.
- Suggests an annual permit option allowing residents to park only in the locality (rather than at any Council car park in the County) for a reduced annual fee.

Miss S.A. Frisby (Resident of Corwen)

Miss Frisby objects to charges because:-

- Her house does not have private parking facilities and there are no side streets in the area in which to park.
- The Pavilion Car Park is often not available for use by residents.
- Work commitments at unsocial hours in a rural village necessitate the use of a car. Therefore it is unfair to require the purchase of a permit costing £65 per annum.
- Would it not be in the Council's interest to offer concessions to those working in and serving our rural communities?

Mr David Jones (Resident of Carrog)

- The town's shops depend on local trade for 90% of their business and in a recent survey commissioned by the Community Council the major cause for concern amongst businesses was the introduction of parking charges.
- The introduction of charges in this sparsely populated area will inevitably result in less vehicle journeys and consequently a reduction in footfall and less expenditure in the local shops and businesses.
- The topography of the landscape has resulted in few houses having parking provision. Provision must be available for residents
- Charging will in effect be a local tax.
- The existing car parks, their surfacing, drainage and access/exit are unsafe and are a potential safety issue for the County. Urgent action is necessary to ensure that the County could meet any Risk

Management challenges.

Ms Eira Jones (Resident of Corwen)

- Ms Jones' residence does not have parking facilities and she therefore parks in the Green Lane car park.
- Corwen is a village with no side streets for parking. Queries whether there are any other villages in Denbighshire which have charges for parking.
- Vandalism to cars in the Green Lane car parks occurs frequently and Ms Jones objects strongly to having to pay for using an unsecured parking area.

Mr Medwyn Jones (In respect of Denbigh)

Suggests the following:-

- Short Stay - 1st hour 20p, 2 hours 30p, 3 hours 70p then up to 4 hours £1.50 thereafter as at present.
- Long Stay - 1st hour 30p, 2 hours 30p, up to 4 hours £1, thereafter £2.50.

Mr Alwyn Jones Parry (Resident of Corwen)

- Objects to charges for Corwen on the basis that the town is economically poor and local businesses compete with Bala which has ample free parking.
- Charges would be an extra cost on those visiting the doctor's surgery.
- A decision should be deferred until after the Community Council has considered a report it is compiling on the area.

Mr Dennis and Ms Pearl Williams (Residents of Corwen)

- Concerned about the impact of charges on residents and businesses within Corwen.
- Charges would be detrimental to the social as well as the commercial aspects of the town.
- Charges would restrict the mobility of people with disabilities, leading to further social and economic exclusion.

Business and Miscellaneous Groups

Corwen and District Business Association

- Objects to charges and considers that there has been no local consultation on the issue.
- Recognise that areas with charges may feel that an exemption for Corwen to be unfair but the Association states that Corwen is unique because the town has little or no on-street parking.
- Charges at the Green Lane car park would penalize visitors to the Corwen Health Centre.
- Owing to limited public transport from outlying villages, car usage is almost essential.
- Whilst opposing the charges altogether, the Association feels that residents' permits together with an initial free parking period may be

an acceptable compromise.

Denbigh Community College

- Indications (prior to the free scheme trial) from potential students were that they would consider other colleges if charges were introduced.
- The trial scheme has prevented a 'mass exodus' and its withdrawal would lead to extreme difficulties with regard to financial stability/viability.
- Administration of the scheme has costs and requires significant staff time.
- The charges (for non-students) in the multi-storey is opposed as it leaves the College as the only one in north Wales without free parking for staff and has caused considerable difficulty in recruiting part time tutors/attracting tutors working at other sites to work at Denbigh, to the detriment of students.
- The College has had to finance some parking permits for salaried staff, which is a transfer of money to the Council, and this required cuts in courses and staffing to fund.
- An unsuccessful attempt was made to purchase permits for Barkers Well car park only, at a reduced price.
- Ask that the multi-storey be re-designated as a free car park.
- If charges remain, support for the free students' scheme is requested and consideration for lowering the hourly rates in all the car parks and develop a distinct Barkers Well car park permit at a reduced price compared with the County wide permits.
- The introduction and increase in charges has had a major negative impact on Denbigh as a town.

Peter H. Jones (Denbigh Town Business Group)

- Objects to a County-wide scheme owing to the diversity of towns.
- Local businesses rely on 'quick fix' visits by local clients. A punitive charge drives people to the out of town retail locations offering free parking to the disadvantage of local traders.
- Promotion of local shopping will encourage shorter and fewer car journeys.
- Statistics demonstrate that the number of people visiting and shopping has fallen since the loss of free parking in Denbigh and the introduction of the 40 pence per hour charge.
- Charging for the multi-storey has created parking problems in the few narrow, residential streets.
- Free or reduced charges would benefit local people and businesses.
- Scope to introduce more quick-stop free spaces in the town centre.
- Free (or reduced) parking between 9 and 10 a.m. would encourage locals to combine school runs with shopping.
- A voucher scheme which refunded the parking charge against the cost of purchased goods could attract people to the town and has already been implemented by a large car park user within Denbigh.

Miscellaneous (via the Rhyl/Athy Regeneration Project)

- It should be noted that at Llandudno's new shopping park, parking for the first two hours is free - In the nearby Conwy Council owned car parks the rate is less than Morley Road.
- Given that Llandudno is in direct competition to Rhyl should the County Council be more competitive in its charges or even seek to undercut the Town's competition?
- Within the County itself does the lower parking charges in all other Denbighshire towns mean that the trade is being encouraged away from Rhyl?
- I wish some one would explain what are the winter charges for the promenade are in Rhyl. There has been so many conflicting statements. Is the parking free, do you still have to pay the full amount or is there a reduced charge.
- Why do we pay more than other areas in Denbighshire and why should we subsidize other areas.
- Personally I think that the charges are acceptable. I'd just like to know where the generated revenue is going. Are they going to use the revenue to pay for someone to look after the underground car park beneath the Children's Village? If not then why not? (Graham, Phoenix Web Development).
- I feel there should be no difference in the amount charged within the county. Why should Rhyl subsidise Ruthin, Corwen and Llangollen. I could live with being charged more if the revenue was coming back into Rhyl but I am afraid this is not the case. (Barry Mellor).
- The level of parking charges imposed should not be detrimental to trade, especially in places where initiatives such as the THI are putting money into the town to regenerate the local economy, as disproportionate parking charges could be seen to be undermining the purpose of these initiatives. (Carol Smith)
- the level of winter charges for the promenade in Rhyl should be explained as there have been so many conflicting statements. Why do we pay more than other areas in Denbighshire and why should we subsidize other areas? (John Lane)
- I am extremely concerned that DCC will unfairly maintain parking charges in Rhyl at a higher level than in other Denbighshire towns. Rhyl unfortunately is presently struggling in competition with other resort towns to keep it's market share. The town is now evermore reliant upon attracting local and regional customers to the town as a retail centre. Free parking at out of town retail parks, and the increased popularity of much improved retail centres such as Llandudno, Mold and Wrexham, where parking is at reasonable cost, is impacting upon Rhyl. Any move to introduce inequitable parking charges throughout Denbighshire should be resisted. (Ian Eldred).
- From the perspective from Rhyl FC there is no objections, as long as the charges reflect the continual need of developing tourism, attracting shoppers and the increased revenue is put back into the towns concerned.
- As a Day nursery we should be able to get a reduced rate or free car

parking, especially for going to the library etc in our minibus.

- No one can argue that parking fees are a necessary evil, but most importantly the short free parking around the streets of Rhyl needs managing far more effectively. Encourage business/employees who work in the town to use the car parks by offering discounts i.e. season tickets. There is no doubt that local firms are often prevented from getting in and out speedily by local workers blocking up the 20 minute slots by parking there all day.

Additional Responses

Ms Janet Ryder, AM

- Parking Charges should not be in force in market towns as they have shown to have an adverse impact on trade.
- Recommend that charges be scrapped or lowered considerably to attract more people to shop in our local market towns.
- Urges that serious consideration be given to responses from businesses and that any decision to eliminate or lower charges be implemented immediately.

Community Council of Tremeirchion, Cwm and Waen

- The proposed rise in car park charges is viewed as 'another nail in the coffin of country dwellers'.
- Car travel is necessary for country workers and residents and the rural bus service is inadequate and unreliable.
- Council believes that charging disabled car users the full price should be reviewed.

Bro Rhuthun Tourism Group

- Since Tesco opened in Ruthin with free parking, there has been a detrimental effect on businesses.
- The county Council has a duty to encourage small towns to flourish rather than discouraging businesses and shoppers (local and tourists) through the charging fees.

APPENDIX 2 (i)

TOWN CLERK: Gareth Nickels

Our Ref:

TOWN MAYOR: Councillor B. Blakeley

Your Ref:

C25/pri071106

Date:

7th November 2006

Mr Steven Price
 Scrutiny Support Officer
 Denbighshire County Council
 County Hall
 Wynnstay Road
 RUTHIN
 Denbighshire

Dear Mr Price

Review of Car Parking Charges

I refer to your letter dated 6th October 2006 relating to the current review of car parking charges within County Council car parks, with a view to implementing an agreed policy from April 2007. The Town Council welcomes the opportunity to participate in this exercise and acknowledges the consultation as a positive change by the County Council.

The matter was considered at a recent meeting of the Council and will be the subject of further debate when the County Council's Head of Transport and Infrastructure and possibly a Cabinet Member, attends a meeting of the Town Council on 15th November 2006.

Although it is likely that further issues may arise from the meeting on 15th November, due to the necessary County Council timescale, it will not be possible to include those issues in written format in time for inclusion within your report to the Scrutiny Committee. Similarly the short timescale has prevented our Councils from jointly holding a public consultation by way of a public meeting, and perhaps when the charges are next reviewed such an exercise could be considered and included within the consultation process.

Additionally it would have been beneficial if, as part of the consultation, the County Council had provided details of the costs of providing individual car parks, the amount of revenue raised from individual car parks, and service areas where any surplus was subsequently spent or alternatively how any deficit was addressed.

In reviewing the car park charges the Town Council have examined and considered:

1. The impact of having varying rates of charges dependent upon the location of the car parks within the County.
2. The actual level of charges.

Impact of varying charges

The Town council has for a number of years sought to persuade and challenge the County Council on the issue of car parking charges, a policy the Town Council believes discriminates against the people and businesses of Rhyl. The Town Council believes that County Council's current practice of charging different rates for an identical service based on the area of the County you happen to live in, is totally inappropriate and is unfair.

It is presumed that the revenue raised from the Rhyl car parks exceeds the cost of the service provision and that the surplus or profit is subsequently used to subsidise the same service in other areas of the County and other County Council services. This goes against the normal principle of local authorities charging for services so as to recover the costs of its provision (but not to make a profit).

It should be specifically noted that Local Authorities are empowered to provide car parks “**for the purpose of relieving or preventing congestion of traffic**” [S.32 Road Traffic Regulation Act 1984].

Rhyl has a population of 27,000 of which just under 7,000 have limiting long-term illnesses; a far higher percentage than elsewhere in the county [2001 census data]. A substantial proportion of these will qualify as Blue Badge holders and as such will rely on the car parks for accessing the Town Centre. Disabled badge holders do not benefit from discounted parking in the County Council car parks. This also has the negative impact of actually encouraging ‘on street’ parking by this category of motorist, contrary to the purpose identified within the empowering legislation.

A substantial percentage (20%) of Rhyl’s population is aged over 65. Being elderly or disabled also invariably means that more time is required for shopping. As such the policy particularly discriminates against these categories of residents in that they will require more time to shop than their able bodied counterparts, and thus be more likely to be liable to incremental parking rates.

Level of charges

The issue of the actual level of charges is a separate and distinct issue to that above.

I understand that following the Town Council’s initial response to your letter dated 6th October 2006, you have now consulted with the Rhyl Business Group as to their views on the charging. The RBG will no doubt respond in due course, however the Council would wish to make the following observations.

Rhyl is a regional shopping centre. In this role it competes directly with Llandudno and other local shopping areas such as retail parks. It should be noted that the cost of parking at the newly opened Parc Llandudno is free for the first two hours and the nearby Conwy County Borough Council’s facility is 70 pence for two hours, compared to Rhyl’s town centre car parks charge of 80 pence for the same period. This is considered to be detrimental to the viability of local retail units and will encourage residents to shop at alternative retail locations.

If the high level of charges were part of an overall strategy to reduce or discourage car usage and congestion within the town, then perhaps the residents would be more willing to accept them? However if this was the case then surely it would have been stated as such. The Town Council, on behalf of the residents and businesses of the town, must take the view that the County Council are using the car parks to generate profit and not for the purpose of relieving or reducing traffic congestion.

In his report to Cabinet dated 27th June 2006, the Lead Member for the Environment states that as part of the budget setting exercise for 2006/07, it was “proposed to consider potential increase funding from car parks in order to address some of the budgetary pressure that the Council was facing”.

No evidence has been provided by the County Council as to the impact of the charges on the empowering and primary function of car parks to reduce traffic congestion.

In summary the Rhyl Town Council feels that the current practice of establishing car park charges on the principles of supply and demand effectively:

- is contrary to the purposes of the empowering legislation.
- discriminates against the people and businesses of Rhyl and specifically against the elderly and disabled members of our community.
- discriminates against, and exploits those members of our society who are least able to pay with the subsequent profits being utilised to subsidise more affluent areas of the community.

I would be grateful if this letter could be reproduced in its entirety when submitted to the relevant Committees of the County Council.

Yours sincerely

Town Clerk

Options

1. Free Parking

Proposal: That no charges be raised for using the Council's car parks.

Advantages: This proposal would be straightforward to implement and would address issues of unequal treatment between different areas of the County.

Disadvantages: The estimated loss of revenue on current income levels from this option is £775K per year. Car parking charges are used to pay for maintenance works to the car parks and make a significant contribution to containing Council Tax increases. In the absence of charges, maintenance works would be met by a general levy on all Council Tax payers rather than the users of the car parks.

Free parking would also make enforcing time restrictions impractical leading to a potential low turnover of cars and a serious reduction in the number of available spaces with a corresponding impact on the turnover of visitors to the town centres. Arguably, workers wishing to park throughout the day would be amongst the chief beneficiaries of free parking.

This option would contradict the Council's Corporate Policy on fees and charges as outlined in section 8 of the covering report and be contrary to sustainability policies by encouraging car usage.

2. Retain the Current Charging Policy

Proposal: That the current two tariff scheme with an exemption from charges for Corwen and for students in the multi-storey car park in Denbigh be continued.

Advantages: This option would be likely to be well-received in Corwen and by Denbigh Community College. There would be no extra administrative burdens.

Disadvantages: Although cost neutral, retention of this option would continue to forgo potential revenue in the region of £25 - £30K per annum from the Corwen and Denbigh multi-storey car parks. This option would not address the claims of inequitable treatment voiced by other areas of the County and also the claims from business groups on the impact on their trade.

3. **Retain the Current Charging Policy but extend to Corwen and / or for students at the Multi-storey car park in Denbigh**

Proposal: That charges be introduced for the Corwen car parks in line with 'Tariff B' and / or for students with free parking in the Barkers Well multi-storey car park, Denbigh.

Advantages: Applying charges to the Corwen car parks would address concerns raised elsewhere in the north of the County that the charging burden was inequitable. The Corwen car parks are currently maintained from revenue raised elsewhere and now need further maintenance works.

Providing free parking for students only in the Denbigh multi-storey car park could be viewed as discriminatory by other sections of the community. Additional revenue estimated to be in the region of £25 - £30K per year would be raised.

Disadvantages: This option would be unpopular with Corwen residents and businesses, as demonstrated in the representations received in Appendix 2. The main causes of contention are that there is only one road running through the town (the A5) and very limited on-street parking which leaves residents and visitors with little option but to park in the Council's car parks on a daily basis.

Denbigh Community College reiterates the concerns it raised during the summer. The College believes that withdrawal of the free parking scheme would lead to difficulties in respect of the College's financial stability and viability caused by problems in student recruitment and retention.

4. **Voucher Scheme**

Proposal: Upon purchase of a pay and display ticket from the machine a second ticket or stub ticket would also be issued. This refundable voucher could be used as part payment for goods from shops and stores that had signed up to the scheme.

Advantages: This concession would give users free parking at any time. To obtain a refund, customers would need to use local shops or stores and this might increase trade to businesses in the area. This option may encourage motorists to use the town centres for short shopping trips.

Disadvantages: There would be considerable staff resources required to administer the large amount of refundable vouchers returned monthly from traders. Some vouchers may be discarded and be redeemed by persons who had not paid for parking. If there was a 100% take up of the scheme it would result in a total loss of income from all town centre car parks (excluding the seasonal car parks, this amounted to £626K in 2005/2006) in the County unless the scheme was funded by the participating shops rather than the Council.

5. **Permit Scheme**

Proposal: To provide one permit free to any household in Denbighshire, by application, upon proof of residency.

Advantages: One free permit per household would give opportunities for residents to visit town centre long stay car parks and stay for an unlimited period.

Disadvantages: This option would impact on the annual permit scheme as workers in the town centres with access to a free residents permit would not pay for an annual permit. Residents who do not require a permit might decide to pass them on to friends or family who were not entitled to those permits. This option would have a substantial impact on income.

6. **Free Parking for First Hour**

Proposal: To permit free parking at all car parks for the first hour. Thereafter, fees would be charged at the current rates.

Advantages: This concession might encourage motorists to use the town centres more frequently for short shopping trips, in preference to out-of-town or supermarket retail units. By limiting the concession to one hour, businesses might expect to benefit from a higher turnover of people using the car parks for business and shopping purposes.

Disadvantages: Strict enforcement measures would be necessary to ensure that motorists did not abuse the concession by parking for longer than 1 hour (thus tying up parking bays).

Because no ticket would be discharged during a free hour this option would be difficult to operate and would require more staff resources to prevent motorists from abusing the concession.

There would be a reduction in income of approximately £100K although limiting the lost revenue even to this level would require additional and effective enforcement measures. This option would be contrary to sustainability policies by encouraging car usage.

7. **Reduce Tariffs**

Proposal: A reduction in charges. This option would enable any charge below the current levels (see Appendix 4) to be introduced. Members would be required to identify the appropriate charges.

Advantages: A reduction in charges would help meet the perceived concerns of the business community that current charges are too high in comparison with neighbouring authorities' fees and that they entice consumers to use free supermarket and out-of-town retail development car parks to the detriment of

town centre trade. A reduction might also lessen opposition from residents without access to on-street parking.

This option could ensure that the Council would still maintain a valuable revenue stream to maintain the car parks and contain Council Tax levels.

Disadvantages: There would be a drop in income to the Council. For example a 10 pence reduction in all charges would equate to approximately £61K of lost revenue per year.

It should be noted that the majority of north Wales councils are currently reviewing the levels of their charges and as a result their charges are likely to rise in the near future. Conwy County Borough Council's charges are currently set at a higher level than Denbighshire's (Conwy are currently the only other Council in north Wales to have introduced decriminalised parking enforcement). Gwynedd Council and Wrexham County Borough Council's tariffs are at a similar level to Denbighshire's, with proposals for a review in the near future. Flintshire County Council is also in the process of considering a review of their car parking charges because current levels are considered unsustainable.

8. **Reduced tariffs for the first hour**

Proposal: To reduce charges for the first hour of parking, for example, from 40 to 20 pence. Thirty three per cent of all ticket purchases are for one hour.

Advantages: This concession might encourage motorists to use the town centres more frequently for short shopping trips, in preference to out-of-town or supermarket retail units. By limiting the reduction to one hour, businesses might expect to benefit from a higher turnover of people using the car parks for business and shopping purposes.

Disadvantages: Strict enforcement measures would be necessary to ensure that motorists did not gain longer than an hour at the reduced rate by returning to their vehicles and applying for further 1 hour tickets.

Substantially reduced first hour rates may discourage visitors from staying longer than an hour thereby impacting on potential trade.

At current levels, a reduction from 40 pence to 20 pence for the first hour across all car parks would result in a reduction of approximately £62K in revenue per year.

9 **Standardise tariffs by reducing Rhyl charges**

Proposal: Denbighshire currently has a two-tariff system. Tariff A is a higher charge set for the Rhyl car parks. This option would reduce the charges for the Rhyl car parks in line with Tariff B which is set for the other areas of the County.

Advantages: A standardisation of charges across the County would be welcomed by many residents and businesses in Rhyl, as evidenced from responses received. It would also address claims that Rhyl's residents and visitors are subsidising other areas of the County as the extra revenue raised is not ring-fenced for use in Rhyl.

Disadvantages: An estimated loss of revenue of £30K per year would need to be found or absorbed by the Council.

Applying this option alone would not address the concerns raised by other areas of the County.

10. **Other Issues:**

(i) Introduce charges at Council workplaces for Council staff and / or Councillors

Proposal: That charges would be introduced for Council staff using the Council's car parks attached to their places of work. Councillors would also be charged for using those car parks and would have their existing car park permits withdrawn.

Advantages: It is felt by some members of the public that it is unfair to allow the council's staff and councillors access to free parking whilst other Council owned car parks are subject to charges*. This option would also have revenue benefits for the Council.

There are 601 spaces in the car parks at the Council's main offices at County Hall, Ruthin, Russell House, Rhyl, Caledfryn, Denbigh, Trem Clwyd, Ruthin and Ty Nant, Prestatyn. Of these, all except Ty Nant were operating at around capacity during a recent survey. Calculations based on a £65 annual permit for each space (Ty Nant issues staff with 71 permits) would indicate income in the region of £39K.

However, as indicated below*, with County Hall's 228 spaces removed from the equation, income would be reduced to approximately £24K.

Disadvantages: The introduction of charges could lead to the displacement of cars from the work place car parks to adjoining streets if staff and councillors sought to avoid paying charges by utilising on-street parking and other free non-Council owned car parks.

This option could have a negative effect on the Council's attempts to recruit and retain staff. A 'pay and display' system could be particularly unpopular for those who are required to travel to different Council offices on the Council's business, as the duration of visits may often be unknown and outside of the individuals ability to control (for meetings, etc). Comparisons may be drawn with the industrial relations problems experienced at Ysbyty Glan Clwyd. Staff may also perceive there to be unfair treatment compared with staff of other

organisations and businesses in the County that provide free parking for their staff (with the exception of Ysbyty Glan Clwyd).

The Council could decide to prevent any adverse impacts on on-street parking and staff recruitment / retention by reimbursing staff and members their charges. However this would not be cost-neutral as there would be additional administration costs which the Council would be obliged to meet.

One-off costs of £4K for introducing parking orders for enforcement purposes and for signage would be required at 4 out of the 5 car parks

**Ruthin's County Hall car park is not within the Council's ownership and the introduction of charges is not within the Council's jurisdiction.*

(ii) Introduce Workplace Parking Levy across the County

The Assembly is considering making Congestion Charging Regulations which would enable local authorities to introduce congestion charging and work place parking levies within their areas.

Although these Regulations do not relate to the car parking charges decisions that Cabinet will take for implementation in April 2007, the Scrutiny Committee may wish to examine the proposals in more detail with a view to formulating recommendations on possible implementation in April 2008 (recommendation (f) refers).

Denbighshire Pay & Display Car Park Charges – October 2006

	UP TO 1 HR	UP TO 2 HRS	UP TO 3 HRS	UP TO 4 HRS	OVER 4 HRS
RHYL- Town Car Parks					
Morley Road – Short Stay	50p	80p	£1.10	£2.00	£7.00
Morfa Hall – Short Stay	50p	80p	£1.10	£2.00	£7.00
Railway Station – Short Stay	50p	80p	£1.10	£2.00	£7.00
West Kinnel Street – Long Stay	50p	80p	-	£1.50	£2.20
Sky Tower – Long Stay	UP TO 2 HRS		UP TO 3 HRS	OVER 3 HRS	
Summer Months – Day Time	£1.50		£2.00	£4.00	
Summer Months – Evenings 5pm – 12pm			£1.50 Evenings		
Winter Months			£1.60 All Day		
Underground – Long Stay	Up To 2 HRS		UP TO 3 HRS	OVER 3 HRS	
Summer Months – Day Time	£1.50		£2.00	£4.00	
Summer Months – Evenings 5pm – 12pm			£1.50 Evenings		
Winter Months			£1.60 All Day		
Crescent Road (Coach Park)	All Day £4.10				
Town Car Parks – PRESTATYN	UP TO 1 HR	UP TO 2 HRS	UP TO 3 HRS	UP TO 4 HRS	OVER 4 HRS
Lower High Street (Railway) – Short Stay	40p	70p	90p	£1.80	£6.80
Post Office – Kings Avenue – Short Stay	40p	70p	90p	£1.80	£6.80
Fern Avenue – Long Stay	40p	70p	-	£1.10	£2.00
Nant Hall Road (Central) – Long Stay	40p	70p	-	£1.10	£2.00

Seasonal Car Parks – ALL LONG STAY	Low Season		High Season (July & August)		
RHYL	All Day		UP TO 1 HR		OVER 1 HR
Quay Street	£1.60		£1.50	£2.60	
Marine Lake	£1.60		£1.50	£2.60	
Garford Road	£1.60		£1.50	£2.60	
	UP TO 1 HR	OVER 1 HR	UP TO 1 HR	OVER 1 HR	
East Parade (West Of Sun Centre)	£1.50	£2.70	£1.50	£4.10	
	Low Season		High Season (July & August)		
PRESTATYN			UP TO 1 HR		OVER 1 HR
Ffrith Beach	£1.60		£1.50	£2.60	
Nova Centre West	£1.60		£1.50	£2.60	
Beach Road East (Nova Centre East)	£1.60		£1.50	£2.60	
Nova Centre Rear	£1.60		£1.50	£2.60	
Barkby Beach – Barkby Avenue	£1.60		£1.50	£2.60	
ST ASAPH Long Stay Bowling Green	UP TO 1 HR 40p	UP TO 2 HRS 70p	UP TO 3 HRS -	UP TO 4 HRS £1.10	OVER 4 £2.00

ANNEX 1 - APPENDIX 4

DENBIGH					
Short Stay	UP TO 1 HR HRS	UP TO 2 HRS	UP TO 3 HRS	UP TO 4 HRS	OVER 4
Factory Road	40p	70p	90p	£1.80	£6.80
Vale Street	40p	70p	90p	£1.80	£6.80
Long Stay					
Crown Lane	40p	70p	-	£1.10	£2.00
Post Office Lane	40p	70p	-	£1.10	£2.00
Multi Storey	40p	70p	-	£1.10	£2.00
LLANGOLLEN					
Short Stay	UP TO 1 HR HRS	UP TO 2 HRS	UP TO 3 HRS	UP TO 4 HRS	OVER 4
Market Street	40p	70p	90p	£1.80	£6.80
Long Stay					
Long Stay	UP TO 1 HR HRS	UP TO 2 HRS	UP TO 3 HRS	UP TO 4 HRS	OVER 4
East Street	40p	70p	-	£1.10	£2.00
Hall Street	40p	70p	-	£1.10	£2.00
Mill Street	40p	70p	-	£1.10	£2.00
Brook Street	40p	70p	-	£1.10	£2.00
National Pavilion	40p	70p	-	£1.10	£2.00
RUTHIN					
	UP TO 45 MINS	1 HR 45 MINS	2 HRS 45 MINS	3 HRS 45 MINS	
St Peters Square	30p	£1.90	£3.20	£4.60	

ANNEX 1 - APPENDIX 4

RUTHIN Short Stay	UP TO 1 HR HRS	UP TO 2 HRS	UP TO 3 HRS	UP TO 4 HRS	OVER 4
Market Street	40p	70p	90p	£1.80	£6.80
Long Stay	UP TO 1 HR HRS	UP TO 2 HRS	UP TO 3 HRS	UP TO 4 HRS	OVER 4
Crispin Yard Clwyd Street	40p	70p	£1.10	-	£2.00
Dog Lane	40p	70p	£1.10	-	£2.00
Rhos Street	40p	70p	£1.10	-	£2.00
Troed Y Rhiw	40p	70p	£1.10	-	£2.00
Park Road	40p	70p	£1.10	-	£2.00
Coaches – All Day	£3.80				
CORWEN Long Stay	UP TO 1 HR	UP TO 2 HRS	UP TO 3 HRS	UP TO HRS	OVER 4
Green Lane	No charge				
Pavilion	“ “				
Bridge Street – Station Yard	“ “				
Rhyl Pay & Display Promenade					
High Season April - September	UP TO 1 HRS	UP TO 4 HRS	ALL DAY		
	£1.00	£2.00	£4.00		
Low Season October – March	UP TO 4 HRS	ALL DAY			
	£1.00	£2.00			

Annex 1

Appendix 5

PAY & DISPLAY NET INCOME FOR 2005/2006

SEASONAL	RHYL	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
E/PARADE		£2,426.00	£3,860.00	£5,185.00	£6,229.00	£14,128.00	£3,506.00	£225.00	£0.00	£225.00	£0.00	£0.00	£0.00	£35,784.00
QUAY ST		£553.00	£1,461.00	£2,056.00	£2,268.00	£5,778.00	£1,161.00	£128.00	£0.00	£0.00	£0.00	£0.00	£0.00	£13,405.00
MARINE LK		£0.00	£0.00	£0.00	£134.00	£430.00	£113.00	£33.00	£0.00	£0.00	£0.00	£0.00	£0.00	£710.00
CRES RD		£56.00	£69.00	£142.00	£218.00	£318.00	£236.00	£119.00	£110.00	£20.00	£30.00	£0.00	£43.00	£1,361.00
FFRITH B		£0.00	£0.00	£512.00	£241.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£753.00
NOVA WEST		£1,284.00	£1,618.00	£4,073.00	£4,643.00	£6,958.00	£2,959.00	£204.00	£0.00	£0.00	£0.00	£0.00	£0.00	£21,739.00
NOVA EAST		£267.00	£380.00	£1,136.00	£1,293.00	£2,124.00	£820.00	£65.00	£0.00	£0.00	£0.00	£0.00	£0.00	£6,085.00
NOVA REAR		£1,101.00	£1,112.00	£2,413.00	£2,870.00	£4,538.00	£1,495.00	£111.00	£0.00	£0.00	£0.00	£0.00	£0.00	£13,640.00
BARKBY B		£651.00	£891.00	£1,891.00	£2,333.00	£3,270.00	£1,418.00	£81.00	£0.00	£0.00	£0.00	£0.00	£0.00	£10,535.00
TOTAL		£6,338.00	£9,391.00	£17,408.00	£20,229.00	£37,544.00	£11,708.00	£966.00	£110.00	£245.00	£30.00	£0.00	£43.00	£104,012.00
TOWN C/PKS	RHYL													
UNDERGND		£9,980.00	£15,112.00	£17,696.00	£18,978.00	£35,308.00	£14,852.00	£8,751.00	£4,480.00	£5,458.00	£2,563.00	£1,725.00	£0.00	£134,903.00
MORLEY RD		£8,916.00	£8,710.00	£9,642.00	£9,812.00	£11,203.00	£10,005.00	£9,915.00	£10,284.00	£12,450.00	£8,615.00	£7,978.00	£9,117.00	£116,647.00
WEST K/ST		£1,518.00	£1,757.00	£1,929.00	£2,091.00	£2,603.00	£1,963.00	£1,337.00	£1,352.00	£1,636.00	£1,068.00	£932.00	£1,256.00	£19,442.00
WEST PAR		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
MORFA HL		£686.25	£841.74	£1,005.00	£1,028.00	£1,312.00	£1,113.00	£1,114.00	£1,920.00	£1,933.00	£1,558.00	£1,486.00	£1,731.00	£15,727.99
RHYL RAIL		£1,561.00	£1,558.00	£1,672.00	£1,499.00	£2,078.00	£1,753.00	£1,687.00	£1,482.00	£1,648.00	£1,407.00	£823.00	£1,360.00	£18,528.00
CENTRAL	PREST'N	£537.00	£456.00	£654.00	£689.00	£1,058.00	£632.00	£598.00	£444.00	£450.00	£325.00	£339.00	£380.00	£6,562.00
FERN AVE		£762.00	£1,061.00	£860.00	£816.00	£1,197.00	£862.00	£649.00	£570.00	£1,202.00	£595.00	£583.00	£775.00	£9,932.00
POST OFF		£2,633.00	£2,718.00	£2,773.00	£2,815.00	£3,015.00	£2,961.00	£2,467.00	£2,762.00	£2,921.00	£2,240.00	£2,170.00	£2,547.00	£32,022.00
RAILWAY		£1,713.00	£2,044.00	£2,614.00	£2,587.00	£3,535.00	£2,639.00	£1,465.00	£1,024.00	£837.00	£712.00	£817.00	£999.00	£20,986.00
MARKET ST	LLANG'LL	£5,871.00	£6,546.00	£8,708.00	£8,425.00	£10,525.00	£7,329.00	£5,415.00	£3,329.00	£4,205.00	£3,306.00	£4,624.00	£3,373.00	£71,656.00
EAST ST		£2,355.00	£2,493.00	£3,085.00	£2,934.00	£3,446.00	£2,876.00	£2,337.00	£1,575.00	£1,807.00	£1,746.00	£2,058.00	£1,523.00	£28,235.00
HALL ST		£477.00	£733.00	£797.00	£642.00	£1,387.00	£850.00	£674.00	£637.00	£645.00	£390.00	£548.00	£540.00	£8,320.00
MILL ST		£1,284.00	£1,584.00	£2,588.00	£2,513.00	£3,657.00	£2,267.00	£1,599.00	£662.00	£1,206.00	£951.00	£1,531.00	£849.00	£20,691.00
PETER SQ	RUTHIN	£811.00	£789.00	£967.00	£660.00	£820.00	£1,056.00	£808.00	£995.00	£763.00	£677.00	£831.00	£913.00	£10,090.00
MARKET ST		£1,827.00	£1,642.00	£1,738.00	£1,960.00	£1,875.00	£1,879.00	£1,898.00	£1,840.00	£2,124.00	£1,550.00	£1,565.00	£1,669.00	£21,567.00
DOG LANE		£738.00	£668.00	£748.00	£732.00	£882.00	£660.00	£772.00	£797.00	£638.00	£627.00	£616.00	£641.00	£8,519.00
RHOS ST		£185.00	£108.00	£89.00	£180.00	£158.00	£119.00	£113.00	£128.00	£125.00	£103.00	£126.00	£168.00	£1,602.00
TROED Y R		£219.00	£136.00	£252.00	£185.00	£225.00	£169.00	£240.00	£157.00	£179.00	£156.00	£192.00	£209.00	£2,319.00
CRISPIN Y		£1,102.00	£1,057.00	£1,088.00	£1,182.00	£1,320.00	£1,098.00	£936.00	£772.00	£982.00	£811.00	£868.00	£801.00	£12,017.00
PARK RD		£98.00	£129.00	£229.00	£286.00	£287.00	£227.00	£17.00	£73.00	£125.00	£94.00	£109.00	£93.00	£1,767.00
FACTRY W	DENBIGH	£3,589.00	£3,328.00	£3,327.00	£3,164.00	£2,967.00	£3,230.00	£3,423.00	£3,519.00	£3,577.00	£3,063.00	£2,929.00	£3,358.00	£39,474.00
VALE ST		£1,741.00	£1,506.00	£1,629.00	£1,678.00	£1,586.00	£1,604.00	£1,551.00	£1,518.00	£1,554.00	£1,429.00	£1,410.00	£1,513.00	£18,719.00
CROWN LN		£315.00	£253.00	£215.00	£297.00	£273.00	£224.00	£257.00	£267.00	£299.00	£202.00	£245.00	£256.00	£3,103.00
POST OFF L		£349.00	£265.00	£267.00	£255.00	£361.00	£282.00	£330.00	£240.00	£305.00	£232.00	£264.00	£246.00	£3,396.00
TOTAL		£49,267.25	£55,494.74	£64,572.00	£65,408.00	£91,078.00	£60,650.00	£48,353.00	£40,827.00	£47,069.00	£34,420.00	£34,769.00	£34,317.00	£626,224.99
SUB TOTAL		£55,605.25	£64,885.74	£81,980.00	£85,637.00	£128,622.00	£72,358.00	£49,319.00	£40,937.00	£47,314.00	£34,450.00	£34,769.00	£34,360.00	£730,236.99
PCN		£20,421.60	£23,577.15	£39,829.20	£39,473.00	£48,063.19	£37,067.84	£32,388.14	£34,858.35	£33,793.43	£29,409.49	£30,564.31	£38,320.79	£407,766.49
EX CHGS		£0.00	£42.00	£50.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£92.00
AM/PERMS		£3,607.58	£3,209.69	£4,548.27	£6,236.99	£3,536.26	£7,891.92	£5,096.07	£3,001.14	£1,538.36	£3,690.60	£2,937.55	£5,641.82	£50,936.25
BEACHES		£382.98	£110.64	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£459.58	£953.20
UNGR/CONT		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£130.00	£130.00
CRES/CONT		£0.00	£260.00	£130.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£390.00
TOTAL		£24,412.16	£27,199.48	£44,557.47	£45,709.99	£51,599.45	£44,959.76	£37,484.21	£37,859.49	£35,331.79	£33,100.09	£33,501.86	£44,552.19	£460,267.94
FINAL TOT		£80,017.41	£92,085.22	£126,537.47	£131,346.99	£180,221.45	£117,317.76	£86,803.21	£78,796.49	£82,645.79	£67,550.09	£68,270.86	£78,912.19	£1,190,504.93

Annex 1

Appendix 6

FINAL TOT		£106,755.70	£122,197.61	£136,900.88	£177,502.14	£201,457.60	£154,096.20	£124,339.66	£0.00	£0.00	£0.00	£0.00	£0.00	£1,023,249.79
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ANNEX 2**POPULATION AND TOWN CENTRE CAR PARKING BAYS**

TOWN	POPULATION	NO. OF SPACES	NO. OF FREE SPACES
Rhyl	24,889	521	0
Prestatyn	18,496	313	0
Denbigh*	8,783	353	0
Ruthin	5,218	328	0
St. Asaph	3,491	26	0
Llangollen	3,412	312	0
Corwen**	2,398	178	87

*Free parking is provided for students of Denbigh Community College in the multi-storey car park in Denbigh, on a trial basis.

**All of Corwen's 178 car park spaces are currently free. The 87 free spaces shown above are based on the Environment Scrutiny Committee's recommendation that the Green Lane car park should include 20 free spaces and that the Pavilion and Station Road car parks should remain free.

REPORT TO CABINET

CABINET MEMBER: COUNCILLOR P A DOBB LEAD MEMBER FOR HEALTH AND WELLBEING

DATE: 19 DECEMBER 2006

SUBJECT: DENBIGHSHIRE'S OLDER PEOPLE'S COMMISSIONING STRATEGY

1 DECISION SOUGHT

- 1.1 To note the actions achieved in relation to Denbighshire's Older People's Commissioning Strategy Action Plan and to agree the development of the Joint Commissioning Strategy
- 1.2 To agree and note the proposed way forward to implement the National Service Framework for Older People

2 REASON FOR SEEKING DECISION

Denbighshire has the second highest population of Older People in Wales. It is anticipated that the numbers of people living longer will increase. As people get older their need for social care increases particularly in the 85+ range

- 2.1 In 2004 Denbighshire Social Services, following consultation with stakeholders, produced its first Commissioning Strategy for Older People living in Denbighshire. The purpose of this Strategy was to set out the commissioning intentions of Denbighshire's Social Services Department and inform stakeholders, including users and carers of those intentions. Subsequently an action plan was developed and this has been updated on a quarterly basis.

Since the publication of the first Commissioning Strategy for Older People, living in Denbighshire and the accompanying Action Plan (presented at Cabinet in February 2005) significant progress has been made and a copy of the action plan is attached. (Appendix 1).

Key areas where significant progress has been made include:

- The commencement of the ECH build in Rhyl with completion by January 2008
- The introduction of the fixed fee system for domiciliary care services, for Older People, to reduce inconsistencies in payment rates
- Care Brokerage service to strengthen the approach to specifying services; create a confident and stable domiciliary care market and free up Care Management time
- The establishment of an Integrated Occupational Therapy service
- The implementation of the Unified Assessment process
- The use of block contracts to secure up to 5 EMH nursing beds

- The development of a Joint Intermediate Care Strategy and implementation plan for Denbighshire. This service will be developed in 3 phases with the initial critical response phase aimed to be up and running by April 2007 and a full service to be implemented by 2009
- The development of the in house home care to provide a service to clients with more complex needs.

2.2 The development of a Joint Commissioning Strategy for Older People is one of the requirements of the Older People's National Service Framework and was identified as an action in the first Commissioning Strategy for Older People living in Denbighshire. The local joint strategy will reflect the principles of 'Designed for Life', the NHS Plan for Wales, and the Social Services Strategy for Wales 'Fulfilled Lives, Supportive Communities'.

This is a major piece of work to be undertaken as a partnership between Denbighshire Local Health Board and Conwy & Denbighshire NHS Trust and Denbighshire Social Services.

Although the Joint Commissioning Strategy should be in place by April 2007 the guidance from WAG has yet to be produced and it therefore anticipated that timescales will change accordingly.

Both the LHB and Social Services are currently collecting the data required to inform the Strategy.

The Joint Commissioning Strategy will include the development of integrated commissioning plans for the provision of

- Aids and Equipment
- Joint Working Stores
- Telecare/TeleHealth
- Intermediate Care Services

2.3 The National Service Framework for Older People in Wales was launched by the Welsh Assembly Government in spring 2006. The document was issued as a joint circular to the Local authority and NHS as guidance under section 7 (1) of the Local Authority Social Services Act (1970) and sets out national standards designed to ensure that as people grow older they are enabled to maintain their health, well being and independence for as long as possible, and can expect to receive prompt, seamless, quality treatment and support when required.

2.4 The Older People's Partnership Board, currently chaired by the Head of Adult Services Denbighshire County Council, is taking the lead in the co-ordination and implementation of the NSF for Older People in Denbighshire. The Older People's NSF was issued as a joint circular to the Local authority and NHS as guidance under section 7 (1) of the Local Authority Social Services Act (1970) The NSF addresses the health and social care needs of people from the age of 50 onwards.

The document has 10 Standards:

- Rooting out Age Discrimination
- Person Centred Care
- Promoting Health & Wellbeing
- Challenging Dependency
- Intermediate Care

- Hospital Care
- Stroke
- Falls and Fractures
- Mental Health in Older People
- Medicines and Older People

Each of the Standards has its own action points that need to be achieved within specified timescales.

2.5 The NSF for Older People contained the following key actions to be achieved by the end of September 2006:

- **Establishment of structures** for local planning and commissioning of older people's services;

As mentioned previously the Older People's Partnership Board (OPPB), established in 2003, has been identified as the structure for the planning & commissioning of Older People's services. OPPB is a multi agency group with representatives from Statutory, Independent and Voluntary organisations including representatives of Older People and Carers.

- **Identification of a 'leader'** for the older people's agenda in each organisation and development of their role;

Sally Ellis will be the named leader at Director level to 'partner' Pauline Dobb who is Denbighshire's Older People's Champion. The named leader will be supported by Local Authority Officers who sit on OPPB.

- **Establishment of a group to scrutinise** Age Discrimination issues and undertake a review of policies and practices.

Currently there is not an established group to take a lead with this task. However, the IMPACT network, made up of a group of Officers responsible for policy development within the County could possibly develop to take on this role.

A more detailed, joint response, is attached as appendix 2

3 POWER TO MAKE THE DECISION

NHS and Community Care Act 1990

4 COST IMPLICATIONS

The intention is to implement the strategy from existing resources and, with partners, look to reshaping existing Health and Social Care services as well as bidding for additional funding when opportunities arise.

5 FINANCIAL CONTROLLER STATEMENT

The cost of implementing the strategy in future years will need to be considered as part of the future budget setting exercises and is dependant on funding available.

6 CONSULTATION CARRIED OUT

Regular reports are produced and consulted upon by the Older People's Partnership Board which is made up of Statutory, Independent and Voluntary representatives.

All stakeholders are, and will continue to be, consulted during the development and implementation of the Joint Commissioning Strategy for Older People in Denbighshire.

The report was discussed at the November Social Services & Housing Scrutiny who supported the recommendations.

7 IMPLICATIONS ON OTHER POLICY AREAS:

7.1 THE VISION

The main thrust of the Commissioning Strategy for Older People living in Denbighshire is to enable Older People to remain independent for as long as possible. The Strategy supports the realization of the vision for Denbighshire by:

- developing services that meet the needs of Older People
- developing early preventative services
- developing alternatives to residential and nursing home care
- increasing targeted domiciliary care to support highly dependent people and promoting their independence
- developing telecare technology
- establishing a comprehensive integrated community equipment service to aid independent living and meet individual need
- expanding reablement and rehabilitation services across the County
- working in partnership across all sectors to define the nature of the workforce and skills required to take forward current and future agendas

7.2 OTHER POLICY AREAS INCLUDING CORPORATE

The first Commissioning Strategy for Older People's services in Denbighshire represents the first stage of the process that is enabling us to work towards a Joint Commissioning Strategy for Older People with our partners that meets the needs and aspirations of older people in the most effective, efficient and seamless manner.

Commissioning keeps the primary focus on the needs of service users and their carers. It also sets out the framework for deciding how best to deploy resources strategically in order to achieve objectives, making best use of the strengths of the statutory, voluntary and independent sectors.

8 ACTION PLAN

Appendix 1 - Older People's Commissioning Strategy Action Plan 2006 -2009

Appendix 2 – Denbighshire's Older People's NSF Action Plan

Appendix 3 – Denbighshire's Older People's NSF 6 month WAG report

9 RECOMMENDATIONS

1. That Cabinet notes the progress of the Denbighshire Commissioning Strategy for Older People's Services Action Plan and agree the development of a Joint Commissioning Strategy
2. To agree and note the proposed way forward to implement the National Service Framework for Older People in Denbighshire.

**Denbighshire Commissioning Strategy
Older People's Services
Action Plan
2006 - 2009**

Recommendation	Action(s)	Timescale	Progress to date 30.10.06	Cost implications	Partners	Lead Person(s)
1. Develop 'early' preventative services	a) Agree investment in prevention by SSD and other partner agencies in line with recommendations of Intermediate Care Strategy	September 2006	See 6 below IC funding agreed in principle % breakdown to be determined	£450,000 + existing resources	DLHB & SSD	NA
	b) Encourage voluntary organisations to develop initiatives that complement existing and proposed social care services - further explore if contract procedure rules apply	ongoing	Contracts in place with all vol orgs. Applications for funding linked to HSCWB strategy priorities which includes older people	Within existing resources	DLHB & SSD & DVSC	GG AHJ
	c) Pilot a Volunteer visiting scheme i) Project plan to be developed and vol orgs be invited to	June 2006 November 2006	Feasibility study completed	 £16,000 Funded from Older People's	SSD/Vol Sector	GG

Recommendation	Action(s)	Timescale	Progress to date 30.10.06	Cost implications	Partners	Lead Person(s)
	ii) bid to facilitate the pilot project Pilot project to be evaluated	June 2007		Strategy monies		
	d) Contact Warden scheme – East Rhyl	End March 2007	Scheme currently being reviewed within the mechanisms of the Supporting People framework	Currently funded via Supporting People. To be reviewed		JE
	e) To invest and develop a Telecare/Telehealth service to meet the health and social support and care needs	March 2008	Telecare Co-ordinator appointed	Funded from Joint Working Grant Bid for WAG funding (£348K) currently being processed	DLHB &SSD	ME/ST
	- to establish a pilot for Older People	December 2006	Meeting to be held early November to agree the scope of the pilot project	£27,000		ME
	f) To invite tenders for the Meals on Wheels service across the County	December 2006	Expressions of interested have been invited	Within existing staff resources		NA/HT/SW/AHJ
2. Develop	a) Develop Extra Care		2 Extra Care			HT/EW/EJ-D

Recommendation	Action(s)	Timescale	Progress to date 30.10.06	Cost implications	Partners	Lead Person(s)
alternatives to residential and nursing home care	Housing across the County		Housing Managers appointed			
	i)Rhyl 59 1 and 2 bed units	January 2008	Build has commenced	Funding via Social Housing Grant - no liability to the department		
	ii)Prestatyn	2010	Site has been identified.	Application for Social Housing Grant funding currently with WAG		
	iii) Ruthin	2010	Site has been identified.	Application for Social Housing Grant funding currently with WAG Other sources of funding being identified		
	b)Telecare/Telehealth		See 1e) above			
3. Increase targeted domiciliary care i) to support	a) Domiciliary care contract reviews	October 2008	Current Contracts Officer post vacant	Within existing staff resources		AHJ
	b) Review eligibility criteria for HDS	December 2006	In-depth review of HDS being carried	Within existing staff resources		YH/SPC

Recommendation	Action(s)	Timescale	Progress to date 30.10.06	Cost implications	Partners	Lead Person(s)
highly dependant people ii) to promote independence			out			
	c) Explore possibility of block contract for Hospital Discharge Scheme	August 2006	To date the pilot with 'in house' home care to determine the need for a block contract has shown that it is not feasible at present. The pilot is showing lower numbers of people eligible for the service than was anticipated. 'in house' to continue to be approached in the first instance to provide the HDS service.	Within existing staff resources		YH/SPC/JW
	d) Report on the effectiveness of existing block contracts	February 2007	1 block contract for domiciliary care currently in existence	Within existing staff resources		AHJ.
	e) Produce an outline service level agreement regarding house home care service provision	End March 2007	Initial discussions have take Legal advice being sought regarding the opportunities of LA home care generic workers providing	Within existing staff resources		JW/SPC AHJ

Recommendation	Action(s)	Timescale	Progress to date 30.10.06	Cost implications	Partners	Lead Person(s)
			services within both the health and social care sectors some of which may be non chargeable services			
	h) Review of cost guidelines and eligibility criteria	April 2007	Last reviewed April 2005	Assumed within existing staff resources		YH/BWR
	i) Maximise stakeholder contribution to domiciliary care services e.g. CHC/Joint funding	March 2007	Health Interface Officer appointed October 2006	£36,000 per annum		NA/YH/LH
4. Establish a strategic commissioning approach to domiciliary care	a) Analyse and develop the market	ongoing	Information and data gathering is on going and acted upon accordingly	Within existing staff resources		AHJ
	b) Review fixed fee for domiciliary care by comparing the spend per client before and after the introduction of fixed fees	April 2007	Current Contracts Officer post vacant	Within existing staff resources		AHJ
	c) Explore the feasibility of commissioning generic workers from the independent and voluntary sectors	End March 2007		Within existing staff resources		AHJ

Recommendation	Action(s)	Timescale	Progress to date 30.10.06	Cost implications	Partners	Lead Person(s)
5. Ensure both in house and independent and voluntary sector services meet the needs of Older People	a) Monitor and review existing and new spot contracts/Service Level Agreements	ongoing	Regular reviews of individual care packages take place. Quality Assurance reviews also inform this ongoing process. Voluntary Sector grant funding monitoring takes place on a 6 monthly basis	Within existing staff resources		AHJ/CE
	b) Continue to develop and implement appropriate and equitable local standards for all service providers (including in house)	Ongoing	Work is currently underway to develop local standards	Within existing staff resources		
	c) Link with existing stakeholder groups and individual users and carers as appropriate to receive feedback regarding current and planned services	ongoing	There are many stakeholder and participation groups in existence including OPPB and its sub groups through which consultation can take place.	Within existing staff resources		ALL
6. Work with	a) Implement the	Full	IC Manager	£450,000		CCN

Recommendation	Action(s)	Timescale	Progress to date 30.10.06	Cost implications	Partners	Lead Person(s)
partners to develop Intermediate Care services	recommendations of the IC review and subsequent IC Strategy	service by March 2009	appointed to commence in post end November 2006 Recruitment of IC Team to commence December 2006	funding agreed in principle. % of contribution to be finalised. SSD contribution will be from existing budget		
	b) Establish IC Project Board	December 2006	Key stakeholders identified	Within existing staff resources		YH/CCN
	c) Expand reablement and rehabilitation services across the County	April 2007	Currently rehabilitation services not available in the south of the County. However it is anticipated that the service will be complemented by the IC service – a 'whole systems approach'.	Within £450,000 identified in 6 a) % of contribution to be finalised. SSD contribution will be from existing budget		SH/CCN
7. Work with partners to develop a Community Occupational Therapy Service	Evaluate and monitor the effectiveness of the service	April 2007	The service was established in 2005	Funded via Joint Working Grant slippage	DLHB & SSD & C&D Trust	ME

Recommendation	Action(s)	Timescale	Progress to date 30.10.06	Cost implications	Partners	Lead Person(s)
8. Develop services in response to the Unified Assessment Process	a) Develop IT based recording	April 2007	PARIS system being developed and to be trialled by end December 2006	Within PARIS budget		
	b) Address the issues regarding the timeliness of assessment with a new emphasis on recording	April 2007	Post of UA Project Manager advertised	No additional funding	Trust, LHB	Project Manager
	c) Establish methods of identifying unmet need with a view to addressing those needs	April 2007	PARIS Team to identify process for recording unmet need	Within PARIS budget	Conwy CC Flintshire CC	Johnny O'Hagan
9. Workforce	a) Work in partnership across all sectors to define the nature of the workforce and skills required to take forward current and future agendas.	ongoing	The HSCWB Workforce Development group meet on a 6 monthly basis to discuss and take forward this agenda	Within existing staff resources	All sectors	HSCWB Manager
	b) Explore the possibility of sharing HR functions between the Local Authority and Health services	April 2007				
10. Joint Commissioning	a) Protocols to be established for joint commissioning	August 2006	Protocols being developed	Within existing staff resources	DLHB & SSD & C&	AHJ/SPC/WH
	b) Agree procedure for	August	Procedures agreed			

Recommendation	Action(s)	Timescale	Progress to date 30.10.06	Cost implications	Partners	Lead Person(s)
	development of a Joint Commissioning strategy	2006			D Trust	
	c) Produce a draft Joint Commissioning Strategy, in line with the NSF for Older People and its standards, for consultation	March 2007	Data gathering has commenced within both health and social care			
11. Establish a comprehensive integrated community equipment service to aid independent living and meet individual need	a) prepare and submit capital funding bid	October 2006	Capital funding bid submitted to WAG	£500,000 capital funding from WAG over 3 years	DLHB & SSD & C&D Trust	ME
	b) agree plans for procurement of premises and IT system	January 2007				
	c) Acquire premises and determine specification of IT system	March 2007				
	d) Service established	March 2008				

NA – Neil Ayling GG – Gwynfor Griffiths AHJ – Anne Hughes-Jones JE – Jenny Elliot ME – Mel Evans

ST – Sarah Turney HT – Helena Thomas SW – Sue Wright YH – Yvonne Hughes SPC – Sue Cunnington

JW – Jenny Williams BWR – Bethan Wyn Roberts LR – Len Rutter CE – Chris Eardley
 CCN – Cathy Curtis Nelson SH – Sharon Hedley EW – Eileen Woods EJ-D – Emily Jones-Davies

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
Statutory organisations establish local Joint Older People Planning and Commissioning Teams	8.1	Person Centred Care	Local Authorities and LHB's, involving all key stakeholders All OPPB Members	September 2006	Older People's Partnership Board and sub groups established <i>OPPB Terms of Reference and Structure available</i>
Each local authority, NHS Trust and LHB Chief Executive will identify a named leader for older people across the organisation, ensuring that older people become and remain a priority and to support the implementation of the NSF specifically	1.1	Rooting out Age Discrimination	Each local authority, NHS Trust and Local Health Board Claire Major – C&D Trust. Wendy Hooson – LHB. Neil Ayling – DCC.	September 2006	Named Leader identified: Sally Ellis, Director Social Care & Housing

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
<p>The role and responsibilities of the named leader for older people will be communicated to staff and two-way communication systems established</p>	1.2	Rooting out Age Discrimination	<p>Each local authority, NHS Trust and Local Health Board Claire Major – C&D Trust. Wendy Hooson – LHB. Neil Ayling – DCC</p>	September 2006	Via core briefing/staff briefing/Headlines
<p>The named leader will regularly report on implementation and monitoring of the NSF to the Cabinet / Board</p>	1.3	Rooting out Age Discrimination	<p>Each local authority, NHS Trust and Local Health Board Claire Major – C&D Trust. Wendy Hooson – LHB. Neil Ayling – DCC</p>	September 2006 onwards	Monthly reports of progress will taken to OPPB. Reports to Cabinet will be submitted when decision(s) are required.

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
Each local authority, NHS Trust and LHB will establish or use an existing Scrutiny Group to review and monitor practice and relevant organisational policy to ensure that they do not discriminate on the basis of age	2.1	Rooting out Age Discrimination	Each local authority, NHS Trust and Local Health Board Claire Major – C&D Trust. Wendy Hooson – LHB Sandra Carroll – DCC	September 2006	Little progress to date in identifying the appropriate group to take this corporate issue forward. Possibility of the IMPACT network taking on the role
Each local authority, NHS Trust and LHB will undertake an audit of existing policy and practice and agree an action plan to ensure the phasing out of any age discrimination	2.2	Rooting out Age Discrimination	Each local authority, NHS Trust and Local Health Board Claire Major – C&D Trust. Wendy Hooson – LHB Sandra Carroll - DCC	End March 2007	Age Discrimination toolkit received September 2006.
Each local authority, NHS Trust and LHB will set explicit policies and supporting guidance setting out the key principles and objectives in rooting out age	2.3	Rooting out Age Discrimination	Each local authority, NHS Trust and Local Health Board Claire Major – C&D Trust.	End March 2007	As above

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
discrimination, and to inform service design, delivery, commissioning, monitoring, review and staff development			Wendy Hooson – LHB Sandra Carroll - DCC		
Older people and carers of older people are included in any arrangements for public involvement including ongoing service monitoring and review	3.1	Rooting out Age Discrimination	Each local authority, NHS Trust and Local Health Board Claire Major – C&D Trust. Wendy Hooson – LHB Anne Hughes-Jones – DCC.	End March 2007	The LA SSD consults with Older People on a regular basis. A consultation strategy is being written for DCC. DCC are also members of the PPI Forum
Incorporation of <i>Fundamentals of Care</i> (or the more detailed source standards and regulations) into: <ul style="list-style-type: none"> Staff training and development; 	5.1	Person Centred Care	Each local authority, NHS Trust, Local Health Board, voluntary and independent sector service provider	End March 2007	When current contracts are reviewed the principles of

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
<ul style="list-style-type: none"> • Staff performance management systems • Commissioning, contractual or service specification requirements • Clinical governance arrangements 			<p>Claire Major- C&D Trust</p> <p>Eirlys Jacks- CFW</p> <p>Glenys Hughes-Jones – DVSC</p> <p>Wendy Hooson-LHB</p> <p>Anne Hughes-Jones – DCC.</p>		<p>Fundamentals of Care will be incorporated</p> <p>A joint Service Specification with DLHB for Registered Nursing Care in Care Homes incorporates Fundamentals of Care</p>
<p>Partner health and social care organisations and older people jointly review the clarity, accessibility and appropriateness of information provided to older people, carers and staff</p>	7.1	Person Centred Care	<p>Each local authority, NHS Trust and LHB, voluntary sector and independent sector organisations, older people, carers</p> <p>Wendy Hooson-LHB</p> <p>Claire Major- C&D Trust</p> <p>Anne Hughes-Jones –CC.</p> <p>Eirlys Jacks- CFW</p> <p>Carys Williams –NEWCIS</p> <p>Ivorl Liles – Age Concern.</p>	End March 2007	Denbighshire Information Strategy

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
NHS Trusts will undertake a review of the effectiveness of the total patient journey for older people through their acute services	19.1	Hospital Care	NHS Trusts - in conjunction with LHB, local authority, voluntary sector partners and older service users and their carers Claire Major - C&D Trust	End March 2007	The LA will work with the NHS Trust and other partners
All NHS Trusts to have in place Designated Lead Managers to meet the requirements of <i>In Safe Hands</i> and to help promote a culture of protection.	21.4	Hospital Care	NHS Trusts in collaboration with social services, the police and CSIW. Claire Major - C&D Trust	End of March 2007	A full time POVA Co-ordinator has been appointed jointly with NHS Trust
Local authorities and Health, Social Care & Well Being Partnerships review their Community Strategies and HSCWB Strategies to ensure that they promote the health and well being of older people in their area	10.1	Promoting health and Well Being	Local Authorities and HSCWB Partnerships Cathy Curtis-Nelson – DCC.	End March 2007	Denbighshire HSCWB Strategy currently being reviewed.

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
Specific health promotion programmes are delivered to meet the needs of older people	11 25.1	Promoting health and Well Being Mental Health	Each local authority, NHS Trust, Local Health Board, voluntary and independent sector service provider, NPHS Siwan Jones – NPHS Carys Williams –NEWCIS. Glenys Hughes-Jones – DVSC Eirlys Jacks- CFW Claire Major- C&D Trust.	End March 2007	2 Healthy Ageing events organised. 46 people attended the event in May 2006. Next event arranged for December 2006.
a joint commissioning strategy for older people's services is developed, informed by the local Older People's Planning Team	D4L 8.2 12.1 14.1 18.1 23.1 26.1	Person Centred Care Promoting Health & Well Being Challenging Dependency Intermediate Care Falls & Fractures Mental Health	Local commissioners Anne Hughes-Jones – DCC. Wendy Hooson-LHB Katie Davies-DCC Jenny Elliot-DCC Sue Lewis –DCC	End March 2007	Working in partnership a draft Joint Commissioning Strategy is currently being developed. Draft Strategy out for consultation by March 2007
Each local health and social care community will design and have <u>in place</u> a care pathway for stroke care from prevention through to	22.1 SaFF 2006/7	Stroke	NHS Trusts, Local Health Boards, local authorities, voluntary sector organisations	End March 2007	The LA will work with the NHS Trust and other partners

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
rehabilitation and longer term support, so that all patients have access to appropriate treatment including a multi-disciplinary stroke team.			Janice Lavelle –C&D Trust		
All care settings have a process to record any medication errors and outcomes	27.1	Medicines and Older People	NHS Trusts, local authorities, independent sector providers Henriette Kerr – C&D Trust Eirlys Jacks – CFW Sue Cunnington –DCC	End March 2007	Staff Development Team and relevant Managers to ensure staff are aware of the processes
Each local health and social care community will <u>implement</u> their planned integrated process for the provision of aids and equipment	D4L 14.2	Challenging Dependency	Local authorities, Local Health Boards, NHS Trusts, voluntary and independent sector providers Neil Ayling – DCC Wendy Hooson – LHB Janice Lavelle – C & D Trust Glenys Hughes – Jones – DVSC Eirlys Jacks – Care Forum Wales	End March 2008	Community Equipment Project Board established.

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
Each local health and social care community will <u>implement</u> its integrated intermediate care programme	D4L 18.2	Intermediate Care	Local Health Boards, NHS Trusts, local authorities, appropriate voluntary and independent sector providers Yvonne Hughes – DCC Wendy Hooson – LHB Janice Lavelle – C & D Trust Eirlys Jacks – Care Forum Wales Allyson Mann – Red Cross	End March 2008	Intermediate Care Strategy for Denbighshire has been approved in principle. A costed 3 phase implementation plan has been developed IC Manager appointed
Each local health and social care community will <u>implement</u> its plans for the integration of falls & fractures services	D4L 24.1	Falls and Fractures	Local authorities, Local Health Boards, NHS Trusts, relevant independent and voluntary sector care providers Janice Lavelle – C & D Trust Wendy Hooson – LHB Sue Cunnington - DCC	End March 2008	A joint Conwy & Denbighshire Strategy for the prevention and management of Falls has been developed. Approval from Senior

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
					Commissioners awaited
<p>Each local health and social care community will implement its commissioning plans for integrated community based mental health services for older people</p>	6.2	Mental Health in Older People	<p>Local authorities, Local Health Boards, NHS Trusts, relevant independent and voluntary sector care providers</p> <p>Hillary Owen – C&D Trust Sue Cunnington – DCC Glenys Hughes – Jones – DVSC Eirlys Jacks – Care Forum Wales Wendy Hooson - LHB</p>	End March 2008	<p>Work has been undertaken to develop a joint domiciliary service for older people with mental health problems. The Joint Commissioning Strategy will incorporate plans for mental health services for older people</p>

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
<p>A range of specialist services and support is provided for younger people with dementia and their families</p>	26.3	Mental Health in Older People	<p>Local authorities, Local Health Boards, NHS Trusts, relevant independent and voluntary sector care providers</p> <p>Hillary Owen – Sue Cunningham – DCC Glenys Hughes – Jones – DVSC Eirlys Jacks – Care Forum Wales Wendy Hooson - LHB</p>	End March 2008	
<p>Diagnostic and referral pathways and protocols are developed between primary care, secondary care, community care and voluntary services, for:</p> <ul style="list-style-type: none"> • older people with depression, anxiety and other functional mental illness • older people with dementia • younger people with dementia. 	26.4	Mental Health in Older People	<p>Local authorities, Local Health Boards, NHS Trusts, relevant independent and voluntary sector care providers</p> <p>Hillary Owen – Sue Cunningham – DCC Glenys Hughes – Jones – DVSC Eirlys Jacks – Care Forum Wales Wendy Hooson - LHB</p>	End March 2008	The LA will work with the NHS Trust and other partners

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
Local health and social care communities act to continuously improve stroke services	22.2	Stroke	<p>Local authorities, Local Health Boards, NHS Trusts, relevant independent and voluntary sector care providers</p> <p>Yvonne Hughes – DCC Wendy Hooson – LHB Janice Lavelle – C & D Trust Eirlys Jacks – Care Forum Wales Glenys Hughes – Jones – DVSC</p>	2007 / 2008 and ongoing	The LA will work with the NHS Trust and other partners A major review of stroke services is currently being undertaken
Independent Advocacy services for older people are commissioned and publicised to the public and staff	4.1	Rooting out Age Discrimination	<p>Commissioned by Local authorities and Local Health Boards</p> <p>Anne Hughes-Jones –DCC Wendy Hooson – LHB Eryl Davies – Age Concern Claire Major – C & D Trust</p>	End March 2008	<i>To be addressed</i>

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
Implementation of the All Wales Care Pathway for the Dying for all older people being cared for at the end of their life	6.1	Person Centred Care	LHB's, NHS Trust, LA's, voluntary and independent sectors Wendy Hooson – LHB Claire Major – C & D Trust Sue Cunnington – DCC Eirlys Jacks – Care Forum Wales Glenys Hughes – Jones – DVSC	End March 2008	The LA will work with the NHS Trust and other partners
Local commissioning strategies reflect the principles of the social care equivalent to <i>Designed for Life</i> .	13.1	Challenging Dependency	Local authorities, LHB's, NHS Trust, voluntary and independent sectors Wendy Hooson – LHB Claire Major – C & D Trust Sue Cunnington – DCC Eirlys Jacks – Care Forum Wales Glenys Hughes – Jones – DVSC	End March 2008	The development of the Joint Commissioning Strategy will reflect the principles of Designed for Life and the social care equivalent 'Fulfilled Lives, Supportive Communities' when final document published

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
Each health and social care provider has and implements a written policy for continence care	15.1	Challenging Dependency	Local authorities, LHB's, NHS Trust, voluntary and independent sectors, CSIW Wendy Hooson – LHB Claire Major – C & D Trust Sue Cunnington – DCC Eirlys Jacks – Care Forum Wales Glenys Hughes – Jones – DVSC	End March 2008	The LA will work with the NHS Trust and other partners
Expert Patient Programme courses to be routinely available to older patients in local communities throughout Wales	17.1	Challenging Dependency	Local Health Boards Wendy Hooson – LHB	End March 2008	The LA will work with the LHB and other partners
All NHS Trusts to have identified old age specialist multi disciplinary teams with agreed interfaces throughout the hospital for the care management of older patients with complex physical and / or mental health needs	20.1	Hospital Care	NHS Trusts Janice Lavelle / Claire Major – C & D Trust Yvonne Hughes – DCC Hilary Owen -	End March 2008	The LA will work with the NHS Trust and other partners
All NHS Trusts to appoint lead clinicians, including Consultant Nurses and Consultant AHPs with responsibility for professional	20.2	Hospital Care	NHS Trusts Janice Lavelle / Claire Major – C & D Trust	End March 2008	The LA will work with the NHS Trust and other partners

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
leadership and service / practice development for older people's services					
All NHS Trusts to have in place a Liaison Mental Health Service for older people with mental health problems in general hospital settings	20.3	Hospital Care	NHS Trusts Janice Lavelle / Claire Major – C & D Trust Hilary Owen -	End March 2008	The LA will work with the NHS Trust and other partners
Older people's nutritional status is assessed on admission to hospital and their hydration and nutrition needs are met whilst in hospital	21.1	Hospital Care	NHS Trusts Janice Lavelle / Claire Major – C & D Trust Hilary Owen -	End March 2008	The LA will work with the NHS Trust and other partners
Older people admitted to hospital who are incontinent undergo a thorough assessment to identify the cause, and access appropriate specialist services, treatment and care	21.2	Hospital Care	NHS Trusts Janice Lavelle / Claire Major – C & D Trust Hilary Owen -	End March 2008	The LA will work with the NHS Trust and other partners
All NHS Trusts take action to reduce falls amongst older people within hospital settings	21.3	Hospital Care	NHS Trusts Janice Lavelle / Claire Major – C & D Trust Hilary Owen -	End March 2008	The LA will work with the NHS Trust and other partners

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
NHS Trusts ensure that medication review is undertaken for all older people on hospital admission and discharge or transfer of care to another setting. This information must be communicated in an appropriate and timely manner to ensure continuity and effectiveness of care.	28.1	Medicines and Older People	NHS Trusts, in liaison with other care providers to or from whom responsibility for care and medication is transferred Janice Lavelle / Claire Major – C & D Trust	End March 2008	The LA will work with the NHS Trust and other partners
Staff employed to care for older people receive training as appropriate in the usage, handling and storage of medicines, and the risks involved	29.1	Medicines and Older People	NHS Trusts, local authorities, LHB's, independent sector providers Janice Lavelle / Claire Major – C & D Trust Sue Cunningham – DCC Eirlys Jacks – Care Forum Wales Glenys Hughes – Jones – DVSC	End March 2008	All relevant staff undergo training
Specific proposals for addressing the workforce planning implications of an ageing population within modernised health and social services, are	30.1	Supporting Implementation Chapter 3	Welsh Assembly Government, Care Council for Wales, WLGA, National Workforce Development, Education	End March 2008	A multi agency Workforce Planning Group is in existence to consider health

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
developed and implemented			and Commissioning Unit (NHS)		and social care workforce planning implications
For staff employed to work with older people, appropriate competencies are reflected within: <ul style="list-style-type: none"> • KSF outlines and Personal Development Plans - for NHS staff • job descriptions, person specifications and development plans - for non-NHS staff. 	31.1	Supporting Implementation Chapter 3	Local Authorities Local Health Boards NHS Trusts Voluntary and Independent sector providers Sue Cunnington – DCC Eirlys Jacks – Care Forum Wales Glenys Hughes – Jones – DVSC Janice Lavelle / Claire Major – C & D Trust. Yvonne Hughes – DCC. Sue Lewis – DCC	End March 2008	contact Staff Development
Appropriate education, training and development is provided for all staff involved in policy development or care/service delivery to older people, to help develop knowledge, skills and understanding and foster positive	31.2	Supporting Implementation Chapter 3	Local Authorities, Local Health Boards, NHS Trusts Voluntary and Independent sector providers, HE and FE establishments, training	End September 2008	contact Staff Development

Action Point	Ref	Standard	By Whom / OPPB Lead(s)	By When	LA Progress To date
attitudes.			providers Sue Cunnington – DCC Eirlys Jacks – CFW Glenys Hughes – Jones – DVSC Janice Lavelle / Claire Major – C & D Trust. Yvonne Hughes – DCC. Sue Lewis – DCC		
Areas for staff development in the care of older people are linked to National Occupational Standards and, where possible, matched to accredited learning programmes mapped into the Credit Qualification Framework for Wales (CQFW)	31.3	Supporting Implementation Chapter 3	Local Authorities, Local Health Boards, NHS Trusts Voluntary and Independent sector providers, HE and FE establishments, training providers, NWDECU Sue Cunnington – DCC Eirlys Jacks – Care Forum Wales Glenys Hughes – Jones – DVSC Janice Lavelle / Claire Major – C & D Trust. Yvonne Hughes – DCC. Sue Lewis - DCC	End September 2008	contact Staff Development

NSF FOR OLDER PEOPLE IN WALES IMPLEMENTATION PLAN
REPORTING PROFORMA -

<u>ACTION POINT</u>	<u>PROGRESS REPORT</u>
<p>8.1 Statutory organisations establish local Joint Older People Planning and Commissioning Teams</p> <p>BY WHOM: Local Authorities and LHBs, involving all key stakeholders BY WHEN: September 2006</p>	<p>Q: Has a local Joint Older People Planning and Commissioning Team (or equivalent) been established?</p> <p>A: The Older Peoples Partnership Board (OPPB) was established in 2003.</p>
<p><u>CRITERIA</u> Local Joint Older People's Planning Teams may reflect local structures and circumstances, but should incorporate the following criteria:</p> <ul style="list-style-type: none"> The Team should be fit for purpose for its role, i.e. implementation and monitoring of the NSF including the joint planning of and informing the commissioning of older people's services; 	<p>Q: Illustrate that the Team is fit for purpose: E.g. Indicators would include</p> <ul style="list-style-type: none"> Terms of Reference Appropriate level of membership - seniority / authority to influence planning and commissioning of services 'Mandate' for the role Governance arrangements Shared vision and purpose Access to key information for planning and commissioning

Comment: E.g. population stats and projections, local needs assessments, current services, costs, best practice evidence

	<p>A: Please find attached Terms of Reference (appendix 1). ToR are regularly revised and the latest was approved at OPPB in January 2006. It is recognised with the launch of the NSF that these will need to be revised to incorporate relevant criteria relating to the implementation of the NSF ensuring OPPB is fit for purpose.</p> <p>Conwy & Denbighshire NHS Trust have established a Trust Steering Group. This steering group has members who sit on both the Conwy Older People's Planning Group and Denbighshire OPPB. The Steering Group has recommended that the Trust should have an overarching group, with representatives from each Division within the Trust, the Local Health Board's, Local Authorities, Voluntary Organisations and service user and carer involvement. Currently these recommendations are going to the Executive Management Team for approval.</p>
<ul style="list-style-type: none"> Membership should include the relevant LHB(s), NHS Trust(s), local authority, voluntary and independent sector organisations, older services users and carers*; (* although the Strategy for Older People defines older people as aged 50 and over, membership should include people over the age of 65) 	<p>Q: Provide membership details</p> <p>A: The Denbighshire Older People's Partnership Board is a multi agency board with representatives from Denbighshire Social Services, Denbighshire Local Health Board, Conwy & Denbighshire NHS Trust, Age Concern, Care & Repair, North East Wales Carers Information Service, Red Cross, Independent Sector, Department of Work & Pensions, Local Voluntary Council</p>
<ul style="list-style-type: none"> Chairmanship can sit with any partner organisation; 	<p>Q: Outline the chairing and secretarial arrangements, and details of the main contact person for communication with the Welsh Assembly Government.</p> <p>A: The Chair of OPPB is rotational between the statutory agencies. Currently the Chair is with the Head of Service for Adult Social Services and the secretariat also, currently, within Social Care.</p> <p>The contact person for WAG will be Sue Cunnington, Commissioning Officer, Older People, Denbighshire Social Services, Ty Nant, Nant Hall Road, PRESTATYN LL19 9LG susan.p.cunnington@denbighshire.gov.uk</p>

<ul style="list-style-type: none"> • Clear structural links to local older people's fora to ensure regular consultation with local older people on service issues; 	<p>Q: Outline the links to the local Older People Forum, and any other appropriate for a</p>
	<p>A: Please see OPPB Terms of Reference (Appendix 1) and Structure Chart (Appendix 2)</p>
<ul style="list-style-type: none"> • Clear structural links to the local Health, Social Care & Well Being (HSCWB) Partnership, to ensure that older people's issues are addressed in the local HSCWB Strategy; 	<p>Q: Outline the structural link to the HSCWB Partnership and Strategy</p>
	<p>A: Please see Appendix 3 that shows how OPPB and its sub groups link to the Health Social Care and Well being agenda C & D Trust will have a steering group to enable joint planning across two LA areas</p>
<ul style="list-style-type: none"> • Clear structural links to the local Older People's Strategy Group, to ensure strong links between implementation of the Strategy and NSF. 	<p>Q: Outline the link to the Older People's Strategy</p>
	<p>A: Please see Appendices 2 & 3 that show the strong links The Older People's Strategy Development Officer is a member of OPPB and the NSF contact person in Denbighshire also attends both OPPB and the Well being Steering Group</p>

ACTION POINT	PROGRESS REPORT
<p>1.1 Each local authority, NHS Trust and LHB Chief Executive will identify a named leader for older people across the organisation, ensuring that older people</p>	<p>Q: Name, position and contact details of the Older People's 'Leader' for your organisation:</p>

<p>become and remain a priority and to support the implementation of the NSF specifically</p> <p>BY WHOM: Each local authority, NHS Trust and Local Health Board</p> <p>BY WHEN: September 2006</p> <p>CRITERIA</p> <ul style="list-style-type: none"> • The named leader should be at Board / Director level; • Local authorities should identify a Director level officer to 'partner' their existing Older People's Champion (LIKELY TO BE the Director of Social Services or equivalent?) 	<p>A:</p> <p>Conwy & Denbighshire NHS Trust – Jill Galvani – Executive Director of Nursing</p> <p>Denbighshire Local Health Board – Sally Baxter in her capacity as the Director of Development and Performance Management</p> <p>Denbighshire Local Authority - Sally Ellis Corporate Director: Social Services and Housing</p> <p>Pauline Dobb – Denbighshire Older People's Champion</p>
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ACTION POINT	PROGRESS REPORT
<p>1.2 The role and responsibilities of the named leader for older people will be communicated to staff and two-way communication systems established</p> <p>BY WHOM: Each local authority, NHS Trust and Local Health Board</p> <p>BY WHEN: September 2006</p> <p>CRITERIA</p> <ul style="list-style-type: none"> • The role and responsibilities should as a minimum reflect the guidance: role of the Older People's Leader (in the NSF toolkit) 	<p>Q: Does the Leader have a role definition and does it reflect the guidance issued?</p>

	<p>A: The named leader has a role definition that reflects the guidance issued.</p> <p>Please see appendix 4</p>
<ul style="list-style-type: none"> Two-way communication systems should allow for regular communication to staff from the Older People's Leader to raise awareness of older people's issues etc, and for staff to raise issues with the leader; 	<p>Q: Outline how the Leader will communicate with the organisation, and vice versa.</p>
	<p>A: Please see Appendix 4</p> <p>It is anticipated that older people's issues will be placed as an agenda item at regular meetings of the LHB staff briefing sessions and staff forum meetings. Regular reports will be presented to the LHB Board on the implementation and monitoring of the NSF work programme.</p> <p>Within the LA the Leader will be the conduit for the dissemination of information throughout the authority using established communication mechanisms where they already exist that enable both reporting to the organisation on older people's issues and to receive input from colleagues and stakeholders. Regular reports will be presented to Cabinet on the implementation and monitoring of the OP NSF.</p>

ACTION POINT	PROGRESS REPORT
<p>1.3 The named leader will regularly report on implementation and monitoring of the NSF to the Cabinet / Board</p>	<p>Q: Has a report been submitted, or are there plans to submit a report, confirming progress to date?</p>

<p>BY WHOM: Each local authority, NHS Trust and Local Health Board BY WHEN: September 2006 Onwards</p> <p>CRITERIA Evidence will be required that written reports are being submitted on at least a 6monthly basis to the Cabinet or Board (as appropriate) on implementation and monitoring of the NSF.</p>	<p>A: Briefing papers have been submitted to within the 3 Statutory Organisations and written reports will be submitted at least on a 6 monthly basis in line with the monitoring reports to WAG.</p> <p>Monthly exception reporting to OPPB.</p> <p>At the LHB Board meeting on Wednesday 13th September 2006, the NSF for Older People Implementation Plan and LHB work programme for 2005 – 2008 was presented to Board Members and Execs. Sally Baxter (in her capacity as the Director of Development and Performance Management) was formally nominated as the named leader for Older People at Board level to support implementation of the NSF. Evidence can be provided if required.</p> <p>Within the LA the Leader will present at least 6 monthly reports to cabinet. The next report is scheduled for November 2006.</p>
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ACTION POINT	PROGRESS REPORT
<p>2.1 Each local authority, NHS Trust and LHB will establish or use an existing Scrutiny Group to review and monitor practice and relevant organisational policy to ensure that they do not discriminate on the basis of age</p>	<p>Q: Outline the arrangements established for undertaking the age discrimination review, in line with the guidance issued (Age Discrimination Review Tool - in the NSF Toolkit)</p>

BY WHOM: Each local authority, NHS Trust and Local Health Board

BY WHEN: September 2006

CRITERIA

Membership must include older service users and carers

A:

The Conwy & Denbighshire Trust Equalities & Diversities Committee will undertake the age discrimination review and report to the Trusts' Clinical Audit & Effectiveness Committee.

This will involve:-

1. Examining existing sources of information for indications of possible age discrimination:

- External reviews / reports
- Complaints
- Untoward incidents

2. Obtaining the views of local older people on services provided:

- Older patients and clients in receipt of services, and their carers via a questionnaire
- Local Older People's Forum
- PPI Group Activity on one of the Older Peoples' Wards (W14)

3. Obtaining the views of staff

- NSF Launch Event / other Training events
- Feedback to Older People's Leader

4. Prioritising areas for action

The LHB has established an Equality Steering Group that will incorporate age discrimination as part of its remit. Membership of the Group is currently being determined.

Within the LA currently there is not an established corporate group to take a lead with this task. However, the IMPACT network, made up of a group of Officers responsible for policy development within the County could possibly develop to take on this role.

BRIEF UPDATE ON PROGRESS WITH REMAINING 2006/7 ACTION POINTS

The Older People's Partnership Board (OPPB) has an action plan with Leads from each of the relevant organisations identified. The OP NSF is as a standing item on OPPB monthly agenda for updates and exception reporting.

BRIEF UPDATE ON WHERE PROGRESS IS BEHIND SCHEDULE / OUTLINE OF ISSUE

Lateness and non emergence of toolkits is restrictive and may jeopardise timescales within agencies. Need to be realistic on how this fits in with existing structures, ongoing work plans and work load of staff. The Joint Commissioning Strategy is currently being worked upon and may be ready in draft form by April 2007. The non emergence of the promised guidance and without the relevant resources to take forward as a sole piece of work this target may not be met.

ANY OTHER COMMENTS OR SUGGESTIONS

Completed by: on behalf of Denbighshire LA, Denbighshire LHB and the Conwy & Denbighshire NHS Trust

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REPORT TO CABINET

CABINET MEMBER: Councillor P A Dobb, Lead Member for Health and Wellbeing

DATE: 19th December 2006

SUBJECT: Housing Revenue Account Budget & Capital Plan Report 2006 / 2007

1 DECISION SOUGHT

That Members note the financial forecast position (revenue and capital) of the Housing Revenue Account (H.R.A.) for the current financial year, as at the end of November 2006.

2 REASON FOR SEEKING DECISION

The need to deliver the Council's agreed budget strategies for the current financial year.

3 POWER TO MAKE THE DECISION

Housing Act 1985, Part II.

4 COST IMPLICATIONS

Housing Revenue Budget

- The outturn projection on the HRA at the end of November 2006 shows a projected net surplus at the year end of £770k (Appendix 1) against a budgeted surplus of £333k. This is an increase of £70k to the surplus that was reported at the end of October.
- Right to Buy (RTB) sales are still slow, which means there is more stock attracting negative subsidy. However, this also means that more rent income than planned will be received, hence the £158k positive variance on rent income. Indeed, rent income forecasts have been revised upward by £80k since last month based on actual rents received to date.
- A review of RTB sales was completed in July and as a result the forecast sales for the year were revised downward from 48 to 44. However, there were still only 13 completed sales at the end of November, although the average valuation was £60k (compared to £53k allowed in the Business Plan).
- Applications increased in Sept and Oct and have remained steady in November. There are currently 61 applications (69 last month) being

processed. On average between 25-30% of the applications usually complete. It is estimated that approximately 25 RTB sales may be achieved this financial year. At this level and with the average receipts being higher than planned, the Plan remains viable. However, RTB sales are critical to the ongoing affordability of the Plan and are being monitored closely.

- The estimate for Debt Charges has been revised downward by £79k as a result of a reduction in planned capital expenditure in 2006/07 (details reported below).

Housing Capital Plan

- Progress on the HRA capital plan is included as Appendix 2. The total forecast expenditure for the year has been revised downward to £5.2m, which is approximately £2.3m less than original estimates.
- Environmental improvement works have been much slower than planned and the original estimate has been reduced to £70k. There have been difficulties recruiting enough suitable contractors to complete the works.
- Expenditure on the window replacement contract and the 2006 major refurbishment contract will be less than originally planned. This is due in both cases to delays in awarding the contract.
- The new 2006/07 refurbishment contract is now well underway and progressing well. However, again there have been difficulties in recruiting enough skilled/suitable sub-contractors which is slowing progress. The contract award process was lengthy (as previously reported) but the contract finally awarded takes account of both environmental and local economic considerations. The 2006/07 refurbishment contract will escalate significantly in the new -year.
- Achievements to date on the major contracts are as follows (the figures quoted in brackets are those reported in November 2006). Note - the Major Refurbishment (2005/06) contract is now finished and 256 properties were completed.
 - Major Refurbishments 06/7 Contract: 27 properties underway
 - Window s contract: 1,584 properties completed (1482)
 - Heating contract : 685 properties completed (671)
- Slippage on the 2006/07 contracts will roll forward to 2007/08. The financing will move with the slippage so there is no adverse financial impact to the HRA.

Summary

The revenue and capital budgets as reported at the end of November 2006 do not adversely impact upon the Council's Housing Stock Business Plan. The HRA forecast outturn has improved from last month by £132k.

There is slippage forecast on the HRA Capital Plan this year but work on the major refurbishment contract will escalate considerably in the new-year.

The Business Plan is assumed still to be deliverable but will be revised in December once the 2007/08 Determinations have been received. It will also be reviewed to ensure that the requirement to reach the Welsh Housing Quality Standard by 2012 is still on target.

5 FINANCIAL CONTROLLER STATEMENT

The forecast HRA surplus above estimates and the improvement from last month is welcomed. The Business Plan should be tested again to assess the impact of RTB sales being less than planned in the longer term once the 2007/08 Determinations have been received.

6 CONSULTATION CARRIED OUT

The HRA capital and revenue budget were agreed by Cabinet in January 2006.

7 IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE & THE COUNCIL'S VISION

The level of funding available to services together with budgetary performance impacts upon all services of the Council. The HSBP will help achieve the ideal living vision, through access to good quality, affordable housing, which is more energy efficient and designed to meet their needs.

8 ACTION PLAN

Action	Responsibility	Date
Review of the HSBP once the 2007/08 Determinations have been received.	Head of Housing Services & Senior Management Accountant	December 2006 or January 2007 (Depending on Determinations)

9 RECOMMENDATION

Members note the latest financial forecast position of the Housing Revenue Account (H.R.A.) for the current financial year.

Housing Revenue Account ~ 2006/07 Budget

<u>2005/06</u>		<u>2006/07</u>		<u>Variance to Budget £</u>
<u>Actual</u> £	<u>Month 8</u>	<u>Original Budget</u> £	<u>Forecast Out-turn</u> £	
<u>EXPENDITURE</u>				
1,240,343	Supervision & Management - General	1,118,954	1,113,535	5,419
219,533	Supervision & Management - Special	212,949	253,639	-40,690
129,481	Welfare Services	129,866	134,616	-4,750
0	Homelessness - Leased Accommodation	0	216,893	-216,893
373,200	Rents	391,451	359,518	31,933
2,657,345	Repairs and Maintenance	2,599,819	2,684,017	-84,198
4,619,901		4,453,039	4,762,218	-309,179
28,745	Rent Rebates	0	0	0
927,876	Debt Charges	1,128,757	975,000	153,757
326,000	C.E.R.A.	0	0	0
0	Rent Rebate Subsidy Limitation	53,316	110,607	-57,291
2,690,309	Subsidy	2,976,737	2,748,881	227,856
-40,608	Provision for Bad Debts	50,000	50,000	0
8,552,223	Total Expenditure	8,661,849	8,646,706	15,143
<u>INCOME</u>				
8,534,781	Rents (net of voids)	8,803,016	8,973,427	170,411
	Leased Rents	0	194,539	194,539
94,189	Garages	96,912	99,488	2,576
143,532	Interest (Balances & RTB mortgages)	95,000	148,926	53,926
8,772,503	Total Income	8,994,928	9,416,379	421,451
Surplus / Deficit (-) for the Year				
546,279	General Balances	333,079	769,673	436,594
-326,000	Earmarked Balances	0	0	0
1,308,768	Balance as at start of year ~ General	1,855,264	1,855,264	0
326,216	Balance as at start of year ~ Earmarked	0	0	0
1,855,264	Balance as at end of year ~ General	2,188,343	2,624,937	436,594
0	Balance as at end of year ~ Earmarked	0	0	0

Appendix 2

HRA Capital Plan Update 2006/07

Month 8

Actual 2005/06 £	Description	Approved Schemes £	Actual at End Nov £	Forecast Outturn £
751,529	Housing Repair Work Pre 2006/07	136,273	17,556	20,000
171,991	Environmental Improvement Works	373,000	16,911	70,000
2,650,442	2005/06 Major Improvements	0	995,784	1,020,784
0	2006/07 Major Improvements	2,979,000	182,771	1,000,000
0	Bodelwyddan Gas Supply Scheme	0	16,404	16,404
2,011,332	Windows Replacement	2,982,000	1,225,866	2,000,000
743,287	Central Heating Contract	1,000,000	802,987	1,000,000
100,000	DFG - Council Properties	100,000	100,000	100,000
6,428,581	Total	7,570,273	3,358,279	5,227,188

2005/05 £	HRA Capital Plan Financed By:	Original £	Forecast £
2,400,000	Major Repairs Allowance Grant	2,400,000	2,400,000
556,500	Useable Capital Receipts	706,000	343,750
3,146,082	Prudential Borrowing	4,464,273	2,483,438
326,000	CERA	0	0
6,428,582	Total	7,570,273	5,227,188

REPORT TO CABINET

CABINET MEMBER: Councillor Gareth Rowlands Lead Cabinet Member for Finance

DATE: 19 December 2006

SUBJECT: Revenue Budget and Summary Capital Plan 2006/07

1. DECISION SOUGHT

- 1.1 Members note the latest revenue budget performance figures for the 2006/07 financial year as detailed in the attached Appendix 1.
- 1.2 Members also note the summary capital plan performance figures for 2006/07 financial year as detailed in the attached Appendices 2 and 3.

2. REASON FOR SEEKING DECISION

- 2.1 The need to deliver the Council's agreed budget strategy for the 2006/07 financial year and avoid reducing already inadequate reserves.
- 2.2 In order to make the financial position of the Council clearer, a summary of the capital plan will be reported alongside the revenue budget monitoring. This allows a more transparent view of the Council's finances and reduces any speculation about the capital plan. The detailed capital plan will continue to be reported under part two of the agenda.
- 2.3 Appendix 2 now shows a capital plan summary and Appendix 3 shows expenditure split by Directorate and priority.

3. POWER TO MAKE THE DECISION

- 3.1 Local Authorities are required under section 151 of the Local Government Act (1972) to make arrangements for the proper administration of their financial affairs.

4. COST IMPLICATIONS

Revenue

- 4.1 This report details the latest year-end projections of service budgets as reported by Directorates, together with information on pressures and savings within the corporate budgets. The service projections are as at the end of November 2006.

Appendix 1 details a potential underspend totalling £1,126k, which is an increase of £189k from last month. This excludes the schools' delegated budgets.

- i) **Lifelong Learning** is forecasting an increased overspend of £16k.
 - ii) **Environment** is projected to underspend by £100k as a result of additional non-recurring income generated by the Development Services Department.
 - iii) **Social Services & Housing** is projecting an underspend due to increased charging policy income and the Supporting People Grant. There is slippage on some Supporting People schemes, plus savings are being made to help smooth out anticipated significant reductions to the Grant in coming years.
 - iv) It is projected that the surplus of **investment income** over capital financing charges will be £255k, which is an increase of £100k from the last report. This is due to the recent rise in interest rates which is likely to produce a greater return on investment income.
- 4.2 It is now highly likely that the back dated element of **equal pay claims** in connection with some former manual workers will lead to a significant pressure in the current year. The Treasury's refusal to grant Councils the ability to capitalise these costs will mean that a suitable provision will need to be set up to cover these costs. This will involve a major reduction in general balances which will need to be rebuilt in future years through the top slicing of the overall revenue funding.
- 4.3 Another potential but thus far unquantifiable pressure is the potential impact of the appeals against the recent **Council Tax revaluations** which may exceed the assumptions within the budget.
- 4.4 The **schools' delegated budget** – Forecasts are that schools will now be using £134k of their brought forward balances in 2006/07. This is a small increase of £6k compared to the last monitoring report.
- 4.5 Details are also included in Appendix 1 of the position regarding planned efficiency savings.

Capital

- 4.6 The expenditure to the end of November is £17.2m (£15m Oct) against a revised plan of £34.5m (£36.7m Oct). Full details of the plan are contained in a separate report in part two of the agenda.

5. FINANCIAL CONTROLLER STATEMENT

- 5.1 Directorates need to continue to exercise tight control over their revenue expenditure to ensure they are able to remain within their budgets. The recently clarified position on the treatment of equal pay back dated claims means it is essential to avoid service overspends.

6. CONSULTATION CARRIED OUT

- 6.1 Lead Cabinet members need to continue to consult with Heads of Service to agree necessary remedial action to accommodate pressures in 2006/07.

7. IMPLICATIONS ON OTHER POLICY AREAS

The Vision

- 7.1 Proper management of the Council's revenue budget enables services to work towards delivering the Council's Vision.

Other Policy Areas Including Corporate

- 7.2. Proper management of the Council's revenue budget underpins activity in all of the Council's policy areas.

8. ACTION PLAN

- 8.1 All departments undertake regular budget monitoring and will continue to identify and take advantage of savings and efficiencies.

9. RECOMMENDATION

- 9.1 That members note the revenue budget performance figures for 2006/07 as detailed in the attached Appendix 1.
- 9.2 Members also note the summary capital plan performance figures for 2006/07 financial year as detailed in the attached Appendices 2 and 3.

APPENDIX 1

MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
POSITION AS AT END NOVEMBER 2006

Directorate	Budget			Projected Outturn			Variance			Variance Previous report £000s
	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	
Lifelong Learning (excluding schools delegated)	29,555	-10,702	18,853	29,609	-10,678	18,931	54	24	78	63
Environment	38,032	-16,465	21,567	38,012	-16,545	21,467	-20	-80	-100	0
Social Services & Housing	54,502	-18,655	35,847	54,344	-19,359	34,985	-158	-704	-862	-858
County Clerk	1,659	-393	1,266	1,659	-413	1,246	0	-20	-20	-20
Resources	8,784	-2,793	5,991	8,976	-3,012	5,964	192	-219	-27	-27
Corporate, Miscellaneous & Benefits	26,778	-22,533	4,245	26,838	-22,533	4,305	60	0	60	60
Total All Services	159,310	-71,541	87,769	159,438	-72,540	86,898	128	-999	-871	-782
Capital Financing Charges/Investment Income			10,995			10,740			-255	-155
Precepts & Levies			4,185			4,185			0	0
			102,949			101,823			-1,126	-937

Note:

The Management Accounting rules of the Council require debtor account entries to be reversed in respect of amounts outstanding for more 30 days after the due date. In the event that debts cannot be collected, services will be required to meet the cost of the debt write-off. This may impact on the actual outturn achieved by services at the year end.

MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
LIFELONG LEARNING
POSITION AS AT END NOVEMBER 2006

APPENDIX 1

	Budget			Projected Outturn			Variance			Variance Previous report £000s
	Gross Expenditure	Gross Income	Net Expenditure	Gross Expenditure	Gross Income	Net Expenditure	Gross Expenditure	Gross Income	Net Expenditure	
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	
Individual School Budgets	<u>52,910</u>	<u>-4,009</u>	<u>48,901</u>	<u>53,363</u>	<u>-4,328</u>	<u>49,035</u>	<u>453</u>	<u>-319</u>	<u>134</u>	<u>129</u>
School Funds Held Centrally	15,618	-4,720	10,898	15,541	-4,720	10,821	-77	0	-77	-82
Non school Funding #	2,012	-881	1,131	2,012	-881	1,131	0	0	0	0
Corporate Services	483	-44	439	494	-31	463	11	13	24	18
Countryside & Leisure	6,079	-3,415	2,664	6,184	-3,395	2,789	105	20	125	121
Tourism, Culture & Heritage	5,363	-1,642	3,721	5,378	-1,651	3,727	15	-9	6	6
	29,555	-10,702	18,853	29,609	-10,678	18,931	54	24	78	63
Total Lifelong Learning	82,465	-14,711	67,754	82,972	-15,006	67,966	507	-295	212	192

MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
LIFELONG LEARNING
POSITION AS AT END NOVEMBER 2006

APPENDIX 1

<u>Comments</u>	Current Month	Previous Month
	£000s	£000s
EDUCATION		
Individual School Budgets:		
Projections would indicate that the school balances of £1,298k as at 31/03/2006 will reduce by £129k during 2006/07. The difference in balances compared to the previous report is due to slight staffing changes - supply teachers and L.S.A.s employed from September and paid in October. The greatest change in staffing structures occurs in September - therefore this month's report does not differ significantly from last month's.	134	129
SCHOOL FUNDS HELD CENTRALLY		
School Transport		
Full year effect of re-tendered contracts in Feb in excess of budget. Variations can still take place until the end of the financial year due to contractual obligations and the effects will be reported as and when known.	44	40
Other		
Various savings from vacancy control, delays in appointment of staff and other management initiated savings. These have become apparent through the ongoing budget monitoring process and are reflected in the increased underspend since last month.	-121	-121
CORPORATE SERVICES		
Projections indicate that there will be an overspend on the Translation Service budget of £53k due to the demand on the Service which requires the use of external providers. This is offset by £35K from underspend carried forward which has been applied to the projected outturn. A number of recommendations are to be pursued which will hopefully reduce the pressure further.	24	18
TOTAL EDUCATION	81	66
COUNTRYSIDE & LEISURE		
Increase in energy costs at Leisure Sites	39	39
Impact of closure at Corwen, Denbigh & Prestatyn Leisure Centres	47	47
Clwyd Leisure Arbitration	28	28
Increased cost of N.N.D.R. at Rhyl Leisure Centre	6	6
Vandalism and Health & Safety issues at Frith Beach	45	45
Successful resolution of income dispute	-20	-20
Cut in Sports Development programmes	-12	-12
Increased Leisure Centre income	-7	-11
Savings on Leisure Centre equipment purchase	-1	-1
TOURISM, HERITAGE & CULTURE		
Energy costs above inflation allowance in budget at Pavilion Theatre	23	22
Increased income projected for sales of confectionary at Pavilion Theatre	-7	-7
Reduction in staff costs	-2	-2
Match funding revenue implications to maintain grants & committed	33	33
Non-appointment of curator post	-30	-30
Salary savings due to delayed appointments	-11	-11
TOTAL CULTURE & LEISURE	131	126
TOTAL LIFELONG LEARNING	212	192
Total	212	192

APPENDIX 1

CULTURE & LEISURE EFFICIENCY SAVINGS PROGRESS REPORT

Proposed Efficiency Saving	Target	Progress
Reduce funding to grant aided bodies	8,275	Achievable
Implementation of review of inherited terms & conditions for Library Service Staff	6,000	Unlikely to be achieved 06/07. Alternatives have been sought
New charges	6,000	Part Achievable
New tourist attraction lease at Children's Village & franchise at Riverside Park	8,000	Not achievable. Alternatives are being sought.
Frith Festival Gardens: secure new user, reduce fixed premises costs	10,000	Part achievable
Countryside & Leisure Services miscellaneous efficiencies	6,725	Achievable
Review of Leisure Centre staff rotas	5,000	Achievable
	50,000	
Education Efficiency savings	£	
Procurement contracts and teacher supply within schools	259,000	To be achieved by school governor bodies
Vacancy control/staff management	12,101	On target
Savings on supplies and services	40,689	On target
Introduce charge for grant administration	19,000	On target
TOTAL	330,790	

APPENDIX 1

MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
ENVIRONMENT DIRECTORATE
POSITION AS AT END NOVEMBER 2006

	Budget			Projected Outturn			Variance			Variance
	Gross Expenditure	Gross Income	Net Expenditure	Gross Expenditure	Gross Income	Net Expenditure	Gross Expenditure	Gross Income	Net Expenditure	Previous report
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
Development Services (Note 1)	9,326	-5,269	4,057	9,326	-5,349	3,977	0	-80	-80	0
Transport & Infrastructure (Notes 2 & 3)	9,095	-3,881	5,214	9,095	-3,881	5,214	0	0	0	35
Planning & Public Protection	4,186	-1,908	2,278	4,166	-1,908	2,258	-20	0	-20	-20
Director & Support	1,506	-369	1,137	1,506	-369	1,137	0	0	0	-15
Environmental Services (Note 4)	13,919	-5,038	8,881	13,919	-5,038	8,881	0	0	0	0
Total Environment	38,032	-16,465	21,567	38,012	-16,545	21,467	-20	-80	-100	0

Notes Potential areas of budget pressure

1 Additional non-recurring income generated by the Department

2 As part of the budget setting process the Directorate is expected to achieve net income of £190K on the following initiatives in 2006/07:-

(a) Introduction of car parking charges on Rhyl Promenade (net of start up costs)	£150K
(b) Review and rationalisation of car parking charges across the County	£40K
	<u>£190K</u>

Pressures have occurred due to the delay in implementing the above during 2006/07 but these pressures can hopefully be accommodated within the overall Directorate budget

3 In the event of severe weather it is possible that the winter maintenance budget, together with the winter maintenance reserve, will be insufficient to cover the costs.

4 Ongoing pressures in the School Meals service currently being discussed with the Lifelong Learning Directorate could result in a significant budget deficit.

Other points

5 The Directorate put forward a number of efficiency savings as part of the Budget setting process. These totalled £156K and will be monitored on an on-going basis throughout the financial year. These are summarised between the service departments below

Details	£'000s	
Development Services - savings following Departmental restructuring	27	Achieved
Transport & Infrastructure - savings following Departmental restructuring	15	Achieved
Director & Support - efficiencies	12	Achieved
Planning & Public Protection - efficiencies following merger of services	57	Achieved
Planning & Public Protection - introduction of new charges	10	Under review
Environmental Services - reorganisation of Street Lighting operations	10	On Target
Environmental Services - public realm initiatives	15	On Target
Environmental Services - annual fee from CCTV at Matalan Rhyl	10	Achieved
	<u>156</u>	

MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
 SOCIAL SERVICES AND HOUSING
 POSITION AS AT END NOVEMBER 2006

APPENDIX 1

	Budget			Projected Outturn			Variance			Variance Previous report £000s
	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	
Children Services	9,291	-1,050	8,241	9,112	-939	8,173	-179	111	-68	-45
Adult Services	34,061	-8,677	25,384	34,686	-9,537	25,149	625	-860	-235	-87
Business Support & Development	3,841	-1,875	1,966	3,946	-1,978	1,968	105	-103	2	5
Cymorth Grant	1,651	-1,651	0	1,651	-1,651	0	0	0	0	0
Supporting People Grant	4,119	-4,116	3	3,600	-4,118	-518	-519	-2	-521	-463
Underspend Brought Forward 2005/06	0	0	0	0	0	0	0	0	0	-224
Sub Total Social Services	52,963	-17,369	35,594	52,995	-18,223	34,772	32	-854	-822	-814
Non HRA Housing	1,539	-1,286	253	1,349	-1,117	232	-190	169	-21	-25
Underspend Brought Forward 2005/6	0	0	0	0	-19	-19	0	-19	-19	-19
Directorate Total	54,502	-18,655	35,847	54,344	-19,359	34,985	-158	-704	-862	-858

MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07

APPENDIX 1

SOCIAL SERVICES AND HOUSING
POSITION AS AT END NOVEMBER 2006

Comments	Current Month £000s	Prev Month £000
SOCIAL SERVICES		
CHILDREN'S SERVICES		
The expenditure within Children's Services is showing a slight decrease mainly due to the reduction in the number of residential out of county placements. This, combined with the continued underspend within the in-house fostering budget shows an increase in the underspend for the period.	-68	-45
ADULT SERVICES		
Learning Disabilities		
Residential Placements together with Family Support continue to be the main areas of budget pressure. This is in keeping with previous years as service demands continue to exceed the budget available.	314	263
Mental Illness		
Residential & Nursing spend is the main budget pressure based on identified clients. The projection assumes existing client numbers remain reasonably constant during 2006/07.	94	94
Older People		
Community Care spend has improved slightly and there is some staff slippage. The main area of overspend in the Provider Unit is once again Residential Homes. There are concerns over achieving budgeted income. The outturn has increased because it is assumed that all spend on the Extra Care Housing Project staff is met from the revenue budget this year.	-107	-129
PDSI		
Though the main budget pressure is still likely to be Community Care, the outturn has reduced by £19k due to small improvements on a range of budgets, particularly Direct Payments. Expenditure on minor adaptations and equipment	170	189
Performance Management & Commissioning		
The majority of these budgets relate to staffing. It is anticipated that the budgets will be almost fully utilised with the exception of a small amount of slippage on vacant posts.	-14	-14
Other Adult Services		
The majority of the under spend reported is budget that is as yet unallocated. This will be re-allocated within the service to meet pressures throughout the remainder of the year and also to meet the cost of the Social Work Pay Review. There is a definite upward trend in Charging Policy Income. It is now assumed that £175k extra is achievable this year. However the major change from last month is that the 2005/06 underspend of £224k has now been allocated here.	-682	-490
Joint Working & Older People Strategy		
This budget is grant funded supplemented by a small base budget. There is now unlikely to be any major printing	-10	0
Cefndy Enterprises		
Indications for 2006-7 are that Cefndy will be on target with a predicted £3million turnover.	0	0
TOTAL ADULT SERVICES	-235	-87
Business Support & Development		
There is a reduction in the projected overspend in this area due to the receipt of additional grant income in relation to the PARIS project.	2	5
	2	5
Cymorth Grant		
The Cymorth Grant has been transferred to Social Services in 2006/07. The full allocation has now been awarded	0	0
	0	0
Supporting People Grant		
The Supporting People final grant settlement for 2006/07 has now been finalised. Following discussions with WAG, the budget has been amended to reflect the offers. There is an estimated underspend of £5214k, due to projects awaiting commissioning, in year savings and revised sheltered housing costs. A further £356k of this year's grant is unallocated and will not be utilised, as once the SP grant is integrated into the RSG, the formula based settlement suggests this will result in a significant cut in funding. Following October Cabinet, it has been assumed that a provision will be made this financial year to dampen the impact of the cuts in future years - it is therefore not now included in the departmental figures.	-521	-463
	-521	-463
Under spend brought forward (2005/06) - See Other Adult Services	0	-224
An Affordable Housing Officer will be appointed soon to be part funded from brought forward underspends. The	-21	-25
Under spend brought forward (2005/06)	-19	-19
TOTAL HOUSING	-40	-44
TOTAL SOCIAL SERVICES & HOUSING	-862	-858

Social Services and Housing Efficiency Savings 2005/06 - Progress Report

APPENDIX 1

Children Services	Target	Details	Status	Comments
Family Support Workers	#####	Transfer funding to Supporting People	Achieved	
Adult Services				
Domiciliary Contract Efficiencies	£53,000	Single rate for Domiciliary Care introduced October 2005.	Achievable	
EMI Nursing / Domiciliary Efficiencies	£5,000	Block purchase of 5 EMI beds to be paid at previous year's rate	Achievable	
General - Extending charges	£30,000	All service users except Mental Health to be charged. Widened to Cornerstone and increase in Day care rates as agreed in 2004/05.	Achieved	
Care Brokers	£30,000	To save Operational time and efficiency through Care Broker Services. Geographical patterns of provision should generate scope for efficiencies	Achievable	
Local Authority Home Care	£11,000	Remove all Homecare	Achievable	
Continuing Health Care	£70,000	Widen scope of current re-charging	Achieved	
General Contractual Savings in Adult Services	£20,000	Review of Link House and personal care service	Achievable	
Direct Payments	£10,000	Increase DP having financial benefits of £1.50 per hour	Achievable	
Adult Learning Disabilities- Contract Efficiencies in Work Opportunities & Community Living	£25,000	Carry out a review of costing etc. Similar to that carried out for older people to introduce planned purchasing.	Achievable	
Adult Learning Disabilities- Contract out Community Living Services.	£20,000	2 projects being tendered to independent sector.	Achievable	
Elderly Residential & Day Care	£16,000	Explore Options for the use of Llys Nant Special Care Unit and review agency cover.	Achievable	
Vacant Posts	£80,000	Staff savings through slippage on vacant posts.	Achievable	
Meals on Wheels	£5,000	Going out to tender for delivery of service and reviewing charging.	Achievable	
Voluntary Organisation Payments	£14,000	Reduction of 2% below inflationary uplift.	Achieved	
Business Support & Development				
Reduction in recruitment & Retention	£5,000	Less advertising costs due to better retention of employees.	Achieved	
NNDR - Henllan	£6,000	Henllan deleted from Valuations list so no NNDR	Achieved	
Telephone Rental Streamlining	£1,000	Deleted Extension numbers no longer required.	Achieved	
Paris Project Savings	£8,000	Reduction in revenue costs by possible grant funding	Achievable	
Housing				
Homelessness	£5,000	Further savings to be made by transferring expenditure from B&B to leased accommodation	Achieved	
Totals	#####			

APPENDIX 1

MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
RESOURCES, COUNTY CLERK, CORPORATE & MISCELLANEOUS
POSITION AS AT END NOVEMBER 2006

	Budget			Projected Outturn			Variance			Variance
	Gross Expenditure	Gross Income	Net Expenditure	Gross Expenditure	Gross Income	Net Expenditure	Gross Expenditure	Gross Income	Net Expenditure	Previous report
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
County Clerks	1,659	-393	1,266	1,659	-413	1,246	0	-20	-20	-20
Resources Directorate										
Finance	4,174	-1,976	2,198	4,174	-1,976	2,198	0	0	0	0
Policy Unit	360	0	360	335	0	335	-25	0	-25	-25
Audit	437	-84	353	435	-84	351	-2	0	-2	-2
I.T	2,621	-480	2,141	2,621	-480	2,141	0	0	0	0
Personnel	1,192	-253	939	1,192	-253	939	0	0	0	0
Project Management	0	0	0	219	-219	0	219	-219	0	0
Total	8,784	-2,793	5,991	8,976	-3,012	5,964	192	-219	-27	-27
Corporate and Miscellaneous	5,145	-864	4,281	5,205	-864	4,341	60	0	60	60
Benefits	21,633	-21,669	-36	21,633	-21,669	-36	0	0	0	0
Capital Fin Charges/Investment Income	10,995	0	10,995	10,740	0	10,740	-255	0	-255	-155

Note : All efficiency savings proposals on target to be delivered.

NOTES

1. £20k projected underspend due to increase in fair funding income from schools.
2. £25k underspend projected on Visioning budget.
3. £60k overspend projected due to increase in Coroners' rate of pay & associated fees.

Denbighshire County Council - Capital Plan 2006/07 - 2009/10

APPENDIX 2

		2006/7	2007/8	2008/9	2009/10
		£000s	£000s	£000s	£000s
Capital Funding:					
1 General Funding:	Unhypothcated Supporting Borrowing	8,373	5,776	5,776	5,776
	General Capital Grant	1,736	1,736	1,736	1,736
	General Capital Receipts	1,046	2,646	100	
	Earmarked Capital Receipts	1,126	2,065	0	0
		12,281	12,223	7,612	7,512
2 Prudential Borrowing		6,764	4,731	1,000	0
3 Reserves and Contributions		1,164	0	215	0
4 Specific Grants		15,088	14,515	3,463	20
	Total Finance	35,297	31,469	12,290	7,532
	Total Estimated Payments	-34,524	-29,626	-10,283	-565
	Contingency	-800	-1,000	-1,000	-1,000
	Unallocated Reserve	0	-843	-1,025	
	Surplus/ -Insufficient Resources	-27	0	-18	5,967

Capital Expenditure By Directorate

	2006/7	2006/7		2007/8	2008/9	2009/10
	Spend to end Nov	Estimated programme		Estimated programme	Estimated programme	Estimated programme
Environment	10,645	21,686		9,862	4,220	0
Lifelong Learning	5,612	11,295		18,312	5,683	240
Resources	790	1,341		956	300	75
Social Services and Housing	126	202		496	80	250
Total	17,173	34,524		29,626	10,283	565

Capital Expenditure by Council Priority

	2006/7	2006/7		2007/8	2008/9	2009/10
	Spend to end Nov	Estimated programme		Estimated programme	Estimated programme	Estimated programme
School Buildings	4,010	8,589		11,603	4,622	200
Highways	1,877	4,851		800	800	0
Public Realm	2,438	4,209		1,808	190	0
Total	8,325	17,649		14,211	5,612	200

REPORT TO CABINET

**CABINET MEMBER: COUNCILLOR S A DAVIES
LEAD MEMBER FOR BUSINESS, COMMUNICATIONS
AND PERSONNEL**

DATE: 19th December 2006

SUBJECT: ROUTINE REPORTING ON PERSONNEL

1 DECISION SOUGHT

1.1 For Members to note the enclosed report on staff headcount.

2 REASON FOR SEEKING DECISION

2.1. This is an updated monthly report on employee data.

2.2. It should be noted that as Human Resource (HR) staff are still cleansing the HR system, there may be differences in the figures from the previous report. This will, in the main, be in the Full Time Equivalent (FTE) figure as accurate working hours are now being input into the system.

2.3. Absence figures based on average number of days lost per employee and overall percentage absence have been added this month. Average figures have been provided for the period 1st April to 30th September with actual figures for October and November.

2.4. The HR team are working on providing a breakdown per directorate on absences for the period 1st April onwards and this will be included in next month's report.

3 POWER TO MAKE THE DECISION

3.1. Section III of the Local Government Act 1972

4 COST IMPLICATIONS

4.1. There are no significant cost implications associated with the preparation of this information.

4.2. Additional costs are involved in the implementation of the payroll system and also in developing the interface between the time recording system and the HR system.

5 FINANCIAL CONTROLLER STATEMENT

5.1 Payroll costs are one of the largest costs faced by the Council and therefore any further actions to monitor and control expenditure are beneficial.

6 CONSULTATION CARRIED OUT

- 6.1. The headcount information has been prepared by the Central Personnel team directly from the HR system and discussed by the Corporate Directors.

7 IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE

- 7.1. No direct implication on any corporate policy.
7.2. The Vision – being able to deliver the Vision depends on having the right number of staff in the right jobs.

8 ACTION PLAN

Due to the data cleansing exercise required between absence data recorded on Payroll and Trent, it has not been possible to provide a detailed breakdown of absence figures this month. However, overall absence figures have been provided.

Discussions have been ongoing with regards to what information should be provided from Payroll and Trent and the format for this in order to provide clear information which is easily understood. As a result of this, we are not in a position to provide additional payroll information within this report.

Action	By Whom	By When
A breakdown of absence information included in the next report	Head of Personnel	Revised Date January 2007
Payroll information included in the next report	Financial Controller	Revised Date January 2007

9 RECOMMENDATIONS

- 9.1. Members note the information considered in this report.

Overall Council Position

	SS&H		LL		Env		CE + CC		Res		TOTAL		Average Number of Days Lost Per Employee	Overall Percentage Absence
	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs		
Establish't														
2005														
Apr	766	685	2361	1956	894	734	58	53	229	213	4308	3642	39	45
May	779	698	2370	1966	940	776	59	54	225	209	4373	3703	28	32
Jun	787	705	2369	1969	957	789	59	54	225	209	4397	3726	31	30
Jul	791	709	2370	1976	943	760	60	54	230	214	4394	3714	37	41
Aug	795	714	2360	1988	943	758	62	56	233	217	4393	3732	132	24
Sep	789	711	2421	2079	941	757	56	53	246	226	4453	3825	81	157
Oct	812	730	2439	2108	938	757	55	52	248	228	4492	3874	34	34
Nov	813	732	2481	2152	940	761	55	52	250	230	4539	3927	17	50
Dec	814	735	2494	2172	943	763	55	52	249	230	4555	3951	84	33
2006														
Jan	815	737	2498	2187	946	762	54	50	249	229	4562	3966	30	53
Feb	810	732	2491	2185	946	760	54	50	246	226	4547	3954	36	29
Mar	806	729	2482	2184	940	757	54	50	246	226	4528	3947	60	33
Apr	799	725	2475	2183	936	760	55	51	244	225	4509	3944	44	29
May	805	732	2494	2200	951	785	54	50	245	225	4549	3991	28	55
Jun	810	738	2498	2208	950	789	55	51	245	225	4558	4010	31	32
Jul	805	738	2487	2201	946	798	54	50	257	236	4549	4023	50	53
Aug	803	737	2483	2197	950	805	53	49	262	241	4551	4029	100	29
Sep	812	747	2504	2239	958	828	54	50	258	237	4586	4101	44	91
Oct	817	753.2	2447	2168.6	960	836.4	52	48.8	259	237.9	4535	4045	38	29
Nov	783	712.2	2332	1976.9	953	832.2	55	51.3	258	237.5	4381	3810	16	34
Dec														
2007														
Jan														
Feb														
Mar														
Rolling Average														
2006														
Apr	801	721.5	2438	2095.7	943	763.5	57	52.2	241	222.4	4479	3855.2	51.2	45.4
May	803	724.4	2448	2115.2	944	764.2	56	51.8	243	223.6	4493	3879.2	51.2	47.3
Jun	805	727.1	2459	2135.1	943	764.2	56	51.6	244	224.9	4507	3902.9	51.2	47.5
Jul	806	729.5	2468	2153.9	943	767.3	55	51.2	247	226.8	4520	3928.6	52.3	48.5
Aug	807	731.4	2479	2171.3	944	771.2	55	50.6	249	228.9	4533	3953.4	49.6	48.9
Sep	809	734.4	2486	2184.6	945	777.1	54	50.4	250	229.8	4544	3976.3	46.5	43.4
Oct	809	736.3	2486	2189.6	947	783.7	54	50.1	251	230.7	4547	3990.5	46.8	43.0
Nov	807	734.7	2474	2175.0	948	789.7	54	50.1	252	231.3	4534	3980.8	46.8	41.7
Dec														

Average for April to September
4.18 3.64%
0.94 4.39%
0.96 4.49%

Starters/Leavers - November 2006

Reasons for changes in numbers have been given on each Directorate sheet were applicable

Please note that the figures contained within this report may differ from previous reports as the data is changing on a daily basis as HR staff input working hours

Directorate:		Resources										TOTAL			
Establish't	Director Number of staff	Personnel		Finance		ICT		Internal Audit		Strat Pol Unit		TOTAL		Leavers	Starters
		Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs		
	2	2.0													
2005															
Apr	2	2.0	20.6	144	132.0	44	41.6	9	9.0	6	6.0	227	211	4	3
May	2	2.0	20.6	140	128.0	44	41.6	9	9.0	6	6.0	223	207	0	1
Jun	2	2.0	20.6	140	128.0	44	41.6	9	9.0	6	6.0	223	207	2	2
Jul	2	2.0	23.6	142	129.5	45	42.6	9	9.0	5	5.0	228	212	2	6
Aug	2	2.0	27.5	143	130.5	44	41.6	9	9.0	4	4.0	231	215	1	5
Sep	2	2.0	23.5	144	131.2	58	51.9	9	9.0	8	8.0	246	226	6	9
Oct	2	2.0	21.6	146	133.2	59	52.9	9	9.0	9	9.0	248	228	1	3
Nov	2	2.0	22.6	147	134.2	59	53.3	9	9.0	9	9.0	250	230	2	4
Dec	2	2.0	22.1	147	134.2	59	53.5	9	9.0	9	9.0	249	230	2	1
2006															
Jan	2	2.0	22.1	147	134.2	59	53.1	9	9.0	9	9.0	249	229	1	1
Feb	2	2.0	22.1	144	131.2	59	53.1	9	9.0	9	9.0	246	226	3	2
Mar	2	2.0	24.1	143	130.2	59	53.1	9	9.0	8	8.0	246	226	4	2
Apr	2	2.0	24.5	142	129.5	58	51.6	9	9.0	8	8.0	244	225	4	2
May	2	2.0	23.1	142	129.2	60	53.4	9	9.0	8	8.0	245	225	1	3
Jun	2	2.0	23.2	142	129.2	60	53.2	9	9.0	8	8.0	245	225	1	0
Jul	2	2.0	29.2	146	133.0	60	53.2	10	10.0	9	9.0	257	236	0	12
Aug	2	2.0	32.2	146	132.6	62	55.2	10	10.0	9	9.0	262	241	0	5
Sep	2	2.0	27.7	147	133.6	61	54.7	10	10.0	9	9.0	258	237	7	3
Oct	2	2.0	26.7	148	134.6	61	54.5	10	10.0	10	10.0	259	238	2	4
Nov	2	2.0	26.7	148	135.1	60	53.6	10	10.0	10	10.0	258	237	1	2
Dec												0	0		
2007												0	0		
Jan												0	0		
Feb												0	0		
Mar												0	0		
Rolling Average															
2006															
Apr	2	2.0	22.9	144	131.1	54	49.2	9	9.0	8	7.5	240	221.7	2.3	3.2
May	2	2.0	23.1	144	131.2	55	50.1	9	9.0	8	7.7	242	223.1	2.4	3.3
Jun	2	2.0	23.3	144	131.3	57	51.1	9	9.0	8	7.8	244	224.6	2.3	3.2
Jul	2	2.0	23.8	144	131.6	58	52.0	9	9.1	8	8.2	246	226.6	2.2	3.7
Aug	2	2.0	24.2	145	131.8	59	53.1	9	9.2	9	8.6	249	228.9	2.1	3.7
Sep	2	2.0	24.5	145	132.0	60	53.4	9	9.3	9	8.7	250	229.8	2.2	3.2
Oct	2	2.0	25.0	145	132.1	60	53.5	9	9.3	9	8.8	251	230.7	2.3	3.3
Nov	2	2.0	25.3	145	132.2	60	53.5	9	9.4	9	8.8	252	231.3	2.2	3.1
Dec															

Starters/Leavers - November 2006
The starters are 1 Project Manager within Managing Accounting and 1 Revenues Assistant
The one leaver was dismissed on the grounds of ill health

Directorate: County Clerk & CE

Establish't	CE		CC		TOTAL		Leavers	Starters		
	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs				
2005	Apr	2	2.0	56	51.2	58	53	0	0	
	May	2	2.0	57	51.8	59	54	0	1	
	Jun	2	2.0	57	51.8	59	54	0	0	
	Jul	2	2.0	58	52.4	60	54	0	1	
	Aug	2	2.0	60	54.0	62	56	0	2	
	Sep	2	2.0	54	50.6	56	53	1	0	
	Oct	2	2.0	53	49.8	55	52	0	0	
	Nov	2	2.0	53	49.8	55	52	0	0	
	Dec	2	2.0	53	49.8	55	52	2	0	
	2006	Jan	2	2.0	52	47.7	54	50	0	1
		Feb	3	3.0	51	46.7	54	50	1	1
		Mar	3	3.0	51	46.7	54	50	0	0
Apr		3	3.0	52	47.7	55	51	0	0	
May		3	3.0	51	46.7	54	50	1	0	
Jun		3	3.0	52	47.7	55	51	1	1	
Jul		3	3.0	51	46.7	54	50	0	0	
Aug		3	3.0	50	45.7	53	49	1	0	
Sep		3	3.0	51	47.2	54	50	0	2	
Oct		3	3.0	49	45.8	52	49	0	0	
Nov		3	3.0	51	47.0	31	50	0	2	
Dec						0	0			
2007	Jan				0	0				
	Feb				0	0				
	Mar				0	0				

Rolling Average

Month	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs	Leavers	Starters
Apr 2006	2	2.3	54	49.9	57	52.2	0.3	0.5
May	2	2.3	54	49.5	56	51.8	0.4	0.4
Jun	2	2.4	53	49.2	56	51.6	0.5	0.5
Jul	3	2.5	53	48.7	55	51.2	0.5	0.4
Aug	3	2.6	52	48.0	55	50.6	0.6	0.3
Sep	3	2.7	52	47.7	54	50.4	0.5	0.4
Oct	3	2.8	51	47.4	54	50.1	0.5	0.4
Nov	3	2.8	51	47.1	52	50.0	0.5	0.6
Dec								

Starters/Leavers - November 2006

The starters are a Superintendent Registrar and a Modern Apprentice

Directorate:		Environment											
Establish't	Director Number of staff	Dev Services		Env Services		Fin & Perf		Plan & PP		Transp & Infra		TOTAL	
		FTEs	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs	Number of staff
	2	2.0											
Apr 2005	2	2.0	68	68.0	510	387.8	33	31.2	118	114.3	163	131.1	894
May	2	2.0	72	72.0	525	399.7	34	32.2	117	113.7	190	156.6	940
Jun	2	2.0	74	74.0	536	407.2	34	32.2	117	113.7	194	160.1	957
Jul	2	2.0	73	72.5	541	394.4	34	32.2	120	116.7	173	142.7	943
Aug	2	2.0	74	73.3	539	395.2	34	32.2	120	116.0	174	140.0	943
Sep	2	2.0	75	74.3	538	395.2	33	31.7	121	117.0	172	137.0	941
Oct	2	2.0	72	71.1	538	398.6	33	31.7	123	119.0	170	134.7	938
Nov	2	2.0	73	72.1	543	404.9	33	31.7	124	120.0	165	129.9	940
Dec	2	2.0	75	74.1	541	403.0	33	31.7	125	121.0	167	130.9	943
Jan 2006	2	2.0	76	75.1	545	403.3	33	31.7	122	118.0	168	132.1	946
Feb	2	2.0	75	74.1	546	402.1	32	30.7	121	117.0	170	134.7	946
Mar	2	2.0	80	79.1	538	396.5	32	30.6	121	117.0	167	132.4	940
Apr	2	2.0	71	69.9	538	403.9	32	30.6	122	118.0	171	136.2	936
May	2	2.0	76	74.9	544	417.5	32	30.6	124	120.0	173	139.6	951
Jun	2	2.0	76	74.9	543	422.2	33	31.6	123	119.0	173	139.7	950
Jul	2	2.0	78	76.9	539	424.6	33	31.6	122	118.0	172	144.5	946
Aug	2	2.0	78	76.9	546	433.7	32	30.6	122	118.0	170	144.4	950
Sep	2	2.0	78	76.9	546	445.3	34	32.6	121	117.0	177	154.1	958
Oct	2	2.0	80	78.9	548	541.6	34	32.6	119	115.0	177	156.4	960
Nov	2	2.0	79	77.9	551	451.1	34	32.6	118	114.0	177	155.7	961
Dec													0
Jan 2007													0
Feb													0
Mar													0
Rolling Average													
Apr 2006	2	2.0	74	73.4	539	400.3	33	31.6	121	117.2	173	138.9	943
May	2	2.0	75	73.7	541	401.8	33	31.5	122	117.7	172	137.5	944
Jun	2	2.0	75	73.8	541	403.0	33	31.4	122	118.2	170	135.8	943
Jul	2	2.0	75	74.1	541	405.6	33	31.4	122	118.3	170	136.0	943
Aug	2	2.0	75	74.4	542	408.8	33	31.2	123	118.5	170	136.3	944
Sep	2	2.0	76	74.6	542	412.9	33	31.3	123	118.5	170	137.8	945
Oct	2	2.0	76	75.3	543	424.9	33	31.4	122	118.1	171	139.6	947
Nov	2	2.0	77	75.8	544	428.7	33	31.5	122	117.6	172	141.7	949
Dec													0

Starters/Leavers - November 2006
 There are two starters within Cleaning Services, three within Enforcement and Waste Operation and a School Crossing Patrol within Traffic and Transportation
 Of the three leavers, two were due to gaining employment outside of DCC and the third due to personal reasons

Directorate: Lifelong Learning

Establish't	Director Number of staff	Country & Lei		Cult & Lei		Edu		Schools		Strat & Res		TOTAL	
		FTEs	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs	Number of staff
2005	2	2.0	139	126.5	249	204.5	144	135.5	1785	1447.3	43	41.3	2362
Apr	2	2.0	154	141.5	245	200.5	145	136.5	1785	1444.8	43	41.3	2374
May	2	2.0	155	142.5	240	196.5	146	137.5	1784	1449.3	42	40.9	2369
Jun	2	2.0	155	142.7	252	210.4	145	136.5	1775	1445.0	41	39.9	2370
Jul	2	2.0	153	140.8	250	209.1	145	136.5	1769	1459.5	41	39.9	2360
Aug	2	2.0	145	132.8	234	194.1	148	141.0	1851	1569.0	41	39.9	2421
Sep	2	2.0	144	131.8	238	198.1	149	142.0	1865	1594.1	41	39.9	2439
Oct	2	2.0	142	129.8	243	203.1	148	141.2	1904	1635.5	42	40.9	2481
Nov	2	2.0	135	123.5	247	207.1	148	141.2	1920	1657.0	42	40.9	2494
Dec	2	2.0	129	117.5	244	205.1	147	140.2	1935	1682.6	41	39.9	2498
2006	2	2.0	120	108.1	170	146.5	217	195.6	1942	1694.0	40	38.9	2491
Jan	2	2.0	119	107.1	172	147.8	212	191.5	1937	1696.5	40	38.9	2482
Feb	2	2.0	120	109.2	173	149.1	207	187.6	1935	1697.9	38	37.3	2475
Mar	2	2.0	130	119.2	173	149.1	206	186.9	1946	1706.3	37	36.3	2494
Apr	2	2.0	130	118.5	174	150.1	206	186.9	1948	1713.0	38	37.3	2498
May	2	2.0	127	115.5	178	153.8	217	198.0	1926	1695.3	37	36.5	2487
Jun	2	2.0	128	116.5	177	152.8	218	199.0	1920	1689.0	38	37.5	2483
Jul	2	2.0	118	107.1	176	152.0	217	198.2	1954	1743.0	37	36.5	2504
Aug	2	2.0	119	107.3	161	136.0	192	162.9	1936	1723.7	37	36.8	2447
Sep	2	2.0	121	109.3	157	130.6	190	161.0	1833	1542.2	38	37.8	2341
Oct	2	2.0											
Nov	2	2.0											
Dec	2	2.0											
2007													
Jan													
Feb													
Mar													
Rolling Average													
Apr	2	2.0	139	127.3	226	188.9	163	152.3	1867	1585.4	41	39.9	2438
May	2	2.0	137	125.4	220	184.6	168	156.5	1880	1607.2	41	39.5	2448
Jun	2	2.0	135	123.4	214	180.8	173	160.6	1894	1629.2	40	39.2	2459
Jul	2	2.0	133	121.2	208	176.1	179	165.7	1907	1650.0	40	38.9	2468
Aug	2	2.0	131	119.1	202	171.4	185	170.9	1919	1669.2	40	38.7	2479
Sep	2	2.0	129	117.0	197	167.9	191	175.7	1928	1683.7	39	38.4	2486
Oct	2	2.0	126	114.9	191	162.7	195	177.4	1934	1694.5	39	38.1	2486
Nov	2	2.0	125	113.2	184	156.6	198	179.1	1928	1686.7	39	37.9	2475
Dec													

Starters/Leavers - November 2006

Of the thirteen new starters within Lifelong Learning, twelve were within schools and one Leisure Attendant within Leisure Services
 Of the nine leavers, seven were due to gaining employment outside of DCC, one due to Personal Reasons and one was dismissed for misconduct.

Directorate: Social Services and Housing

Establish't	Director Number of staff	Adult Ser		Bus Sup		Child Serv		Child & Young		Housing Serv		TOTAL					
		Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs	Number of staff	FTEs				
2005	3	3.0	3.0	542	471.3	24	23.7	108	103.0	2	2.0	87	81.9	766	685	2	5
Apr	3	3.0	3.0	545	474.6	24	23.7	118	112.5	2	2.0	87	81.9	779	698	5	5
May	3	3.0	3.0	551	480.0	24	23.7	119	112.6	2	2.0	88	83.4	787	705	7	6
Jun	3	3.0	3.0	552	482.2	24	23.7	123	116.6	2	2.0	87	81.9	791	709	7	11
Jul	3	3.0	3.0	575	505.2	24	23.7	102	96.2	2	2.0	89	83.9	795	714	8	7
Aug	3	3.0	3.0	574	505.0	23	22.7	99	94.2	2	2.0	88	84.3	789	711	12	9
Sep	3	3.0	3.0	575	506.6	24	23.7	123	112.3	2	2.0	85	82.2	812	730	7	7
Oct	3	3.0	3.0	579	511.5	24	23.7	123	112.8	2	2.0	82	79.2	813	732	1	3
Nov	3	3.0	3.0	578	512.7	24	23.7	123	112.8	3	3.0	83	80.2	814	735	10	2
Dec	3	3.0	3.0	577	513.0	25	24.7	122	111.8	3	3.0	85	81.8	815	737	7	9
2006	3	3.0	3.0	573	508.9	25	24.7	121	110.8	3	3.0	85	81.8	810	732	9	3
Jan	3	3.0	3.0	569	506.1	25	24.7	121	110.8	3	3.0	85	81.8	806	729	10	1
Feb	3	3.0	3.0	561	499.9	25	24.7	124	113.8	3	3.0	83	80.4	799	725	6	2
Mar	3	3.0	3.0	566	506.3	26	25.7	122	111.8	3	3.0	85	82.4	805	732	5	8
Apr	3	3.0	3.0	569	509.3	26	25.7	122	112.3	3	3.0	87	84.4	810	738	4	9
May	3	3.0	3.0	563	505.9	27	26.7	123	115.9	3	3.0	86	83.4	805	738	13	8
Jun	3	3.0	3.0	562	506.3	27	26.7	121	113.9	6	6.0	84	81.4	803	737	8	7
Jul	3	4.0	4.0	566	510.8	26	25.7	123	115.9	9	9.0	84	81.4	812	747	3	12
Aug	4	4.0	4.0	570	516.1	26	25.7	124	117.1	9	9.0	84	81.4	817	753	7	9
Sep	4	4.0	4.0	547	483.5	26	25.7	116	110.5	8	8.0	86	83.4	787	715	3	11
Oct														0	0		
Nov														0	0		
Dec														0	0		
2007														0	0		
Jan														0	0		
Feb														0	0		
Mar														0	0		
Rolling Average																	
2006	3	3.0	3.0	567	500.5	24	24.0	118	109.7	2	2.4	86	81.9	801	721.5	7.4	5.4
Apr	3	3.0	3.0	569	503.1	24	24.2	119	109.7	3	2.5	85	81.9	803	724.4	7.4	5.7
May	3	3.0	3.0	571	505.5	25	24.3	119	109.7	3	2.6	85	82.0	805	727.1	7.2	5.9
Jun	3	3.0	3.0	572	507.5	25	24.6	119	109.6	3	2.7	85	82.1	806	729.5	7.7	5.7
Jul	3	3.0	3.0	571	507.6	25	24.8	120	111.1	3	3.0	85	81.9	807	731.4	7.7	5.7
Aug	3	3.1	3.1	570	508.1	25	25.1	122	112.9	4	3.6	85	81.7	809	734.4	6.9	5.9
Sep	3	3.2	3.2	569	508.9	26	25.2	122	113.3	4	4.2	84	81.6	809	736.3	6.9	6.1
Oct	3	3.3	3.3	567	506.6	26	25.4	122	113.1	5	4.7	85	82.0	807	734.9	7.1	6.8
Nov																	
Dec																	

Starters/Leavers - November 2006

Five Social Workers were appointed this month along with two Modern Apprentices; one Project Development Manager; one Housing Estate Officer; one Day Care Assistant and one Word Processor Operator
Of the three leavers, two gained employment outside of DCC and the third did not start following appointment

**CABINET
FORWARD WORK PROGRAMME**

REPORT TITLE	REPORT LEAD MEMBER / AUTHOR
JANUARY 2007	
Revenue Budget Monitoring	Councillor G O Rowlands R Parry
Capital Plan	Councillor G O Rowlands R Parry
Housing Revenue Account Budget	Councillor P A Dobb P Quirk
Child Trust Funds	Councillor M A German N Francis
Local Needs Connection Policy	Councillor E W Williams M Pender
Learning Disability Commissioning Strategy – 30.01.2007	Councillor P A Dobb N Ayling
Affordable Warmth / Warm Walls Scheme	Councillor P A Dobb Gareth Roberts
SPG Windfarms – 30.01.2007 – 16.01.2007	Councillor E W Williams J Cawley
Local Needs Connection Policy – 30.01.2007	Councillor E W Williams M Pender
Housing Renewal and Houseproud Scheme: A New Direction	Councillor P A Dobb Gareth Roberts
Disabled / Equalities Scheme Approval	Councillor S A Davies C Bennett
FEBRUARY 2007	
Revenue Budget Monitoring Report	Councillor G O Rowlands R Parry
Capital Plan	Councillor G O Rowlands R Parry
Treasury Management Strategy	Councillor G O Rowlands R Parry
Corporate Quarterly Performance Report	Councillor G O Rowlands J Williams
Housing Revenue Account Budget	Councillor P A Dobb P Quirk
Economic Growth Strategy for Denbighshire	Councillor R W Hughes M Dixon
Rural Development Plan Local Development Strategy for Rural Denbighshire	Councillor R W Hughes M Dixon
MARCH 2007	
Revenue Budget Monitoring Report	Councillor G O Rowlands R Parry
Capital Plan	Councillor G O Rowlands R Parry
Housing Revenue Account Budget	Councillor P A Dobb P Quirk
Modernising Education Update	Councillor D Owens H W Griffiths
Approval of LDP Preferred Strategy and Strategic Options	Councillor E W Williams M Pender
European Union Convergence Programme Action Plan for Denbighshire	Councillor R W Hughes G Evans
Sustainable Development Strategy and Action Plan	Councillor E W Williams J Williams
Efficiency Strategy	Councillor R W Hughes

REPORT TITLE	REPORT LEAD MEMBER / AUTHOR
	J Williams
APRIL 2007	
Revenue Budget Monitoring Report	Councillor G O Rowlands R Parry
Capital Plan	Councillor G O Rowlands R Parry
Use of the £200k 'Spend to Save' Efficiencies Budget	Councillor G O Rowlands A Evans
Housing Revenue Account Budget	Councillor P A Dobb P Quirk
Conwy Denbighshire Spatial Framework	Councillor R W Hughes M Dixon
Improvement Plan	Councillor R W Hughes J Williams
MAY 2007	
Revenue Budget Monitoring Report	Councillor G O Rowlands R Parry
Capital Plan	Councillor G O Rowlands R Parry
Community Vision	Councillor R W Hughes J Williams
JUNE 2007	
Revenue Budget Monitoring Report	Councillor G O Rowlands R Parry
Capital Plan	Councillor G O Rowlands R Parry
Community Capital Grants 2007-2008	Councillor R W Hughes M Dixon
Improvement Planning	Councillor R W Hughes J Williams

REPORT TO CABINET

CABINET MEMBER COUNCILLOR E W WILLIAMS LEAD MEMBER FOR ENVIRONMENT

DATE 19 DECEMBER 2006

SUBJECT REVISED POLICY FOR ISSUING REFUSE COLLECTION SACKS

1 DECISION SOUGHT

To confirm the Council's policy for the distribution of refuse collection sacks, as follows:

- a) All properties will receive a standard issue of one sack per week. For logistical reasons; in the south of the County the sacks will be delivered weekly by the refuse operatives, and in the north of the County they will be delivered annually via a roll.
- b) Extra (pink) bin sack can be purchased from the One-Stop Shops at a cost of 6p each. Refuse collectors will also collect other refuse sacks, providing they are suitable for the job, i.e. providing that there are no adverse health and safety implications.
- c) The maximum number of bags collected from any individual property on a given refuse collection day will be six.
- d) Further steps will be taken to widen the opportunities available for recycling, especially in areas that are not currently on the Council's 'blue box scheme'. This will include new brings site in Bryn Eglwys, Llandegla, Pen Gwern (Llangollen), Llanrhaeadr, Rhewl and Corwen (Rhug shop on A5).

2 REASON FOR SEEKING DECISION

The Council has a legal obligation to minimise the amount of waste that is sent to landfill. It therefore needs to actively discourage waste production.

A change in policy was considered in response to concerns expressed by Members in full Council on 19 September 2006. However, the suggestion to (formally) issue more than one sack per week was contingent upon sufficient additional funding being made available in the current budget round. It is now clear that this funding will not be forthcoming.

3 POWER TO MAKE THE DECISION

In accordance with section 46 of the Environmental Protection Act 1990 (Part 11), which allows Waste Collection Authorities to say how and where household refuse should be placed for collection.

4 COST IMPLICATIONS

The cost of changing the policy was identified as a service pressure in the current round of budgetary meetings, but the extra funding was not forthcoming. The cost of the providing and operating the new bring sites will be met from the WAG sustainable waste management grant.

5 FINANCIAL CONTROLLER STATEMENT

The impact of Single Status and Equal Pay implications on the Council's budget for 2007/8 has meant that there has been very little finance available for service development next year. Lead Members and Councillors attending the budget workshop recently have given feedback on the potential pressure areas that should be supported in what will be a very tight year financially.

The Assembly has delayed publication of its final settlement for 2007/8 and while Cabinet has yet to consider the Lead Member for Finance's recommendation for the Budget and Council won't agree the final budget position until February, it has not so far been possible to recommend additional funding for this issue.

6 CONSULTATION CARRIED OUT

The matter was discussed at full Council on 19 September 2006.

7 IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE

7.1 The Vision

The recommendations contained within this report are consistent with the vision for Denbighshire 2025.

7.2 Other policy areas including corporate

The revised policy will produce a more uniform level of service delivery across the County.

8 ACTION PLAN

Recommendation is for no further action, therefore no action plan is necessary.

9 RECOMMENDATION

That approval is given for the continuation of the policy.