

CABINET

Minutes of the Cabinet meeting held in the Parish Church Hall, Prestatyn on Friday 21 July 2006 at 11.00 a.m.

PRESENT

Councillors S A Davies, Lead Member for Business & Communications; P A Dobb, Lead Member for Health & Wellbeing; E C Edwards, Lead Member for Communities; R W Hughes, Leader and Lead Member for Regeneration; M A German, Lead Member for Children and Young People; S Roberts, Lead Member for Promoting Denbighshire; J Thompson Hill, Lead Member for Property and Asset Management and E W Williams, Lead Member for Environment.

Observers: Councillors R E Barton; M LI Davies; G C Evans; K N Hawkins; C L Hughes; N J Hughes; M M Jones and G M Kensler.

ALSO PRESENT

Chief Executive, County Clerk and the Financial Controller.

APOLOGIES

Councillors P J Marfleet, Lead Member for Finance and Personnel, D Owens, Lead Member for Lifelong Learning and the Deputy Chief Executive / Corporate Director: Resources and the Corporate Director: Environment.

ANNOUNCEMENT

Councillor E W Williams referred to the Association of Public Service Excellence: Service Awards and said that Denbighshire had been selected as one of the top four finalists in the Cleaning Service Category. The Awards had received over 500 submissions from 200 organisations and Denbighshire were to be congratulated on the turnaround of the position that Cleaning, Building and Public Toilets Services had achieved. Representatives from the Authority would attend the Awards Dinner would take place on 07.09.2006 in London. Members agreed a letter of congratulations be sent.

1 URGENT MATTERS

Investigation into Matters Relating to a Supply Teacher.

2A MINUTES OF THE CABINET

The Minutes of the Cabinet meeting held on 27 June 2006 were submitted.

Accuracy:

Item 3 Green Lane, Pavilion and Station Car Parks, Corwen and Denbigh Multi Storey Car Park - Councillor M LI Davies said he had also mentioned car park charges of 20p for 3 hours which would help local shoppers. The County Clerk said it was difficult on occasions to draw comparative figures into minutes. Councillor R W Hughes said Council had Resolved to carry out an overall review of car park charges across the County.

Item 12 Capital Plan: Councillor J Thompson Hill said the Asset Management Committee had discussed the issue on 09.06.2006.
Resolution [iv] to read "... Until the Council meeting on 29.06.2006."

Matters Arising:

Item 11 School Building Improvement Grant: Councillor P A Dobb asked when full details of the health and safety issues were being provided. The Corporate Director: Lifelong Learning said £750k had been allocated for Health and Safety and DDA works in schools and a Health and Safety Survey was currently being carried out. He hoped to have a detailed report available for Members in September 2006.

***RESOLVED** that, subject to the above, the Minutes of the Cabinet meeting held on 27 June 2006 be approved as a correct record and signed by the Leader.*

2B MINUTES OF THE CABINET

The Minutes of the Cabinet meeting held on 29 June 2006 were submitted.

***RESOLVED** that the Minutes of the Cabinet meeting held on 29 June 2006 be approved as a correct record and signed by the Leader.*

3 SINGLE EDUCATION PLAN 2006 - 2008

Councillor J Thompson Hill and the Corporate Director: Lifelong Learning presented Councillor D Owens' report seeking Cabinet approval of the draft Single Education Plan 2006-2008 and to recommend it to County Council for adoption. Cabinet were also asked to agree to the publication of the final version of the Plan by 01.09.2006 and to ensure that copies would be made available to all interested parties, including via the Authority's website.

The Corporate Director: Lifelong Learning emphasised that this was not an operational plan but a strategic plan, detailing the direction of the Education Service. The Head of Education Services discussed guidelines received from the Welsh Assembly Government, in particular plans for the education of travelling children and partnership working with, for example, colleagues in Social Services and the voluntary sector. It was important that pupil places were sufficient to enable children to attend schools and the data would be double checked before the final version of the plan was published.

Councillor J Thompson Hill, on behalf of Councillor D Owens, the Lead Member for Lifelong Learning, drew Members' attention to surplus places and

the fact that pupil numbers in mobile classrooms were not included. Councillor Thompson Hill also drew attention to the disparity between projected falling rolls at Prestatyn High School as against the expansions at primary level which appeared to be in direct opposition to each other. The Corporate Director: Lifelong Learning agreed to investigate. Councillor S A Davies questioned the accuracy of the figures as there was a discrepancy of 200 between actual and projected pupil numbers in Ysgol Dinas Bran. The Head of Education Services agreed to check and confirm the pupil numbers. In response to a query from Councillor P A Dobb regarding children, young people and adult learners having a safe home and support for physical and emotional wellbeing, he confirmed that students were given information on housing options and handling money for example, based on the Convention on Human Rights.

The Corporate Director: Lifelong Learning, in response to questions from Councillor P A Dobb, said the Authority had a duty of care to employees as well as pupils. With regard to healthy eating, he reminded Members that this was very important but meant there was a premium on the costs of providing meals. Healthy eating also included educating pupils in healthy foods.

Councillor E W Williams also referred to capacity in schools and said some of the smaller primary schools did not have a hall, a room which could be used for music lessons or visits by the school nurse for example and this should be taken into account when considering capacity. The Corporate Director: Lifelong Learning said the figures would be checked and that the School Buildings Priority and Modernising Education Group were considering plans on the future of education in the County and would take these matters into account. Councillor Williams said he felt the way the Welsh Assembly Government analysed figures was inaccurate and unfair and they were not heeding representations made regarding this. The Corporate Director: Lifelong Learning said it was important to explain how the Authority followed the guidelines given by the Welsh Assembly Government and assured Members that all the figures would be checked before publication and representations made to the Assembly if required.

Councillor E C Edwards, referring to the consultation, asked how many Members had been consulted on the document and said it should have been discussed in detail by the Area Members' Groups. He supported the need to address and the importance of providing pupil places for gypsies and travellers' children.

Councillor E W Williams suggested a checklist of Members' responses should be kept for consultations on strategies for example. Councillor R W Hughes said this could be taken forward by the Group Leaders.

Councillor R E Barton said Play Wales was not included in the play, leisure, sporting and cultural activities in paragraph 3.4 of the appendix. He also discussed the pupil numbers and refurbishment at Ysgolion Bro Fammau, Dyffryn Ial and Llandegla.

Councillor G M Kensler expressed her concerns regarding partnerships, for example Social Services and Education, that were clear, identified easily, transparent, able to exchange information and clear on responsibility for each part. She referred to the promotion of learners with additional needs being included into mainstream settings and said in some instances such provisions were not always in the best interests of the child.

The Corporate Director: Lifelong Learning said schools admissions and capacity issues would be addressed by the Cambridge Consultants in their work on modernising education. He said partnership working was one of the biggest challenges faced and close working was required by, for example, the Children's, Young People's and Frameworks Partnerships.

RESOLVED that Cabinet approve the draft Single Education Plan 2006-2008 and recommend it to County Council for adoption. Cabinet also agree to the publication of the final version of the Plan by 01.09.2006 and to ensure that copies would be made available to all interested parties, including via the Authority's website.

4 HOUSING REVENUE ACCOUNT BUDGET 2006 / 2007

Councillor P A Dobb presented the report for Members to note the latest financial forecast position of the Housing Revenue Account (HRA) (revenue and capital) for the current financial year, which showed a potential net surplus at the year end of £470k against a budgeted surplus of £333k, a minor decrease since the last report. There were projected underspends in Rents and Supervision & Management with an overspend projected in Repairs and Maintenance, leaving a projected underspend in Management & Maintenance of £26k.

RESOLVED that Cabinet note the latest financial forecast position [revenue and capital] of the Housing Revenue Account for the current financial year.

5 REVENUE BUDGET 2006-2007

The Financial Controller presented the report asking Members to note the budget performance figures for the 2006/2007 financial year as detailed in the appendices attached to the report. He informed Members that a modest underspend was currently forecast.

He referred to the Single Status Pay Review pressures and the equal pay claim which could be backdated for staff not employed on a bonus-type scheme. Ongoing payments in connection with the Single Status grading should be allowed for within the contingency sum bult into the base budget. However, H M Treasury was unhappy for the back dated equal pay payments to be capitalised with a resulting increase in borrowing on an all UK basis and would limit capitalisation. Provision would need to be made at the end of the current financial year for a provision to cover the likely costs involved. This would potentially lead to a reduction in general balances and reserves. These would then need to be rebuilt in future years, impacting on the Council's

potential for developing services for the future. There is also a current WAG proposal to ring fence the Education element of the SSA.

The Chief Executive said Council would debate single status in detail at its meeting on 26.07.2006 and it was important that the Authority lobbied the Welsh Assembly Government on the issue of capitalising back-dated payments.

RESOLVED that Members note the budget performance figures for the current financial year as detailed in the appendix to the report.

6 CABINET FORWARD WORK PROGRAMME

Councillor S A Davies presented the Cabinet Forward Work Programme.

In response to a query from Councillor E W Williams, the Chief Executive said a decision on car park charges following the across County review of charges, would be made by Cabinet.

RESOLVED that Cabinet note the Cabinet Forward Work Programme.

7 URGENT ITEMS:

INVESTIGATION INTO MATTERS RELATING TO A SUPPLY TEACHER

The Chief Executive presented the report for Cabinet to approve the Action Plan responding to the recommendations of the "Investigation into matters relating to a supply teacher" (June 2006) report.

He said it was important to recognise the shortcomings referred to and informed Members that as far as could be ascertained, no harm had been caused to any child. Various Departments would have to work closely together and share information where relevant.

The Corporate Director: Social Services and Housing said it was of great importance that lessons were learnt and that the Action Plan was implemented.

Councillor E C Edwards said Cabinet Members had noted the contents of the report, the executive summary and action plan and proposed the report be accepted.

RESOLVED that Cabinet approves the Action Plan (Appendix 2 to the report) responding to the recommendations of the "Investigation into matters relating to a supply teacher" (June 2006) attached at Appendix 1 to the report.

At this juncture (12.15 a.m.) the meeting adjourned for 10 minutes to allow Members to participate in refreshments.

EXCLUSION OF PRESS AND PUBLIC

RESOLVED under Section 100A(4) of the Local Government Act 1972 the Press and Public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 20 of Part 4 of Schedule 12A of the Local Government Act 1972.

PART II

8 CEFNDY HEALTHCARE

Councillor P A Dobb presented the report for Members to consider and comment on the option for the future development of Cefndy Healthcare arising from a review in February 2006 by external consultants concerning the future of the business.

She detailed the growth of the business to date and said although sales had grown the gross profit margins had reduced. A 5 year plan and succession planning was required. Resulting from its success, the Authority spent little on Cefndy Healthcare and more investment and research and development was required. A Supervisory Board would be established with some delegated powers given to the Cefndy Manager to respond quickly when the necessity arose.

Councillor S Roberts seconded the proposal and said the business had gone from strength to strength.

The Chief Executive, whilst supporting the enterprise, reminded Members that the figures were projections and guarantees on future sales could not be made as a result of research and development or projected figures. He said a detailed resolution was required on the delegation to the Cefndy Manager and Members agreed a further report be provided to Cabinet in September. He also clarified the membership of the Board for Councillor M LI Davies.

The Corporate Director: Lifelong Learning said he would welcome discussions regarding the possible refurbishment or manufacturing of furniture for schools.

RESOLVED that Members note the proposals for the future development of Cefndy Healthcare and agree the way forward for Cefndy Healthcare:

[1] That an additional product development / investment resource of £150,000 per annum is identified for Cefndy, to be considered as part of the budget setting exercise for 2007-2008; with £75,000 being committed on the 2006 / 2007 budget as an initial step, funded from within the Directorate's base budget

[2] The Cefndy Board is established as set out in paragraph 6.3 of the report including 3 Member representatives [the Chair of Social Services and Housing Scrutiny Committee, the Lead Member for

Health and Wellbeing and the Lead Member for Finance and Personnel]

[3] Appropriate delegated powers are given to the Cefndy Manager to allow him / her to respond quickly to fast moving commercial changes, to be detailed and approved in a report to Cabinet in September 2006

[4] Further externalisation of Cefndy Healthcare is not currently approved, but that this matter is reconsidered by the Cefndy Board.

9 EXTRA CARE HOUSING , PRESTATYN

Councillor P A Dobb presented the report seeking Members' agreement on how to proceed with the development of Extra Care in Prestatyn. She outlined the development of the 60 unit scheme at Llys Nant and said if any additional land was required during the build from the adjoining playing field, the land would be returned to full use by the school on completion of the scheme. The meeting to be held with the Bodnant Infants School Headteacher had been postponed until September 2006.

Councillor J Thompson Hill, as Ward Member, said he was pleased the scheme could be accommodated on the existing footprint and welcomed the build. Although he felt the initial plans seemed a little modernistic for the area, such issues could be dealt with at the planning stage. He referred to the future of Prestatyn Chatsworth House Community Hospital and said it was imperative that the facility was available at least until completion of the extra care scheme.

The Corporate Director: Social Services and Housing said she had contacted the Local Health Board with regard to their visiting a similar scheme at Much Wenlock. Agreement had been reached with the Local Health Board that the community hospital would remain open until the new facility was in place and this would again be reinforced.

RESOLVED that:

- [1] Cabinet confirms the selection of the design option for the development of an extra care scheme on the existing Llys Nant site (Option 1) subject to a detailed financial appraisal*
- [2] Discussions about exploring the potential to develop this scheme in partnership continue with health service colleagues*

10 COMMUNITY CAPITAL PROJECTS

Declarations of interest were received from Councillors:

R E Barton - Llanferres Community Council

S A Davies - Abbeyfield Llangollen Society and Ysgol Bryn Collen PTA

G C Evans - Aberwheeler to Geinas Footpath

M A German - Prestatyn Town Council Waymarking, Ffrith Beach Mini Pitch and Play Area, Central Beach Public Realm

K N Hawkins - Vale Sub Aqua Club

C L Hughes - Bumble Bees Playgroup, Busy Bodies Breakfast & After School Club, Vale Sub Aqua, Clwb Pel Droed Henllan and Denbigh Ramps and Rails

R W Hughes - Meliden Residents Action Group, Friends of Ysgol Melyd and Prestatyn Youth Arts Festival

G M Kensler - Dr Evan Pierce Memorial Gardens, Glyndwr Womens' Aid, Denbigh Ramps and Rails, Eirianfa Association

J Thompso Hill - Town Council Offa's Dyke Footpath, Making Waves and the Hillside Gardens Project

The Principal Regeneration Manager presented the report seeking Members' approval of applications for financial support from the allocation for Community Capital Projects.

Responding to a question from Councillor E C Edwards, the Principal Regeneration Manager confirmed that 4 projects, totalling over £100k, from the 2002-2003 and the 2003-2004 applications had not made any claims. Although no timescale for project completion had been included as part of the grant conditions for the original projects, Members felt a review was required and agreed with Councillor E W Williams suggestion that the applicants be informed of a 6 month time limit for submission of claims, after which time the grant funding would be withdrawn.

RESOLVED

that

Cabinet:

(a) agree the scoring methodology in annex A

(b) approve the applications for Community Capital Projects listed in annex B

(c) approve the applications for Community Capital Projects listed in annex C to the report, subject to the outstanding issues which are currently preventing their implementation being resolved and subject to sufficient finance being made available by the County Council

(d) where no grant claims had been received from previous years, the applicants be contacted and informed that a 6 month time limit would apply for submission of claims, after which time the grant funding would be withdrawn.

11 CAPITAL PLAN

The Chief Executive and Financial Controller presented the report for Members, outlining the current position of the capital plan and for them to note the purchase of schools' IT equipment shown in paragraph 2.7 of the report and agree its inclusion in the Capital Plan. Members were also asked to re-profile the funding for community projects to more accurately follow the likely expenditure profile to ensure the Capital Plan remained balanced.

The Chief Executive referred to representations received from Councillor S Roberts with regard to the £20k per annum funding for joint working with Cadw on Castell Dinas Bran, which because of a low score had not been recommended for inclusion in the Capital Plan. Councillor Roberts reminded Members that the project had been ongoing since 1996 and urged Members

to depart from the methodology used for scoring projects for this item. Culture, Leisure and Heritage projects would, by their nature, be low on any list of priorities and she said a fairer mechanism was required when deciding priorities. She asked that the item be approved the following year as the Partnership funding for the current year had now been withdrawn. Councillor S A Davies supported the reinstatement of Castell Dinas Bran in the Capital Plan and said this was an important tourist attraction.

Councillor E C Edwards reminded Members that the Capital Plan Task Group were considering the Capital Plan in detail and it was wrong to agree the Castell Dinas Bran project be included in the Capital Plan until the work of the Task Group was complete and their report discussed by Members.

Councillor P A Dobb asked for clarification of any possible shortfall which would have to be met by schools regarding the purchase of laptops. The Corporate Director: Lifelong Learning confirmed that the sums involved would not be large and would be met from Schools budgets.

On being put to the vote, it was agreed that £20k per annum for 3 years starting in 2007-2008 for Castell Dinas Bran be included in the Capital Plan. [Councillor E C Edwards voted against the proposal and Councillor P A Dobb abstained.]

RESOLVED that Members:

- [i] note the latest position on the 2006/07 element of the Capital Plan*
- [ii] note the purchase of schools' IT equipment shown in paragraph 2.7 of the report*
- [iii] agree to re-profile the funding for community projects to more accurately follow the likely expenditure profile to ensure the capital plan remains balanced*
- [iv] agree to include £20k per annum for 3 years starting in 2007-2008 for Castell Dinas Bran*

The meeting concluded at 1.20 p.m.

REPORT TO CABINET

CABINET MEMBER: COUNCILLOR R HUGHES LEADER

DATE: 12 SEPTEMBER 2006

SUBJECT: WORKING TOGETHER AS THE WELSH PUBLIC SERVICE

1 DECISION SOUGHT

- 1.1 That Members consider the progress the Authority is making to meet the collaboration strand of the 'Making the Connections' agenda and request further information and/or action where required.
- 1.2 That Members note the minutes of the second Regional Partnership Board meeting which was held in Ynys Mon on the 16 June 2006 (Appendix I refers).

2 REASON FOR SEEKING DECISION

- 2.1 Collaboration is one of the key elements of the Assembly's 'Making the Connections' Agenda. The outcomes of the Beecham Review place an even stronger emphasis on the need to transform services for the citizen through regional collaboration and Denbighshire County Council continues to proactively progress this agenda.
- 2.2 On a regional basis, four of the six Regional Partnership Board projects made an application to the Assembly's Improvement Fund to carry out a feasibility study. The Telecare, School Transport and Revenues projects were successful and the WLGA will provide the shortfall required for a collaborative approach to parking enforcement. The £30,000 required by each authority for the regional feasibility studies will be funded in Denbighshire from its Efficiency Fund.
- 2.3 £57,200 has also been awarded to the six North Wales Children's Social Services Departments to undertake a feasibility study into the commissioning of a North Wales Adoption service.
- 2.4 The feasibility/option identification stage of the Single Non Emergency Number (SNEN) project is nearly complete. A proposal for the implementation of 101 in Wales needs to be submitted to the Home Office by the 5 October. At a meeting of the Strategic Steering Group on the 11 August a number of options were considered and it was agreed to undertake further developmental work on two of the options which consider three integrated contact centres with hubs based upon the Fire Authority areas or four integrated contact centres with hubs based on either Police Authority areas or a different geographical configuration. A further meeting of the Steering Group has taken place on the 25 August 2006 and two options were considered. The first option was for 3 centres in Wales and the second option was for 4 centres, one in each of the Police Authority areas. The Regional Forum proposed the second option. There will be a formal report to Cabinet on the 26 September 2006.

It seems likely that four of the North Wales authorities will collaborate with Denbighshire as the lead authority on the parking enforcement project.

- 2.5 The WLGA's two Regional Coordinators for North Wales have been appointed and both will be based in County Hall, Ruthin. Stephen Jones started work on the 10 July and Vicky McCourt began work on the 4 September, focusing on collaborative projects in relation to social care.
- 2.6 Stephen Jones has set up a Regional Collaboration Officers' Group (COG) and the first meeting was held on the 10 August.

Representatives on the COG act as collaboration coordinators in their own authorities and the Group will be responsible for identifying potential future projects and highlighting any issues to the Regional Partnership Board.

- 2.7 Since the last report to Cabinet in April, Denbighshire has been involved in the following additional collaborative projects:-
 - Wrexham is developing a regional provision for children and young people with multi-sensory impairment at Ysgol Heullfan, Gwersyllt although Denbighshire does not currently have any children who fall into this category of support
 - Publicity campaign on North Wales basis to highlight Internet and Telephone registration service with ERS
 - Marcher Radio Group advertising on a North Wales basis
 - Developing joint contracts with voluntary organisations which receive funding from both the Local Health Board and the Social Services Department
 - North Wales Police to use part of the cash office in Ty Nant, Prestatyn
 - The County Clerk's Department will be responding to a questionnaire on legal services from the Swansea University School of Law who are conducting research funded by WAG's Making the Connections Fund into the state of Public Services Legal Provision in Wales with a view to recommending a way forward for future procurement and provision
 - To further improve safety guidance Denbighshire has developed an educational visits database which can be used by other authorities
 - Joint Procurement of Waste Disposal Services in Conjunction with Conwy and Flintshire Councils

All the Council's collaborative projects are logged by Directorate and Service and can be viewed on the Working Documents Store.

3 POWER TO MAKE THE DECISION

- 3.1 Section 2 of the Local Government Act 2000 (power of well-being) and Section III of the Local Government Act 1972 (incidental powers).

4 COST IMPLICATIONS

- 4.1 No significant financial implications arise directly from this report. Individual collaborative projects may involve additional financial implications or costs savings: these would be reported when decisions are sought. Denbighshire's contribution to the feasibility studies is estimated at about £30k plus the cost of officer/Member time and will be met from the resources available for such studies.

5 FINANCIAL CONTROLLER STATEMENT

Collaboration with partners and neighbouring authorities is seen as a major element of the efficiencies agenda to deliver more cost effective services. Clearly collaboration can only be encouraged where there is an identifiable gain through either cost savings for a similar service level/quality or service delivery improvement at a similar cost

6 CONSULTATION CARRIED OUT

- 6.1 The report has been distributed to the Corporate Executive Team and Heads of Service for comment.

7 IMPLICATIONS ON THE VISION AND OTHER POLICY AREAS INCLUDING CORPORATE

- 7.1 The County's Vision states that we will work with our partners in the public, private and voluntary sector to progress a number of policy areas.
- 7.2 Collaboration can potentially affect all aspects of the Council's operations. Collaboration will not be pursued for its own sake but only in order to improve customer service, and/or to improve capacity and resilience to risk and/or to reduce costs.

8 ACTION PLAN

Action	Lead Member/Officer	Deadline
Regular report to Cabinet on collaboration, with Partnership Board and Collaboration Officers Group minutes	Leader/Ian Miller	Every 4 months : next report in January 2007
Detailed proposals on the establishment of a Single Non Emergency Number and Call Centre	Peter Wickes	Formal Cabinet 26 September 2006

9 RECOMMENDATIONS

- 9.1 That Members consider the progress the Authority is making to meet the collaboration strand of the 'Making the Connections' agenda and request further information and/or action where required.
- 9.2 That Members note the minutes of the second Regional Partnership Board meeting which was held on the 16 June 2006 in Ynys Mon. (Appendix I refers).

NORTH WALES REGIONAL PARTNERSHIP BOARD

Notes of the meeting held on 16 June 2006 at the Council Offices, Llangefni, Ynys Môn

Present :

Leaders

Cllr G W Roberts OBE, Leader, Ynys Môn County Council (**Chair**).
Cllr Goronwy Edwards, Leader, Conwy County Borough Council.
Cllr Rhiannon Hughes MBE, Leader, Denbighshire County Council.
Cllr Aaron Shotton, Deputy Leader, Flintshire County Council.
Cllr Richard Parry Hughes, Leader, Gwynedd Council.
Cllr Aled Roberts, Leader, Wrexham County Borough Council.

Chief Executives

Geraint Edwards, Managing Director, Ynys Môn County Council.
Derek Barker, Chief Executive, Conwy County Borough Council.
Ian Miller, Chief Executive, Denbighshire County Council.
Chris Kay, Acting Chief Executive, Flintshire County Council.
Harry Thomas, Chief Executive, Gwynedd Council.
Isobel Garner, Chief Executive, Wrexham County Borough Council.

WLGA

Colin Everett, Head of Improvement and Governance.
Stephen Jones, newly-appointed Regional Co-ordinator.

Also present :

Simon Smith, North Wales Fire and Rescue.
David Farquhar, Denbighshire County Council.
Janette Williams, Denbighshire County Council.
Ian Mowatt, Gwynedd Council.
Helen Gerrard, Wrexham County Borough Council.
Huw Jones, Ynys Môn County Council.
Anwen Huws, Ynys Môn County Council (for item 4.3).
Geraint H Jones, Ynys Môn County Council (for item 4.4).
G Aled Roberts, Ynys Môn County Council (for item 17).

Cllr Gareth Winston Roberts OBE welcomed everyone to this second meeting of the Regional Partnership Board.

1. Apologies

An apology for absence was received from Cllr Trevor Roberts, North Wales Fire and Rescue.

2. Minutes

The minutes of the meeting held on 3 February 2006 at Wrexham were confirmed as a correct record.

2.1 Protocol on sharing costs (Ynys Môn)

Paper presented by Geraint Edwards.

This paper had been prepared by David Elis-Williams following discussion at a meeting of the North Wales Financial Officers on the need for a clear agreement on the roles and responsibilities of the partners, specifically in relation to the sharing of costs. The North Wales Financial Officers recommended that a simple protocol was required to agree on consistent recording of costs, streamline financial administration and facilitate monitoring - a draft protocol, covering the feasibility phase of each project, was presented for adoption.

Ynys Môn also wished to question the formula for sharing costs agreed at the last RPB meeting. The Board had agreed that costs would be shared between six authorities, which had been interpreted by some as meaning that costs would be shared equally. As the smallest authority, Ynys Môn would stand to contribute proportionally the most and would wish to recommend the more customary practice of using population shares.

It was agreed that the formula for sharing costs between the six authorities be based on population shares for projects other than those agreed at the Partnership Board on 3 February 2006, that the draft protocol be reviewed by the proposed officer group and that any protocol should be proportionate to the project.

3. Matters arising not on the agenda elsewhere – no matters raised.

Collaboration

4. Progress reports were received on the following joint working themes :

4.1 Decriminalised Parking (Denbighshire)

Paper presented by David Farquhar.

Confirmation had been received that, whilst WAG commend and support the project, they were unable to fund it as it commenced prior to the funding being agreed and, because of this technical issue, funding would not be awarded. However, the WLGA have agreed to fund 50% of the costs up to a maximum of £10k.

Additional information, including more robust financial information, was presented to the RPB, together with four basic options, giving each authority the flexibility to choose which model is best suited to meet their respective needs. All councils had been sent a copy of a paper which was submitted to Denbighshire's Cabinet meeting on 23 May to seek agreement in principle to this project. The group requested the Board to discuss when reports would be taken to the respective councils for agreement in principle and which option(s) would be likely to find favour.

The proposal to use the Taith Board as the delivery vehicle for this project was questioned, as this consortium concentrated on strategic issues. It was explained that it had been decided it would be more appropriate to develop the remit of an existing body than to create a new one.

A question was raised as to whether any authority had considered engaging Police Community Support Officers to control parking. It was noted that PCSOs had been engaged to deal with a specific, short-term problem in Wrexham, but their involvement had not been considered as an option for general enforcement.

The Board agreed :

- **that, as authorities were at different stages, the six Chief Executives should get together to discuss the way forward.**
- **to make representations to WAG about their refusal to fund this project.**

4.2 School Transport (Flintshire)
Paper presented by Chris Kay.

Confirmation had been received from WAG that the project had been accepted and funding available. The consultants had held individual meetings with staff responsible for school and social services transport in each authority and were in the process of analysing the information obtained. A workshop would be held at Conwy Business Centre on 30 June to discuss the findings and options for taking the work forward. It was expected that the work would be completed within the 16-week timescale set for the study.

Concern was expressed that the consultants may be going beyond their remit in that they seemed to be dispensing with some existing protocols. It was concluded that any concerns could be addressed at the workshop on 30 June.

4.3 Telecare (Ynys Môn)
Paper presented by Anwen Huws.

In addition to the written progress report circulated, it was further reported that confirmation had now been received that the bid for funding had been successful. Information would now be passed on to potential consultants and to the media (target date – w/c 26 June), followed by the establishment of the Project Management Board by 11 August.

4.4. Revenue Services (Conwy)
Paper presented by Geraint Jones (Ynys Môn)

The project team raised a number of issues requiring clarification, including the apportionment of costs and the tendering process for the engagement of consultants. **It was noted that the tendering procedure rules of Conwy, the lead authority, should be followed, as outlined in the financial protocol under item 2.1 above.**

It was stressed that all outstanding issues needed to be resolved within the next 7 – 10 days and the final paperwork submitted to WAG as a matter of urgency. Ian Miller would pursue with colleagues from Conwy and Colin Everett.

4.5 Contact Centre (Wrexham)
Paper presented by Helen Gerrard.

The group's terms of reference, draft action plan and project initiation document were presented to the Board for information.

The main issue discussed was the introduction of the SNEN. Although this was now subject to an all-Wales expression of interest, it was felt that the SNEN could only realistically be framed regionally. Concern was also expressed that the long-term costs of providing the SNEN service could prove to be a significant burden on each authority – **the Board formally requested the WLGA to safeguard the interests of individual authorities.**

4.6 Specialist Planning Services (Gwynedd)
Verbal report by Harry Thomas.

It was reported that a bid for a substantial amount of funding had been refused by WAG. The project group, which includes representation from CCW and the National Park Authority, sought the approval of the Board to proceed to develop a revised application at a lower cost.

The Board agreed to support this proposal.

5. Making the Connections Fund (WLGA)
Verbal report by Colin Everett.

The funding situation was confirmed as follows :

Decriminalised Parking	A frustrating outcome due to a technicality, (but WLGA will make up shortfall as outlined in 4.1).
School Transport	Funding approved.
Telecare	Funding approved.
Revenue Services	Application held over.
Contact Centre	No application made.

Other projects which the Board may wish to consider were highlighted :

- North East Wales NHS Trust – Supplies and Back-office services.
- Joint Commissioning of Adoption Services.

It was agreed that the lead organisations for the above projects be invited to share information with the Board and vice versa so as to reach a common understanding.

6. National Scene – update (WLGA)
Papers presented & verbal report by Colin Everett.

Social Services Improvement Agency – the SSIA draft Business Plan had been circulated with the agenda for information. A sub-regional officer for North Wales was being recruited and an appointment was expected to be announced within a week. The post-holder would be accountable to this Board, with the WLGA responsible for line-management. This new post was a very open resource at the moment.

The discussion focused on the importance of ensuring a good skills-mix within the SSIA, more specifically in relation to adequate business support. It was suggested that as the SSIA develops, it could work in tandem with other projects on common issues.

It was noted that the SSIA business plan needed to be developed further and could be tailored to meet requirements in due course through this Board.

‘Efficiency and Joint Working in Wales’ – WLGA / KPMG April 2006 – this publication was formally acknowledged by the Board.

A question was raised as to how work was progressing on the development of a knowledge base of possible accountability and governance structures (page 33). **Colin Everett responded that he would make enquiries and report back on the situation.**

Beecham Review – the outcome of the Beecham Review was expected to be published on 10 July, with a national conference scheduled for 14 July. It was expected that the Beecham recommendations would be important in terms of the future governance of Collaboration.

7. Convergence on ICT systems (Wrexham)
Paper presented by Isobel Garner.

This paper had been prepared for the RPB to enable initial consideration to be given to the possibility of greater convergence of ICT systems and services in North Wales, as a contribution to improve efficiency. As an early gain, the paper recommended that a protocol should be developed on procurement of major application systems to ensure full consultation occurs between the six authorities, at both an IT and business level, prior to any procurement, to prevent a widening of the diversity in the use of applications software.

It was agreed to accept the report and endorse the above recommendation.

8. Joint Working on Waste Management and Disposal (Conwy)
Verbal report by Derek Barker.

It was considered appropriate to address the issue of waste management and disposal as it was a major, high risk issue across all local authorities. It was suggested that a paper be submitted to the next Board meeting on the current situation in all six councils as well as options for the future. Minutes of North Wales regional officers’ group meetings would also be relevant.

It was agreed that waste management and disposal be included on the agenda of the next Board meeting.

9. Future arrangements for deciding further collaborative projects – new or extensions of existing collaborative activity

Verbal report by Ian Miller.

The importance of ensuring that the Board is kept informed of any developments in collaborative activity was highlighted. Reference was made to a discussion paper prepared by Gwynedd, outlining a proposed framework for an officer sub-group to support the RPB, which was discussed at the officers' pre-meeting the previous evening. It was suggested that establishing this sub-group would ensure that the objectives of any new collaborative projects are aligned with the overarching objectives of the RPB. The need to ensure that elected members are also kept informed of developments was highlighted.

It was agreed in principle to support the establishment of an officer sub-group - the details of the proposed framework to be discussed further by the six authorities.

10. Taith (Flintshire)

The minutes of the Taith Consortium AGM held on 27 April 2006 were submitted to the Board for information.

This item was highlighted as a good example of effective communication, thus ensuring that the Board is kept informed of developments.

11. Regional Co-ordinator Post (WLGA)

Verbal report by Colin Everett.

Stephen Jones, the newly-appointed North Wales Regional Co-ordinator was formally introduced to the Board. Mr Jones, who has over 20 years' experience in local government, was moving from Bedfordshire County Council and would commence duties on 10 July. He would be responsible for the Board's Secretariat in future, with support as required from host authorities.

Other Regional Co-ordinator appointments were announced as follows :

South West Wales –	Sarah Harvey;
South East Wales –	Will McClean;
Mid and West Wales –	Susan Perkins.

12. Police reform – joint response to consultation paper (Denbighshire)

Paper presented by Ian Miller.

It was noted that a request had been made in April for a meeting with the Home Secretary or relevant Minister to discuss the process and that an acknowledgement was received on 2 June, stating that the Police Minister would lead and that his office would be in contact.

As the Home Office consultation period on Police reform closes on 2 July and this was the only chance so far for the 6 authorities to submit comments together on the proposals, a draft response was submitted for consideration. Reference was also made to North Wales Police's decision to

mount a legal challenge and, whilst emphasising that financial support would not be possible, it was suggested that the Board should morally support the application for a judicial review.

It was agreed that the draft letter be revised to include reference to the Board's moral support for the proposed legal challenge – Ian Miller to circulate a revised draft by e-mail.

13. **Secondary Care Review – options for joint response** (Wrexham)
Paper presented by Isobel Garner.

The Board was invited to consider whether it would be appropriate to make a joint response to the consultation on the Secondary Care Review which will close on 26 June – draft comments outlining the main concerns were submitted as Appendix 1 to the paper.

It was agreed that Appendix 1 be adopted as the Board's formal response to the consultation.

14. **WAG jobs in North Wales** (Denbighshire)
Paper presented by Ian Miller.

Information received last year by the Co-ordinator of the North Wales Economic Forum about the number of Assembly jobs in the various regions indicated that a little less than 10% of jobs have been located in the North, although 20% of the Welsh population live in the region. It was unlikely that this imbalance would disappear when the new offices are opened in Llandudno Junction.

It was agreed that the Minister for Public Services should be asked to give an estimate of the situation in 2008. If a satisfactory answer is not received, the matter should be followed up with Assembly Ministers and North Wales AMs. (It was noted that the Board would be informed of the initial response before the follow-up).

Arising from this discussion, the issue of relocating posts within the North Wales area was raised. Concern was expressed that the North West seemed to be losing out to the North East in terms of high quality posts. **It was agreed that this issue would merit a separate paper for further discussion at a future RPB meeting.**

15. **Funding of major annual events** (Denbighshire)
Paper presented by Ian Miller.

The paper suggested that the new arrangements for funding the National Eisteddfod for 2007-08 onwards – ie costs shared by all councils – would be suitable for replication, with any necessary adjustments, for local government funding of the Urdd Eisteddfod and the Royal Welsh Show. This would enable contributions to be provided over many years instead of the present practice of having to find a large sum in a relatively short period. Denbighshire's Cabinet has already agreed to sponsor such a motion at the WLGA Council.

During the discussion this funding model for the Urdd Eisteddfod was seen as a positive step in that it gave local authorities more control in business planning. However, the fact that the Royal Welsh Show is based on the old counties was seen to complicate matters. It was also considered more appropriate to concentrate on one event at a time. It was suggested that statistics relating to the

number of children taking part in the Urdd Eisteddfod, broken down to individual counties, be sought to strengthen the case for sharing the costs in this way.

It was agreed that the Board should present a motion to the Council of the Welsh Local Government Association seeking similar arrangements for funding the Urdd Eisteddfod as those agreed for funding the National Eisteddfod – Colin Everett to undertake work in advance on obtaining participation statistics.

It was noted that this matter was also due to be raised with Alun Pugh AM - item 17.

16. North Wales Economic Forum (Denbighshire)
Paper presented by Ian Miller.

The paper outlined the uncertainty with regard to the future of the Forum as WAG's financial commitment continues only to March 2007 – to be reviewed in the autumn. The present contract of the Co-ordinator would come to an end at the end of November and the Forum would have to review the arrangements it wished to see for the future. It was reported to the meeting that the administrative support officer had recently been promoted to a new role and there was now a secondment opportunity available.

The Forum's purpose and working groups were being reviewed as described in the appendices to the paper ("Future Role of the NWEF" Co-ordinator's Paper for 12 May 2006 meeting of the Forum Steering Group & extract from draft minutes).

The discussion focused on the importance of the continued existence of the Forum and on ensuring that its future role is more clearly defined. Concern was expressed with regard to the timescale in that the next meeting of the Forum Steering Group was not until September.

Reference was made to the fact that the next meeting of the NWEF was scheduled for 14 July, which coincides with a national conference on the Beecham review, and concern was expressed that low attendance numbers at the NWEF meeting would convey the wrong message. **All six authorities were urged to ensure that they are suitably represented at the NWEF meeting.**

It was agreed that officers from the six authorities should agree on a final draft Memorandum of Understanding, and that political input be sought thereafter.

A short break was taken at this point in the agenda.

The meeting was reconvened shortly before the arrival of the Minister when the matters the Board wished to raise with the Minister were discussed briefly.

17. Meeting with Alun Pugh AM, Minister for Culture, Welsh Language and Sport

The Chair welcomed Mr Pugh to the meeting and thanked him for accepting the Board's invitation to meet them.

17.1 Distribution of Arts Council Funding

Cllr Aled Roberts raised the issue of investment in arts development in comparison with sports development and the need for more partnership working. The Minister acknowledged that arts policy has been contentious in the past and referred to the ongoing Stephens Review of the Arts Council. Cllr Rhiannon Hughes MBE suggested that this review could be used as an opportunity to bring local authorities, the Arts Council and the Assembly together to take the agenda forward and look at moving towards an entitlement agenda for young people.

Mr Pugh referred to the results of an Arts Council participation survey which indicated that those in professional or managerial posts benefit far more from the arts than those who live within Communities First areas. He indicated that he was keen to redress this imbalance.

17.2 School Olympics

It was noted that the first School Olympics tournament would be held in Scotland this year and that a different city or region would be hosting this annual tournament each year leading up to the 2012 Olympics. The Minister indicated that he would like to see Wales hosting the tournament as a nation, rather than a city or region – the Board welcomed this proposal and looked forward to receiving further details. A question as to how children were to be selected to take part in the School Olympics was also raised.

Moving on to the 2012 Olympics, the Minister referred to a range of potential opportunities, such as hosting training camps for national teams, working with tour operators and involvement in construction contracts. It was noted that an Olympics Unit had already been established and that contact details were available from the Minister's office.

17.3 Funding of the Urdd National Eisteddfod (see also item 15).

The Chair sought the Minister's view on the Board's decision to seek a new funding model for the Urdd National Eisteddfod whereby the costs are shared by all Councils. Mr. Pugh agreed that it was important to equalise funding if possible. He also highlighted the fact that the benefits of the Urdd's work was wide-ranging with a number of activities taking place throughout the year, including sports and physical activity, as well as culture and the Welsh language.

Other issues raised :

17.4 Sports and Physical Activity

The high priority afforded by the Assembly to raising the general levels of physical activity was discussed, with particular reference to the free swimming initiative which has been seen as a major success. The Minister wished to place on record his personal thanks to all local authorities in Wales, the WLGA and other voluntary organisations for their active co-operation in promoting the free swimming initiative. He confirmed that the baseline funding for this scheme would continue and noted his intention to look at how the scheme could be developed further to build on this area of good practice.

Mr Pugh acknowledged that training opportunities for elite athletes in Wales were insufficient, making it difficult for them to reach the standard required by national teams. He noted his willingness to discuss the possibility of establishing a Centre of Excellence, providing academy support for elite athletes in North Wales.

The Chair informed the Minister that the North Wales Council Leaders and Chief Executives had commissioned Gwynedd Council to prepare a discussion paper on priorities for the future in this area. The paper investigated how the six North Wales authorities could work together on a number of different issues relating to the development of sport and physical activity in North Wales, how elite athletes and performance sport is supported, as well as contributing to the aspirations and challenging targets set in the WAG's strategy for sport and physical activity 'Climbing Higher). A copy of the discussion paper was presented to Mr Pugh.

17.5 The Welsh Language

The Minister confirmed that increasing bilingualism within Wales at a manageable pace was a strategic aim of the Assembly and that an additional £28m would be invested in Welsh language development. He referred to investment within the private sector in the provision of Welsh language services - for example BT provide a full service through the medium of Welsh but little use is made of this. Mr Pugh sought the support of local authorities in raising awareness of the availability of this provision.

The need to encourage adult learners to converse with organisations through the medium of Welsh was also raised by the Minister. He referred to specific training given to staff of the National Museum of Wales to support Welsh learners and suggested that a similar pilot could be introduced in North Wales.

On behalf of the Board, the Chair thanked Mr Pugh for his positive comments and stated that all the North Wales authorities welcomed the opportunity to work together on the various issues discussed.

The meeting was closed at 1 pm, at which time the Chair thanked everyone for attending. He asked that his gratitude be conveyed to Simon Smith, North Wales Fire and Rescue, for his interest and involvement in the North Wales Regional Partnership Board.

Date and Venue of next meeting - Conwy to host next meeting of RPB on Friday, 6 October 2006.

REPORT TO CABINET

CABINET MEMBER: COUNCILLOR R HUGHES LEADER

DATE: 12 SEPTEMBER 2006

SUBJECT: THE IMPLICATIONS OF THE BEECHAM REVIEW
"BEYOND BOUNDARIES" ON DENBIGHSHIRE COUNTY
COUNCIL

1 DECISION SOUGHT

1.1 That Members consider the implications of the Beecham Review "Beyond Boundaries" on how Denbighshire County Council meets the needs of its citizens in the future. Appendix I provides a summary of the Council's position in relation to the recommendations made by Sir Jeremy Beecham for local authorities and the leaders of all public sector organisations in Wales.

1.2 That the Executive consider and agree to an all Member Conference which focuses on new ideas for future service delivery.

1.3 At 104 pages "Beyond Boundaries" is a weighty document which can be most efficiently viewed by following this link to the Assembly's website <http://new.wales.gov.uk/about/strategy/makingtheconnections/beecharreview/beecharrep?lang=en>

2 REASON FOR SEEKING DECISION

2.1 The Government has a vision of a Welsh Public Service that shares common goals and works across functional and organisational boundaries. Its mission is to reform the public services in Wales to make them more citizen focused, responsive to the needs of communities, driven by a commitment to equality and social justice and to deliver efficiency.

This vision was communicated in 2004 through a document called **Making the Connections** which outlines four main principles:

- **Citizens at the Centre:** services more responsive to users with people and communities involved in designing the way services are delivered
- **Equality and Social Justice:** every person to have the opportunity to contribute and public services will reach out to those hardest to reach
- **Working together as the Welsh Public Service:** more co-ordination between providers to deliver sustainable, quality and responsive services
- **Value for Money:** making the most of our resources

- 2.2 As part of the action plan for implementing its **Making the Connections** strategy the Welsh Assembly Government established the **Beecham Review** in July 2005. The aims of the review were to identify improvements in the arrangements for local service delivery, which are as radical and innovative as necessary and to examine how existing arrangements for accountability can be used, developed and adapted to support this innovation.
- 2.3 On the 10 July Sir Jeremy Beecham presented his report “**Beyond Boundaries**” to the Welsh Assembly Government’s Finance and Public Services Minister. The report establishes common principles for citizen-centred, efficient and accountable services in a small country. The review recommends:-
- reducing bureaucracy
 - much more joint working
 - no major re-organisation of authorities although progress will be reviewed in five years
 - a willingness to embrace a mixed economy of provision including the public, private and not for profit sectors
 - an enhanced role for scrutiny in the Assembly and local government
 - greater investment in building capacity and skills in service delivery
 - piloting Partnership Action Contracts (contracts between the Assembly Government and partnerships to achieve specific objectives)
 - managing performance better
 - according redress where service failure occurs
 - ensuring the public and decision makers are better informed about performance
- 2.4 When presenting the report Sir Jeremy said that “our message is that Making the Connections has made a promising start, but like modern broadband technology, it has to go **further and faster**”.

3 POWER TO MAKE THE DECISION

- 3.1 Section 2 of the Local Government Act 2000 (power of well-being) and Section III of the Local Government Act 1972 (incidental powers).

4 COST IMPLICATIONS

- 4.1 No significant financial implications arise directly from this report. Implementing the Making the Connections agenda and the recommendations from the Beecham Review should ensure Denbighshire County Council identifies the most efficient and effective way of delivery services to its stakeholders.

5 FINANCIAL CONTROLLER STATEMENT

- 5.1 The Beecham report together with the Making the Connections agenda focuses on the cost effective delivery of services. To encourage this approach the Assembly assume Councils will reduce service costs through improved efficiency and accordingly reduce their funding to us by 1% each year. This will continue until 2009/10 when a significant cumulative saving in service delivery costs is

anticipated. This scenario means that the Council must always be seeking to improve cost effectiveness and identify income generation opportunities.

6 CONSULTATION CARRIED OUT

- 6.1 Denbighshire County Council provided a response to the Beecham Review on the 13 July 2006. The Corporate Director of Personal Services, Corporate Director of Environment and Head of Housing Services were also contributors to discussions.

7 IMPLICATIONS ON THE VISION AND OTHER POLICY AREAS INCLUDING CORPORATE

- 7.1 Delivery of the County's Vision is dependent upon the Council securing value for money and continuous improvement. The Making the Connections agenda and the recommendations of the Beecham Review will help to support this agenda for change.
- 7.2 Making the Connections and the recommendations of the Beecham Review can potentially affect all aspects of the Council's operations.

8 ACTION PLAN

Action	Lead Member/Officer	Deadline
A report on the recommendations of the Beecham Review to be presented to Council	Cllr Rhiannon Hughes/Janette Williams	19 September 2006
The recommendations of the Beecham Review to be discussed at Monthly Management Conference	Janette Williams	5 October 2006
A Member Conference is organised to debate the future delivery of services	Cllr Rhiannon Hughes/Alan Evans/Janette Williams	1 December 2006

9 RECOMMENDATIONS

- 9.1 That Members consider the implications of the Beecham Review "Beyond Boundaries" on how Denbighshire County Council meets the needs of its citizens in the future. Appendix I provides a summary of the Council's position in relation to the recommendations made by Sir Jeremy Beecham for local authorities and the leaders of all public sector organisations in Wales.
- 9.2 That the Executive consider and agree to an all Member Conference which focuses on new ideas for future service delivery.

BEYOND BARRIERS - RECOMMENDATIONS	
Recommendation	Denbighshire County Council's Position
For Leaders, Political and Executive, Professional and Managerial, of all Public Service Organisations in Wales, Devolved and Non-devolved	
Implement the Citizen Model of Public Service Delivery	<p>The Assembly is currently consulting on the following Core Principles for implementation at the end of November 2006.</p> <ul style="list-style-type: none"> • Citizens will be able to find and access the information, advice and services they need -whether by phone, in person, through third parties, or self service/electronic means - and get a timely response, with information and advice they are able to understand. • Citizens will be dealt with politely, shown care and dignity, have options explained openly and constructively, and be kept informed of progress. Citizens and public services also need to treat each other on the basis of mutual respect. • Citizens will be offered services that take into account their needs, circumstances and any barriers they might face. • Citizens who prefer to access and use services in English or Welsh, or need to use minority ethnic languages or British Sign Language, will be able to do so. • Citizens will find it easy to complain and get things put right when the service they receive is not good enough. <p>The Council has produced a corporate Communications Strategy. A consultant is currently assessing the Authority's position in relation to consultation. The Council has two regular Newsletters, one for residents and one for staff. AMs and MPs receive a monthly newsletter and a newsletter is currently being produced for Town and Community Councils which meet on a County wide basis twice a year and are being offered "cluster group" meetings. Despite a number of initiatives including the introduction of core values and Phase 1 of the Customer Contact Centre there is more the Council could do to ensure a far more cohesive approach to community engagement particularly in relation to satisfaction with services, service planning and complaints management.</p>
Be Strong on Delivery	The Authority is continuing to implement its organisational development programme but greater focus needs to be given to using performance information, tackling under performance, workforce planning and supporting greater diversity of provision.
Ensure Partnership Working Delivers Tangible Benefits for	Denbighshire County Council is a member of the North Wales Regional Partnership Board which is pursuing a number of collaborative projects. Denbighshire's Local Strategic

BEYOND BARRIERS - RECOMMENDATIONS	
Recommendation	Denbighshire County Council's Position
Citizens	Partnership Board held its first meeting in July. The Authority needs to develop its business process and skills to support more ambitious partnership models. Successful partnership working is also being constrained by problems in relation to IT infrastructure, pooled resources, governance and human resources.
Enhance Challenge	The Authority's performance management has improved significantly over the last few years. However, more use could be made by Members and managers of comparative and trend information. The Council also needs to embrace a more mixed economy of provision in order to drive up standards and efficiency and provide choice. A greater corporate and financial challenge capacity should be created which would enable the Council to more effectively co-ordinate policy and delivery, and to challenge inefficiency and ineffectiveness. A higher priority should also be given to citizen-centred scrutiny and governance.
For Local Authorities	
Lead the Citizen Model of Public Service Delivery at Local Level	The County's Vision has been an excellent example of public services giving more attention to the needs of citizens and service users across service boundaries. The introduction of Core Values for Members and employees should ensure increased professionalism when engaging with the public. The Authority lacks local data in relation to public satisfaction with services and this will be addressed during the year. A summary of the Council's performance against its Improvement Plan was published in the County Voice. More could be done to encourage local ownership of the public service budget and to develop the strategic capacity to tackle organisational barriers to citizen-centred service pathways.
Enhance Capacity	The Authority could be more ambitious in using its enabling powers, such as those in respect of well-being, borrowing and trading, to make improvements for citizens. It could also enhance capacity by considering investing in the third sector and other sources of citizen-centred expertise and innovation
Ensure that partnerships deliver	There is a commitment from Leaders and Chief Executives to making partnerships deliver but that commitment has not yet permeated throughout the organisation. The County has a clear Vision which has been integrated into its Community Vision (previously called Community Strategy). Partnership structures may need to be reviewed to ensure they are streamlined and process complexity is reduced.
Ensure challenge	The Vision and priorities which were agreed by Members provide effective local leadership based on citizen and community engagement. More needs to be done to raise the

BEYOND BARRIERS - RECOMMENDATIONS	
Recommendation	Denbighshire County Council's Position
	profile of scrutiny, making it a stronger vehicle for service improvement and citizen engagement, by involving a wide range of stakeholders and developing scrutiny skills across sectors. Scrutiny mechanisms for jointly organised services also need to be developed.
Demonstrate a strategic approach to efficiency	A paper proposing the development of a Corporate Efficiency Strategy will be presented to Informal Cabinet on the 12 September. The Council will need to consider reconfiguring some of its services in order to meet efficiency targets and may need to implement some radical changes in the future. This will require Members to give a fresh look at how services are delivered to meet the County's Vision and managers who are skilled at business process, transformational change and communication.

REPORT TO CABINET

CABINET MEMBER: COUNCILLOR R HUGHES LEADER

DATE: 12 SEPTEMBER 2006

SUBJECT: MONITORING THE ACTIONS AGREED BY CABINET

1 DECISION SOUGHT

1.1 That Members consider the progress the Authority is making against the actions which have been agreed by Cabinet since the 1 January 2006 and request further information and/or action where required (Appendix I refers).

2 REASON FOR SEEKING DECISION

2.1 It has been agreed by the Corporate Executive Team that each Cabinet report should include an Action Plan to ensure that decisions made by the Executive are effectively progressed.

2.2 In order that progress against the agreed actions can be monitored by Cabinet it was further agreed that a quarterly report would be produced by the Strategic Policy Unit. The first of these reports is detailed in Appendix 1 which details:-

- + the date of the Cabinet meeting
- + the responsible portfolio/officer
- + the title of the report
- + the actions from Section 8, the "Action Plan"
- + whether or not the action/s has been completed
- + reasons why the action has not been completed

2.3 The Revenue Budget, Housing Revenue Account Budget and Capital Budget monthly reports are not included in the Appendix as these actions are monitored on a monthly basis.

2.4 Members will note that out of 76 actions, 63% have been completed whilst 37% are incomplete / ongoing . A number of larger projects, for example, the Asset Review, capital prioritisation process and improving the housing stock are ongoing and will continue to be monitored.

3 POWER TO MAKE THE DECISION

3.1 Section III of the Local Government Act 1972.

4 COST IMPLICATIONS

4.1 The cost implications associated with progressing the actions will have been identified in each individual Cabinet report.

5 FINANCIAL CONTROLLER STATEMENT

- 5.1 There are no financial implications specifically resulting from this report. The implications of the individual action plans will have been included in the relevant reports.

6 CONSULTATION CARRIED OUT

- 6.1 The Cabinet Support Officer has contacted the responsible officer for each report for an update on each Action Plan. The report is regularly updated.

7 IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE

- 7.1 Actions agreed at Cabinet will have implications on all policy areas including the Vision and other corporate policies.

8 ACTION PLAN

Action	Lead Member/Officer	Deadline
Regular report to Cabinet on progress against agreed Action Plan	Janette Williams	Every 4 months : next report in January 2007

9 RECOMMENDATIONS

- 9.1 That Members consider the progress the Authority is making against the actions which have been agreed by Cabinet since the 1 January 2006 and request further information and/or action where required (Appendix I refers).

CABINET ACTION PLANS ~ 2006

CABINET DATE	PORTFOLIO / OFFICER	REPORT TITLE	ACTION	COMPLETE	INCOMPLETE	DATE COMMENCED / REASON OUTSTANDING
17.01.2006	Property and Asset Management / G Evans	Asset Review Programme	Produce reports for Cabinet Working Group and Members Groups, monthly during 2006 Reports to Lead Member, AMC, Cabinet as appropriate by end 2006	✓	✓	January 2006 Ongoing
17.01.2006	Finance and Personnel / A Evans	Three Year Revenue and Capital Settlements for LAs in Wales	Denbighshire County Council's final response to the consultation to be sent to the Local Government Finance Division of the Welsh Assembly Government by 27 January 2006.	✓		
31.01.2006	Finance and Personnel / A Evans	Capital Prioritisation Process	Disseminate process and related training to MMC, project managers and relevant staff – Principal Management Accountant 31.03.2006 Appraise, score and prioritise projects - CET Review of process – CET/Cabinet 26.09.2006	✓ ✓	✓	Ongoing assessments to be carried out
31.01.2006	Health and Wellbeing / P Quirk	Improving the Council Housing Stock	The Head of Housing and Financial Controller should establish “milestones” to measure progress with the Housing Stock Business Plan (HSBP), agree these with the Wales Audit Office and tenant representatives. They should include appropriate reports to Cabinet with the monthly monitoring of the Housing Revenue Account (HRA) and the annual budget report on the HRA. Carry out a formal review in three years time.	✓ ✓	✓	Ongoing Ongoing
31.01.2006	Environment / S Cordiner	Denbighshire County Council (High Street and Church Lane) Compulsory Purchase Order 20044	The County Clerk will arrange for the Indemnity Agreement to be extended by means of a Deed of Variation if authorisation is given as referred to in the report	✓		
31.01.2006	Health and Wellbeing / N Ayling	Social Services Fees and Charges	Further consultation with providers February / March 2006 Letters to service users regarding new rates - March 2006 Increases in charges implemented - April 2006 Increased fees to providers - April 2006	✓ ✓ ✓ ✓		
31.01.2006	Returning Officer / Chief Executive	Discount on Community Council By-Election Charges	Decision should take immediate affect and that the County Electoral Administrator should inform all Community Councils of the decision.	✓		

CABINET DATE	PORTFOLIO / OFFICER	REPORT TITLE	ACTION	COMPLETE	INCOMPLETE	DATE COMMENCED / REASON OUTSTANDING
21.02.2006	Finance and Personnel / J Williams	Monitoring the Authority's Key Performance Indicators	To explore and address the reasons for below target performance at Departmental Team Meetings and CET – CET by 10 March 2006 Report to Informal Cabinet on actions taken to address below target performance – CET 28 March 2006	✓	✓	Not yet discussed at Informal Cabinet
21.02.2006	Health and Wellbeing / C Curtis Nelson	Health Social Care and Wellbeing Strategy: Headline Achievements for 2005-06 and Key Actions for 2006-07	Senior Manager review of HSCWB Action Plan - Senior reps of LA, LHB, Trust, NPHS - 15.02.06. HSCWB Workforce Workshop Strategic Partnership Board/Lead Officer Group - 16.02.06. Monitoring of Joint Working Grant Projects - Lead Officer Group monthly. Implement Health Challenge Denbighshire Action Plan and Calendar - Nominated officers and "champions" - throughout year. Developing work to measure performance, action plan to meet WAO recommendations - Health, Social Care and Wellbeing Strategy Manager - September 2006. The Needs Assessment process needs to start for the beginning of the 2008-2013 HSCWB Strategy in the Autumn ready for consultation in December and January assuming a similar timescale to the development of the last Strategy. This will also be the start of the Equality Impact Assessment process - Health, Social Care and Wellbeing Strategy Manager - Autumn 2006	✓ ✓ ✓	✓ ✓ ✓	Ongoing. Alcohol Awareness Champion required by December 2006 and Fitness Awareness Champion by January 2007. Underway – on target. Still awaiting WAG Guidance. Discussions held with National Public Health Service colleagues.
21.02.2006	Health and Wellbeing / S Ellis	Accountability Arrangements – Local Health Board	Conclusions on Cabinet discussion relayed to all Council representatives on the LHB, to Scrutiny Committee and to the LHB itself - Corporate Director, Social Services and Housing - March 2006 Revised accountability arrangements implemented - All local authority representatives on the LHB - From March 2006	✓ ✓		
21.02.2006	Finance and Personnel / A Evans	Response to Current Consultation on the Local Government Pension Scheme	Consultation ends on 28.02.2006 and it is essential that the Authority response is returned by this date.	✓		

CABINET DATE	PORTFOLIO / OFFICER	REPORT TITLE	ACTION	COMPLETE	INCOMPLETE	DATE COMMENCED / REASON OUTSTANDING
21.02.2006	Promoting Denbighshire / H W Griffiths	Eisteddfod yr Urdd 2006	Annex 1 sets out the proposed action plan including a list of the services to be provided, costs and lead officers	✓		
21.02.2006	Health and Wellbeing / E Woods	Extra Care Housing Prestatyn	Undertake feasibility study of viability of Llys Nant Site by 31.04.2006 - David Lowry / Eileen Woods Undertake detailed financial appraisal of development on the Llys Nant Site by 31.04.2006 - Richard Weigh / Eileen Woods Undertake consultation with Families and Residents of Llys Nant and Staff by April 2006 - Neil Ayling / Eileen Woods Produce Progress Report for Cabinet by May 2006 - Sally Ellis / Eileen Woods	✓ ✓ ✓	✓	Ongoing – will be included as part of the report to Cabinet in September 2006 Ongoing – will be included as part of the report to Cabinet in September 2006 Progress report July 2006
21.03.2006	Communities / J Williams	Beyond Area Partnerships	Report to Council recommending removal of Area Partnerships from Constitution and recommendations in 9.0 - Councillor E C Edwards – 04.04 2006 Formal response to Area Partnerships - J Williams - 30 April 2006 Annual Programme and Agenda for Cluster meetings with Town and Community Councils agreed - Councillor E C Edwards – 30.06.2006	✓	✓ ✓	To be completed. Town & Community Councils contacted for their views on establishing cluster groups. Officers have attended some meetings when invited to explain the cluster process. First series of cluster meetings to take place October 2006.
21.03.2006	Finance and Personnel / A Evans	Capital Prioritisation 2006-07	Once the list of projects has been approved by Cabinet, they will be included in the Capital Plan and Directorates will be expected to manage, monitor and deliver projects in the normal way	✓		
21.03.2006	Finance and Personnel / A Evans	Write off of Debt	Review of current procedures to be presented to Cabinet September 2006	✓		Part II report on Agenda 12.09.2006
25.04.2006	Chief Executive	Update on Corporate Improvement Assessment	To continue to implement the CIA Action Plan and report progress to Corporate Governance and Cabinet -Chief Executive / Corporate Director Resources - as detailed in the Action Plan	✓		
25.04.2006	Regeneration / J	Achievement Against	The reasons for non achievement of targets are	✓		

CABINET DATE	PORTFOLIO / OFFICER	REPORT TITLE	ACTION	COMPLETE	INCOMPLETE	DATE COMMENCED / REASON OUTSTANDING
	Williams	Improvement Plan Work Programme	explored and reported to Informal Cabinet			
25.04.2006	Regeneration / Chief Executive	Working Together as the Welsh Public Service	Regular report to Cabinet on collaboration, with Partnership Board minutes - Leader/CEO - Every 4 months : next report in September 2006. Stage II bid for decriminalised parking submitted to Improvement Fund - David Farquhar – 28.04.2006. Formal decision on a joint administrative service for decriminalised parking - David Farquhar - Cabinet 23 May 2006 Detailed proposals on the establishment of a Single Non Emergency Number and Call Centre - Peter Wickes - September 2006	✓	✓	Ongoing No funding from WAG due to a technicality Gwynedd and Conwy not participating Report to Cabinet 26.09.2006
23.05.2006	Regeneration / Chief Executive	Joint Working on Administration of Penalty Charge Notices [Decriminalised Parking]	Regular report to Cabinet on collaboration, with Partnership Board minutes	✓		Report on Agenda 12.09.2006
23.05.2006	Health and Wellbeing / P Quirk	Homelessness Services	Lead Member and Homelessness Champion will continue to monitor the service and the implementation of new procedures. The Head of Housing Services will ensure the application of the HRAS Leasing Scheme by 30.06.2006, providing that financial issues are clarified	✓	✓	Awaiting further WAG clarification
23.05.2006	Lifelong Learning / T Jones	Education Appeal Panel Appointments	Not Applicable			
23.05.2006	Finance and Personnel / J Williams	DCC's Performance Against Key Indicators 2005-2006	Explore and address the reasons for below target performance at Departmental Team Meetings and CET – CET 01.06.2006 To produce Directorate Business Plans by 31.07.06 which have been to Lead Members and Scrutiny Committees and which reflect the Council's Vision, priorities and Work Programme	✓	✓	Not yet discussed.
23.05.2006	Regeneration / G Evans	Work Connect	That the full amount of the Council's share of surplus resources derived from the Work Connect – Joint Venture Agreement – be paid to the Wales Council for Voluntary Action to be used as match funding for the second stage of the Work Connect project and that	✓		

CABINET DATE	PORTFOLIO / OFFICER	REPORT TITLE	ACTION	COMPLETE	INCOMPLETE	DATE COMMENCED / REASON OUTSTANDING
			ELWa be instructed accordingly.			
23.05.2006	Finance and Personnel / N Grisdale	Extension to Exemption of Contract Procedure Rule 23.4	Revision of CPR 23.4 will take place and be implemented by Full Council in September 2006		✓	Will be reported to County Council 19.09.2006
23.05.2006	S A Davies / S Appleton	Contract for the Design, Publication and Distribution of Llais y Sir / County Voice and the Provision of an External Advertising Service for 2 years from July 2006	Authorise the Public Relations Manager to award the contract to North Wales Newspapers to ensure the continuation of Llais y Sir/County Voice and the provision of an advertising service which ensures best value - S Appleton - 30/06/2006	✓		
23.05.2006	P J Marfleet / C Jones	Insurance Tender Award	Discussions will commence between the Insurance Manager, brokers and selected insurers to ensure full insurance cover is in place by the renewal date of 1 June 2006.	✓		
27.06.2006	E W Williams / D Farquhar	Green Lane, Pavilion and Station Car Parks, Corwen and Denbigh Multi Storey Car Park	For Corwen: No charges be introduced, pending the outcome of an overall review into car parking charges throughout the Authority, to be completed later in the year. For Denbigh: Charges to be introduced for the multistorey car park; but that free parking only be introduced for students to the multistorey car park on a 6 months trial basis. The detail of how this is to be managed to be agreed between the College and the Council.	✓	✓	Review to be carried out in the Autumn Charges to be introduced by September 2006
27.06.2006	E W Williams / S Parker	Joint Procurement of Waste Disposal Services in Conjunction with Conwy CBC and Flintshire CC	Draw up formal partnership agreement between Denbighshire, Flintshire & Conwy Councils - S Parker & DCC Legal Dept. - 10 / 2006 Contribute to the development and preparation of the Contract documents - DCC Waste Team & Legal dept. - 3 / 2007 Sign Contract documents - Environment Director - 6 / 2007 Start delivering waste to new facility - DCC Waste Team 4 / 2010		✓ ✓ ✓ ✓	Ongoing - Autumn 2006
27.06.2006	Regeneration / J Williams	Improvement Plan Stage One Work Programme	Agree Denbighshire's Work Programme – Cabinet – 27.06.2006 Publish Work Programme on Denbighshire's web site and produce in-house hard copies for Members,	✓ ✓		

CABINET DATE	PORTFOLIO / OFFICER	REPORT TITLE	ACTION	COMPLETE	INCOMPLETE	DATE COMMENCED / REASON OUTSTANDING
			MMC, main offices and libraries - J Williams, Strategic Policy Unit Internet and Intranet 30.06.2006, Hard copies - 14 July 2006 Directorate Business Plans produced and agreed with Members - Corporate Directors: Alan Evans, Sally Ellis, Huw Griffiths and Iwan Prys-Jones - 31.07.2006 Improvement Plan produced - J Williams 31.10.2006	✓ ✓	✓	Ongoing
27.06.2006	Deputy Chief Executive / Corporate Director: Resources	Final Revenue Accounts	Members note the final revenue outturn position for the year ended 31 March 2005. Members recommend to Council the establishment of reserves and carrying forward of earmarked balances as detailed in 4.2 and 4.7 above.	✓ ✓		
27.06.2006	Lifelong Learning / H W Griffiths	School Buildings Improvement Grant 2006-2007 To 2009-2010	To seek approval of Welsh Assembly Government to the proposed redistribution of School Buildings Improvement Grant funding in 2008/2009 - Corporate Director: Lifelong Learning – 31.07.2006. To submit projects to Welsh Assembly Government for 2008/2009 on the basis of a reduced annual School Buildings Improvement Grant allocation - Corporate Director: Lifelong Learning - March 2008	✓	✓	Ongoing
21.07.2006	Lifelong Learning / I Lloyd Roberts	Single Education Plan	Cabinet to recommend adoption of the Single Education Plan by County Council before 31.07.2006 and to its publication by September 1 2006 – Councillor D Owens / I Lloyd Roberts	✓ ✓		English version available 08.09.06, awaiting Welsh translation
21.07.2006	Health and Wellbeing / N Ayling	Cefndy Healthcare	Actions should urgently be taken to protect Cefndy's profitability thereby safeguarding the employment prospects for the workforce. The Cefndy Management Board should be reinstated. A dedicated investment resource should be developed. Great flexibility for Cefndy should be developed within DCC, as a step towards possible future independence.	✓ ✓	✓ ✓	Reinstatement of Board by Autumn 2006 Complete for 2006-07, further resource required for future years Ongoing
21.07.2006	Health and Wellbeing / E Woods	Extra Care Development, Prestatyn	Work still needs to be undertaken in the following areas and a timescale for these actions will be agreed at a meeting scheduled to take place on 10.07.2006:			

CABINET DATE	PORTFOLIO / OFFICER	REPORT TITLE	ACTION	COMPLETE	INCOMPLETE	DATE COMMENCED / REASON OUTSTANDING
			More detailed financial appraisal. Further discussions with health colleagues. Meeting with Head Teacher and Governors of Bodnant Infants School. Further meetings with residents, day centre users, families and staff using the existing Llys Nant site.		✓ ✓ ✓ ✓	Ongoing work. Further report to September 2006 Cabinet.

REPORT TO CABINET

CABINET MEMBER: COUNCILLOR P J MARFLEET, LEAD MEMBER FINANCE AND PERSONNEL

DATE: 12 SEPTEMBER 2006

SUBJECT: MONITORING THE AUTHORITY'S KEY PERFORMANCE INDICATORS

1 DECISION SOUGHT

- 1.1 That Cabinet consider and agree the proposed changes to the Quarterly Performance Report
- 1.2 That Cabinet consider the attached Corporate Quarterly Performance Report which details the Authority's key performance indicators for the period April, May, June 2006, and consider any issue in greater depth as deemed necessary (See Appendix 1).
- 1.3 That Cabinet consider whether it would be appropriate for 05/06 education indicators be reported at the end of Quarter 2 after the verified figures have been published.

2 REASON FOR SEEKING DECISION

- 2.1 There were a number of changes to the suite of performance indicators in 2006. It has therefore been necessary to review the indicators that are reported in the Corporate Quarterly Performance Report. Performance Management officers have been consulted and proposed indicators which reflect Denbighshire County Council's priorities and areas where the Authority is most at risk. Those indicators that are new to the Corporate Quarterly Performance Report are highlighted in bold in Appendix 1. Members may wish to consider the following:
 - The proposed suite of indicators for Children and Young People focuses only on looked after children
 - The Lifelong Learning suite does not include any targets related to adult learning
 - There are only two indicators relating to Community Safety, and two relating to Economic Prosperity
- 2.2 Regular monitoring of these indicators will ensure that priorities are being progressed and areas of risk improved. The key issues for consideration from Quarter 1 (April, May, June) are noted below:-

19 (50%) key indicators are ahead of target
6 (16%) key indicators are on target
13 (34%) key indicators are below target

Policy agreement indicators have been included in Appendix 1. The key issues are

9 (64%) policy agreement indicators are ahead of target



2 (14%) policy agreement indicators are on target



3 (21%) policy agreement indicators are below target



The Authority received the Performance Improvement Grant of £1,029,430 after meeting the targets set out in the Policy Agreements for 05/06.

8 performance indicators cannot be reported in Quarter 1 because they are reported annually, 3 have not been scored because targets have yet to be agreed and 2 cannot be reported because figures are not yet available.

2.3 A detailed comparative analysis of the Authority's 05/06 performance indicators will be discussed at Informal Cabinet on 12 September.

2.4 Verified Education data is not available until the end of Quarter 2. It would be useful for Cabinet to review the 05/06 data as soon as it is available.

3 POWER TO MAKE A DECISION

Performance management is a key element of the Wales Programme for Improvement which is underpinned by the statutory requirements of the Local Government Act 1999.

4 COST IMPLICATIONS

There may be cost implications to the achievement of some performance indicator targets. Failure to meet our policy agreement targets would result in non-payment of the performance incentive grant.

5 FINANCIAL CONTROLLER STATEMENT

Performance Management is a key element in ensuring quality services that are cost effective.

6 CONSULTATION CARRIED OUT

Progress against performance indicators should be discussed at Departmental Management Team meetings and team meetings. Quarterly performance reports which

include performance indicators are prepared by the Scrutiny Officers and are distributed to the relevant Scrutiny Committees for review.

7 IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE

7.1 The Vision

Performance in these indicators will affect the Authority's ability to achieve Denbighshire's Vision.

7.2 Other Policy Areas Including Corporate

Performance indicators impact upon all policy areas including corporate and can provide information on the effectiveness of current policy.

8 ACTION








Action	Responsibility	Deadline
To explore and address the reasons for below target performance in Qtr 1 at Departmental Team Meetings and CET	CET	29 September 2006

9 RECOMMENDATION










9.1 That Members agree to receive a report outlining Education's Performance in 05/06 when the verified data is available








9.2 That Members agree the indicators to be reported in the Corporate Quarterly Performance Report






9.3 That Members consider the Corporate Quarterly Performance report and identify any issues which require further discussion and/or remedial action (Appendix I). It is recommended that particular attention is paid to those indicators which are not on target.







Indicator Reference	Type of Indicator	Description	Responsible Member & Officer	Welsh Comparative data 05/06	2005/06 Annual Target	2005/06 Data	Data Quarter 1 (Apr-Jun) July 06/07	Performance against 06/07 target	QTR 1 Data Quarter 2 (Jul-Sep) Oct 06/07	Performance	Data Quarter 3 (Oct-Dec) Jan 06/07	Performance	Data Quarter 4 (Jan-Mar) April 06/07	Final Data for 06/07	Performance	2006/07 Annual Target
KEY: Symbol denotes progress against 06/07 Targets		SLIPPAGE AGAINST TARGET														
		ON TARGET														
		AHEAD OF TARGET														
S		Welsh Assembly Government - National Strategic Indicator														
C		Welsh Assembly Government - Core Set Indicator														
Local PI		Local Performance Indicator														
NPA		National Policy Agreement														
LPA		Local Policy Agreement														
CHILDREN AND YOUNG PEOPLE																
SCC/S/001	NATIONAL STRATEGIC & POLICY AGREEMENT 7	a) The percentage of first placements of looked after children during the year that began with a care plan in place.	Cllr M German, Nicola Francis	85.9%	a) 80.0%	80.6%	60.0%									90%
		Performance for this PI is cumulative and based on a programme file audits. The data reported for this quarter does not capture performance against all files. Feedback from Teams whose files are yet to be verified indicates that performance will improve. However, given specific pressures within one Team it is unlikely that the target will have been met in the first quarter. Action to ensure performance gets on track has been instigated.														
		b) For those children looked after whose second review (due at 4 month) was due in the year, the percentage with a plan for permanence at the due date.	Cllr M German, Nicola Francis	84.80%	b) 80.0%	80.50%	Data quality issues - checks being completed before re-running									
A data error has been identified in part of the system that records and calculates performance for this PI. Performance is currently being verified. Operational feedback indicates that performance is on track.																
SCC/S/002 NPA 8 (NEW)	NATIONAL STRATEGIC & POLICY AGREEMENT 8	The percentage of children looked after at 31 March who have experienced one or more change of school, during a period or periods of being looked after, which were not due to transitional arrangements, in the 12 months to 31 March	Cllr M German, Nicola Francis	13.5%	15.0%	17.3%	1.9%									10%
Whilst performance has improved there is a very small cohort of children for this indicator which can made it volatile to change																
SCC/C/004	CORE	The percentage of children looked after on 31 March who have had three or more placements during the year.	Cllr M German, Nicola Francis	10.00%	<17%	19.60%	2.78%									<17%
SCC/C/029 (replaced SCC/C/005)	CORE	a) The percentage of eligible, relevant and former relevant children that have pathway plans as required, and;	Cllr M German, Nicola Francis	New Indicator 2006/07	New Indicator 2006/07	New Indicator 2006/07	Waiting for guidance from LGDU									To be set
		b) Have been allocated a personal advisor	Cllr M German, Nicola Francis	N/A	N/A	New Indicator 2006/07	Waiting for guidance from LGDU									To be set

Indicator Reference	Type of Indicator	Description	Responsible Member & Officer	Welsh Comparative data 05/06	2005/06 Annual Target	2005/06 Data	Data Quarter 1 (Apr-Jun) July 06/07	Performance against 06/07 target	QTR 1	Data Quarter 2 (Jul-Sep) Oct 06/07	Performance	Data Quarter 3 (Oct-Dec) Jan 06/07	Performance	Data Quarter 4 (Jan-Mar) April 06/07	Final Data for 06/07	Performance	2006/07 Annual Target
The guidance issued with this PI is unclear. A request for clarity has been made to the LGDU (Local Government Data Unit)																	
LPA 9	Local Policy Agreement 9	The number of childcare places available	Cllr M German, Nicola Francis	None available	4834	5348											5002
This figure is collected annually from childcare providers. It is expected that 2006/07 performance will be available in the second quarter.																	
HEALTH, SOCIAL CARE AND WELL-BEING																	
SCA/S/001 NPA 5	NATIONAL STRATEGIC (National Policy Agreement 5)	The rate of delayed transfer of care for social care reasons per 1,000 population aged 75 or over	Cllr P A Dobb, Neil Ayling	7.69	<2.53	0.41	0.41										<2.53
SCA/S/002 NPA 6	NATIONAL STRATEGIC & NATIONAL POLICY AGREEMENT 6	The rate of older people (aged 65 or over): a) Helped to live at home per 1,000 population aged 65 or over - National Strategic Indicator Definition	Cllr P A Dobb, Neil Ayling	85.54	a) >52	64.59	66.55										65
		The rate of older people (aged 65 or over): a) Helped to live at home per 1,000 population aged 65 or over - National Policy Agreement Definition		N/A	104	115.32	119.39										109
		b) Whom the authority supports in care homes per 1,000 population aged 65 or over		27.36	b) 41.00	34.35	31.11										41
SCA/S/002a There are 2 elements to this performance indicator. SCA/002a focuses on direct services provided to help people live at home. NPA 6a relates to all domiciliary services provided to older people and includes professional support services which are excluded from SCA/002a. Targets and performance for each definition (SCA/002a and NPA 6a) are therefore provided.																	
SCA/C/003	CORE	a) The percentage of clients supported in the community during the year, who are: a) aged 18-64	Cllr P A Dobb, Neil Ayling	69.31%	90%	86.17%	80.78%										90%
		b) The percentage of clients supported in the community during the year, who are: b) aged 65+	Cllr P A Dobb, Neil Ayling	0.62	75.00%	73.77%	69.79%										75%
SCA/C/003a A comparative analysis with performance in 05/06 shows that performance increased by 10% between quarter 1 and quarter 4 in that year. A similar pattern of service provision in this financial year would result in performance being met by the year end. SCA/C/003b For this element of the indicator a comparative analysis with performance in 05/06 shows that performance increased by 9% between quarter 1 and quarter 4 in that year. A similar pattern of service provision in this financial year would result in performance being met by the year end SCA/C/009 Work needs to be undertaken to develop a meaningful and SMART																	
SCA/C/009 (NEW)	CORE	The rate per 1000 adults (aged 18+) receiving a service in the community who receive a direct payment.	Cllr P A Dobb, Neil Ayling	New Indicator 2006/07	New Indicator 2006/07	New Indicator 2006/07	10.82										To be agreed
As this indicator is new for 2006/07 it is felt that 2 quarters information is required before a robust target can be set.																	
HHA/S/001	NATIONAL STRATEGIC & NATIONAL POLICY AGREEMENT 1	a) The number of homeless families with children who have used bed and breakfast accommodation during the year, except in emergencies	Cllr P A Dobb,	888 (Total figure for all Wales)	35	40	0										0

Indicator Reference	Type of Indicator	Description	Responsible Member & Officer	Welsh Comparative data 05/06	2005/06 Annual Target	2005/06 Data	Data Quarter 1 (Apr-Jun) July 06/07	Performance against 06/07 target	QTR 1	Data Quarter 2 (Jul-Sep) Oct 06/07	Performance	Data Quarter 3 (Oct-Dec) Jan 06/07	Performance	Data Quarter 4 (Jan-Mar) April 06/07	Final Data for 06/07	Performance	2006/07 Annual Target
NPA 3	NATIONAL POLICY AGREEMENT 3	b) The average number of days all homeless households spend in temporary accommodation	Paul Quirk	102	189 days	86	80										120
HHA/S/002 (NEW)	NATIONAL STRATEGIC	The average number of working days between homeless presentation and discharge of duty for households found to be statutory homeless.	Cllr P A Dobb Paul Quirk	79	80 days	100 days	118 days										100 days
HHA/C/007a (NEW)	CORE SET INDICATOR	The total number of homeless households having used Bed and Breakfast accommodation	Cllr P A Dobb Paul Quirk	3751 (all Wales Total)	115	123	15										100
HLS/C/007a (replaced HLS/C/001)	CORE	i) The total amount of rent arrears owed by current and former tenants as a percentage of the total rent collectable for the financial year for permanent accommodation	Cllr P A Dobb, Paul Quirk	New Indicator 2006/07	3.30%	3.44%	5.14% estimate										5%
		ii) The total amount of rent arrears owed by current and former tenants as a percentage of the total rent collectable for the financial year for temporary accommodation	Cllr P A Dobb, Paul Quirk	New Indicator 2006/07	New Indicator 2006/07	New Indicator 2006/07	22%										
LPA 10	LOCAL POLICY AGREEMENT INDICATOR	Total number of Affordable Housing units provided within Denbighshire County Council	Cllr P A Dobb, Paul Quirk	Not available	52	46	Annual Reporting - reported in Qtr 4										60
PLA/C/006 (NEW)	CORE	Number of new affordable housing units provided during the year as a percentage of all new housing units provided during the year.	Cllr E W Williams, Graham Boase	New Indicator 2006/07	New Indicator 2006/07	New Indicator 2006/07	Annual Reporting - reported in Qtr 4										15%
		First quarter indications from Planning are that 29.4% (5 out of 17) planning applications for housing were affordable. Note: These are granted not completed, and may take up to 5 years.															
LPI (NEW)	LOCAL INDICATOR	Number of Houses of Multiple Occupation (HMOs) which have been licensed.	Cllr E W Williams, Graham Boase	Not available	New Indicator	New Indicator	0										100
		Legislation not in place yet, however the relevant service is prepared for the work that needs to be undertaken to reach the target by the end of the financial year.															
PPN/S/001bii	NATIONAL STRATEGIC	The percentage of high risk businesses liable to a programmed inspection or alternative enforcement activity during the year for Food Hygiene	Cllr E W Williams, Graham Boase	91.0%	65.0%	71.3%	8.7%										70%
LCS/C/001 (NEW)	CORE SET INDICATOR	a)The number of visits to indoor sports facilities per 1,000 population	Cllr S Roberts, Tony Hughes	N/A	N/A	New indicator 2006/07	1848										4550
		b) The number of visits to outdoor sports facilities per 1,000 population	Cllr S Roberts, Tony Hughes	N/A	N/A	New indicator 2006/07	127										

Indicator Reference	Type of Indicator	Description	Responsible Member & Officer	Welsh Comparative data 05/06	2005/06 Annual Target	2005/06 Data	Data Quarter 1 (Apr-Jun) July 06/07	Performance against 06/07 target	QTR 1 Performance	Data Quarter 2 (Jul-Sep) Oct 06/07	Performance	Data Quarter 3 (Oct-Dec) Jan 06/07	Performance	Data Quarter 4 (Jan-Mar) April 06/07	Final Data for 06/07	Performance	2006/07 Annual Target		
LPA 12	LOCAL POLICY AGREEMENT	Number participating in healthy living initiatives	Cllr S Roberts, Tony Hughes	N/A	2500	5028	1183										5100		
LIFELONG LEARNING																			
LPI (NEW)	LOCAL INDICATOR (PRIORITY)	Percentage and number of schools where capital expenditure in excess of 50K has been spent bringing the school building portfolio towards the Assembly's aspiration of "fit for purpose" by 2010	Cllr D Owens, Gay Brooks	N/A	N/A	New for 2006/07	6.6%, 5 schools										33%, 20 schools		
Schemes have been completed at the following 5 schools: Cefn Meiriadog (2 classroom extension); Rhyl High School (remodelling of science labs); Ysgol y Faenol (new staffroom/reception area/entrance); Ysgol Brynhyfryd (PE staff office); Ysgol Plas Brondyffryn (52 week provision). All these schemes involved projects each in excess of £100k. A number of other schemes are currently on site with completion later in the year.																			
LPI (NEW)	LOCAL INDICATOR (PRIORITY)	Maintenance carried out to school priority maintenance list.	Cllr D Owens, Gay Brooks	N/A	N/A	New for 2006/07	2.00%										27% 180 projects		
A number of schemes are being completed during the summer break and will be reported in Quarter 2. Performance against the target is therefore expected to improve.																			
SUSTAINABILITY AND ENVIRONMENT																			
WMT/S/001b	National Strategic Indicator	i) The percentage of municipal waste reused and/or recycled	Cllr E Williams, Steve Parker	14.67%	13%	13.80%	12.4%										15%		
		Figure based on 1601 tonnes; 2005/06 was total of 7728 and target is 8100; more recycling will have been done over the summer which was not included in this quarter																	
		ii) The percentage of municipal waste composted or treated biologically	Cllr E Williams, Steve Parker	8.45%	8.50%	6.00%	11.90%											10%	
Summer months will show a much higher % for composting; expect this figure to level out during the winter months; Figure based on 1545 tonnes; 2005/06 was total of 3164 and target this year is 5400. Should very well achieve target.																			
STS/C/001	CORE SET INDICATOR (PRIORITY)	The percentage of highways and relevant land inspected of a high or acceptable standard of cleanliness	Cllr E Williams, Steve Parker	96.30%	93.00%	91.70%	Not yet available										93%		
This figure is collected quarterly but is not yet available. Qtr 1 figures will be reported in Qtr 2																			
LPI	LOCAL INDICATOR	Number of enforcement actions taken for dog fouling/litter/fly tipping/abandoned cars, etc	Cllr E Williams, Steve Parker	N/A	100	189	65										150		
EEF/S/001 NPA 4	NATIONAL STRATEGIC AND NATIONAL POLICY AGREEMENT INDICATOR	a) Percentage change in carbon dioxide emissions in the non domestic public stock;	Cllr E Williams, Gareth Evans	5.23%	6% over 3 years	16.98%	Annual Reporting												
		b) Percentage change in energy use and carbon dioxide emissions in the housing stock	Cllr E Williams, Graham Boase	6.13% (energy use) 6.28% (CO2 emissions)	2% reduction	1.17% (made up of 7.13% energy use, 5.33% CO2 emissions)	Annual Reporting												
		We are working towards achieving the national objective of a 12% improvement in domestic energy efficiency by 2007, through joint working with the Welsh Assembly Government and others. WAG has specified report of progress on this indicator is due in September of each year. 06/07 performance against this indicator will not be available until this time but will be reported to Members as part of the second QPR in October 2007.																	
		a) Use of green energy (electricity) in our corporate buildings	Cllr E Williams, Gareth Evans	N/A	75%	75%	100% (see note)												100%

Indicator Reference	Type of Indicator	Description	Responsible Member & Officer	Welsh Comparative data 05/06	2005/06 Annual Target	2005/06 Data	Data Quarter 1 (Apr-Jun) July 06/07	Performance against 06/07 target	QTR 1	Data Quarter 2 (Jul-Sep) Oct 06/07	Performance	Data Quarter 3 (Oct-Dec) Jan 06/07	Performance	Data Quarter 4 (Jan-Mar) April 06/07	Final Data for 06/07	Performance	2006/07 Annual Target		
LPA 15	LOCAL POLICY AGREEMENT (NEW)	Contracts are issued 3 yearly, and we are in the 2nd year of the contract. It stipulates 100% of electricity is green energy. Measure has been fulfilled, and will continue at 100% in further contracts.																	
		b) Percentage of green heating oil in the non-domestic public buildings	Cllr E Williams, Gareth Evans	N/A	75%	New for 2006/07	20%											20%	
		Contract is negotiated in October. Currently the figure is 20% but is expected to rise with new contract in October 2006.																	
THS/S/001 (NEW)	NATIONAL STRATEGIC INDICATOR (PRIORITY)	a) Condition of: Principal (A) roads	Cllr E Williams, David Farquhar	19.80%	11.80%	21.20%	Figure is only available annually and will be reported in Qtr 4										18%		
		b) Condition of: Non-principal/classified roads	Cllr E Williams, David Farquhar	39%	25.90%	18.67%											17.50%		
		Work is currently being undertaken to develop robust local indicators which can be reported quarterly to reflect performance against this Council Priority.																	
COMMUNITY SAFETY																			
LPI	LOCAL INDICATOR	Reduce in the overall levels of crime	Cllr E Edwards, Graham Boase	N/A	15% reduction	3% reduction	16% increase											5% reduction	
		Crime has increased by 16% this quarter (1962 crimes to 2288)																	
LPI (NEW)	LOCAL INDICATOR	Reduce the failure rate of test purchases to on and off licensed premises	Cllr E Edwards, Graham Boase	N/A	New indicator 2006/07	Baseline 49% failure	48% failure												5% reduction (44% failure rate)
		Baseline information is based on test purchases carried out by underage young people on 79 licensed premises. Of these 39 failed = 49%. Failure means that the licensed premises were willing to serve underage drinkers. For this quarters figures test purchases were carried out at 35 On / Off licensed premises in Denbighshire. 17 failures. More robust activity at beginning of year has exposed repeat offenders and others missed last time round. We would expect a decrease by the end of the year, as we can now target specific locations that have been identified as problematic																	
ECONOMIC PROSPERITY																			
LPA 14	POLICY AGREEMENT	Number of new high quality jobs created through financial support programme	Cllr Rhiannon Hughes, Gareth Evans	N/A	114	130	Three year target already achieved											57	
		We have exceeded the expected final achievement figure of 228 jobs created over 3 years (start date Sept 03 - end date Aug 06). The three year target has been achieved and the programme has ceased to operate. This Local Policy Agreement will no longer be reported against quarterly.																	
LPI (NEW)	LOCAL INDICATOR	Number of beneficiaries accessing DCC's Genesis Project.	Mike German, Gloria Burgess	N/A	New indicator 2006/07	New indicator 2006/07	Project due to start in September											500	
		The Genesis project is funded by the European Structural Fund and aims to provide a package of support to enable parents to access training, education and employment and to therefore increase the economic activity of the area and raise quality of life standards for the communities in Denbighshire. The Genesis project does not insist people return to work but is about supporting people and removing barriers to education and employment. A beneficiary is someone who has been assisted /signposted to support to enable them to return to education and work (childcare, confidence and first steps training, travel). The project is being overseen by the Frameworks Partnership and will be fully staffed and operational at the beginning September.																	
CORPORATE HEALTH																			
CFH/C/007	CORE INDICATOR	The percentage of council tax due for the financial year which was received by the authority (cumulative, however, base figure can increase by input from the Valuation Office)	Cllr P Marfleet, Ken Jones	96.52%	97.00%	97.70%	31.80%											97.50%	

Indicator Reference	Type of Indicator	Description	Responsible Member & Officer	Welsh Comparative data 05/06	2005/06 Annual Target	2005/06 Data	Data Quarter 1 (Apr-Jun) July 06/07	QTR 1 Performance against 06/07 target	Data Quarter 2 (Jul-Sep) Oct 06/07	Performance	Data Quarter 3 (Oct-Dec) Jan 06/07	Performance	Data Quarter 4 (Jan-Mar) April 06/07	Final Data for 06/07	Performance	2006/07 Annual Target	
CFH/C/008	CORE INDICATOR	The percentage of non-domestic rates due for the financial year which were received by the authority (cumulative, however, base figure can increase by input from the Valuation Office)	Cllr P Marfleet, Ken Jones	97.62%	97.50%	98.20%	34.00%									98.00%	
CHR/C/002	CORE INDICATOR CORPORATE OBJECTIVE	The number of working days/shifts per full time equivalent (FTE) local authority employees lost due to sickness absence	Cllr P Marfleet, Linda Atkin	11.2 days	10.0 days	11.5 days	2.55 days									10 days	
LP 11 HR11	LOCAL INDICATOR	The percentage of the local workforce whose pay has been determined through Job Evaluation	Cllr P Marfleet, Linda Atkin	N/A	100%	82%	92.00%									100%	
LPI/L&D/1 (NEW)	LOCAL INDICATOR	The percentage of staff receiving an annual performance appraisal.	Cllr P Marfleet, Linda Atkin	N/A	New indicator 2006/07	New indicator 2006/07	Unable to report at present									100%	
		The new performance appraisal system was introduced in June 2006. Data collection systems had not been set up by quarter one end.															
LPA13	LOCAL POLICY AGREEMENT	Number of (under 25s) young people to have taken up the scheme for improving recruitment and retention in Denbighshire	Cllr P Marfleet, Linda Atkin	N/A	30	35	34									35	
LPA16	LOCAL POLICY AGREEMENT	The percentage of senior management positions filled by women - PO3 and above.	Cllr P Marfleet, Linda Atkin	N/A	40%	42.60%	43.90%									42%	
BNF/S/002a	NATIONAL STRATEGIC	a) Average time for processing new benefits claims	Cllr P Marfleet, Jackie Walley	36.72 days	36 days	32.95 days	33 days									34 days	
CO5	CORPORATE OBJECTIVE	Level of efficiency savings achieved by March 2007	Cllr P Marfleet, Roger Parry	N/A	£2 million	£2 million	Annual Reporting									£1.1 million	
		Please note, the above figure includes the savings made from procurement listed below.															
LPI	LOCAL INDICATOR	Level procurement savings achieved in 2006/07	Cllr P Marfleet, Roger Parry	N/A	£500,000	£515k	Annual Reporting									90K	
CO8	CORPORATE OBJECTIVE	Total Capital Receipts achieved from Property Portfolio sales	Cllr J Thompson-Hill, Gareth Evans	N/A	£3 million each year	£2.5m	£92,086										To be agreed
		A target for this indicator is yet to be agreed, therefore the performance has not been scored.															

Indicator Reference	Type of Indicator	Description	Responsible Member & Officer	Welsh Comparative data 05/06	2005/06 Annual Target	2005/06 Data	Data Quarter 1 (Apr-Jun) July 06/07	Performance against 06/07 target	QTR 1	Data Quarter 2 (Jul-Sep) Oct 06/07	Performance	Data Quarter 3 (Oct-Dec) Jan 06/07	Performance	Data Quarter 4 (Jan-Mar) April 06/07	Final Data for 06/07	Performance	2006/07 Annual Target
LPA 11	LOCAL POLICY AGREEMENT	Level of satisfaction, based on the overall satisfaction with services provided in Denbighshire.	Pauline Dobb, Neil Ayling	N/A	N/A	N/A											To be agreed
LPA 11 relates to surveys carried out by the authority. A survey assessing people's satisfaction with the progress towards the vision will be carried out later this financial year on behalf of the Local Strategic Partnership. This will provide a baseline of performance of performance against which targets for improvement will be set.																	

REPORT TO CABINET

CABINET MEMBER: Councillor P A Dobb, Cabinet Lead Member for Health and Wellbeing

DATE: 12th September 2006

SUBJECT: Delegations and Authorisation to Officers

1 DECISION SOUGHT

To seek Members' approval to delegate duties to the Chief Executive who will then delegate downwards to the relevant officers.

2 REASON FOR SEEKING DECISION

To seek delegation of appropriate authorisation to the Chief Executive as outlined in Appendix 1.

In order for Officers within the Housing Enforcement Team effectively enforce the new legislation under the Housing Act 2004 certain powers and duties contained within the Act, require specific delegation.

The Act drastically changes the way local authorities will assess and enforce housing legislation in the future, this has been the biggest change in housing legislation for 50 years.

In the main, the Act has introduced the following functions: -

- New standards for assessing conditions within properties, the Housing Health and Safety Rating System (HHSRS)
- Licensing of HMO's
- Additional Licensing
- Selective Licensing of Other Residential Accommodation
- New Management Regulations and Management Orders for HMO's
- Additional powers to deal with empty dwellings

The authorisation as outlined in Appendix 1 will give Officers power to carry out inspections of properties within the private housing sector to assess if poor housing conditions exist within properties. Once assessed Officers can then determine what will be the best course of action to deal with substandard properties, this can take the form of informal or formal Notices.

In addition Officers can enter property to carry out work in default if the landlord has not complied with Notices served by the Council. These powers to carry out work will also apply to premises where a Management Order on a houses in multiple occupation or an empty dwelling has been served.

Appendix 2 refers to a list of functions that will be permitted under Part 1 to 4 and 7 of the Housing Act 2004 once delegation has been approved.

In summary, once Officers are authorized they will have the power to:

- serve Notices and Orders on landlords
- suspend/revoke/vary Notices and Orders
- implement Licensing of houses in multiple occupation
- designate areas for Additional and Selective Licensing
- take over management of houses in multiple occupation or empty dwellings
- serve overcrowding Notices

3 POWER TO MAKE THE DECISION

Section 243, Housing Act 2004

4 COST IMPLICATIONS

None

5 FINANCIAL CONTROLLER STATEMENT

There are no obvious, significant financial implications resulting from this matter at this time.

6 CONSULTATION CARRIED OUT

Legal Services

7 IMPLICATIONS ON OTHER POLICY AREAS:

Support the aims and objective of the following Policies

Community Strategy

Health, Social Care and Well-being Strategy

Local Housing Strategy

Anti-Poverty Strategy

Crime and Disorder - reduction in crime and disorder through the HMO Licensing process

7.1 THE VISION / CORPORATE PRORITIES

- Improve housing conditions within the private rented sector, which will impact on the character and attractiveness of the area.
- We will fully support the Vision of the Council through RESPECT by treating people (landlord and tenants) equally and with fairness through enforcement of standards and having regards to the Enforcement Concordate
- We will fully support the Vision of the Council through INTEGRITY, by ensuring Officers work within boundaries of the law, maximize their performance through the function of the new Housing Act 2004 while promoting the positive image of Denbighshire.

8 ACTION PLAN

Implement delegation with immediate effect.

Consolidate existing delegations and bring them up to date a further report to be presented to Cabinet – report anticipated November 2006

9 RECOMMENDATIONS

Members to approve the Scheme of delegation as outlined in Appendix 1

New Delegations Sought

Housing Act 2004

Part 7 Supplementary and Final Provisions	235 – Power to require documents to be produced	The Authorised Officer may give a Notice to a relevant person requiring him to produce any document which is specified or described in the Notice.
	239 - Power on entry Carrying out a survey or examination	In order that the person authorised or the proper officer can enter the premises to carry out an inspection under section 4(1) to see whether Category 1 or 2 hazards exist.
		Determine whether any functions under any of Part 1 to 4 or Part 7 should be exercised in relation to the premises (functions are outlined in Appendix 2)
		In relation to an Improvement Notice or Prohibition Order
		A Management Order is in force under Chapter 1 or 2 of Part 4 in respect of the premises
Schedule 3	Paragraph 3(4)	Power of entry to carry out work without agreement under an improvement notice (detail of functions are outlined in Appendix 2)
Schedule 7	Paragraph 25	Empty Dwelling Management Orders: power of entry to carry out work (detail of functions are outlined in Appendix 2)

Functions within Part 1 to 4 and 7 of the Housing Act 2004

Parts	Sections	Purpose
Part 1 Enforcement of Housing Standards	Section 11 and 12 Section 20 and 21 Section 28 and 29 Section 40 and 41 Section 43 Section 265 of the Housing Act 1985 (As Amended) Section 289 1985 Act (As Amended)	Serve an Improvement Notice Make a Prohibition Order Serve a Hazard Awareness Notice Take emergency remedial action Make an Emergency Prohibition Order Make a Demolition Order Make a Slum Clearance declaration
	Section 14 Section 16	Suspension of Improvement Notice Revocation and variation of Improvement Notice
	Section 23 Section 25 Section 26	Suspension of a Prohibition Order Revocation and variation of Prohibition Order Review of suspended Prohibition Orders
Part 2 Licensing of Houses in Multiple Occupation	Section 55 - 78	Implementation of Mandatory and Additional Licensing of Houses in Multiple Occupation to include: Serve a Temporary Exemption Notice Grant or Refuse a licence Variation of licences Revocation of license Designation of areas subject to Additional licensing Review and revocation of designation Make an Application for a Rent Repayment Order

Part 3 Selective Licensing of Other Residential Accommodation	Section 79 - 100	Designation of areas subject to Selective licensing Review and revocation of designation Serve a Temporary Exemption Notice Grant or Refuse a licence Variation of licences Revocation of license Make an Application for a Rent Repayment Order
Part 4 Additional Control Provision in Relation to Residential Accommodation	Section 101 - 130	Make an Application for an Interim and Final Management Order to the Residential Property Tribunal Variation of Interim and Final Management Order Revocation of Interim and Final Management Order Termination of Management Orders
	Section 131	Management Orders: power of entry to carry out work
	Section 132 - 138	Make an Application for an Interim and Final Empty Dwelling Management Order to the Residential Property Tribunal
	Section 139	Serve an Overcrowding Notice Revocation and variation of Overcrowding Notice
Part 7 Supplementary and Final Provisions	Section 232	The local housing authority must establish and maintain a register of: All licenses granted by them under Part 2 or 3 which are in force All temporary exemption notices served under section 62 or section 86 which are in force All management orders made by them under Chapter 1 or 2 of Part 4 which are in force
	Section 235 - 238	Information provisions – powers to obtain information relating to any premises
	Section 240	Making an application to the Justice of the Peace for a warrant to authorise entry
	Section 246	Service of documentation i.e. Notices under Part 1 to 4 and Part 7
	Section 255	HMO Declarations – declare a building to be a HMO if the local housing authority is satisfied that the premises falls within the definition of a HMO
	Section 256	Revocation of HMO declarations

REPORT TO CABINET

CABINET MEMBER: Councillor Pauline Dobb - Cabinet Lead Member for Health and Wellbeing

DATE: 12th September 2006

SUBJECT: Housing Revenue Account Budget & Capital Plan Report 2006/07

1 DECISION SOUGHT

To note the financial forecast position (revenue and capital) of the Housing Revenue Account (H.R.A.) for the current financial year, as at the end of July 2006.

2 REASON FOR SEEKING DECISION

The need to deliver the Council's agreed budget strategies for the current financial year.

3 POWER TO MAKE THE DECISION

Housing Act 1985, Part II.

4 COST IMPLICATIONS

Housing Revenue Budget

The initial outturn projections on the HRA at the end of July 2006 show a net surplus at the year end of £455k (Appendix 1) against a budgeted surplus of £333k. This is a decrease of £15k from the surplus reported in June. The most significant change since June is that the projected income from general rents has been revised downward by £12k based on the actual income received for the first quarter of the year.

There are projected under spends in Rents and Supervision & Management with an over spend projected in Repairs & Maintenance. This leaves a total projected under spend in Management & Maintenance of £23k (£26k last month).

The HRA budget for 2006/07 will be revised soon to account for the new HRA Leasing Subsidy which has recently been introduced. The net impact of this to the HRA is thought to be favourable (approximately £40 per week net, per property leased) but it is a complex calculation and the full impact to the county council (i.e. accounting for the impact upon housing benefits) also has to be considered. To administer the scheme, it would be necessary to fund two new posts and these would have to be funded from the net gain on the lease subsidy. Clarification on some of the technicalities of the scheme is still

being sought from the Welsh Assembly Government as a formal Direction. Once this has been received, the required adjustments will be made to the HRA budget and reported to Cabinet. At the time of writing the report, the Direction had still not been received.

There are few significant variances on the HRA budget to report. The subsidy payable to the Welsh Assembly Government is likely to increase as there have been fewer 'Right to Buy' sales so far than planned, which means there is more stock attracting negative subsidy. The 'flip side' however, is that more rent income than planned will be received, hence the £74k positive variance on rent income.

A review of RTB sales was completed in July and as a result the forecast sales for the year have been revised downward from 48 to 44. The Housing Stock Business Plan has been amended to account for the change and the Plan remains viable. The average value of the completed sales so far this year (7 in total) is £55k, which is £3k higher than the estimated value in the Plan.

The interest likely to be achieved on HRA balances will be higher than expected (by £55k) however the amount of interest applied to HRA balances is volatile to fluctuations on the number of RTB sales throughout the year and therefore is being kept under review.

Housing Capital Plan

Progress on the HRA capital plan is included as Appendix 2. The total forecast expenditure for the year is £7.6m, which is in line with original estimates. However, this includes additional anticipated expenditure of £976k in 2006/07 on slippage from 2005/06 (major refurbishments contract), which is offset by a similar amount of slippage on the 2006/07 contract that will roll forward to 2007/08. The financing will move with the slippage so there is no adverse financial impact to the HRA. The 2005/06 major refurbishment contract is being finalised and details of how the contract has performed will be included in the next report to cabinet.

The 2006/07 major refurbishment contract will be awarded in September and work will commence shortly thereafter. This is a significant contract that will refurbish over 1,000 properties in Denbighshire.

As at the end of July 2006, the Housing Capital Plan had successfully completed the following improvements to people's homes as part of the strategy to achieve the Welsh Housing Quality Standard by 2012:

- Windows contract: 1,307 properties completed
- Central heating contract: 624 properties completed
- Refurbishment contract: 186 properties completed

Summary

The revenue and capital budgets as reported at the end of July 2006 do not adversely impact upon the council's Housing Stock Business Plan. It should be noted RTB sales at this stage of the year are still slower than expected compared to previous years but the Plan is still deliverable at this stage.

The Business Plan will be updated once the impact of the leasing subsidy is fully determined (when the Assembly Direction is received). The Plan has been revised to account for a reduction in sales this year and the balances remain positive throughout.

5 FINANCIAL CONTROLLER STATEMENT

The forecast surplus above estimates on the HRA is welcomed. Detailed work is required to update the HRA to account for the introduction of the leasing subsidy and to fully understand the impact on both the HRA and the county fund account. The position regarding RTB sales should be kept under close review.

6 CONSULTATION CARRIED OUT

The HRA capital and revenue budget were agreed by Cabinet in January 2006.

7 IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE & THE COUNCIL'S VISION

The level of funding available to services together with budgetary performance impacts upon all services of the Council. The HSBP will help achieve the ideal living vision as through access to good quality, affordable housing, which is more energy efficient and designed to meet their needs.

8 ACTION PLAN

The Head of Housing Services and the Senior Management Accountant (Social Services and Housing) will continue to monitor the HRA budget and Business Plan, in particular the situation regarding RTB sales. The Plan will be updated to account for the leasing subsidy (once the formal direction has been received).

9 RECOMMENDATION

To note the latest financial forecast position of the Housing Revenue Account (H.R.A.) for the current financial year.

		<u>Housing Revenue Account ~ 2006/07 Budget</u>		
<u>2005/06</u>	<u>Month 4</u>	<u>2006/07</u>		
<u>Actual</u>		<u>Original</u>	<u>Forecast</u>	<u>Variance</u>
<u>£</u>		<u>Budget</u>	<u>Out-turn</u>	<u>to</u>
		<u>£</u>	<u>£</u>	<u>Budget</u>
				<u>£</u>
	<u>EXPENDITURE</u>			
1,240,343	Supervision & Management - General	1,118,954	1,097,328	21,626
219,533	Supervision & Management - Special	212,949	214,648	-1,699
129,481	Welfare Services	129,866	128,521	1,345
0	Homelessness - Leased Accommodation	0	0	0
373,200	Rents	391,451	368,494	22,957
2,657,345	Repairs and Maintenance	2,599,819	2,621,393	-21,574
4,619,901	Management & Maintenance	4,453,039	4,430,385	22,654
28,745	Rent Rebates	0	0	0
927,876	Debt Charges	1,128,757	1,128,757	0
326,000	C.E.R.A.	0	0	0
0	Rent Rebate Subsidy Limitation	53,316	53,316	0
2,690,309	Subsidy	2,976,737	3,009,597	-32,860
-40,608	Provision for Bad Debts	50,000	50,000	0
8,552,223	Total Expenditure	8,661,849	8,672,055	-10,206
	<u>INCOME</u>			
8,534,781	Rents (net of voids)	8,803,016	8,877,075	74,059
94,189	Garages	96,912	99,488	2,576
143,532	Interest (Balances & RTB mortgages)	95,000	150,042	55,042
8,772,503	Total Income	8,994,928	9,126,605	131,677
	Surplus / Deficit (-) for the Year:			
546,279	General Balances	333,079	454,550	121,471
-326,000	Earmarked Balances	0	0	0
1,308,768	Balance as at start of year ~ General	1,855,264	1,855,264	0
326,216	Balance as at start of year ~ Earmarked	0	0	0
1,855,264	Balance as at end of year ~ General	2,188,343	2,309,814	121,471
0	Balance as at end of year ~ Earmarked	0	0	0

Appendix 2

HRA Capital Plan Update 2006/07

Month 4

Actual 2005/06 £	Description	Approved Schemes £	Actual at End Jul £	Forecast Outturn £
751,529	Housing Repair Work Pre 2006/07	136,273	300	136,273
171,991	Environmental Improvement Works	373,000	8,181	373,000
2,650,442	2005/06 Major Improvements – All Groups	0	975,559	907,000
0	2006/07 Major Improvements – All Groups	2,979,000	39,956	2,072,000
2,011,332	Windows Replacement	2,982,000	783,780	2,982,000
743,287	Central Heating Contract	1,000,000	401,776	1,000,000
100,000	DFG - Council Properties	100,000	62,754	100,000
6,428,581	Total	7,570,273	2,272,305	7,570,273

2005/05 £	HRA Capital Plan Financed By:	Original £	Forecast £
2,400,000	Major Repairs Allowance Grant	2,400,000	2,400,000
556,500	Useable Capital Receipts	706,000	706,000
3,146,082	Prudential Borrowing	4,464,273	4,464,273
326,000	CERA	0	0
6,428,582	Total	7,570,273	7,570,273

REPORT TO CABINET

CABINET MEMBER: Councillor P J Marfleet, Lead Cabinet Member for Finance & Personnel

DATE: 12 September 2006

SUBJECT: Revenue Budget 2006/07

1. DECISION SOUGHT

1.1 Members note the latest revenue budget performance figures for the 2006/07 financial year as detailed in the attached appendices.

2. REASON FOR SEEKING DECISION

2.1 The need to deliver the Council's agreed budget strategy for the 2006/07 financial year and avoid reducing already inadequate reserves.

3. POWER TO MAKE THE DECISION

3.1 Local Authorities are required under section 151 of the Local Government Act (1972) to make arrangements for the proper administration of their financial affairs.

4. COST IMPLICATIONS

4.1 This report details the latest projections of Service budget year end positions as reported by Directorates, together with information on pressures and savings within the corporate budgets. The service projections are as at the end of July 2006.

The appendix details a potential underspend totalling £367k. This excludes the schools' delegated budgets.

- i) **Social Services** is showing an under spend that is mainly due to the under spend brought forward from 2005/06 coupled with savings against Supporting People grant schemes. These savings have been made to help smooth out the anticipated significant reductions in Supporting People funding in coming years.
- ii) **Lifelong Learning** has shown an increased potential overspend resulting from reduced income at leisure facilities.

It is now highly likely that the back dated element of equal pay claims in connection with some former manual workers will lead to a significant pressure in the current year. The Treasury's refusal to grant Councils the ability to capitalise these costs will mean that a suitable provision will need to be set up to cover these costs. This will involve a major

reduction in general balances which will need to be rebuilt in future years through the top slicing of the overall revenue funding. This matter was reported in full to the last Council meeting.

Another potential but thus far unquantifiable pressure is the potential impact of the appeals against the recent Council Tax revaluations which may exceed the assumptions within the budget.

- 4.4 The **schools' delegated budget** – Early indications are that schools will be using £333k of their brought forward balances in 2006/07. Further work is being undertaken to attempt to reduce this further.
- 4.5 Details are also included in the appendix of the position regarding planned efficiency savings.

5. FINANCIAL CONTROLLER STATEMENT

- 5.1 Directorates need to continue to exercise tight control over their revenue expenditure to ensure they are able to remain within their budgets. The recently clarified position on the treatment of equal pay back dated claims means it is essential to avoid service overspends.

6. CONSULTATION CARRIED OUT

- 6.1 Lead Cabinet members need to continue to consult with Heads of Service to agree necessary remedial action to accommodate pressures in 2006/07.

7. IMPLICATIONS ON OTHER POLICY AREAS

7.1 The Vision

- 7.1.1 Proper management of the Council's revenue budget enables services to work towards delivering the Council's Vision.

7.2 Other Policy Areas Including Corporate

- 7.2.1 Proper management of the Council's revenue budget underpins activity in all of the Council's policy areas.

8. ACTION PLAN

- 8.1 All departments undertake regular budget monitoring and will continue to identify and take advantage of savings and efficiencies.

9. RECOMMENDATION

- 9.1 That Members note the budget performance figures for 2006/07 as detailed in the attached appendix.

**MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
POSITION AS AT END JULY 2006**

Directorate	Budget			Projected Outturn			Variance			Variance Previous report £000s
	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	
Lifelong Learning (excluding schools delegated)	29,446	-10,572	18,874	29,535	-10,558	18,977	89	14	103	71
Environment	38,255	-16,688	21,567	38,209	-16,642	21,567	-46	46	0	0
Personal Services	51,973	-16,126	35,847	54,314	-18,935	35,379	2,341	-2,809	-468	-164
County Clerk	1,975	-570	1,405	1,975	-570	1,405	0	0	0	0
Resources	8,740	-2,793	5,947	8,957	-3,012	5,945	217	-219	-2	0
Corporate, Miscellaneous & Benefits	26,506	-22,356	4,150	26,506	-22,356	4,150	0	0	0	0
Total All Services	156,895	-69,105	87,790	159,496	-72,073	87,423	2,601	-2,968	-367	-93
Capital Financing Charges/Investment Income			10,995			10,969			-26	-26
Increase in Bad Debt Provision						0			0	0
Precepts & Levies			4,185			4,185			0	0
			102,970			102,577			-393	-119

Note:

The Management Accounting rules of the Council require debtor account entries to be reversed in respect of amounts outstanding for more 30 days after the due date. In the event that debts cannot be collected, services will be required to meet the cost of the debt write-off. This may impact on the actual outturn achieved by services at the year end.

MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
LIFELONG LEARNING
POSITION AS AT END JULY 2006

	Budget			Projected Outturn			Variance			Variance
	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Previous report £000s
Individual School Budgets	52,889	-4,009	48,880	53,541	-4,328	49,213	652	-319	333	333
School Funds Held Centrally	15,584	-4,656	10,928	15,568	-4,656	10,912	-16	0	-16	14
Non school Funding #	2,002	-881	1,121	2,002	-881	1,121	0	0	0	0
Corporate Services	444	-5	439	462	-5	457	18	0	18	0
Countryside & Leisure	6,084	-3,421	2,663	6,145	-3,394	2,751	61	27	88	44
Tourism, Culture & Heritage	5,332	-1,609	3,723	5,358	-1,622	3,736	26	-13	13	13
	29,446	-10,572	18,874	29,535	-10,558	18,977	89	14	103	71
Total Lifelong Learning	82,335	-14,581	67,754	83,076	-14,886	68,190	741	-305	436	404

**MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
LIFELONG LEARNING
POSITION AS AT END JULY 2006**

<u>Comments</u>	Current Month £000s	Previous Month £000s
EDUCATION		
Individual School Budgets: Following meetings with schools it is anticipated that school balances will be reduced by £333k. The difference is mainly due to reviews in staffing structures in an attempt to minimise impact on their balances. Officers will continue to work closely with schools to assist in the identification of compensatory savings.	333	333
SCHOOL FUNDS HELD CENTRALLY		
School Transport Full year effect of re-tendered contracts in February in excess of budget	49	49
Other Various savings from vacancy control and delays in appointment of staff. Work is ongoing to identify savings to offset reported pressures.	-65	-35
NON SCHOOL FUNDING No items to report	0	0
CORPORATE SERVICES The latest projection indicates that there will be a projected overspend on the Translation Service budget of £53k due to the demand on the Service which requires the use of external providers. A tendering of external provision is being undertaken by the Procurement Unit which will hopefully reduce the pressure this year. A full review of the service is being carried out in year to identify alternative service delivery options for the future. The shortfall has been partly met in the current year from underspend carried forward	53 -35	35 -35
TOTAL EDUCATION	335	347
COUNTRYSIDE & LEISURE Energy costs above average 24% inflation allowance in budget. Average increase of 109% in electricity costs at Leisure Centres. Impact of Leisure Centre closures for improvements Clwyd Leisure arbitration Rhyl LC NNDR Successful resolution of income dispute Sports development programme	39 47 28 6 -20 -12	36 0 28 0 -20 0
TOURISM, HERITAGE & CULTURE Energy costs above average 24% inflation allowance in budget. 86% increase in electricity costs at Pavilion Theatre Increased income projected for sales of confectionary at Pavilion Theatre Match funding revenue implications to maintain grants & committed Heritage events, increased premises costs & reduced income Non-appointment of curator post	23 -13 33 -30	23 -13 33 -30
TOTAL CULTURE & LEISURE	101	57
TOTAL LIFELONG LEARNING	436	404
Total	436	404

CULTURE & LEISURE EFFICIENCY SAVINGS PROGRESS REPORT

Proposed Efficiency Saving	Target	Progress
Reduce funding to grant aided bodies	8,275	Achievable
Implementation of review of inherited terms & conditions for Library Service Staff	6,000	Unlikely to be achieved 06/07
New charges	6,000	Achievable
New tourist attraction lease at Children's Village & franchise at Riverside Park	8,000	Part Achievable
Ffrith Festival Gardens: secure new user, reduce fixed premises costs	10,000	Achievable subject to Council decision
Countryside & Leisure Services miscellaneous efficiencies	6,725	Achievable
Review of Leisure Centre staff rotas	5,000	Achievable
	50,000	
Education Efficiency savings	£	
Procurement contracts and teacher supply within schools	259,000	To be achieved by school governor bodies
Vacancy control/staff management	12,101	On target
Savings on supplies and services	40,689	On target
Introduce charge for grant administration	19,000	On target
TOTAL	330,790	

MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
 ENVIRONMENT DIRECTORATE
 POSITION AS AT END JULY 2006

	Budget			Projected Outturn			Variance			Variance
	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Previous report £000s
Development Services	9,227	-5,120	4,107	9,227	-5,120	4,107	0	0	0	0
Transport & Infrastructure (Notes 1 & 2)	9,078	-3,864	5,214	9,078	-3,864	5,214	0	0	0	0
Planning & Public Protection	4,213	-1,935	2,278	4,187	-1,909	2,278	-26	26	0	0
Director & Support (Note 3)	1,468	-416	1,052	1,448	-396	1,052	-20	20	0	0
Environmental Services	14,269	-5,353	8,916	14,269	-5,353	8,916	0	0	0	0
Total Environment	38,255	-16,688	21,567	38,209	-16,642	21,567	-46	46	0	0

Notes

Potential areas of budget pressure

1 As part of the budget setting process the Directorate is expected to achieve net income of £190K on the following initiatives in 2006/07

(a) Introduction of car parking charges on Rhyl Promenade (net of start up costs)	£150K
(b) Review and rationalisation of car parking charges across the County	£40K
	<u>£190K</u>

2 In the event of severe weather it is possible that the winter maintenance budget, together with the winter maintenance reserve, will be insufficient to cover the costs.

Other points

3 The above projections include underspends of £201k carried forward from 2005/6 which have been used to fund specific earmarked items in 2006/7

4 The Directorate put forward a number of efficiency savings as part of the Budget setting process. These totalled £156K and will be monitored on an on-going basis throughout the financial year. These are summarised between the service departments below

Details	£'000s
Development Services - restructure	27 Achieved
Transport & Infrastructure - restructure	15 Achievable
Director & Support - efficiencies	12 Achievable
Planning & Public Protection - merger	57 Achievable
Planning & Public Protection - new charges	10 Under review
Environmental Services - reorganisation of street lighting	10 To be achieved
Environmental Services - public realm initiatives	15 To be achieved
Environmental Services - annual CCTV fee	10 Achieved
	<u>156</u>

**MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
SOCIAL SERVICES AND HOUSING
POSITION AS AT END JULY 2006**

	Budget			Projected Outturn			Variance			Variance
	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Gross Expenditure £000s	Gross Income £000s	Net Expenditure £000s	Previous report £000s
Children Services	8,857	-616	8,241	9,181	-940	8,241	324	-324	0	0
Adult Services	34,365	-8,686	25,679	35,088	-9,226	25,862	723	-540	183	503
Business Support & Development	1,816	-145	1,671	3,588	-1,895	1,693	1,772	-1,750	22	47
Supporting People Grant	3,744	-3,741	3	3,308	-3,685	-377	-436	56	-380	-280
Cymorth Grant	1,651	-1,651	0	1,651	-1,651	0	0	0	0	0
Underspend Brough Forward 05/06	0	0	0	0	-224	-224	0	-224	-224	-374
	50,433	-14,839	35,594	52,816	-17,621	35,195	2,383	-2,782	-399	-104
Non HRA Housing	1,540	-1,287	253	1,498	-1,255	243	-42	32	-10	-1
Underspend Brought Forward 2005/6	0	0	0	0	-59	-59	0	-59	-59	-59
Total Personal Services	51,973	-16,126	35,847	54,314	-18,935	35,379	2,341	-2,809	-468	-164

MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
SOCIAL SERVICES AND HOUSING
POSITION AS AT END JULY 2006

<u>Comments</u>	Current Month £000s	Prev Month £000
SOCIAL SERVICES		
CHILDREN'S SERVICES		
The outturn figures have been projected based on previous trends less the allocation of new monies received. The strategic aim to achieve a balanced budget in 2006/07 is still on track	0	0
ADULT SERVICES		
Learning Disabilities		
Residential placements together with Family Support are the main areas of budget pressure within 2006/07, this is in keeping with previous years as service demands continue to exceed the budget available. Outturn is based on known service users	286	286
Mental Illness		
Residential & Nursing spend is the main budget pressure based on current clients. The projection assumes client numbers remain reasonably constant in 2006/07. One placement costing £3k per week has ceased improving the position.	73	167
Older People		
Purchasing unit- the reduction in forecast overspend is due to slippage on some staff appointments. Provider unit - there is an overspend against the Council's Residential Homes and concerns over achieving budgeted income. There may also be a need to contribute to the costs of Extra Care project.	6	74
PDSI		
The main budget pressure is still Community Care despite extra budget being allocated. Expenditure on minor adaptations and equipment is still a major budget pressure. Forecast outturn on Drug & Alcohol abuse placements	224	197
Performance Management & Commissioning		
The majority of these budgets relate to staffing. It is anticipated that these budgets will be almost fully utilised with the exception of a small amount of slippage on vacant posts.	-19	-35
Other Adult Services		
The majority of the under spend reported is budget that is as yet unallocated. This will be re-allocated within the service to meet pressures during the course of the year and also to meet the cost of the Social Work Pay Review. £100k additional charging policy income is forecast.	-387	-286
Joint Working & Older People Strategy		
This budget is grant funded supplemented by a small base budget. Printing costs expected in 2006/07 should see this fully spent.	0	0
Cefndy Enterprises		
Indications for 2006-7 are that Cefndy should achieve a balanced budget.	0	0
TOTAL ADULT SERVICES	183	403
Business Support & Development		
Directorate support costs are forecast to be the main budget pressure, based on the pattern of spend in 2005/06, and the cost of implementing a major new IT system (PARIS).	22	-3
	22	-3
Supporting People Grant		
The Supporting People final grant settlement for 2006/07 is still under negotiation. Grant offers for SPG and SPRG have been received from WAG but were incorrect. Awaiting revised offers. There is an estimated underspend due to projects awaiting commissioning. It should be noted that once the SP grant is integrated into the RSG, the formula based settlement suggests this will result in a significant cut in funding and it may be prudent to earmark any underspend in 2006/07 to dampen the impact in future years.	-380	-280
	-380	-280
Under spend brought forward (2005/06)	-224	-224
NON-HRA HOUSING		
An underspend in Welfare Services is off setting a projected over spend in Homelessness. The budget is under review pending the introduction of the leasing subsidy in the HRA. If the brought forward balance is approved, innovative plans around affordable housing and housing strategy may be implemented.	-10	-1
Under spend brought forward (2005/06)	-59	-59
TOTAL SOCIAL SERVICES & HOUSING	-69	-60
	-468	-164

Social Services and Housing Efficiency Savings 2005/06 - Progress Report

Children Services	Target	Details	Status	Comments
Family Support Workers	£148,000	Transfer funding to Supporting People	Achieved	
Adult Services				
Domiciliary Contract Efficiencies	£53,000	Single rate for Domiciliary Care introduced October 2005.	Achievable	
EMI Nursing / Domiciliary Efficiencies	£5,000	Block purchase of 5 EMI beds to be paid at previous year's	Achievable	
General - Extending charges	£30,000	All service users except Mental Health to be charged. Widened to Cornerstone and increase in Day care rates as agreed in 2004/05.	Achievable	Dependant on the individual income of clients.
Care Brokers	£30,000	To save Operational time and efficiency through Care Broker Services. Geographical patterns of provision should generate scope for efficiencies.	Achievable	
Local Authority Home Care	£11,000	Remove all Homecare overtime	Achievable	
Continuing Health Care	£70,000	Widen scope of current re-charging	Achieved	
General Contractual Savings in Adult Services	£20,000	Review of Link House and personal care service	Achievable	
Direct Payments	£10,000	Increase DP having financial benefits of £1.50 per hour	Achievable	
Adult Learning Disabilities- Contract Efficiencies in Work Opportunities & Community Living	£25,000	Carry out a review of costing etc. Similar to that carried out for older people to introduce planned purchasing.	Achievable	
Adult Learning Disabilities- Contract out Community Living Services.	£20,000	2 projects being tendered to independent sector.	Achievable	
Elderly Residential & Day Care	£16,000	Explore Options for the use of Llys Nant Special Care Unit and review agency cover.	Achievable	
Vacant Posts	£80,000	Staff savings through slippage on vacant posts.	Achievable	
Meals on Wheels	£5,000	Going out to tender for delivery of service and reviewing charging.	Achievable	
Voluntary Organisation Payments	£14,000	Reduction of 2% below inflationary uplift.	Achieved	
Business Support & Development				
Reduction in recruitment & Retention	£5,000	Less advertising costs due to better retention of employees.	Achievable	
NNDR - Henllan	£6,000	Henllan deleted from Valuations list so no NNDR charge.	Achieved	
Telephone Rental Streamlining	£1,000	Deleted Extension numbers no longer required.	Achieved	
Paris Project Savings	£8,000	Reduction in revenue costs by possible grant funding	Achievable	
Housing				
Homelessness	£5,000	Further savings to be made by transferring expenditure from B&B to leased accomodation.	Achievable	
Totals	£562,000	Total = £647k -£85k re fee increase re-instated		

MONTHLY REVENUE BUDGET MONITORING REPORT - FINANCIAL YEAR 2006/07
RESOURCES, COUNTY CLERK, CORPORATE & MISCELLANEOUS
POSITION AS AT END JULY 2006

	Budget			Projected Outturn			Variance		
	Gross Expenditure	Gross Income	Net Expenditure	Gross Expenditure	Gross Income	Net Expenditure	Gross Expenditure	Gross Income	Net Expenditure
	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
County Clerks	1,975	-570	1,405	1,975	-570	1,405	0	0	0
Resources Directorate									
Finance	4,174	-1,976	2,198	4,174	-1,976	2,198	0	0	0
Policy Unit	360	0	360	360	0	360	0	0	0
Audit	437	-84	353	435	-84	351	-2	0	-2
I.T	2,621	-480	2,141	2,621	-480	2,141	0	0	0
Personnel	1,148	-253	895	1,148	-253	895	0	0	0
Project Management	0	0	0	219	-219	0	219	-219	0
Total	8,740	-2,793	5,947	8,957	-3,012	5,945	217	-219	-2
Corporate and Miscellaneous	4,873	-687	4,186	4,873	-687	4,186	0	0	0
Benefits	21,633	-21,669	(36)	21,633	-21,669	(36)	0	0	0
Capital Fin Charges/Investment Income	10,995	0	10,995	10,969	0	10,969	-26	0	-26

Note : All efficiency savings proposals on target to be delivered.

**CABINET
FORWARD WORK PROGRAMME**

REPORT TITLE	REPORT LEAD MEMBER / AUTHOR
SEPTEMBER 2006 ~ 2ND MEETING	
Revenue Budget Monitoring Report	Councillor P J Marfleet R Parry
Capital Plan	Councillor P J Marfleet R Parry
Annual Treasury Report	Councillor P J Marfleet R Parry
Modernising Education: Report on Work in Stage I of Consultation	Councillor D Owens H W Griffiths
Tenant Involvement in Council Housing Improvement Programme	Councillor P A Dobb P Quirk
Housing Revenue Account Budget	Councillor P A Dobb P Quirk
Cefndy Healthcare: Delegation to Cefndy Manager	Councillor P A Dobb S Ellis
Extra Care Development Prestatyn – Financial Feasibility	Councillor P A Dobb S Ellis
Single Non Emergency Number Proposal	Councillor S A Davies P Wickes
SSIW Children's Services Inspection Report	Councillor M A German N Francis
HMO Licensing – License Conditions	Councillor P A Dobb G Owen
Denbigh Hospital	Councillor E W Williams M Pender
Improvement Plan	Councillor P J Marfleet J Williams
OCTOBER 2006	
Revenue Budget Monitoring Report	Councillor P J Marfleet R Parry
Capital Plan	Councillor P J Marfleet R Parry
Review of Capital Prioritisation	Councillor P J Marfleet R Parry
Housing Revenue Account Budget	Councillor P A Dobb P Quirk
Learning Disability Commissioning Strategy – may incorporate Review of Older People Commissioning Strategy	Councillor P A Dobb N Ayling
Supporting People Operational Plan	Councillor P A Dobb J Elliott
Approval of Wind Farm Draft SPG	Councillor E W Williams M Pender
Approval of LDP Preferred Strategy and Strategic Options	Councillor E W Williams M Pender
Rural Development Plan for Wales 2007-2013	Councillor R W Hughes M Dixon
West Cheshire and North East Wales Sub Regional Spatial Strategy	Councillor R W Hughes M Dixon
NOVEMBER 2006	
Revenue Budget Monitoring Report	Councillor P J Marfleet R Parry
Capital Plan	Councillor P J Marfleet R Parry

REPORT TITLE	REPORT LEAD MEMBER / AUTHOR
Use of the £200k 'Spend to Save' Efficiencies Budget	Councillor P J Marfleet A Evans
Amendments to Travelling and Subsistence	Councillor P J Marfleet A Evans
Delegations to Officers	I K Hearle
Corporate Quarterly Performance Report	Councillor P J Marfleet J Williams
Housing Revenue Account Budget	Councillor P A Dobb P Quirk
Review of Hospital Discharge Scheme	Councillor P A Dobb N Ayling
Heather And Hillforts	Councillor S Roberts T Hughes
DECEMBER 2006	
Revenue Budget Monitoring Report	Councillor P J Marfleet R Parry
Capital Plan	Councillor P J Marfleet R Parry
Housing Revenue Account Budget	Councillor P A Dobb P Quirk
JANUARY 2007	
Revenue Budget Monitoring	Councillor P J Marfleet R Parry
Capital Plan	Councillor P J Marfleet R Parry
Housing Revenue Account Budget	Councillor P A Dobb P Quirk
FEBRUARY 2007	
Revenue Budget Monitoring Report	Councillor P J Marfleet R Parry
Capital Plan	Councillor P J Marfleet R Parry
Treasury Management Strategy	Councillor P J Marfleet R Parry
Corporate Quarterly Performance Report	Councillor P J Marfleet J Williams
Housing Revenue Account Budget	Councillor P A Dobb P Quirk
MARCH 2007	
Revenue Budget Monitoring Report	Councillor P J Marfleet R Parry
Capital Plan	Councillor P J Marfleet R Parry
Housing Revenue Account Budget	Councillor P A Dobb P Quirk
Modernising Education Update	Councillor D Owens H W Griffiths
APRIL 2007	
Revenue Budget Monitoring Report	Councillor P J Marfleet R Parry
Capital Plan	Councillor P J Marfleet R Parry
Use of the £200k 'Spend to Save' Efficiencies Budget	Councillor P J Marfleet A Evans

REPORT TITLE	REPORT LEAD MEMBER / AUTHOR
Housing Revenue Account Budget	Councillor P A Dobb P Quirk