

**AGENDA ITEM NO. 2**  
**[CABINET 2003 - 46]**

**CABINET**

Minutes of the Cabinet meeting held in the Town Hall, Denbigh on Tuesday 25 March 2003 at 10.00 a.m.

**PRESENT**

Councillors P A Dobb, Lead Member for Health and Wellbeing; E C Edwards, Lead Member for Safeguarding our Communities; M A German, Lead Member for Sustainable Development and Environment; R W Hughes, Lead Member for Lifelong Learning; G M Kensler, Lead Member for Promoting Denbighshire; D M Morris, Lead Member for Communications; E A Owens, Lead Member for Finance; J A Smith, Lead Member for Social Inclusion; W R Webb, Lead Member for Property and Asset Management and E W Williams, Leader and Member for Economic Wellbeing.

Observers: Councillors J Butterfield; M LI Davies; S Drew; M M Jones; P M Jones; R E Jones; N Hugh Jones, and P O Williams.

**ALSO PRESENT**

Chief Executive; Deputy Chief Executive / Corporate Director: Resources; Financial Controller and the County Clerk.

**1 URGENT MATTERS**

Item 16 Capital Projects Bid - extra bid referred from Asset Management Committee.

**2 MINUTES OF THE CABINET [CABINET 2002 - 01]**

(i) The Minutes of the Cabinet meeting held on 25 February 2003 were submitted.

Item 7 - Representation on WLGA Council: Councillor W R Webb about membership on the LGA and reminded Members that Cabinet had only agreed not to attend the LGA Annual Conference in the

previous years and that Members still required information on meetings. The Chief Executive said the Denbighshire membership of the LGA was the same as for the WLGA.

Item 10 - WNWPO Consortium: In reply to Councillor G M Kensler's question on the procurement policy for Denbighshire, Councillor E A Owens said provision of the policy was on schedule and would be produced once the WNWPO issue had been resolved.

***RESOLVED*** that subject to the above the Minutes of the Cabinet meeting held on 25 February 2003 be approved as a correct record and signed by the Deputy Leader.

(ii) The Minutes of the Urgent Cabinet meeting held on 4 March 2003 were submitted.

***RESOLVED*** that the Minutes of the Cabinet meeting held on 4 March 2003 be approved as a correct record and signed by the Deputy Leader.

### **3 HUMAN RESOURCES STRATEGY [CABINET 2003 - 30]**

Councillor D M Morris presented the report seeking Members' adoption of the proposed Human Resources Strategy.

The Head of Personnel detailed the Strategy to Members in the form of a presentation which outlined the framework which the Council would need to adopt to create a modern, empowered, flexible workforce, with the people agenda needing to reflect changes to working practices to meet the challenge of the Modernising Agenda.

Councillor P A Dobb reminded Members and officers that part of her role as 'champion for older people' was to ensure that older people were given the same opportunities as younger people.

In reply to Councillor G M Kensler's question on recruitment and retention of the best people in their role, the Head of Personnel said the Authority had various policies in place e.g. the Policy on Bullying would be presented to the next meeting of Council and appropriate staff would

be trained. Exit interviews were also carried out as a matter of course but no one cause had been identified for staff leaving their employment with Denbighshire County Council.

Members agreed it was essential for Denbighshire to receive IIP status and it was hoped this would be achieved by December 2003.

***RESOLVED*** that Cabinet agree to adopt the Human Resources Strategy.

#### **4 BEST VALUE REVIEW OF RESIDENTIAL HOMES [CABINET 2003 - 31]**

Councillor P A Dobb presented the report seeking Members' agreement that the Council, through its Procurement Strategy, seek initial expressions of interest from potential partners, including the NHS, to secure the long term and future needs of the residents and staff of the homes (Option 4/5). In the event that potential partners were not acceptable, the Council would further investigate securing the level of investment to safeguard the future of the homes. (Option 2). Members were asked to agree that urgent progress be made on Terms and Conditions.

Councillor W R Webb voiced his concerns regarding the possible partnerships with the various associations and felt that to date, none of the associations had met the Authority's criteria. He also expressed concern regarding paragraph 2.3.7 Terms and Conditions of existing staff and said no progress had been made. Staff were concerned with regard to their pay and conditions.

Councillor G M Kensler said it was important to retain option 2 of the report. She also said that England was looking to amending their care standards as they were currently unviable. Councillor Kensler reminded Members that the minimum wage for staff would increase.

Councillor E A Owens said the care of residents and staff was of the greatest importance but that making no changes was not an option. At least £1m would be required to bring the care homes up to the required standard.

Councillor E W Williams said option 2 required in depth consideration. He also suggested that minutes of the Member / officer working group should be made available to all Cabinet Members. The Chief Executive agreed that minutes of the working group would be provided for all Members. The Chief Executive also reminded Members that a decision was required otherwise the Authority could face possible criticism from the Audit Commission for not progressing the best value review.

Councillor R W Hughes said any decision taken was for the long term future of the residents of our care homes, whereas the Welsh Assembly Government were not currently making long term policies for care homes.

At the invitation of the Chair, Councillor J Butterfield, Chair of Personal Services Scrutiny Committee spoke and said the Care Homes Panel had scrutinised the options in the paper and said in her view there was no need to return the paper to the Scrutiny Committee for further deliberation as this would only delay matters. She urged Members to make the decision, which had been 2 years in the making.

Both Councillors G M Kensler and W R Webb abstained from voting.

***RESOLVED*** that:-

- (a) Members agree that the Council, through its Procurement Strategy, seeks initial expressions of interest from potential partners, including the NHS, to secure the long term and future needs of the residents and staff of the homes (Option 4/5);*
- (b) in the event that potential partners are not acceptable, the Council will further investigate securing the level of investment to safeguard the future of the homes. (Option 2), and*
- (c) urgent progress is made on Terms and Conditions.*

## **5 BEST VALUE REVIEW OF GREEN SPACES [CABINET 2003 - 32]**

Councillor M A German presented the report for Members to note the findings of the Green Spaces Best Value team, and to adopt the

recommendations identified in the Options Appraisal Report (see Appendix 1 for Executive Summary). Members were asked to adopt the Improvement Plan for Green Spaces and to consider and adopt the revised Aims and Objectives drawn up by the review team for the future management of Green Spaces. Agreement was also sought that the current grounds maintenance contracts could be “rolled over” from 31 March 2003 pending the re-tendering of a new contract for the maintenance of Green Spaces no later than the 1 April 2004.

Councillor E C Edwards expressed his disappointment that the review had not been considered by the Environment Scrutiny Committee before being presented to Cabinet. He emphasised the important strategies and objectives outlined on pages 11 and 12 of the Review and said it was an opportunity to give something back to the people of Denbighshire.

The Chief Executive, in reply to Councillor G M Kensler’s query on the date at 1.4 of the report, said it was important to have the contracts in place before April 2004.

Councillor P A Dobb said it was essential that the contractors should provide the same level of service across the County.

The Deputy Leader also emphasised the need for the Environment Scrutiny Committee to consider the report and suggest improvements if appropriate.

***RESOLVED*** that Cabinet adopt the recommendations outlined within the Option Appraisal Report, and the Improvement Plan, appended to the report. Cabinet note that further investigation works are being undertaken, which will lead to further recommendations for the improvement of this critical area of service. It was further resolved that Education Scrutiny Committee be asked to consider the report and suggest improvements if appropriate.

**6 REVIEW OF DECISION BY CABINET - TRANSPORT [FLEET MANAGEMENT / MAINTENANCE] BEST VALUE REVIEW [CABINET 2003 - 33]**

Councillor R E Jones, Chair of Resources Scrutiny presented the report asking Cabinet to review its previous decision with regard to the Best Value Review [Fleet Management / Maintenance] and in particular the decision not to pursue the recommendation of seeking to establish a central depot at Denbigh. Councillor Jones queried how Cabinet could arrive at a decision in its January 2003 meeting, when the appendix attached to the current report had not been available.

Councillor Jones and Councillor G M Kensler outlined various parcels of land in Denbigh which could possibly be suitable for use as a depot.

The Head of Highways and Transportation said the site would be working 24 hours a day at certain periods of the year. He emphasised that depot facilities were required by 2004. He said that a commercial in-house operation would best service the County.

Councillor E C Edwards said he supported a central depot at Bodelwyddan for 24 hours a day working but suggested a small service depot should be provided for Ruthin, Corwen and Llangollen.

Councillor W R Webb said there had been some confusion at the recent Asset Management Committee meeting, and he sympathised with Councillor Kensler.

In reply to Councillor R E Jones' comment that the sale of 3 potential sites was now on hold, Councillor E W Williams said he did not wish to send the wrong signal to businesses wishing to move into the area and the potential loss of jobs.

Councillor M A German suggested reviewing the decision within a timescale.

**RESOLVED** that:-

- (a) *Cabinet agree that, before the next Cabinet meeting, officers investigate the possibility of a fleet depot site being located in Denbigh, and*
- (b) *Dependent on the outcome of the investigations at [i] above, Cabinet reconsider its original decision.*

**7 CORPORATE PARENTING STATEMENT AND CHECKLIST FOR ELECTED MEMBERS [CABINET 2003 - 34]**

Councillor J A Smith presented the report seeking Cabinet approval of the Statement of Corporate Parenting and the corporate parent checklist; and to agree the principle of a Council launch for the Statement and checklist to ensure appropriate status was given to it and to support corporate delivery. Councillor Smith informed Members that appropriate references to education would be included.

Councillor E A Owens welcomed the report but suggested that the first sentence of the 4th paragraph of Appendix 1 be amended, as not all children remaining at home had caring and loving parents. The Corporate Director: Personal Services agreed to re-word the paragraph.

**RESOLVED** that, *subject to the above, Cabinet approves the Statement of Corporate Parenting and the corporate parent checklist; and agrees the principle of a Council launch for the Statement and checklist to ensure appropriate status was given to it and supports corporate delivery.*

**8 COMMUNITIES FIRST - WEST AND SOUTH WEST RHYL [CABINET 2003 - 35]**

Councilor J A Smith presented the report asking Members to continue to support the creation of a Communities First Partnership and to approve the progress report.

Councillor E C Edwards emphasised the importance of the document and said that Denbighshire had already missed out on one year of

Community First monies. He said that both the Crime and Disorder Partnership and the Policing Priority Areas were progressing well but was disappointed with Interreg which had been slow in accessing funding.

Councillor R W Hughes informed Members that Meliden was now the third most deprived ward in Denbighshire and there was a need to look at the areas which were becoming more deprived.

Councillor E W Williams detailed Rhyl Going Forward and said the long term view was essential.

Members agreed with Councillor G M Kensler's suggestion that 'monitoring' be added to the Resolution.

***RESOLVED*** that Cabinet accept the progress report and agrees the Authority continues to play a major role in creating, participating in and monitoring the Communities First Partnership.

## **9 TAITH CONSTITUTION [CABINET 2003 - 36]**

Councillor M A German presented the report seeking Members' approval in principle to the setting up of a TAITH Board comprising an Elected Member from each of the six North Wales Authorities, and subsidiary groups.

***RESOLVED*** that Members:-

- (a) *approve in principle the setting up of a TAITH Board and subsidiary groups as detailed in Section 2 of the report;*
- (b) *authorise the County Clerk, Corporate Director: Resources and other relevant officers to contribute to the formalising of the Constitution, and*
- (c) *receive a further report to seek approval for the final version of the Constitution.*



## 10 FURTHER DELEGATIONS [CABINET 2003 - 37]

The Chief Executive presented the report seeking Members' approval of the following delegations:

A. the decision to determine whether to award Hardship Relief, if any, to taxpayers is delegated to the Lead Member for Finance, to a limit of £20k.

B. the approval of fee increases paid by the Authority to providers (e.g. Nursing Homes and Residential Homes) are, if within budget, delegated to the Lead Member for Health and Well being.

C. subject to D, that Cabinet delegate the appointment of the Fostering Panel under regulation 24 of the Fostering Services (Wales) Regulations 2003 to the Chief Executive.

D. the appointment of a local authority member under regulation 24(3)(c) of the 2003 Regulations should be delegated to the Lead Member for Social Inclusion.

Councillor P A Dobb asked whether the delegated limit of £20k for hardship relief should be limited to £10k. The Chief Executive explained that as Lead Members could authorise the write off of grants to a limit of £20k the hardship relief limit was in line with such delegated authorities.

Councillor P A Dobb, whilst agreeing to the delegations at B, C and D above, voted against the limit of £20k at A above.

**RESOLVED** that:-

- (a) *Cabinet delegates the decision to determine the amount of Hardship Relief, if any, to taxpayers to the Lead Member for Finance, to a limit of £20k;*
- (b) *Members agree that approval for fee increases, within budgetary resources, for residential and nursing home provision be delegated the Lead Member for Health and Well Being, and*

(c) *Members agree that appointments to the Fostering Panel be delegated to the Chief Executive except that the Lead Member for Social Inclusion be given delegated powers to appoint an Elected Member to the panel.*

## **11 URDD NATIONAL EISTEDDFOD 2006 [CABINET 2003 - 38]**

Councillor G M Kensler presented the report seeking Members' approval to earmark funding of £300k as a contribution to the 2006 Urdd National Eisteddfod at the Royal International Pavilion site, Llangollen following the Cabinet's previous decision to agree in principle to invite the Urdd Eisteddfod to Denbighshire.

Councillor W R Webb questioned whether the £60k set aside for major events within the County had been solely allocated to the Urdd National Eisteddfod. If this was the case, any other major events within the County would be deprived of a possible grant payment from the special events budget. He said that a bid for the Llangollen International Eisteddfod for £10k had failed in the recent budget round. Councillor R W Hughes agreed with Councillor Webb and said one-off events such as the Urdd should be allocated separate funding.

The Deputy Leader asked whether the cost implications in paragraph 4 of the report were included in the £300k or were in addition. It was confirmed they were additional by the Assistant Director: Culture and Leisure.

Councillor E W Williams said he supported the £300k allocation and that his recollection of the annual £60k set aside for the Urdd was that it would not be included in the first year. The Urdd would proceed with the Eisteddfod once the £300k allocation had been confirmed and the sum involved could be paid in 2007.

The Chief Executive reminded Members that the major events money could not be allocated for minor events and asked whether Cabinet wished to overturn their original decision of allocating £60k for major events.

Councillor E A Owens reminded Members that at the Urdd presentation in 2002 Cabinet had agreed in principle to allocate £300k to the Eisteddfod. Additional monies towards the cost of staging the Eisteddfod would need to come from Revenue. Councillor Owens emphasised that in two years the Authority would be facing a tight budget and that there would possibly be no spare capacity in the third year. She suggested that the Urdd request contributions towards any associated costs in addition to the £300k grant.

The Assistant Director: Culture and Leisure said the Cabinet had previously agreed support in principle for the Eisteddfod and the Urdd now required written confirmation of the £300k support and also further significant support in kind towards staging the event, for example for highways.

After further discussion, Councillor W R Webb said he supported the grant of £300k to the Urdd. However he expressed disappointment that the £60k contribution to the major events fund would not be available to support other events.

The Corporate Director: Resources suggested that a better understanding of associated costs was required and agreed with Councillor E A Owens that the Authority would be facing tight budgets in the next few years.

***RESOLVED** that Members approve expenditure of £300,000 having been set aside annually in equal instalments from 2002/2003 to 2006/2007 to grant aid Urdd Gobaith Cymru to stage the 2006 Urdd National Eisteddfod on the Royal International Pavilion site, Llangollen.*

**12 APPROVAL OF SUPPLEMENTARY PLANNING GUIDANCE: NOS 2, 15 AND 16 [CABINET 2003 - 29]**

Councillor M A German presented the report seeking Cabinet approval of Supplementary Planning Guidance Notes numbers 2, 15 and 16, attached to the report, for use in development control.

**RESOLVED** that Cabinet approve the Supplementary Planning Guidance Notes 2, 15 and 16 attached to the report and recommend for adoption by Council.

At this juncture (1.00 p.m.) the meeting adjourned for 45 minutes to allow Members to participate in refreshments.

### **13 REVENUE BUDGET 2002/03 [CABINET 2003 - 40]**

Councillor E A Owens presented the report in the light of the latest budget performance figures for 2002/03 and sought Members' support for the requirement for the Lifelong Learning Directorate to take appropriate measures to review service provision. Members were also asked to approve the appointment of a qualified accountant within the Management Accounting Unit in the Resources Directorate to provide the capacity required within the Lifelong Learning Directorate to enable it to discharge its Management Accounting responsibilities across all its services.

Councillor Owens emphasised that the Authority would not come in on target in 2002/03. The overspend would have implications on the aim to have £1m in reserves. She thanked the officers for the detail provided in the appendix to the report. Councillor Owens expressed her concern that the recovery plan was not on target, which would have implications for the 2003/04 education budget as the education overspend would be carried over to the following financial year and that setting and administering the Education budget, particularly SEN and Transport, required further consideration. She said the appointment of a qualified accountant to the Resources Directorate would allow the Education department to be proactive in committing expenditure.

Councillor E C Edwards asked which Directorate the new appointee would come under. Councillor Owens said the new appointee would be responsible to the Corporate Director: Resources but with links to the Corporate Director: Lifelong Learning.

Councillor P A Dobb expressed her disappointment at the overspend in the Education budget, especially as extra monies had been allocated to the budget the previous year. She hoped the overspend would be brought in line as soon as possible.

The Chief Executive agreed it was disappointing that Education had overspent and said the SEN and Transport budgets did not accord with the Policies, therefore either the Policies or the budget should be changed accordingly.

The Corporate Director: Resources said Lifelong Learning required high quality financial support for the many projects currently ongoing in the department e.g. Integrated Resource Centres, Tir Morfa, Plas Brondyffryn, Managing School Places and the ELWa/Objective 1 projects.

The Corporate Director: Lifelong Learning welcomed the opportunity to improve capacity within the Directorate. She said the SEN budget has a 3 year agreement to work towards coming in within budget. Ysgol Tir Morfa, Managing School Places and the Review of the Transport Police were key to future efficiencies.

**RESOLVED** that:-

- (a) *Members note the projected outturn position and its impact on the strategy to deliver balances of £1.0m by the end of 2002/03 and emphasise the requirement for the Lifelong Learning Directorate to take appropriate measures to review service provision and improve budgetary control, and*
- (b) *Members support the proposal to appoint a qualified accountant to the Management Accounting Unit within the Resources Directorate, to be engaged for the purposes of improving the quality and accuracy of the management accounting information currently produced and improve budgetary control within the Lifelong Learning Directorate.*

**14 AUTHORISATION OF SINGLE TENDER ACTION [CABINET 2003 - 41]**

Councillor M A German presented the report informing Members that the Head of Planning Services has authorised a single tender

procedure in relation to works urgently required to the former Gwasg Gee buildings, Chapel Street, Denbigh.

**RESOLVED** that Members note the authorisation by the Head of Planning Services on 05.03.2003 for the single tender procedure for undertaking the urgent works to Gwasg Gee, Chapel Street, Denbigh up to £20,000 in value.

## **15 URGENT ITEMS [CABINET 2003 - 42]**

There were no Urgent Items.

### **QUESTION AND ANSWER SESSION**

Five questions had been received from Councillor R E Jones:

- 1 Rhewl County Primary School: Councillor E W Williams said the Local Member, Councillor A E Roberts could nominate governors and that the Lead Member for Lifelong Learning would take a delegated decision on the appointment. Councillor R E Jones said he had made a nomination two months previously.
- 2 Severance Payments: Councillor E A Owens said the Welsh Assembly Government had made no agreement to date to assign funds for possible severance payments. Councillor R E Jones said the initial information regarding possible severance payments had said 12 months notice was to be given by interested parties. The Chief Executive, said once the Welsh Assembly Government had made a decision on whether or not to proceed with such a scheme, the information would be available to all Councillors.
- 3 WLGA: With regard to WLGA reports, Councillor E W Williams said papers for WLGA meetings were usually received on Mondays for meetings held on Fridays. The Chief Executive said that any information regarding the aims and work of the WLGA would be found on their web site and agreed that summaries of WLGA Co-ordinating Committee meetings would be circulated to Group Leaders in addition to the minutes of meetings which were already so circulated.

- 4 Area Partnerships: Councillor E W Williams said that meetings would be held in May/June 2003 to discuss the way forward for each area and that it was too early to assess overall progress as the new Area Partnership Managers had only been in post for two months. Councillor R E Jones said it would be useful if the areas were able to learn from one another. It was agreed to adopt Councillor E C Edwards suggestion that minutes from one area partnership group should be circulated to the other three area partnership groups.
- 5 Overseas Visits: Councillor E W Williams said a report on the Brussels visit had been circulated and that a report on a visit to Ireland regarding Interreg would be provided in the future. No report had been prepared on the visit to Ireland in October 2002.

### **EXCLUSION OF PRESS AND PUBLIC**

*RESOLVED under Section 100A(4) of the Local Government Act 1972 the Press and Public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 8 and 12 of Part 1 of Schedule 12A of the Local Government Act 1972.*

### **16 CAPITAL PROJECT BIDS [CABINET 2003 - 43]**

Councillor W R Webb presented the report seeking Cabinet approval to the applications for capital funding submitted against the Community Projects Block Allocation as detailed in the Appendices to the report.

Appendix 1 / 1 Approve.

Appendix 1 / 2 Reject, in accordance with the Scrutiny Committee recommendation - the application in its current form does not meet the requirements of the Community Projects scheme.

Appendix 1 / 3 Defer - evidence of local / community involvement required, application to be resubmitted.

Appendix 1 / 4 Approve.

Appendix 1 / 5 Defer. Establishment of a Community Group will enable the application to conform with the principles of the Community Projects Scheme.

Appendix 1 / 6 Approve.

The Chief Executive asked for Members' endorsement of the Asset Management Committee recommendation of approval of £8k from the Match Funding Block for Corwen Pavilion. Agreed.

**RESOLVED** that Cabinet agrees:-

- (a) *the individual recommendations as set out above for each project in Appendices 1 / 1 to 1 / 6 attached to the report, and*
- (b) *the allocation of £8k from the Match Funding Block Allocation for 2003/04 for the Corwen Pavilion Feasibility Study.*

#### **17 APPOINTMENT OF CONSULTANTS [CABINET 2003 - 44]**

The Deputy Chief Executive / Corporate Director: Resources presented the report seeking Cabinet confirmation of the appointment of Consultants based on a single tender. In response to questions from Members, he detailed various allegations relating to certain facilities now transferred to Clwyd Leisure.

**RESOLVED** that Cabinet confirm the appointment of Consultants based on a single tender.

#### **18 WIRRAL AND NORTH WALES PURCHASING CONSORTIUM [CABINET 2003 - 45]**

Councillor W R Webb detailed the progress made to date to avoid the worst consequences of withdrawal from the Consortium.

Councillor E A Owens said both Member and officer involvement was essential in any withdrawal / closure procedure from the Consortium.

The Deputy Leader asked that a written report be provided for the next Cabinet regarding the Authority's position in regard to the Consortium.

**RESOLVED** that Members note the report and agree a written report on the latest position with regard to the Consortium be provided for the next Cabinet meeting.



**19 EDUCATION: PROJECT MANAGEMENT SUPPORT [CABINET 2002 - 46]**

Councillor E A Owens presented the report seeking Members' approval:

- 1 of the appointment of 2 project managers to progress the ELWa/ Objective 1 project
- 2 of the use of currently unallocated Performance Incentive Grant money to cover the cost of the 2 project managers for the period April - August 2003
- 3 to appoint a Project Board to oversee this development.

Councillor Owens emphasised the need for qualified project managers to be employed as soon as possible, which could mean starting before the funding was available.

The Corporate Director: Lifelong Learning said the £1m detailed in the last paragraph of Appendix 1 was not extra money from the Assembly, but a successful CCET/Dolen Dysg Dinbych bid over 3 years.

Councillor W R Webb queried why Councillor E C Edwards, the Chair of Denbighshire Objective 1 Committee was not included on the Project Board. In reply, Councillor E W Williams said WEFO had said that as Chair of Objective 1, Councillor Edwards would be required to declare an interest in the matter which could put the Partnership at risk.

Councillor E C Edwards said he had discussed the project with the Head of Economic Development, his assistant, the Corporate Director: Lifelong Learning and had chaired various applications by Denbighshire in the Objective 1 Partnership meetings. He had also been present at the meeting earlier in the month called by the Corporate Director: Resources to discuss the financial implications of the project. He said he chaired the Denbighshire Objective 1 Partnership where up to £17m projects had been achieved for the County. Councillor Edwards said he could see no difference in either himself or Councillor E W Williams or

any other Councillor being on the Project Board and also on the Objective 1 Partnership.

Councillor P A Dobb referred to the provision of equipment in Appendix 1 to the report and asked that wherever possible, any equipment should be purchased locally. The Corporate Director: Lifelong Learning agreed.

Councillor E W Williams said the relevant Portfolio holders had been included as part of the Project Board.

**RESOLVED** that Cabinet:-

- (a) *approves the appointment of 2 project managers to process the ELWa / Objective 1 project;*
- (b) *approves the use of currently unallocated Performance Incentive Grant money to cover the cost of the 2 project managers for the period April - August 2003, and*
- (c) *to appoint a Project Board as detailed in paragraph 2.6 of the report to oversee the development.*

The meeting concluded at 2.50 p.m.

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**AGENDA ITEM NO: 4 [CABINET 2003 - 48]**  
**REPORT TO CABINET**

**CABINET MEMBER: COUNCILLOR R W HUGHES, LEAD MEMBER  
FOR LIFELONG LEARNING**

**DATE: 29 April 2003**

**SUBJECT: SCHOOL ORGANISATION PLAN**

**1 DECISION SOUGHT**

To seek Cabinet approval for the School Organisation Plan and to recommend to Council that it be adopted.

**2 REASON FOR SEEKING DECISION**

The School Organisation Plan is a contextual document. It is subject to public consultation and draws conclusions about the need to add or to remove school places within a Local Authority area. Once adopted, the plan helps the Authority, schools, promoters, parents and local communities to understand the need for school places, and establish future demands. It provides a basis on which the Authority, the National Assembly for Wales and others can consider proposals for opening, closing or changing the character of schools.

This is the annual update of the document which was approved by Cabinet in May of last year and does not contain any significant alterations.

**3 POWER TO MAKE THE DECISION**

Section 26 of The Schools Standard and Framework Act 1998 (the 1998 Act) requires each Local Authority to prepare a school organisation plan for its area.

## **4 COST IMPLICATIONS**

Any costs identified i.e. New schools etc., will need to be considered within the bidding process for projects of a capital nature and inclusion in a capital programme will be subject to funding being available

## **5 FINANCIAL CONTROLLER STATEMENT**

The School Organisation Plan will be used in conjunction with the Service Asset Management Plan to determine the requirements for future capital expenditure at school premises. Any proposed capital expenditure will be considered in the light of the availability of capital resources

## **6 CONSULTATION CARRIED OUT**

The plan has been out for consultation at schools, libraries, neighbouring Authorities and other appropriate Education Establishments. It was also considered by Lifelong Learning Scrutiny Panel and amended to take account of the relevant comments received.

Consultation has also been extended to those Organisations specifically referred to in the Welsh Assembly Circular 26/99 as listed

- the Diocese of St Asaph Education Committee;
- the Diocese of Wrexham Education Committee;
- the Board of Mission of the Church in Wales;
- Awdurdod Cynwysterau, Cwricwlwm ac Asesu Cymru (the Qualifications, Curriculum and Assessment Authority for Wales);
- the Welsh Joint Education Committee;
- the Welsh Language Board;
- the Higher Education Funding Council for Wales;
- the National Assembly for Wales;
- neighbouring local education authorities; i. e. Flintshire, Conwy & Wrexham, Gwynedd
- the Early Years Development and Childcare Partnership;

- the Denbighshire Teachers Joint Negotiating Committee;
- N.A.S.U.W.T.
- U.C.A.C.
- N.U.T.
- N.A.H.T.
- S. H. A.
- A. T. L.
- local further education institutions;
- the local Training and Enterprise Council (TEC);
- the Careers Service;
- their local association of school governors
- the Parent Teacher Association of Wales;
- the Wales' Primary Schools Association;
- the Wales' Secondary Schools Association;

No comments have been received from these listed Consultees.

## **7 IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE**

None at this stage

## **8 RECOMMENDATION**

That Cabinet approve the School Organisation Plan and recommend to Council that it be adopted.



**CYNGOR**  
***Sir Ddinbych***  
***Denbighshire***  
**COUNTY COUNCIL**

# SCHOOL ORGANISATION PLAN

**Sioned Bowen**

Corporate Director - Lifelong Learning

***May 2003***

## INTRODUCTION

Section 26 of The Schools Standard and Framework Act 1998 (the 1998 Act) requires each Local Education Authority (LEA) to prepare a school organisation plan for its area. The School Organisation Plan is a contextual document. It is subject to public consultation and draws conclusions about the need to add or to remove school places within a Local Authority area. Once adopted, the plan helps the Denbighshire County Council, schools, promoters, parents and local communities to understand the need for school places, and establish future demands. It provides a basis on which the Denbighshire County Council, the National Assembly for Wales and others can consider proposals for opening, closing or changing the character of schools.

The Education (School Organisation Plan) (Wales) Regulations 1999 contains specific requirements and these requirements are also detailed in Welsh Office Circular 26/99.

- the Governing Body of each school maintained by the Authority;
- the Diocese of St Asaph Education Committee;
- the Diocese of Wrexham Education Committee;
- the Board of Mission of the Church in Wales;
- Awdurdod Cynwysterau, Cwricwlwm ac Aseu Cymru (the Qualifications, Curriculum and Assessment Authority for Wales);
- the Welsh Joint Education Committee;
- the Welsh Language Board;
- the Higher Education Funding Council for Wales;
- the National Assembly for Wales;
- neighbouring local education authorities; i. e. Flintshire, Conwy & Wrexham, Gwynedd
- the Early Years Development and Childcare Partnership;
- the Denbighshire Teachers Joint Negotiating Committee;
- N.A.S.U.W.T.
- U.C.A.C.
- N.U.T.
- N.A.H.T.
- S. H. A.
- A. T. L.
- local further education institutions;
- the local Training and Enterprise Council (TEC);
- the Careers Service;
- their local association of school governors

- the Parent Teacher Association of Wales;
- the Wales' Primary Schools Association;
- the Wales' Secondary Schools Association;

The Plan covers a five year period and will be reviewed and updated annually so that it continues to look ahead for five years.

There is no compulsion on Denbighshire County Council or governors to make proposals to meet needs identified in the School Organisation Plan. Where the plan identifies a shortfall of places, Denbighshire County Council needs to consider whether to make statutory proposals so as to meet its duty to secure sufficient school places in its area.

Any query regarding the contents of the School Organisation Plan should in the first instance be addressed to:

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**Sioned Bowen**  
**Corporate Director: Lifelong Learning**



# **INTRODUCTION & LEGISLATIVE CONTEXT**

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# THE DENBIGHSHIRE PERSPECTIVE

## EDUCATION SERVICES

Denbighshire County Council has now completed a major consultation exercise regarding the style and manner in which it provides Education within Denbighshire, as part of its latest Education Strategic Plan (ESP) 2002-2005. The Revised Draft ESP 2002-2005 has now been approved by the Welsh Assembly Government, and supersedes the original ESP 1999 – 2002. The ESP is a living document, and contains Denbighshire's School Improvement Programme. Its Key Strategic Priorities have been developed and amended to drive the department's plans forward for the next three years.

### STATEMENT OF PROPOSALS

#### 1. BACKGROUND

Information provided through the Welsh Assembly Government and local identification have resulted in four new main priorities which support School Improvement:-

- **Raising Standards** – so that no young person leaves school ill equipped for employment e.g. Basic Skills provision. The Development of excellence in the Arts, Sciences, Humanities, and Technologies. The harnessing of ICT to motivate young people, modernise our schools, and capture community involvement. Out of School Hours Learning has been encouraged and implemented through a newly appointed part-time Co-ordinator, and various projects run by the Social Inclusion Team.
- **Inclusive Learning** – promote inclusive and reflective communities of schools that value diversity, and respect the individual. E.g. Welsh Language, SEN, Looked After Children..
- **Partnerships** – work in partnership with our schools, Heads, Staff, Governors, Parents, and Pupils to provide an Education Service that is of the highest quality. The responsibility for raising standards is firmly based with Heads and Governors; the LEA's role is to support and resource. Outside partnerships include neighbouring LEAs, Children and Young People Partnership.
- **Leadership** – develop leaders as outstanding exemplars who care enough to ensure all learners are respected and also challenged. e.g. Governor Training, Professional Development Reviews.

A brief overview of elements which make up these four priority areas are as follows:-

**STAFFING** - major re-profiling of roles and responsibilities have been undertaken within the department i.e. Special Education Needs, Behaviour Support (ongoing).

**FUNDING** - Some elements that promote school improvement in addition to core budget are being aided by grants, lottery, and various specialised provisions.

**BEST VALUE** - Improvement Plans have already been implemented within Special Education as have inter LEA services i.e. Curriculum Support and School Library Services.

**OTHER OPERATIONAL PLANS** – e.g. Early Years, Childcare Partnership, Welsh Education.

### **MONITORING AND EVALUATING ACTIONS – 2002-2005**

Due to the revision of the Education Services Management Structure, named Lead Officers are responsible and accountable for delivering the actions. Using the ESP Action Plan Format, this provides each area with a built-in checking mechanism, which enables progress to be monitored. All actions carried out need to be included in the ESP, and the Annual Supplementary Plan should incorporate any additions, amendments or deletions.

Corporate monitoring is provided via regular update reports for the Lead Cabinet Member for Education, the Cabinet, and the Lifelong Learning Scrutiny Panel.

Lifelong Learning Directorate monitoring is provided via a Quarterly Performance Plan, which reports on progress against the actions, detailed within the ESP.

At the “grass roots” level, Regular Senior Management Meetings, Team Meetings, End of Term Evaluations, and Steering Groups should provide continuous monitoring and communication.

## **2. PRIORITY AREAS FOR ACTION- School Improvement Programme**

A proposed programme of activities within a consistent layout has been adopted throughout the Education Services Department to constantly check and monitor improvement progress.

## **3. MONITORING AND SUPPORTING SCHOOLS**

### **Evaluation of Schools' Performance**

- Specific LEA developed software has been provided to schools to help extract the relevant information.
- Evaluation of Schools' Performance – This information is collated and analysed by the Education Services Data Team and are included in individual School Profiles and LEA profiles, copies of which are provided to Schools.
- Advice and support is provided to help schools track pupil progress and set targets..
- Analysis of Estyn Inspection Reports to review specific schools at School Review Groups managed by Senior Education Officers. Support and advice

can be provided to Governing Bodies at the Post Inspection Action Planning stage.

- Secondary Headteachers agreement to have subject departments monitored by the Curriculum Support Service on behalf of the LEA.
- ICT issues to be monitored by the LEA ICT Advisors
- Curriculum Support Service to provide a detailed analysis of each subject and reported on annually to highlight areas for celebration and for concern and offer ways forward.

#### **Target Setting Programme**

- Data Team provides agreed school targets to compare with LEA (National) targets. Termly reviews are held to discuss levels, and discuss supportive monitoring if necessary.
- Ensure targets are included in School Development Plans.
- Use of Welsh Assembly Government Benchmarking Booklets.
- Provision of “trend” graphs.
- Supportive monitoring of schools, to include Curriculum Support Services

#### **Self Evaluation**

- This will be developed using the Monitoring Initiative Programme 2001-2002. Provision of training for self-evaluation has been undertaken. Meeting held every half term in “Share and Compare” groups, focussing on School Improvement, and Self-Evaluation.

#### **Intervention**

- The LEA is committed to intervene in schools where low or falling performance, difficulties in management, organisation, or consistently unsatisfactory quality of provision has been identified. School Causing Concern Policy now in place.

## **SEN LEA POLICY STATEMENT**

- The LEA has improved and developed existing structures and best practice to improve the SEN framework by restructuring the Department to effectively deliver the new Code of Practice for Wales.
- The LEA has further developed the framework for providing appropriate advice and support to enable parents to make informed choices by ensuring detailed information is available and accessible.
- The LEA will promote and develop inclusive education for the majority of pupils. There will be close liaison between mainstream schools, special schools, and units to ensure those pupils will have access to appropriate provision to meet their changing needs.

## **4. LOOKED AFTER CHILDREN IN DENBIGHSHIRE SCHOOLS**

- Ensure that an inclusive ethos is established and maintained – keeping Headteachers and staff informed of new legislation.
- The Governing Body as Corporate Parent is responsible for ensuring that the school complies with legislation and that this policy and related protocols, procedures, and strategies are implemented.
- Target – to stabilise (and aim to reduce) the number of looked after children excluded from school. The use of Behavioural Support Meetings to identify those LAC at risk of exclusion to ensure that suitable plans are set in place, thus enabling them to stay in full time education and reduce the number of exclusions.

# **SECTION A**

## **DEMOGRAPHIC INFORMATION**

### **1. NUMBER OF SCHOOLS/PUPILS**

Denbighshire Local Education Authority currently has 64 schools.

These are classified as follows:-

<b>Primary</b>	<b>54</b>
<b>Secondary</b>	<b>8</b>
<b>Special</b>	<b>2</b>

The primary schools are further broken down as follows:-

<b>Infant</b>	<b>4</b>
<b>Junior</b>	<b>4</b>
<b>All Through</b>	<b>46</b>

Of these there are 2 Voluntary Aided Schools and 9 Voluntary Controlled Schools.

In the Secondary Sector there are 2 Voluntary Aided Schools.

In addition there is a Pupil Referral Unit at Rhualt, with satellite bases at St Asaph and Rhyl.

There are no free standing nursery schools within the County.

The total pupil population /places available within the County (as at January 2002), was as follows:-

#### **Pupils**

<b>Nursery (Part Time)</b>	<b>1030</b>
<b>Primary</b>	<b>7962</b>
<b>Secondary</b>	<b>7485</b>
<b>Special</b>	<b>273</b>

**There are 9009 places available for primary age pupils and 7854 places available for secondary age pupils.**

**NB** These nursery/primary school totals differ from those included in the 'Summary of School Data' in Appendix C as the summary does not include full/part time pupils in a designated nursery classes.





**Secondary - Number of houses x 3  
(average number in a household)**

**14 (i. e. average life expectancy of 70**

**statutory years pupils must remain in  
secondary education)**

The County Council is also looking to strengthen its forecasting methodology by obtaining more accurate and detailed data with birth statistics broken down into geographical areas.

The Authority is aware of the influx of pupils from outside the County and is currently investigating the setting up of a database to carefully monitor the situation. Denbighshire is also looking at setting up closer working relationships with neighbouring Authorities to enable the Authority to more accurately forecast the extent of cross boundary transfers (refer to page 21)

# **SECTION B**

## **POLICIES AND PRINCIPLES**

Policies and Principles relevant to the supply of school places.

### **1. School Performance**

- 1.1** Parents are entitled to expect that the standards attained in their children's schools are satisfactory or better.

Denbighshire County Council has agreed with all its schools a strategy of improvement as outlined in the ESP. Denbighshire County Council is seeking to make the designated school the first choice of parents in the area in order to strengthen communities within the county.

- 1.2** Denbighshire County Councils targets are aimed at improving the performance of all schools in partnership with the headteachers, staff, governors and parents themselves. This partnership approach is detailed in Denbighshire County Council ESP.

All schools have set targets to meet the government's BEST Agenda in English, Welsh (1<sup>st</sup> language), Maths and science at 11 and 14 years of age and in exam performance at GCSE.

- 1.3** A variety of measures are used to determine school performance including an analysis of end of Key Stage assessments and public examination results.

- 1.4** Every school is equipped with an electronic pupil tracking data base that allows for the recording of pupils progress in the statutory baseline assessment, the national tests at the end of key stages, public examinations, National reading tests, Year 4 Maths tests and in their own standardised tests.

- 1.5** A Data Unit has been established by Denbighshire County Council to collect, analyse and interpret performance data for use by the education officers responsible for school improvement and by the schools themselves.

The Unit will be producing for schools a School Profile which will form the basis of the Annual Review Visits by Denbighshire County Council's link officers to discuss targets and strategies to improve performance. Chairs of the Governing Bodies will be supplied with a copy of this report following the Review Visit and after discussion with the Headteacher.

GCSE, A level and end of Key Stage results are published by the Welsh Office / National Assembly along with Bench marking Data that allow individual schools to compare their results with like schools

Reports are prepared for the Authority's Education Scrutiny Panel which under the Local Government modernising agenda has subsumed the Quality and Performance Panel which provide an overview of school performance across the county and provide national comparisons.

Information on school performance is also published by Estyn (formerly OHMCI ), following inspection visits to schools on a 5 yearly cycle.

## **2. Diversity**

**2.1** The aim of Denbighshire County Council is to have an adequate spread of schools so that parents can choose between community and denominational schools. The Authority works closely with both the Church in Wales and Roman Catholic Dioceses in order to maintain a balance of provision. At present the provision for RC education is located in the north of the county based on 2 primary schools and 1 secondary school (11 - 18 ). RC provision in the South of the county is provided by out of county schools. The aim is to consolidate this provision and review the position on a regular annual basis. A series of meetings have been held between Denbighshire County Council and the Roman Catholic Diocese focussing on the future development of Roman Catholic provision in Denbighshire. As a result of these meetings a Task & Finish Group has been established to include the Lead Cabinet Member for Education, Denbighshire County Council Officers, the Diocesan Director of Education, Headteacher and Governors. The group has explored the options available for future development which are now being considered by the Diocesan Authority.

Good working relationships are important as, particularly in rural areas, the Church in Wales Voluntary controlled schools serve the whole community and not just families with a denominational allegiance.

**2.2** 8 Secondary schools in the County, 7 are comprehensive co-educational schools. With the exception of the RC Secondary School they have the capacity to be of a roughly similar size. Through the delivery of its strategic objectives outlined in the ESP Denbighshire County Council is seeking to assist these schools to raise standards to match the best.

**2.3** In September, 1999 a former grant maintained school became a Voluntary Aided School with a Trust support. This school is now part of Denbighshire County Council's responsibilities. It is different to the other secondary schools in that it is an all-through school for pupils aged 4 - 18 and operates a selection policy contrary to Denbighshire County Council guidelines, but is in line with Section 100 of the SSF Act as approved by Welsh Assembly Government. There is on-going dialogue to ensure compatibility between the school and Authority's admissions Policy particularly with reference to selection.

- 2.4** Provision for pupils aged 11 and under is diverse. Whilst most areas are served by Primary schools, four areas have Infant and Junior provision of which only one has a shared site. Any decision about the creation of all through Primary Schools is one for Denbighshire County Council to consider. Denbighshire County Council would have regard to the relative merits of either form of organisation and consult as appropriate before making a decision. Clearly any consultation would involve the Governing Body, staff and parents of the schools concerned.
- 2.5.1** Denbighshire County Council provides Early Years provision and has established a strong relationship with the Denbighshire Childcare Partnership. The purpose is to ensure diversity of provision in order to meet parents preference and needs. The LEA provides a free part time place to all pupils available from the September following their third birthday. Since Denbighshire has no designated nursery schools these pupils are educated either within nursery classes in the bigger mainstream schools or in mixed aged classes in the smaller primary schools. Denbighshire provides full time education for all pupils aged 4+. Future developments are included in the Early Years Plan.
- 2.6** In January 2002 there were 1009 nursery pupils being educated in Denbighshire with accommodation for 763 pupils (F.T.E.) i.e. 1526 part-time places.
- 2.7** The LEA currently "exports" a significant number of pupils with severe learning difficulties to neighbouring LEA's at considerable cost. The redevelopment of our one "generic" special school (Ysgol Tir Morfa - which has inadequate buildings / accommodation) would enable the authority to educate Denbighshire pupils with complex and severe SEN within the county and potentially save the authority money. The ongoing development of links with mainstream schools would enable pupils with mild/moderate learning difficulties to move from the special school into mainstream provision. A development plan and consultation paper have been prepared in relation to these proposals which fully support national policy for special education.
- 2.7** Denbighshire Education Authority believes in the educational benefits which comes from a bilingual education and its Welsh Education Scheme has been approved by the Welsh Language Board. Welsh medium education is available for all pupils when requested by parents or guardians.

The aim of the policy is to ensure that pupils are able to communicate effectively in both languages by the time they are 16 years old. The provision should ensure that the pupils are able to integrate fully into their bilingual communities - socially, in work and in cultural activities.

By following the Curriculum Cymreig all pupils will have the opportunity to develop their knowledge and understanding of cultural, economic, environmental, historical and linguistic characteristics of Wales and act upon them

## **Schools funded by the Authority**

<b>Nursery</b>	<b>English Medium</b>	<b>*</b>
	<b>Welsh Medium</b>	<b>*</b>
<b>Primary</b>	<b>English Medium</b>	<b>36</b>
	<b>Designated Welsh Medium</b>	<b>5</b>
	<b>Natural Welsh Medium</b>	<b>13</b>
<b>Secondary</b>	<b>English Medium</b>	<b>5</b>
	<b>Welsh Medium</b>	<b>1</b>
	<b>Bilingual</b>	<b>2</b>
<b>Special</b>	<b>English Medium</b>	<b>2</b>
	<b>Welsh Medium</b>	<b>-</b>

**The definition of these schools is as follows:**

### **2.8 Designated Welsh Medium Schools**

Welsh is the main language of the teaching from the nursery class on. The English language is introduced after the Welsh language has been established, in accordance with the background of the pupils, usually at the KS2. Welsh is the main medium for the life and work of the school.

**These schools are situated in the more English areas, and the towns mainly.**

### **2.9 Natural Welsh Schools**

Welsh is the main language of teaching from nursery onwards. English is introduced in accordance with the background of the pupils. Bilingualism is aimed for by the end of KS2. Welsh is the official language of the school and there is a Welsh ethos for the establishment.

In some schools, a proportion of the pupils will learn core subjects through the medium of Welsh and a proportion through the medium of English. Welsh will be the main medium within the school.

**These schools are located in traditional Welsh areas.**

### **2.10 Bilingual Schools**

A proportion of the teaching is through the medium of Welsh and a proportion through the medium of English in accordance with the wishes of the pupils. The ethos and nature of all school activities and administration are bilingual.

## **2.11 English Medium Schools**

English is the main medium from the nursery class on. Welsh as a Second Language is taught from the nursery class on. The ethos of all the activities and administration of the schools is bilingual.

**These schools are located in the more English areas.**

## **3. Post 16 Provision**

### **3.1 Denbighshire County Council's policy is to provide, in so far as it can be done, a choice between school and college sectors.**

### **3.2** There are sixth forms in all 8 secondary schools in the county. All provide a range of A2 and AS Level courses - the numbers vary between 15/25. Subjects offered are reviewed annually depending on demand and take up by students.

Most schools offer Advanced and Intermediate Level GNVQs and AVCE at present and other schools are hoping to introduce courses in the near future.

The Authority reviews sixth form numbers in its schools from time to time to ensure viability. There are a number of issues to consider. The quality of outcomes for students is paramount, but other considerations such as the overall provision appropriate courses and the impact of small group sizes on availability of resources for the rest of the school, need to be taken into account. Maintaining Post-16 provision may require a subsidy from the rest of the school budget. This subsidy needs to be balanced against the other advantages having a sixth form may bring, such as attracting more pupils and better qualified staff.

### **3.3** Llysfasi College provides a range of full and part time vocational courses.

Llandrillo College of Further Education has established a provision at Rhyl College and offers a range of qualifications from Entry Level to Advanced GNVQ, A Level and BTEC National Diploma. The College has also established provision in Denbigh Town.

Other Post-16 providers attract students from the county notably Llandrillo, Deeside and Yale College for students in the south of the county.

### **3.4** Denbighshire has established a CCET - Dolen Dysg to act as a planning forum for all post 16 education. It is working in close partnership with the National Council - ELWa regarding future financial matters and programmes of work. Denbighshire County Council is working towards meeting Objective 1 Training and Skills Agenda.

3.5 The funding for 6th Form provision has been transferred to the National Council - ELWa from 1st April 2002.

### 3.6 Pupil Mobility

There are significant cross Authority movements of pupils between the primary schools they attend and the secondary schools at which they are accepted. This issue needs careful monitoring by Denbighshire County Council and involves the neighbouring counties of Wrexham, Flintshire, Conwy and Gwynedd

This makes it difficult to track pupils between primary and secondary schools and makes accurate target setting and pupil forecasting more difficult.

## 4. Accessibility (SEN) - including the balance between mainstream and special schools

### SEN STATISTICS AS AT FEBRUARY, 2002

QUESTION	ANSWER
Number of SEN pupils without statements for 2001/2002	2883 as of Jan 2002 Stats1
Total number of pupils with statements	<b>526</b>
Total number of pupils without statements but with special educational needs expressed as a % of the total number of pupils for 2001/2002	Total No. of pupils = 16754 17.2% (2881)
Total number of pupils with statements registered at mainstream schools by the authority for 2001/02 expressed as a percentage of the total number of pupils with statements and with special needs but without statements	159 (Mainstream Statements) 526 with statements in County  =5.5 %
Number of pupils with special educational needs placed by the lea at non-maintained special schools__ (aggregated by type of SEN, age, gender)	1 nil
Number of pupils with special educational needs placed by the LEA at independent schools with SEN (aggregated by type of SEN, age, gender)	10 Severe Dyslexic (9 boys & 1 girl) (2 are 16+ & 8 between 5-15)  1 Male - EBD Age 13
Number of pupils with special educational needs placed by the LEA at maintained schools in other LEA's	44 (all aged between 5-15) - Special Schools with Statements
Number of day/boarding places the lea makes available for pupils with sen from other LEA	Plas Brondyffryn = 23 Beds for Boarders 31 pupils at present boarding. Some pupils stay in residence for only 2 nights per week

	<p>others for 4 nights, therefore the number of residents is greater than the number of beds.</p> <p>Day Places = 31 (70% of school roll)</p> <p>Ysgol Tir Morfa = 183 Day pupils only</p> <p>Dinas Bran = 583 Wrexham  1 Gwynedd  5 Shropshire</p> <p>Blessed Edward Jones R. C. High School  = 6 Flintshire  80 Conwy</p> <p>Prestatyn High School  = 297 Flintshire</p>
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- 4.1** Denbighshire County Council accepts a responsibility to educate children with SEN in mainstream schools provided that this complies with the parents wishes and would not adversely affect the education of other pupils in the school.  
(Re accessibility - the LEA has a statutory responsibility to facilitate access for children with SEN - SEN Disability Act 2002)
- 4.2** With the above qualifications Denbighshire County Council offers education in a mainstream school to all children whose parents wish this. It regards placement in mainstream schools as a part of a continuum of provision for children with SEN. This includes special resources attached to mainstream schools, a special day school within or outside the county, a mixed placement, outreach or partial integration, day or residential special schools outside the county for low incidence high disability SEN.
- 4.3** Denbighshire County Council's SEN Review is considering how to maximise support to schools for pupils at Stage 3 Code of Practice so as to raise the standards of such pupils and to release funds otherwise needed for statements into such Stage 3 support. It is anticipated that this review will be completed by July 2003.
- 4.4** Denbighshire County Council has drawn up training courses for schools and parents on the new Code of Practice and these were implemented from April 2002.
- 5** **Provision for Pupils Out of School**
- 5.1** Denbighshire is placing a very high priority on developing an atmosphere in its schools that promotes good learning.



- 5.2** Denbighshire County Council is committed to a multi agency approach to pupils with behavioural problems, from preventative approaches, to early identification of learning difficulties and to the full involvement of parents. Denbighshire County Council's Behavioural Support Plan sets out ways to achieve the main aim of reducing pupils exclusions.

It also reflects the overriding aim of Denbighshire County Council of educating the children for whom it is responsible, in mainstream education or, where appropriate, to meet their needs in a special school.

- 5.3** There are a number of pupils for whom this is not always possible. They will receive their education through the Pupil Referral Services and may include at any time:-

permanently excluded from mainstream or unlikely to sustain a mainstream placement

pattern of non-attendance - school phobic  
young parents

medical reasons including psychiatric reasons

- 5.4** Denbighshire County Council is also committed to providing suitable education for other pupils not able to receive education in school, for example for medical reasons whilst in hospital.

### **Denbighshire Behaviour Support Service**

The main emphasis of the Behaviour Support Service is to maintain young people within the mainstream sector of education and to reduce the number of permanent exclusions within the Authority. Most young people who are educated within the service are given only short term periods out of their mainstream schools. A core curriculum is followed and schools are encouraged to provide all the course work during their assessment period.

The School is organised as follows:~

- 1.** Pupil Referral Unit located at Rhualt.  
Catering for 22 pupils full time. Years 6 - 9 (Ages 10 - 13)
- 2.** Project 10 and 11 located at Gordon Avenue in Rhyl.  
Catering for up to 50 pupils part time. Years 10 and 11 (Ages 15 - 16)
- 3.** School Phobic Unit, located at Ysgol Dewi Sant, Rhyl.  
Catering for up to 12 pupils full time. Years 7 - 11 (Ages 11 - 16)
- 4.** Primary Unit located at Ysgol Esgob Morgan, St. Asaph.  
Part and full time education for pupils in Years 1, 2, 3, 4 and 5 (Ages 8 - 10)

### **Education at Home - September 2001**

16 pupils

## **EPIC (Education Provided in College) - September 2002**

Denbighshire County Council has agreements with 2 colleges of Further Education to provide places for students from Year 11 which are deemed suitable by their schools to follow more vocational courses. The arrangement with Llandrillo College provides up to 25 places and Denbighshire County Council collaborates with the college to provide them with a full time support worker. The Deeside College arrangement is very similar providing up to 10 places and again Denbighshire County Council collaborates with the college and Flintshire LEA to provide a full time support worker for these students. The arrangements are reviewed annually by the colleagues and Denbighshire County Council

### **6. Size of Schools**

#### **6.1 Primary**

Denbighshire inherited a varied pattern of primary provision from its predecessor authority of Clwyd. Denbighshire has 54 primary schools, including some of the largest and some of the smallest in Wales. Hence a wide range from a small 2 teacher school in a rural area with 26 pupils on roll to a large 4 form entry urban school in the north with 661 pupils. However, about half the schools have fewer than 100 pupils and 16 have fewer than 50 pupils i.e. 30%.

The Audit Commission definition of a small primary school is one which has less than 90 pupils. In Denbighshire 26 schools fall into this category i. e. 49%. The current Denbighshire policy is to review schools less than 30.

Sites for new primary schools have already been designated in Prestatyn, Rhyl and Ruthin. It is intended to restrict the numbers in any future development to 420 plus nursery pupils so therefore an acceptable maximum size would be 2 Form Entry. This would ensure compliance with the county class size reduction policy.

In the rural areas of the county there will always be the need to maintain small schools where there is no reasonable alternative. At present the Authority is committed to its Small Schools Policy where every school is guaranteed a minimum of 2.1 teachers. Each school and its community will be considered on its merits. This policy is currently under review and is expected to be completed by the Summer of 2004.

#### **6.2 Secondary**

There are 5 English medium, 1 Welsh medium and 2 bilingual secondary schools ranging from 248 pupils (excluding Primary age pupils) to 1622 pupils.

The Audit Commission definition of a small secondary school is one which has less than 700 pupils. In Denbighshire 2 schools fall into this category, one of which is St. Brigid's, Denbigh but this is an all-through school which caters for primary pupils as well as having residential facilities at secondary

age. The other school is Blessed Edward Jones High School in Rhyl which is a Voluntary Aided School.

Notwithstanding St Bridgid's the other Secondary schools are comprehensive co-educational schools. With the exception of the RC Secondary School they have the capacity to be of roughly similar size.

Normally the Authority will seek to create breadth and choice of curricular provision by supporting schools of between 6 and 8 Form Entry. The context in which the schools exist will be an important determining factor.

### **6.3 Pupil Mobility**

Pupil mobility is an issue within the County and is a major problem on the coastal strip. Many of these transient families are the subject of social inclusion issues and provide Denbighshire County Council with challenges of finding suitable provision. To this end, Denbighshire County Council is currently monitoring the situation by establishing an electronic database to track transient pupils and so keep a record of their movement. One Primary School in a coastal resort is subject to fluctuating admissions at all times of the school year. This makes it difficult to track pupils progress and offer sustained support. It makes accurate target setting and pupil forecasting more difficult. Due to the LMS formula and its reliability on statistical data at specific times of the year, the unpredictability of the situation provides the school with extra burdens and affects the head's ability to provide stable teaching support from year to year.

Primary - secondary transfer - There are significant cross Authority movements of pupils between the primary schools they attend and the secondary schools at which they are accepted. This issue is being monitored by Denbighshire County Council in partnership with the secondary schools in order to improve its capacity to undertake more accurate target setting and pupil forecasting. Traditionally the Authority receives pupils from Conwy, Flintshire, Wrexham and sends pupils to Conwy. Overall Denbighshire is a net gainer.

## **7. Class/Teaching Group Size**

- 7.1 Denbighshire County Council supports the government's initiative to keep class sizes for Reception and Key Stage 1 pupils to a maximum of 30, subject to the statutory limits under Section 1 of the School Standards and Framework Act 1998 and the Education (Infants Class Sizes) (Wales) Regulations 1998.

Denbighshire County Council also support the Welsh Assembly Government initiative to reduce Stage 2 classes in order that no class exceeds 30 pupils. Funding provided by Welsh Assembly Government will enable the Authority to proceed with this process by September 2003

The Authority currently monitors class sizes through the annual Stats 1 return to the National Assembly for Wales and also through regular meetings which Denbighshire County Council Link Officers hold with Headteachers,

Denbighshire County Council is also mindful of the situation in many of the smaller rural schools where classes are invariably multi-aged. It strongly recommends that such classes be smaller than the average single-age classes.

- 7.2** Decisions about the appropriate size of teaching groups are matters for individual Governing Bodies and relate to the internal management of the school. Teaching group sizes can vary depending on a variety of factors:-

where specialist accommodation sets health and safety limits;  
for groups of children with special needs;  
setting policy for specific subjects.

## **8 Accessibility (Transport)**

- 8.1** Denbighshire is a diverse county neither predominantly rural nor urban. Denbighshire County Council supports the education of its pupils in their own communities be they villages or towns. The location of schools is such that they serve a geographically defined designated area. In the larger towns, for historical reasons, these schools are very closely related to their communities and identify with particular areas and wards within those towns.

- 8.2** In urban areas the county will attempt to ensure that there is provision for pupils within reasonable walking distance (i.e. 2 miles in the case of primary children and 3 miles in the case of secondary children). In rural areas transport will have to be provided and travelling times to school may of necessity have to be substantial.

- 8.3** Families and children who live in sparsely populated areas may have to accept as a consequence of living in such an area that their children will have to travel, sometimes long distances, to schools. Currently Denbighshire County Council tries to avoid travelling times of over  $\frac{3}{4}$  hour for primary and one hour for secondary schools. These are times for single journeys.

- 8.4** The Highways and Transportation Division of the County Council is currently developing the Government initiatives on Safe Routes to Schools. To date the National Assembly has funded projects in Rhyl and further submissions have been made for other locations within the County.

## **9. Parental Preference**

- 9.1** The admission of pupils to schools is governed by The School Standard and Framework Act 1998 and the Welsh Office Code of Practice on Admissions was issued in April 1999.

Appeals against refusal of admission are also governed by The School Standard and Framework Act 1998 and the subsequent Code of Practice was issued by the National Assembly for Wales in September 1999.

- 9.2** Denbighshire County Council accepts the obligation to accede to parental preference wherever this is possible and in compliance with the law;

however, it is not a good use of resources to expand popular schools in areas where there are vacant places in acceptable schools close by, particularly as parental preferences over time may change.

- 9.3** Denbighshire County Council has developed effective oversubscription criteria that are used in situations where the number of applications exceeds the Standard Number for a particular school. For some schools these have to be frequently applied in line with the requirement to provide an effective and efficient education.

In all cases, Denbighshire County Council through its link officer system discusses the options with the head teacher and Governing Body of the school in question, bearing in mind the capacity of the school and the future impact of a short term decision.

- 9.4** Denbighshire is fortunate in that the number of appeals against refusal of admission are very low. Approximately 99.5% of first preferences are met. In 2001/2002 9 appeals were heard in the Secondary Sector of which 5 were successful. There were no appeals for admission to Primary Schools. The Governing Body of the individual schools make decisions about admissions to Aided Schools. There are provisions for annual dialogue between the Governing Bodies of these schools and Denbighshire County Council link officers over matters relating to the admissions criteria and their application.

The option of providing increased number of places at popular schools with the removal of places at less popular schools, has not been one Denbighshire County Council has sought to exercise. If there is a need to add places in a particular area, however, the level of parental preference for a particular school will be an important factor that is considered.

Denbighshire County Council seeks to maintain a network of provision which will ensure reasonable access to an aided school where required and to suitable post-16 courses.

## **10. The Wider Community**

- 10.1** It is important that schools should be able to be a focus for lifelong learning. Denbighshire County Council's Strategy for Out Of School Hours Learning/Study Support focuses on the role of the school in the community and its position to draw on the expertise and experience within the community that it serves.

- 10.2** Resources needed for out of school hours learning can be resourced via the New Opportunities Fund and can under the appropriate circumstances supplement the resources already available within the school.

In many rural areas the school will be the hub of the community, especially where no other public building or institution exists. The Authority's approach has been vindicated by some of the present Government's initiatives. Pre-school initiatives, homework clubs, out of hours schemes and other outreach initiatives will all require space. Denbighshire has always taken the view that it

is better to have good alternative community use of part of a school building than demolition or moth-balling

#### **10.4 Leisure Centres**

Within Denbighshire all Secondary Schools, (with the exception of Blessed Edward Jones R. C. High School, and St. Brigid's) have Leisure Centres on site and whilst these are managed separately there are dual use arrangements detailing the arrangements for school/community use.

#### **11. Surplus Places**

While accepting the need to keep the position in individual schools under constant review, Denbighshire County Council has always been mindful of the educational opportunities which can arise from surplus places. Most schools make good use of their 'surplus places'. Most of the additional costs which arise from having more pupil places than the school requires (and which are not great) are met from individual school budgets. Governing bodies are more than willing to prioritise their spending in that direction and under the principle of local management should be allowed to do so.

That is not to say that Denbighshire is not conscious of the need to obtain value for money. An annual trawl is made of all schools to establish their continued need for temporary accommodation. Wherever possible any unrequired accommodation is transferred to alternative schools in need.

#### **12. Managing School Places**

Denbighshire County Council undertook during the Autumn Term 2001 an extensive series of consultation meetings (Phase 1) with the Chairs of Governors and Headteachers of all schools in the County to discuss the whole issue of 'Managing School Places' within Denbighshire. Phase 2 was completed in Summer 2002.

As part of this exercise the pupil capacity of all schools have been checked based on the Assembly guidelines for calculating the number of pupils which a school can accommodate.

#### **13. District Audit Plan**

The consultation exercise was undertaken following a District Audit review in 2000 of the progress Denbighshire has made since their earlier audit report published in 1997. A follow up report by District Audit in November 2002 comments the Authority on the very good progress made in implementing the recommendations.

As part of Denbighshire County Council's commitment to addressing the issues raised by the District Audit the LEA has agreed an Action Plan on Managing School Places and the main points within this Action Plan are:~

- ◆ Ensure that the Asset Management Plan analyses surplus places/overcrowding
- ◆ Strengthen forecasting methodology

- ◆ Validate capacity measurements
- ◆ Establish policy on temporary accommodation

## THE WAY FORWARD FOR DENBIGHSHIRE

Denbighshire County Council has therefore a number of challenges to address in the next five years surrounding not only surplus places but also those external pressures which will impinge on the quality of educational provision within schools. These challenges are in response to Fair Funding of Schools, Social Inclusion, the provision of education for the Post 16 students. Partnership with ELWa.

These can be summarised as follows:-

- Improving Denbighshire County Council's demographic information by more accurate pupil forecasting particularly in the primary sector. This will incorporate the findings of the Audit Commission Report on the supply of School Places. This is on-going.
- Reviewing the permanent & temporary accommodation provision at schools.
- Reviewing the provision for education for 3 year olds via the Early Years and Childcare Partnership.
- Addressing the needs of Social Inclusion with the aim of improving inclusion and reintegration into mainstream settings through the work of a Social Inclusion Unit within the Education Directorate including the ESW Service, Behaviour Support Service, the activities of the Youth Access Initiative, the Children and Youth Partnership Initiative and the Children First Programme with its emphasis on Looked After Children. This work will be supplemented at a strategic level by the recently formed Cabinet Sub-Group
- Addressing the needs of Welsh Medium Education following consultation on the Welsh Language Scheme with the heads and governors of all Denbighshire schools. This is ongoing and agreed with the Welsh Language Board.
- Addressing the needs of students under the ETAP proposals and consequent curriculum funding models for 11-16 and Post 16. The development of the Denbighshire CCET, Dolen Dysg, will help monitor progress in this area.
- Exploring along with corporate colleagues and Colleges of Further Education the opportunities and implications of Objective 1 status for Denbighshire. This is ongoing.



# SECTION C

## CONCLUSIONS

### 1. General

#### Primary Schools

There is currently an overall surplus of places of 11.6%. 49% of Denbighshire Primary Schools are categorised as per the Audit Commission definition of a small primary school.

Primary school sizes within Denbighshire can largely be divided into two district types, large urban & small rural. Statistically most surplus places are within small primary schools. Whilst the figures suggest that these schools have a proportionately high number of surplus places this is not viewed within the Authority as being the case.

Many rural schools are traditional two classroom schools and in order to provide pupils of differing ages with a balanced education there is a need to provide a minimum of two classrooms at each school. Surplus places at rural schools is therefore felt to be an artificial concept which cannot be applied fairly at the schools.

An analysis of the numbers on rolls within the urban areas of Denbighshire confirms that virtually all schools are full.

The ever increasing demands for school places within the urban areas is highlighted by the fact that Denbighshire acknowledges the need to provide additional primary schools in Rhyl and Prestatyn whilst also providing a replacement Welsh Medium school in Ruthin.

The Authority currently has a policy for Small Primary Schools which was adopted by the Shadow Authority Education Authority Committee in November 1995. When adopting this policy Members resolved that an assessment should be made to any school with fewer than 30 pupils on roll continually over a period of three years. This policy is currently being reviewed in the light of the WLGA recent survey and the National Assembly report on small schools.

#### Welsh Medium Education

There is a continual demand for Welsh Medium Education in the County and this is demonstrated by the fact a Welsh Language Unit has been successfully established at Ysgol Bryn Collen, Llangollen. A Secondary Welsh Language Unit has also been established at Ysgol Dinas Bran, Llangollen where a new 4 classroom block was opened in January 2002 to house this unit.

Discussions are currently on-going with Denbigh High School to consider enhancing their Welsh Medium provision on similar lines to Ysgol Dinas Bran. A task group has been set up between Officers and Headteachers regarding the Authority's Welsh Medium Education provision. The outworking of this Group will be reported in the next plan.

**In January 2002 the statistics in relation to the County's Welsh Medium Schools was as follows**

School	Accommodation	Full Time	Full Time	Full Time	Full Time	Projection
		No. on Roll	No. on Roll	No. on Roll	No. on Roll	
		Jan 2002	Jan 2001	Jan 2000	Jan 1999	<u>5yrs</u>
Denbigh, Ysgol Twm or Nant	276	233	233	239	234	215
Llangollen, Ysgol Bryn Collen	90	66	57	52		80
Prestatyn Ysgol Y Llys	209	214	204	216	195	235
Rhyl Ysgol Dewi Sant	384	350	343	358	355	390
Ruthin, Ysgol Pen Barras	216	193	193	190	198	215
Tremerchion V P Controlled	76	51	55	53	55	50

**Denominational Education**

The Authority continuously reviews the level of provision with the appropriate Diocese. At present there are no Church in Wales Voluntary Aided Schools within the County.

**Special Education Provision**

This provision is dealt with in detail under Urban Area - Special commencing on Page 31.

**Secondary Schools**

There is currently an overall surplus of places of 4.6%.

Future proposals for adding/reducing places at secondary schools will also be a matter for consideration by Members following the adoption of the Asset Management Plan. It is clear, however, that the number of temporary places at Ysgol Brynhyfryd, Ruthin and Ysgol Dinas Bran, Llangollen will need addressing particularly having regard to future growth within the towns.

**2. URBAN AREA – PRIMARY**

The main movement within the County appear to be concentrated within the following towns:-

Town	Total Number of Places (excluding Nursery) i.e. capacity	Total No. On Roll (2002) Excluding Nursery	Projected 3 year No. On Roll
Rhyl (excluding Primary R.C. School)	2291	2235	2220
Prestatyn	1306	1353	1450
Denbigh	1,065	962	950

Ruthin	<b>600</b>	<b>507</b>	<b>510</b>
Corwen	<b>138</b>	<b>111</b>	<b>95</b>
Llangollen	<b>252</b>	<b>256</b>	<b>234</b>
St Asaph	<b>342</b>	<b>301</b>	<b>305</b>
Rhuddlan	<b>232</b>	<b>194</b>	<b>169</b>

**N.B.** The capacity figure has been updated therefore does not necessarily correspond with the figures in Annex A which referred to Jan 2002 figures

### **Rhyl Area**

Whilst it is difficult to accurately forecast the number of additional places required within the Rhyl area for the Year 2005, considerable housing development is proposed for the south east of the town.

Due to the level of seasonal employment within the town there is also considerable pupil movement into the area and whilst it is difficult to assess the overall figure there is a definite upward trend in the numbers attending schools in the town.

The Authority has taken steps to address the potential growth and a site is safeguarded within the UDP for a future primary school in the south east of the town. Naturally the programming of this new school will be subject to funding becoming available and the rate at which the growth in the pupil population occurs.

### **Prestatyn Area**

The situation within Prestatyn is similar to that in Rhyl in terms of overcrowding and future housing development. Denbighshire County Council is currently attempting to address this growth and permanent additional classrooms have been provided at Bodnant Juniors. School and Ysgol Penmorfa.

Denbighshire County Council is aware of the growth within Prestatyn and a potential site of 5 acres has been identified in the west of the town for a future primary school.

### **Ruthin Area**

Denbighshire County Council has identified the need for a replacement Welsh Medium School within the town and a site has been identified in the Glasdir area. The programming of the replacement school will be dependent upon funding becoming available and adoption of the proposals contained within the U.D.P

### **Denbigh Area**

The situation within Denbigh requires careful monitoring and whilst there are no proposals for an additional school it may be necessary to extend some of the existing schools, particularly if the proposed housing development at the former North Wales Hospital materialises.

### Corwen/St Asaph/Rhuddlan

Whilst there are no temporary buildings on any of these sites at the present time there is a need to carefully monitor future growth, particularly in Rhuddlan where the number on roll at present exceeds permanent accommodation available.

### Llangollen

Careful monitoring is also required in this area and the Authority has recently recognised the increase in pupils attending Ysgol Bryn Collen by constructing a three classroom extension to the school. This in the main is to cater for the Welsh Language Unit which is incorporated within the school.

### **3. URBAN AREA - SECONDARY**

Individual school projections suggest that numbers within the County's 8 Secondary Schools are likely to remain fairly constant over the next 6 years although there could be some growth dependent upon housing developments, inward migrations etc.

<b>School</b>	<b>Accommodation Permanent &amp; Temp</b>	<b>No on Roll Jan 2002</b>	<b>Projections on Roll 2008</b>
Denbigh High	<b>916</b>	<b>870</b>	<b>986</b>
St Brigid's, Denbigh	<b>248</b>	<b>248</b>	<b>250</b>
Ysgol Dinas Bran Llangollen	<b>1,148</b>	<b>1,141</b>	<b>1,186</b>
Prestatyn High	<b>1,464</b>	<b>1,622</b>	<b>1,675</b>
Rhyl High	<b>1,330</b>	<b>1,117</b>	<b>1,132</b>
Blessed Edward Jones High School	<b>479</b>	<b>479</b>	<b>496</b>
Brynhyfryd, Ruthin	<b>1,297</b>	<b>1,184</b>	<b>1,130</b>
Ysgol Glan Clwyd, St Asaph	<b>857</b>	<b>824</b>	<b>909</b>
<b>Total</b>	<b>7,739</b>	<b>7,485</b>	<b>7,764</b>

Whilst many of the existing secondary schools are full to capacity and have temporary accommodation, the overall site areas of the individual schools are such that extensions could be built to cater for the projected growth. Again the programming of any extensions will be dependant upon funding being available and the rate at which the growth materialises.

### **4. URBAN AREA - SPECIAL**

The Authority is currently reviewing the accommodation requirements at the two designated special schools within the County, namely Ysgol Tir Morfa and Ysgol Plas Brondyffryn.

#### Ysgol Tir Morfa

This is a split site school (on sites in Rhyl and Rhuddlan), catering for pupils aged 3-19 who have moderate learning difficulties.

At present there are a total of 181 full time pupils attending the school.

The Authority proposes to 'sell off' the Rhuddlan site and with the capital receipts for the sale of the site extend the Rhyl site to accommodate all pupils from Rhuddlan on a phased basis. The proposal will also be dependent upon the Rhuddlan site producing the required level of capital receipts. The status of the land is currently under review following objections received to the proposals contained in the Unitary Development Plan.

The local Authority is currently awaiting the results of the consultation on the UDP. Discussions are ongoing within the Health Authority to develop the Rhyl Site and locate an Early Assessment Centre for children within the site. **Ysgol Plas Brondyffryn**

This is a school which caters for pupils between the ages of 3-19 who suffer from communication related disorders (Autism and Aspergers Syndrome). At the present time the school is on a split site within the town of Denbigh. There are currently 88 full time and 2 part time on roll and this is likely to raise to a maximum of 120 within a few years.

The local authority has accepted a £2m grant from the NAFW to develop the school as a regional facility. Extensive consultations have taken place with all parties including neighbouring authorities and building work started in September 2002 to construct an extension onto the Denbigh High School site to house Ysgol Plas Brondyffryn pupils of secondary school age. An extension is also planned for the current Ty'n Fron site and this will house junior age pupils.

## **5. Development of Strategic Plan**

The Authority recognises its responsibility for managing school places and a number of recent developments have taken place with a view to developing a strategic plan. These developments include:~

### **Asset Management Plan**

The schools Asset Management Plan is being developed in line with the Assembly's three year programme. The Plan will include data on a) The condition of the school premises b) The sufficiency of the premises and c) the suitability of the premises. The AMP will identify areas where surplus places are present or anticipated as well as growth areas where expansion will be required.

### **District Audit Report – Managing School Places**

District Audit have recently met with Members and Officers to present a follow up report to their detailed report which was published in 1997.

Denbighshire has acknowledged the constructive comment made by District Audit and has proposed a strategy for managing surplus places. This sets out clearly defined targets and timescales for addressing the issues highlighted in the District Audit Report.

# SECONDARY SCHOOLS

LEA No 663

LEA Name Denbighshire County Council

[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
School No.	School Name	Type of School i.e. F= Foundation V- Voluntary or C= Community	Age Range	*NOR [as at Jan 2002 STATS 1 count date or year of preparation of plan]	**MOE	Surplus Capacity [Jan of year of plan preparation STATS 1 count date]	***SN	Number of 6th Form places
4026	Denbigh High School	C	11 ~ 18	870	892+24T=916	46	33	
4027	Ysgol Dinas Bran, Llangollen	C	11 ~ 18	1141	973+175T=1148	7	47	
4014	Prestatyn High School	C	11 ~ 18	1622	1464	-158	31	
4003	Rhyl High School	C	11 ~ 18	1117	1330	213	44	
4601	Blessed Edward Jones High School, Rhyl	V	11 ~ 18	479	570+47T=617	138	18	
4031	Ysgol Brynhyfryd, Ruthin	C	11 ~ 18	1184	829+468T=1297	113	19	
4020	Ysgol Glan Clwyd, St Asaph	C	11 ~ 18	824	857	33	6	
5900	St Brigid's School, Denbigh <i>(Also see Primary)</i>	V	11 ~ 18	248	225	-23		
TOTAL				7485	7854	369		

Number on roll [NOR] should include any part-time pupils on a head count basis..

\*\* As indicated by the capacity assessment formula set out in Annex A to circular 47/88, 'Admissions of pupils to County & Voluntary Schools. If MOE figure is not the 1991 calculation, please indicate the month and year to which the MOE applies.

\*\*\* A Standard Number [SN] is a fixed minimum entry number and is an indicator of the school's capacity

# PRIMARY SCHOOLS

LEA No 663

LEA Name Denbighshire County Council

[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
School No.	School Name	Type of School i.e. F= Foundation V- Voluntary or C= Community	Age Range	*NOR [as at Jan 2002 STATS 1 count date or year of preparation of plan]	Total summer term admissions to reception classes if applicable	**MOE	Surplus Capacity	***SN	Nursery Provision at school Yes or No. If 'Yes' number of places in designated nursery classes
2214	Betws Gwerfil Goch	C	3 ~ 11	44	Nil	46	2	11	Included in mainstream class
2057	Ysgol y Faenol, Bodelwyddan	C	3 ~ 11	114	Nil	131	17	23	15 FTE
2070	Bodfari	C	3 ~ 11	35	Nil	54	19	9	Included in mainstream class
3061	Ysgol Dyffryn Ial Bneghwys & Llandegla	C	3 ~ 11	57	Nil	86	29	8	See Llandegla
2215	Carrow	V	3 ~ 11	45	Nil	70	25	11	Included in mainstream class
2124	Cefn Meiriadog	C	3 ~ 11	43	Nil	32+25T=55	12	6	Included in mainstream class
2163	Clocaenog	C	3 ~ 11	30	Nil	44	14	9	Included in mainstream class
2216	Corwen ~ Caer Drewyn	C	3 ~ 11	111	Nil	138	27	23	20 FTE
2166	Cyffylliog	C	3 ~ 11	27	Nil	58	31	11	Included in mainstream class
2239	Cynwyd ~ Maes Hyfryd	C	3 ~ 11	58	Nil	60+24T=84	26	13	Included in mainstream class
2136	Ysgol y Parc Infants ~ Denbigh	C	3 ~ 6	162	Nil	162	0	48	26 FTE
2125	Frongoch Juniors ~ Denbigh	C	7 ~ 11	238	Nil	232	-6	50	N
2133	Gwaenynog Infants ~ Denbigh	C	3 ~ 6	72	Nil	116	44	39	43 FTE
2236	Ysgol Heulfre Juniors ~ Denbigh	C	7 ~ 11	127	Nil	142+24T+166	39	38	N
2134	Twm o'r Nant ~ Denbigh	C	3 ~ 11	233	Nil	251+25=276	43	43	36 FTE
5900	St Brigid's ~ Denbigh	V	3 ~ 11	130	Nil	59+54=113	-17	9	Included in mainstream class
2011	Dyserth C.P. ~ Hiraddug	C	3 ~ 11	184	Nil	194	10	33	27 FTE
2164	Gellifor C.P.	C	3 ~ 11	91	Nil	63+26=89	-2	9	6 FTE
2218	Glyndyfrdwy Primary	C	3 ~ 11	36	Nil	45	9	7	Included in mainstream class
<b>TOTAL</b>									

- **Number on roll [NOR] should include any part-time pupils on a head count basis, but exclude all full-time and part-time pupils in a designated nursery class.**

\*\* As indicated by the capacity assessment formula set out in Annex D to circular 14/91, 'Implementation of more open plan enrolment in primary schools. If MOE figure is not the 1991 calculation, please indicate the month and year to which the MOE applies.

\*\*\* A Standard Number [SN] is a fixed minimum entry number and is an indicator of the school's capacity

# PRIMARY SCHOOLS

LEA No 663

LEA Name Denbighshire County Council

[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
School No.	School Name	Type of School i.e. F= Foundation V- Voluntary or C= Community	Age Range	*NOR [as at Jan 2002 STATS 1 count date or year of preparation of plan]	Total summer term admissions to reception classes if applicable	**MOE	Surplus Capacity	***SN	Nursery Provision at school Yes or No. If 'Yes' number of places in designated nursery classes
2262	Bro Fammau School [Griainrhyd Site]	C	3 ~ 11	11	Nil	40	29	7	Included in mainstream class
2219	Gwyddelwern	C	3 ~ 11	57	Nil	35	-22	8	15 FTE
2127	Henllan	C	3 ~ 11	96	Nil	85+23=108	12	15	10 FTE
2262	Llanarmon-yn-Ial, Bro Fammau Ysgol	C	3 ~ 11	36	Nil	82	46	12	Included in mainstream class
3044	Llanbedr Controlled	V	3 ~ 11	61	Nil	71+24T=95	34	9	3 FTE
2220	Llandrillo	C	3 ~ 11	47	Nil	75	28	11	Included in mainstream class
2135	Llandyrnog ~ Bryn Clwyd School	C	3 ~ 11	26	Nil	97	71	14	16 FTE
3045	Llanfair D.C. School	V	3 ~ 11	60	Nil	67	7	10	12 FTE
2228	Llanferres, Bro Fammau School	C	3 ~ 11	43	Nil	56	13	8	Included in mainstream class
2262	Bryn Collen, Llangollen	C	3 ~ 11	256	Nil	252	-4	30	30 FTE
2261	Llanrhaeady Y.C. Bro Cinmeirch	C	3 ~ 11	35	Nil	55	20	14	Included in mainstream class
3034	Llantysillio Controlled	V	3 ~ 11	36	Nil	51	15	7	Included in mainstream class
2067	Meliden	C	3 ~ 11	108	Nil	171	63	26	26 FTE
2168	Pentrecelyn	C	3 ~ 11	76	Nil	94	18	14	16 FTE
2034	Bodnant Infants ~ Prestatyn	C	3 ~ 6	224	Nil	108+125T=233	9	74	37 FTE
TOTAL									

- **Number on roll [NOR] should include any part-time pupils on a head count basis, but exclude all full-time and part-time pupils in a designated nursery class.**

\*\* As indicated by the capacity assessment formula set out in Annex D to circular 14/91, 'Implementation of more open plan enrolment in primary schools. If MOE figure is not the 1991 calculation, please indicate the month and year to which the MOE applies.

\*\*\* A Standard Number [SN] is a fixed minimum entry number and is an indicator of the school's capacity



# PRIMARY SCHOOLS

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LEA Name Denbighshire County Council

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School No.	School Name	Type of School i.e. F= Foundation V- Voluntary or C= Community	Age Range	*NOR [as at Jan 2002 STATS 1 count date or year of preparation of plan]	Total summer term admissions to reception classes if applicable	**MOE	Surplus Capacity	***SN	Nursery Provision at school Yes or No. If 'Yes' number of places in designated nursery classes
2079	Bodnant Juniors ~ Prestatyn	C	7 ~ 11	298	Nil	320	22	70	N
2059	Penmorfa C.P ~ Prestatyn	C	3 ~ 11	617	Nil	459+85T=544	-73	78	33 FTE
2227	Ysgol y Llys ~ Prestatyn	C	3 ~ 11	214	Nil	209	-5	30	34 FTE
3057	Prion, Pant Pastynog	V	3 ~ 11	28	Nil	66	38	10	Included in mainstream class
2169	Rhewl C.P	C	3 ~ 11	45	Nil	88	43	13	Included in mainstream class
2037	Ysgol y Castell ~ Rhuddlan	C	3 ~ 11	194	Nil	232	38	31	23 FTE
2072	Bryn Hedydd C.P. ~ Rhyl	C	3 ~ 11	427	Nil	406+25=431	4	49	31 FTE
2038	Christ Church C.P ~ Rhyl	C	3 ~ 11	373	Nil	376	3	71	32 FTE
2066	Dewi Sant C.P. ~ Rhyl	C	3 ~ 11	350	Nil	384	34	50	31 FTE
2060	Emmanuel C.P. ~ Rhyl	C	3 ~ 11	425	Nil	332+120T=452	27	63	36 FTE
2039	Llewelyn C.P ~ Rhyl	C	3 ~ 11	661	Nil	648	-13	87	27 FTE
3315	Ysgol Mair R.C. ~ Rhyl	V	3 ~ 11	404	Nil	526	122	93	29 FTE
3050	Borthryn Controlled ~ Ruthin	V	3 ~ 11	137	Nil	127+30T=157	20	22	21 FTE
2256	Pen Barras School ~ Ruthin	C	3 ~ 11	193	Nil	101+115=216	23	29	18 FTE
2255	Ruthin [English Medium]	C	3 ~ 11	177	Nil	227	50	35	21 FTE
3024	St Asaph Infants	V	3 ~ 6	112	Nil	122	10	38	25 FTE
3313	St Winefrides R.C. ~ St Asaph	V	3 ~ 11	56	Nil	84	28	13	27 FTE
2098	Esgob Morgan Juniors ~ St Asaph	C	7 ~ 11	133	Nil	113+23=136	3	31	N
3051	Trefnant	V	3 ~ 11	58	Nil	45	-13	8	18 FTE
3020	Tremeirchion	V	3 ~ 11	51	Nil	28+48T=76	25	10	12 FTE
TOTAL				7962	NIL	9009	1047		

- Number on roll [NOR] should include any part-time pupils on a head count basis, but exclude all full-time and part-time pupils in a designated nursery class.

\*\* As indicated by the capacity assessment formula set out in Annex D to circular 14/91, 'Implementation of more open plan enrolment in primary schools. If MOE figure is not the 1991 calculation, please indicate the month and year to which the MOE applies.

\*\*\* A Standard Number [SN] is a fixed minimum entry number and is an indicator of the school's capacity



# SUMMARY OF SCHOOL DATA

**LEA NAME** DENBIGHSHIRE COUNTY COUNCIL  
**LEA NUMBER** 663  
**CONTACT NAME** JOHN WILLIAMS  
**TELEPHONE NUMBER** 01824 706712

NOTE: Number on roll [NOR] should include any part-time pupils on a head count basis, but exclude all full-time and part-time pupils in a designated nursery class.

	<b>PRIMARY</b>	<b>SECONDARY</b>
1 Total number of schools maintained by the Authority As of 1 April of year of School Organisation Plan Preparation  For Which:	<b>54</b> Includes St Brigid's, Denbigh Primary Dept	<b>8</b> Includes St Brigid's Denbigh Secondary Dept
1 <b>[a]</b> Total NOR at January STATS 1 count date	<b>7962</b>	<b>7485</b>
1 <b>[b]</b> Total summer term admissions to reception classes [if applicable]	<b>N / A</b>	
1 <b>[c]</b> Total MOE capacity	<b>9009</b>	<b>7854</b>
2 Number of schools where <b>in January</b> MOE capacity Exceeds NOR  For Which:	<b>44</b>	<b>6</b>
2 <b>[a]</b> Total NOR at January	<b>5640</b>	<b>5615</b>
2 <b>[b]</b> Total MOE capacity	<b>6842</b>	<b>6165</b>
2 <b>[c]</b> Total surplus [less 2b less 2a]	<b>1202</b>	<b>550</b>
3 Number of primary schools where MOE exceeds NOR <b>after any summer term admissions to reception classes have been added</b> [if applicable]  For Which:	<b>N / A</b>	
3 <b>[a]</b> Total January NOR plus summer term admissions to reception classes	<b>N / A</b>	
3 <b>[b]</b> Total MOE capacity	<b>N / A</b>	
3 <b>[c]</b> Total surplus [3b less 3a]	<b>N / A</b>	

## Appendix D

### SECONDARY SCHOOL PROJECTIONS

	Jan 2002	Jan 2003	Jan 2004	Jan 2005	Jan 2006	Jan 2007
1st	1,352	1,223	1,181	1,201	1,142	1,107
2nd	1,317	1,352	1,223	1,181	1,201	1,142
3rd	1,333	1,317	1,352	1,223	1,181	1,201
4th	1,324	1,333	1,317	1,352	1,223	1,181
5th	1,184	1,324	1,333	1,317	1,352	1,223
6 (i) 6 (ii)	975	947	1059	1066	1,053	1,081
	7485	7,496	7,465	7,340	7,152	6,935
Growth		100	200	300	400	500
<b>Total</b>	<b>7,485</b>	<b>7,596</b>	<b>7,665</b>	<b>7,640</b>	<b>7,552</b>	<b>7,435</b>

**\*N.B. Assumes total 6th year figure of 80% from previous 5th year.**

**Allows for a number of pupils attending from 'non-Denbighshire' feeder primary schools.**

**Allows for some growth in population increase through housing development and inward migration.**

# Appendix E

DENBIGHSHIRE COUNTY COUNCIL ~ EDUCATION DEPARTMENT, SECONDARY SCHOOL PROJECTION 2002 ~ 2008

SCHOOL: DENBIGH HIGH

PERM. CAPACITY: (11-18) 823

STD NO. (1979): 178

AGE RANGE: 11-18

CONTRIBUTORY SCHOOLS:

	2001	2002	2003	2004	2005	2006	2007	
BODFARI C.P.		1	6	3	7	8	3	
CEFN MEIRIADOG C.P.		9	4	4	10	4	5	
DENBIGH FRONGOCH JNR		58	56	61	63	52	50	
DENBIGH HEULFRE JNR		45	36	19	27	20	29	
HENLLAN C.P		22	12	12	22	10	8	
LLANDYRNOG C.P		5	1	6	3	4	2	
LLANNEFYDD C.P		6	9	6	5	5	7	
LLANRHAEDR Y.C		4	1	4	3	7	7	
PRION CONTROLLED		8	2	4	4	2	3	
RHYDGALED C.P		1	2	6	2	2	3	
ST. ASAPH JNR		31	31	36	35	44	37	
TREFNANT CONTROLLED		9	6	10	10	5	10	
<b>SUB TOTAL</b>			199	166	171	191	163	164
<b>LESS TRANSFERS OUT (GLAN CLWYD ETC)</b>			5	5	5	5	5	
<b>ADD OTHERS</b>								
<b>PROJECTION</b>								
1ST YEAR	163	194	161	166	186	158	159	
2ND YEAR	146	163	194	161	166	186	158	
3RD YEAR	157	146	163	194	161	166	186	
4TH YEAR	161	157	146	163	194	161	166	
5TH YEAR	130	161	157	146	163	194	161	
6TH YEAR	113	110	122	126	122	129	145	
<b>TOTALS</b>		<b>870</b>	<b>931</b>	<b>943</b>	<b>956</b>	<b>992</b>	<b>975</b>	

# Appendix E

DENBIGHSHIRE COUNTY COUNCIL ~ EDUCATION DEPARTMENT, SECONDARY SCHOOL PROJECTION 2002 ~ 2008

SCHOOL: DINAS BRAN                      PERM. CAPACITY: (11-18)      823                      STD NO. (1979): 178 18 ) 973                      STD NO. (1979) 197

AGE RANGE: 11-18

CONTRIBUTORY SCHOOLS:	2001	2002	2003	2004	2005	2006	2007	2008
CARROG C.P		8	12	5	8	2	6	4
CHIRK COUNTY JNR		47	45	49	36	56	46	50
CORWEN C.P (100%)		15	23	15	14	20	12	12
GLYNCEIRIOG C.P		14	18	19	21	12	15	13
GLYNDYFRDWY C.P		9	7	9	2	5	3	1
LLANARMON D.C C.P		7	7	5	4	5	4	4
LLANGOLLEN BRYN COLLEN		35	22	53	41	41	36	28
LLANTYSILIO CONTROLLED		4	6	6	3	6	6	5
PENTRE CONTROLLED		4	15	5	9	10	7	7
PONTFADOG CONTROLLED		11	10	6	7	8	11	9
GARTH C.P.		10	9	14	12	9	16	8
FRONCYSTYLLTE		14	11	8	10	8	10	4
<b>SUB TOTAL</b>		178	185	194	167	182	172	155
<b>LESS TRANSFERS OUT</b>								
<b>ADD OTHERS</b>		20	20	20	20	20	20	20
<b>PROJECTION</b>								
1ST YEAR	201	198	205	214	187	202	192	175
2ND YEAR	194	201	198	205	214	187	202	192
3RD YEAR	198	194	201	198	205	214	187	202
4TH YEAR	198	198	194	201	198	205	214	187
5TH YEAR	173	174	198	194	201	198	205	214
6TH YEAR	177	182	185	199	204	210	212	216
<b>TOTALS</b>	<b>1141</b>	<b>1147</b>	<b>1181</b>	<b>1211</b>	<b>1209</b>	<b>1216</b>	<b>1212</b>	<b>1186</b>

## Appendix E

<b>DENBIGHSHIRE COUNTY COUNCIL ~ EDUCATION DEPARTMENT, SECONDARY SCHOOL PROJECTION 2002 ~ 2008</b>									
<b>SCHOOL: PRESTATYN HIGH</b>		<b>PERM. CAPACITY: (11-18</b>		<b>1487</b>		<b>STD NO. (1991) 240</b>		<b>SECTION 28 NOTICE</b>	
<b>AGE RANGE: 11-18</b>									
<b>CONTRIBUTORY SCHOOLS:</b>		<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
DYSERTH HIRADDUG C.P			29	24	30	19	29	25	28
GRONANT C.P			19	15	18	19	18	16	21
MELIDEN C.P			15	24	15	17	11	11	15
BODNANT JNR			79	77	75	67	77	71	76
PENMORFA C.P			92	91	101	70	88	86	89
TRELOGAN C.P			7	9	8	11	12	5	3
TRELAWNYD AIDED			14	6	17	13	13	13	13
<b>SUB TOTAL</b>			<b>255</b>	<b>246</b>	<b>264</b>	<b>216</b>	<b>248</b>	<b>227</b>	<b>245</b>
<b>LESS TRANSFERS OUT</b>									
<b>ADD OTHERS</b>			<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>
<b>PROJECTION</b>									
	1ST YEAR	284	285	276	294	246	278	257	275
	2ND YEAR	274	284	285	276	294	246	278	257
	3RD YEAR	269	274	284	285	276	294	246	278
	4TH YEAR	299	269	274	284	285	276	294	246
	5TH YEAR	249	299	269	274	284	285	276	294
	6TH YEAR	247	267	305	309	314	322	327	325
<b>TOTALS</b>		<b>1622</b>	<b>1678</b>	<b>1693</b>	<b>1722</b>	<b>1699</b>	<b>1701</b>	<b>1678</b>	<b>1675</b>

## Appendix E

<b>DENBIGHSHIRE COUNTY COUNCIL ~ EDUCATION DEPARTMENT, SECONDARY SCHOOL PROJECTION 2002 ~ 2008</b>									
<b>SCHOOL: RHYL HIGH</b>		<b>PERM CAPACITY: (11~18) 1348</b>				<b>STD NO:(1979) 268</b>			
<b>AGE RANGE: 11-18</b>									
<b>CONTRIBUTORY SCHOOLS:</b>		<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
<b>BRYN HEDYDD C.P</b>			65	57	67	58	60	60	60
<b>CHRISTCHURCH C.P</b>			67	73	45	56	52	47	33
<b>EMMANUEL C.P</b>			71	65	65	64	53	56	51
<b>LLEWELYN C.P</b>			88	98	105	99	89	92	90
<b>SUB TOTAL</b>			291	293	282	277	254	255	234
<b>LESS TRANSFERS OUT</b>			55	55	55	55	55	55	55
<b>ADD OTHERS</b>									
<b>PROJECTION</b>									
	<b>1ST YEAR</b>	215	236	238	227	222	199	200	179
	<b>2ND YEAR</b>	209	215	236	238	227	222	199	200
	<b>3RD YEAR</b>	228	209	215	236	238	227	222	199
	<b>4TH YEAR</b>	210	228	209	215	236	238	227	222
	<b>5TH YEAR</b>	157	210	228	209	215	236	238	227
	<b>6TH YEAR</b>	98	90	90	100	102	105	105	105
<b>TOTALS</b>		1117	1188	1216	1225	1240	1227	1191	1132



## Appendix E

<b>DENBIGHSHIRE COUNTY COUNCIL ~ EDUCATION DEPARTMENT, SECONDARY SCHOOL PROJECTION 2002 ~ 2008</b>										
<b>SCHOOL: BLESSED EDWARD JONES</b>		<b>PERM. CAPACITY: (11-18) 570</b>				<b>STD NO:(1979)</b>		<b>103</b>		
<b>AGE RANGE: 11-18</b>										
<b>CONTRIBUTORY SCHOOLS:</b>		<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	
<b>YSGOL MAIR AIDED</b>			<b>69</b>	<b>64</b>	<b>62</b>	<b>53</b>	<b>54</b>	<b>51</b>	<b>51</b>	
<b>ST WINEFRIDES AIDED</b>			<b>11</b>	<b>7</b>	<b>5</b>	<b>6</b>	<b>11</b>	<b>9</b>	<b>7</b>	
<b>SUB TOTAL</b>			<b>80</b>	<b>71</b>	<b>67</b>	<b>59</b>	<b>65</b>	<b>60</b>	<b>58</b>	
<b>LESS TRANSFERS OUT</b>										
<b>ADD OTHERS</b>			<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	
<b>PROJECTION</b>										
	<b>1ST YEAR</b>	<b>99</b>	<b>110</b>	<b>101</b>	<b>97</b>	<b>89</b>	<b>95</b>	<b>90</b>	<b>88</b>	
	<b>2ND YEAR</b>	<b>91</b>	<b>99</b>	<b>110</b>	<b>101</b>	<b>97</b>	<b>89</b>	<b>95</b>	<b>90</b>	
	<b>3RD YEAR</b>	<b>89</b>	<b>91</b>	<b>99</b>	<b>110</b>	<b>101</b>	<b>97</b>	<b>89</b>	<b>95</b>	
	<b>4TH YEAR</b>	<b>84</b>	<b>89</b>	<b>91</b>	<b>99</b>	<b>110</b>	<b>101</b>	<b>97</b>	<b>89</b>	
	<b>5TH YEAR</b>	<b>83</b>	<b>84</b>	<b>89</b>	<b>91</b>	<b>99</b>	<b>110</b>	<b>101</b>	<b>97</b>	
	<b>6TH YEAR</b>	<b>33</b>	<b>35</b>	<b>36</b>	<b>38</b>	<b>39</b>	<b>41</b>	<b>40</b>	<b>37</b>	
<b>TOTALS</b>		<b>479</b>	<b>508</b>	<b>526</b>	<b>536</b>	<b>535</b>	<b>533</b>	<b>512</b>	<b>496</b>	

# Appendix E

<b>DENBIGHSHIRE COUNTY COUNCIL ~ EDUCATION DEPARTMENT, SECONDARY SCHOOL PROJECTION 2002 ~ 2008</b>											
<b>SCHOOL: BRYNHYFRYD</b>			<b>PERM. CAPACITY: (11-18)</b>			<b>932</b>		<b>STD NO:(1979)</b>			<b>157</b>
<b>AGE RANGE: 11-18</b>											
<b>CONTRIBUTORY SCHOOLS:</b>			<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	
<b>CERRIGYDRUDION C.P</b>				15	16	12	3	12	13	10	
<b>CLOCAENOG C.P</b>				4	8	3	7	6	2	0	
<b>CYFFYLLIOG C.P</b>				7	3	2	6	2	5	2	
<b>GELLIFOR C.P</b>				14	14	12	12	9	15	15	
<b>GRAIANRHYD C.P</b>				5	1	0	1	2	2	0	
<b>LLANARMON-YN-IAL</b>				7	7	5	4	5	4	4	
<b>LLANBEDR CONTROLLED</b>				5	9	9	14	13	2	9	
<b>YSGOL DYFRYN IAL LLANDEGLA</b>				9	9	8	9	6	11	5	
<b>LLANFAIR D.C C.P</b>				14	9	10	8	5	9	5	
<b>LLANFERRES C.P</b>				3	4	6	6	7	7	10	
<b>PENTRECELYN C.P</b>				8	14	10	9	13	9	13	
<b>RHEWL</b>				11	6	3	5	10	4	6	
<b>RUTHIN RHOS STREET C.P</b>				27	22	28	25	24	29	22	
<b>RUTHIN BORTHYN CONTROLLED</b>				18	26	23	21	23	8	18	
<b>RUTHIN YSGOL PEN BARRAS C.P</b>				27	25	32	27	21	32	29	
<b>SUB TOTAL</b>				174	173	163	157	158	152	148	
<b>LESS TRANSFERS OUT</b>											
<b>ADD OTHERS</b>				30	30	30	30	30	30	30	
<b>PROJECTION</b>											
<b>1ST YEAR</b>				187	204	203	193	187	188	182	178
<b>2ND YEAR</b>				213	187	204	203	193	187	188	182
<b>3RD YEAR</b>				216	213	187	204	203	193	187	188
<b>4TH YEAR</b>				194	216	213	187	204	203	193	187
<b>5TH YEAR</b>				203	194	216	213	187	204	203	193
<b>6TH YEAR</b>				171	187	190	203	208	197	200	202
<b>TOTALS</b>				1184	1201	1213	1203	1182	1172	1153	1130

## Appendix E

<b>DENBIGHSHIRE COUNTY COUNCIL ~ EDUCATION DEPARTMENT, SECONDARY SCHOOL PROJECTION 2002 ~ 2008</b>										
SCHOOL: GLAN CLWYD			PERM CAPACITY (11~18)	857			STD NO:(1979)	204		
AGE RANGE: 11-18(WELSH MEDIUM)										
CONTRIBUTORY SCHOOLS:			2001	2002	2003	2004	2005	2006	2007	2008
TWM O'R NANT C.P				37	32	21	43	37	26	37
GWESPYR MORNANT PICTON C.P				8	9	15	14	15	11	15
HOLYWELL GWENFFRWD C.P				21	35	19	24	26	30	37
YSGOL Y LLYS C.P				21	20	31	26	45	30	31
DEWI SANT C.P				44	58	52	44	49	40	63
TREMEIRCHION CONTROLLED				8	10	12	6	3	6	6
SUB TOTAL				139	164	150	157	175	143	189
LESS TRANSFERS OUT				10	10	10	10	10	10	10
ADD OTHERS										
PROJECTION										
		1ST YEAR	150	129	154	140	147	165	133	179
		2ND YEAR	140	150	129	154	140	147	165	133
		3RD YEAR	124	140	150	129	154	140	147	165
		4TH YEAR	141	124	140	150	129	154	140	147
		5TH YEAR	149	141	124	140	150	129	154	140
		6TH YEAR	120	135	138	131	135	143	136	145
TOTALS			824	819	835	844	855	878	875	909

Appendix F

**PRIMARY SCHOOL PROJECTIONS**

**LIVE BIRTHS:**                      **1999**                      **2000**                      **2001**                      **2002**                      **2003**  
    **924**                      **899**                      **928**                      **920 (Estimate)**                      **920 (Estimate)**

	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>
	1,064	924	899	928	920	920
	1,044	1,064	924	899	928	920
	1,107	1,044	1,064	924	899	928
	1,142	1,107	1,044	1,064	924	899
	1,201	1,142	1,107	1,044	1,064	924
	1,181	1,201	1,142	1,107	1,044	1,064
	1,223	1,181	1,201	1,142	1,107	1,044
<b>TOTAL</b>	7962	7663	7,381	7,108	6,886	6,699
Allowance for Growth (Accumulative) i.e. Housing Development Cross Boundary Transfers Inward Migration		100	200	300	400	500
<b>TOTAL</b>	<b>7,962</b>	<b>7,763</b>	<b>7,581</b>	<b>7,408</b>	<b>7,286</b>	<b>7,199</b>

**AGENDA ITEM NO: 5 [CABINET 2003 -49]**

**REPORT TO CABINET**

**CABINET MEMBER: CLLR. MIKE GERMAN, LEAD MEMBER FOR  
SUSTAINABLE DEVELOPMENT &  
ENVIRONMENT**

**DATE: 29 APRIL 2003**

**SUBJECT: REFURBISHMENT OF RHYL WEST  
PROMENADE**

**1 DECISION SOUGHT**

The endorsement of the attached feasibility study to enable officers to seek funding opportunities in order to implement the final scheme.

**2 REASON FOR SEEKING DECISION**

- 1.1 The study was commissioned by the WDA to explore ideas for regenerating Rhyl's West Promenade for the area roughly between the Children's Village and Foryd Harbour.
- 1.2 The study was undertaken by BCA Landscape (Chartered Landscape Architects, Liverpool), who have considerable experience in maritime and regeneration projects (e.g. Ropewalks, Liverpool).
- 1.3 The context for the study is the Rhyl Going Forward Strategy, which seeks to promote inward investment, regeneration and enhancement of Rhyl.
- 1.4 The brief was to enhance the promenade while retaining existing uses, though not necessarily in the same form. The 'promenade experience' should be reinforced, whilst acknowledging that restoration to its past Victorian splendour is no longer appropriate.
- 1.5 The outcome is a quality proposal, which could be made more affordable through phasing of the works. Low maintenance planting, intelligent modelling of the site to reflect the wave forms of the sea, art work in robust materials, features reminiscent of past curiosities and enhanced parking are the main themes.

- 1.6 Some additional work, described in the study, has also been commissioned including enhancement of the Children's Village, the lifeboat shed and accommodating a skateboard park.

### **3 POWER TO MAKE THE DECISION**

The Rhyl Going Forward Strategy.

### **4 COST IMPLICATIONS**

The estimated cost of the total scheme is £4,385,000, excluding professional fees. A breakdown of costs appears in part 3 of the study. Funding opportunities include Objective One, WDA, WTB and Denbighshire County Council.

### **5 FINANCIAL CONTROLLER STATEMENT**

Firm cost details, both capital and revenue, of the final proposals together with funding available will need to be subjected to the Council's normal capital project appraisal process. Revenue implications will need to be considered in the autumn as part of the budget setting exercise for 2004/05.

### **6 CONSULTATION CARRIED OUT**

Public consultation, including exhibitions and public meetings; Rhyl Going Forward Group; WDA; Wales Tourist Board; Environment Agency; relevant Denbighshire County Council officers; Asset Management Group; Special Asset Management Committee. More consultation, such as tenant liaison and presentations to local interest groups is envisaged. A description of the public consultation is contained in the study.

### **7 IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE**

"Maximise resources from European and other funding sources: up to £10 million from bid-based funding for each year of Objective One."

"Stimulate the local economy by supporting an integrated procurement policy, e.g. joint ventures."

“Removing visible signs of dereliction and deprivation.”

“We will seek to enhance the profile of tourism within Denbighshire and actively seek to attract more visitors to the area.”

## **8 RECOMMENDATION**

- 8.1 That the report is noted and officers pursue funding for further detailed design work and implementation.
- 8.2 That consultations on the feasibility stage are concluded.

**AGENDA ITEM NO: 6 [CABINET 2003 - 50]**

**REPORT TO CABINET**

**CABINET MEMBER: Councillor G M Kensler, Lead Member for Promoting Denbighshire**

**DATE: 29 April 2003**

**SUBJECT: REGIONAL SPORTS FACILITIES -**  
**i) 8 lane x 25 metre Competition Swimming Pool**  
**ii) Water-based Artificial Turf Hockey Pitch**

**1 DECISION SOUGHT**

To decide to submit an expression of interest for the bid to The Sports Council for Wales for:

- a) a water-based artificial turf hockey pitch at Denbigh;
  - b (i) a new 8 lane x 25m Competition Pool at Llangollen
- or** b (ii) an extension of 2 lanes at Rhyl Swimming Pool to enable regional competitions.

**2 REASON FOR SEEKING DECISION**

The Sports Council for Wales, as part of its commitment to ensuring the provision of appropriate national and regional facilities, is seeking expressions of interest for these two regional facilities. The facilities, to be located in North Wales, were identified as part of an exercise conducted by The Sports Council, in partnership with National Governing Bodies, to provide facilities for regional training and competition.

Outline specifications for both facilities are detailed in Appendix 1.

The timescale of applications is as follows:

Expressions of interest    end April 2003  
Sportlot National Panel    16 May 2003



Part 1 Application	3 October 2003 (Part 1 decision 28 November 2003)
Part 2 Application	10 months after Part 1 approval

## **2.1 Water-based Artificial Turf Hockey Pitch**

### **Reason for application:**

The first ever international hockey match was played in Rhyl. Thereafter, Denbighshire has developed a very strong base of international players, coaches, officials and young talent emanating from the County's three thriving clubs at Ruthin, Denbigh and Rhyl. Having investigated the suitability of the sites, taking into account the specification provided by The Sports Council and discussions with Welsh Hockey Union, Denbigh provides the greatest potential. This is due to the space, ancillary facilities of the Leisure Centre and residential accommodation at Howell's School which is a requirement from the Hockey Union for Summer training camps.

A major developmental training and coaching facility for Denbighshire would give our young talent competitive advantage and create a process of speeding up development from local to national level. Denbighshire would have the opportunity for vying for international fixtures for junior, youth and senior competition. These competitions would bring spectators and supporters, contributing to the local economy whilst promoting and profiling Denbighshire as a centre of sporting excellence. Currently the majority of regional and national squad and elite sports people living in the area have to train and compete outside the County. The competition of this facility is likely to be Plas Coch, Wrexham. However, hockey is underdeveloped in the North West area and Denbighshire is better placed geographically to serve North Wales.

### **Issues to be addressed:**

An advantage is that regional football competition can also be played on this pitch.

The Sports Council would expect to see a specialist development officer for hockey employed by the County, together with a certain level of knowledge in the Sports Development Team. Denbighshire's Senior Sports Development Officer currently is the coach for the Welsh under 16's squad. Sports Science would need to be developed to support the coaching and training programmes and discussions are underway with Bangor University exploring the best way in which this can be delivered.

## **2.2 8 Lane x 25 metre Competition Swimming Pool**

There are two options to consider for Denbighshire - Rhyl and Llangollen.

Rhyl currently has a 6 lane x 25 metre pool. A bid could be made for the extension of two lanes, together with ancillary and equipment needs identified in The Sports Council's specification. This would be a cost-effective route. However, further investigation of the structure of the building would need to take place to ascertain the feasibility of an extension. Rhyl has the largest swimming club in North Wales and a strong foundation in competitive swimming. The additional revenue costs are likely to be minimal with this option.

Llangollen would require a completely new facility to be built. There is no competition base in the town although local residents have been campaigning for some time for the need of a swimming pool.

According to The Sports Council's facilities planning model, there is currently 13.6% unsatisfied demand for swimming in Denbighshire, thus placing the County 5th best authority in Wales in meeting the demand for swimming. The Sport Council's view is 'that this level of unsatisfied demand is insufficient to justify the provision of a new pool'. Very strong competition will include Conwy, Gwynedd and Flintshire.

### 3 POWER TO MAKE THE DECISION

Section 2 Local Government Act 2000 - Promotion of Economic, Social and Environmental Well-being.

### 4 COST IMPLICATIONS

#### **Artificial Water-based Pitch:**

**Capital Cost:** Initial discussion with specialist contractors identify an estimated cost of £450,000 - £500,000. The Sports Council expect to invest 80% of the eligible cost, therefore there is a shortfall of £100,000 to be met by Denbighshire County Council.

**Revenue Cost:** Irrigation costs are in the order of £6,000 plus lighting, brushing and maintenance and a development worker would bring the revenue costs to £30,000 - £40,000. However, the facility will attract income and the post potential would attract grant aid and bring the likely annual revenue costs £15,000 - £20,000 per annum.

#### **Competition Swimming Pool:**

**Capital Cost:** Rhyl extension is anticipated to be in the region of £2.5 million although further investigation on the building would be necessary to secure more detailed costs.

The Sports Council expect to invest £1.5 million towards the pool.

**Revenue Cost:** As the staffing infrastructure is in place, there would only be a minor implication to cover additional overheads etc, approximately £10,000 - £15,000.

**Capital Cost :** Llangollen is anticipated to cost in the region of £4 million. The Sports Council expect to invest £1.5 million.

**Revenue Cost:** includes staff, plant heating and lighting is estimated at £200,000 per annum.

Objective One programme does support tourism projects. Therefore a swimming pool development would have to provide justification in tourism terms to be eligible. This justification would include impact on wider tourism economy if it promotes extended stay location close to hotels and in a tourism destination would be essential. An argument for a competition pool rather than leisure pool may be harder to make and the grant intervention is likely to be low and competition for this measure is fierce.

## **5 FINANCIAL CONTROLLER STATEMENT**

The are potentially significant cost implications in terms of Capital and Revenue resources for the Council. The development of these proposals should be subject to the established procedures of submitting applications for scrutiny by the Asset Management Group and Asset Management Committee.

## **6 CONSULTATION CARRIED OUT**

### **Artificial Water-based Pitch:**

Gwyn Dodd, the Headteacher at Denbigh High School and Louise Robinson, Headteacher at Howell's School, Denbigh, are fully supportive of the initiative and the opportunities for partnership working it brings. Hockey Unions supportive of a regional facility.

### **Competitive Swimming Pool:**

Due to the sensitive nature of this, no consultation has been undertaken to date.

## **7 IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE**

Both Hockey and Swimming have been identified in the Sport for Life Framework as strengths and areas for development. These regional facilities would provide a new level of provision otherwise unachievable.

## **8 RECOMMENDATION**

To decide to submit an expression of interest for the bid to The Sports Council for Wales for:

- a) a water-based artificial turf hockey pitch at Denbigh;
- b (i) a new 8 lane x 25m Competition Pool at Llangollen
- or** b (ii) an extension of 2 lanes at Rhyl Swimming Pool to enable regional competitions.

**REPORT TO CABINET**      **AGENDA ITEM No: 7 [CABINET 2003 - 51]**

**CABINET MEMBER**      Councillor M. A. German

**DATE**      29 April 2003

**SUBJECT**      Denbigh Townscape Heritage Initiative

**1. DECISION SOUGHT**

**1.1** To approve the submission of an application to the Heritage Lottery Fund for a Phase 2 Townscape Heritage Initiative for Denbigh.

**2. REASON FOR SEEKING A DECISION**

**2.1** The Townscape Heritage Initiative (THI) is a Heritage Lottery Fund (H.L.F.) programme intended to support strategic action by partnerships of public, private and voluntary bodies to address the problems of disrepair, erosion of quality and the under use of historic buildings in a designated area of Denbigh.

**2.2** The Denbigh T.H.I. commenced at the end of December 2000 and will run for 3 – 5 years. Over £4.5m has been identified to support projects valued at £6.25m in total. The funding partners include the Heritage Lottery Fund (£1.25m), Cadw (£75k), W.D.A (£1.747m), W.T.B. (£20k), Housing regeneration (£1.0m), ERDF £320k, D.C.C. (£150k) and Denbigh Town Council (£10k).

**2.3** To date grants totalling just over £2.0m have been committed to 23 projects with a total value of just over £2.8m. A further 23 projects are expected to come forward in 2003. This will mean that available funds will be fully committed.

**2.4** It is clear from the level of interest in the scheme that much more could be achieved if the funds could be made available. The funding partners remain committed to the initiative.

**2.5** It is possible that a Phase 2 initiative could be supported by the Heritage Lottery Fund. However, in order to test this, a new application has to be submitted. The deadline for this submission is

the end of May 2003 and consequently work is progressing with a draft. The submission of the application does not commit Denbighshire County Council to the initiative but for the application to stand a chance of success the Council needs to indicate it's support in principle.

### **3. POWER TO MAKE THE DECISION**

- 3.1** In accordance with the Town and Country Conservation (Listed Buildings ) Act 1991

### **4. COST IMPLICATIONS**

- 4.1** A consultant has been appointed to draft the submission, the cost of which is from the Planning Services revenue budget. Other costs associated with the implementation of a successful application will be the subject of a future report.

### **5. FINANCIAL CONTROLLER'S STATEMENT**

- 5.1** Cost implications for the Council will need to be reviewed under the Council's normal capital projects appraisal procedure.

### **6 CONSULTATIONS CARRIED OUT**

- 6.1** Before the submission of the application to the Heritage Lottery Fund there will be a full public consultation and exhibition in Denbigh Library.

### **7. IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE.**

- 7.1** The T.H.I. complies with the stated corporate policies of maximising resources from European and other funding sources and removing visible signs of demolition and deprivation.

### **8 RECOMMENDATION**

- 8.1** That officers be authorised to submit a Phase 2 Townscape Heritage Initiative application to the Heritage Lottery Fund for Denbigh.

**AGENDA ITEM NO: 8 [CABINET 2003 - 52]**  
**REPORT TO CABINET**

**CABINET MEMBER: COUNCILLOR R W HUGHES, LEAD MEMBER  
FOR LIFELONG LEARNING**

**DATE: 29 April 2003**

**SUBJECT: YSGOL TIR MORFA DEVELOPMENT -  
LATEST SITUATION**

**1 DECISION SOUGHT**

To seek Cabinet approval to relocate Ysgol Tir Morfa pupils presently based on the Rhuddlan site onto the Rhyl site by 1 September 2003.

**2 REASON FOR SEEKING DECISION**

Under the terms of the sale of the Rhuddlan site the developers have the right to commence housing developments as soon as planning permission is agreed. This is expected by the end of April 2003. On 21 March 2003 the Corporate Property Unit co-ordinated a meeting of all interested parties. During this meeting it was noted that the developers have purchased the play area at the rear of the school and require an access road onto the proposed building site which will cut across the classroom located outside the main building. The agreement also allows the developers the option of buying the school building with a 28 day notice. In effect, the school will lose the playground, the staff car park and an outside classroom. This will have a detrimental effect on the day to day running of the school. It will also give rise to health and safety implications if the school was to continue to operate during the construction period.

The operational issues were discussed at an extraordinary meeting of the Governing Body on March, 26, 2003 when it was unanimously agreed that they were not prepared to consider pupils remaining in the school when building work commences on site, particularly in view of the special needs of the pupils



attending the school. The Governing Body also highlighted their concerns regarding noise levels and health and safety issues.

As agreed at the Cabinet meeting of 25 February 2003 officers are exploring funding options to redevelop the Rhyl site to cater for the new proposals for Ysgol Tir Morfa.

However, this latest situation calls for the urgent and immediate need to re-locate the Rhuddlan pupils prior to any building work commencing. Hence the proposal in the short term to provide mobile classrooms on the Rhyl site.

The full report on funding options will be available for the May 2003 Cabinet.

### **3 POWER TO MAKE THE DECISION**

Section 14 Education Act ( 1996 )

### **4 COST IMPLICATIONS**

Budget estimate:-

Additional mobile classrooms on Rhyl site to accommodate the Rhuddlan pupils	£250k
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Extending the hard paved area, providing traffic management system and car park facilities on the Rhyl site to accommodate the extra pupil and staff numbers	<u>£100k</u>
	Total <u>£350k</u>

Please note that the developers have the option to purchase the school building which would provide a further capital receipt.

The officers are pursuing discussions with the developers regarding financial support towards the above costs.

Members will need to determine from which source of funding the capital requirement will be met.

The options are:

- 1 Use the capital receipt for the Tir Morfa site
- 2 Lifelong Learning capital allocation
- 3 Replacement from elsewhere in the capital programme

And it is considered that the first option is the best short term one.

## **5 FINANCIAL CONTROLLER STATEMENT**

A Task and Finish group of members and officers has been established to develop options for the replacement of the current inappropriate facilities at Rhuddlan and Rhyl.

The group will shortly consider funding options such as Prudential Borrowing utilising revenue funds that would be freed up from the ending of expensive out of county placements, to support the necessary borrowing to pay for the new school.

The delivery of capital receipt from the potential release of surplus assets at the current sites will also assist to fund the overall proposals.

## **6 CONSULTATION CARRIED OUT**

Headteacher and senior staff Ysgol Tir Morfa  
Governing Body Ysgol Tir Morfa  
Corporate Director Lifelong Learning  
Head of Education  
Head of Resources and Strategy  
Design Services  
Corporate Property Unit

Please note that all the above are in agreement with the need to relocate the children.

## **7 IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE**

A recent inspection of both sites of Ysgol Tir Morfa by the Health and Safety Executive expressed concerns over the site and

buildings at Rhuddlan. Failure to address the recommendations of the Health and Safety Executive could lead to an Improvement Notice being served on the Authority.

## **8 RECOMMENDATION**

1. That the Rhuddlan site of Ysgol Tir Morfa is vacated by the end of the Summer Term 2003 to allow the developers full access to the building site and that the pupils be relocated to the Rhyl site to be operational by 1 September 2003.
2. That temporary accommodation, additional staff car parking, improved play area and traffic management system be provided on the Rhyl site to cater for the additional numbers.
3. That the capital receipt from the sale of the Tir Morfa site is utilised to fund the capital element of the work, and seek retrospective Council approval.

**AGENDA ITEM NO: 10 [CABINET 2003 - 54]**

**REPORT TO: CABINET**

**REPORT BY: COUNCILLOR W R WEBB LEAD MEMBER FOR  
PROPERTY AND ASSET MANAGEMENT AND  
COUNCILLOR E A OWENS LEAD MEMBER FOR  
FINANCE**

**DATE: 29 APRIL 2003**

**SUBJECT: WIRRAL AND NORTH WALES PURCHASING  
ORGANISATION (WNWPO)**

**1. DECISION SOUGHT**

For Cabinet to note and endorse unanimous decisions of the Governing Body of the Wirral and North Wales Purchasing Organisation (WNWPO) on 28th March 2003 consequent on notices of intention to withdraw submitted by Conwy County Borough Council, Denbighshire County Council and Wirral Metropolitan Borough Council.

**2. REASON FOR SEEKING DECISION**

Cabinet on 25th February 2003 reconfirmed its original decision to withdraw from the WNWPO and granted the Corporate Director Resources in consultation with the County Clerk full power to act to mitigate any loss to the County Council as a result of that decision.

On 28th March 2003 the WNWPO Governing Body considered the mechanisms available to bring the WNWPO to an end at the least cost to the constituent authorities and in particular considered expressions of interest in the organisation from a number of private sector businesses.

On the strength of the interest shown the Governing Body considered that it should exercise the powers available to it under the Constitution by way of unanimous resolution and in the best interests of the constituent authorities as follows:-

- (1) To appoint Findel Plc and H Jenkinson & Company Limited as the Board's preferred interested parties.
- (2) That the details of the proposed transfer be agreed by the end of May 2003 with the transfer to be effected by the end of July 2003.
- (3) That winding up of any non transferring parts of the Organisation be completed by 1st September 2003.
- (4) That an officer of the Purchasing Organisation be designated Transition Manager to manage the Organisation to achieve the proposed timetable.
- (5) The Section 151 officers (or their nominees) of each of the four partner authorities as equal voting members meet together on a regular basis as a Management Board during the transition process with authority to agree the operational detail of the process and to instruct the Transition Manager accordingly. Those meetings to be attended by at least one legal officer with meetings being minuted and decisions recorded.
- (6) That in the event of failure to achieve unanimity in the Management Board a proposition will be carried by 75% of the votes.
- (7) That the elected members currently representing the authorities upon the Board of Governors be established as a Supervisory Board with a view to meeting before the end of May 2003 with power if necessary to extend the proposed date of agreement within the overall timescale of 1st September 2003 and within that time to agree all residual matters required to be addressed to give effect to a full transfer/winding up by 1st September 2003. The Supervisory Board to meet as often as necessary but also to meet at the end of July 2003 to ensure that all residual matters are addressed to effect the transfer/winding up completely by 1st September 2003.

- (8) Any failure to achieve unanimity within the Supervisory Board will be dealt with under the mechanisms in the constitution i.e. reference to the Welsh Assembly Government and/or the Secretary of State at the office of the Deputy Prime Minister.

### **3. POWER TO MAKE THE DECISION**

Local Government Act 1972 (Proper Administration of Financial Affairs); Local Government Act 1999 (Best Value); Local Government Act 2000 and Regulations made thereunder (power to enter into joint arrangements with other Local Authorities)

### **4. COST IMPLICATIONS**

The financial implications of closure have been estimated and provisions made in 2002/03 the exact position however will be subject to considerable negotiation.

### **5. FINANCIAL CONTROLLER STATEMENT**

Provision will need to be made for the finally agreed level of share of operating deficit to 31st March 2003 together with the relevant share of ongoing costs during 2003/04. A further report on the position will be brought to members once negotiations are completed.

### **6. CONSULTATION CARRIED OUT**

This report informs members of the action taken consequent upon the notices of withdrawal from the WNWPO and the steps taken to mitigate losses.

### **7. IMPLICATIONS FOR OTHER POLICY AREAS INCLUDING CORPORATE**

There is no direct impact on other policy areas. However the WNWPO has provided a valuable service in many areas and continuity will need to be addressed. There is a best value review

of procurement underway which is also identifying the future procurement requirements of the Council.

## **8. RECOMMENDATION**

That Cabinet endorses the action taken by and the decisions of the Governing Body of the Wirral and North Wales Purchasing Organisation.

**AGENDA ITEM NO: 11 [CABINET 2003 - 55]**  
**REPORT TO CABINET**

**CABINET MEMBER: COUNCILLOR W R WEBB, Lead Member for  
Property and Asset Management**

**DATE: 29 April 2003**

**SUBJECT: Ruthin Office Development**

**1 DECISION SOUGHT**

- 1 To confirm the recommendations for staff to be based in the new building.
- 2 To delegate control of the £200k capital allocation regarding PFI to the Lead Member for Property and Asset Management.
- 3 To delegate responsibility for minor changes in revenue costs to the Lead Member for Property and Asset Management.

**2 BACKGROUND**

2.1 The PFI building was first designed in 1998 and at that time a view was taken of which departments should transfer. This view was updated in 2001. It is now timely to finalise the plans.

2.2 The basic principle is that the new building should accommodate the corporate and strategic core of the organisation in order to ensure the cohesive working of the senior management teams. The proposals for the departments to be included in the PFI building are shown in note 4 of Appendix 1.

2.3 The Capital Plan for 2003/04 includes £200k for PFI related activities. In order to allow speedier decision-making it is requested that delegated authority on its allocation be given to the Lead Member for Property and Asset Management.

2.4 In the PFI Business Case, the unitary charge is calculated at £2,037k per annum. Net of Assembly support the impact on



Denbighshire County council is £578k per annum (£263k after allowing for existing budgets). As construction progresses, minor variations may arise and it is requested that the Lead Member for Property has delegated authority to approve changes that have an impact up to a total of an additional £10k per annum. This will impact upon the 2004/05 budget and the subsequent 25 years.

### **3 POWER TO MAKE THE DECISION**

Sections 3 and 132 Local Government Act 1972.

### **4 COST IMPLICATIONS**

As indicated in 2.4, the PFI scheme is a 25 year agreement. Any additional costs have to be carefully considered in view of their long-lasting nature.

### **5 FINANCIAL CONTROLLER STATEMENT**

The PFI Scheme is being financed by reducing the amounts currently being set aside to build-up reserves. It is important to minimise the overall impact of the total cost of the project.

### **6 CONSULTATION CARRIED OUT**

The proposals have been agreed with the Corporate Executive Team as well as the Corporate Property Unit.

### **7 IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE**

The paper is not believed to have an impact on or contradict any other Council policies.

### **8 RECOMMENDATION**

1 To confirm the recommendations for staff to be based in the new building.

- 2 To delegate control of the £200k capital allocation regarding PFI to the Lead Member for Property and Asset Management.
- 3 To delegate responsibility for minor changes in revenue costs up to a maximum total of £10k per annum to the Lead Member for Property and Asset Management.

**Accommodation within the PFI Building, Ruthin**

1. It is timely to consider at this stage which departments will move into the new offices at Ruthin
2. When the project was first developed it was envisaged that staff based at Wynnstay Road / Station Road would move in, as well as relocating the following departments:

Legal / Admin	Rhyl
Personnel	Prestatyn
incl. Occ Health and H&S	
Education	Caledfryn / Middle Lane
	Denbigh (prev. Mold)

3. The new building is designed to accommodate 298 staff
4. Based on the departments in 2 above and current staffing levels, the position is as follows:

<b>Department</b>	<b>Staff Numbers</b>
Chief Executive's Department	24
ICT	46
Lifelong Learning	2
Personal Services (55 less 7 moved to Henllan)	48
Housing	12
Legal / Admin	12
Public Protection	32
Finance	37
	---
	213

### *Staff transferring*

Legal / Admin	35
Personnel	22
Education (Caledfryn staff only)	44
Emergency Planning	3
	-----
Total	<u>317</u>

All members of the Corporate Executive Team will be based in the new building

Education – basic principle that Education staff involved at a ‘strategy’ and ‘resource’ level will transfer, operational staff could remain in Middle Lane

5. This is only 19 above the capacity of the building, although allows no scope for growth
6. The recommendation is that the original proposals are adhered to, achieved by maximising the space available, including review of need for all storage and meeting spaces and introducing hotdesking for staff who spend 50% or more of their time out of the office, flexible working hours, home working etc.

**AGENDA ITEM NO: 12 [CABINET 2003 - 56]**  
**REPORT TO CABINET**

**CABINET MEMBER: Councillor G M Kensler, Lead Member for Promoting Denbighshire**

**DATE: 29 April 2003**

**SUBJECT: CLWYD LEISURE LIMITED: LEASES**

**1 DECISION SOUGHT**

To reaffirm the Council's agreement to sign the leases for the transferral of the Sun Centre, Nova Centre, North Wales Bowls Centre and Sky Tower, as agreed by Council in March 2001.

**2 REASON FOR SEEKING DECISION**

Denbighshire County Council agreed at its meeting on 27 March 2001, Minute No. 1272, to agree to the establishment of Clwyd Leisure Limited, Not for Profit Distributing Organisation. However, for a variety of reasons, the Corporate Documents and Leases transferring the premises and assets have not been signed due to the need to resolve a number of issues. The signature of the leases is a condition of the Wales Tourist Board grant in respect of the slides which will need to be installed later this year [subject to consent from the Council as landlord].

**Health and Safety Issues**

Concern was raised regarding the application of Health and Safety has not been in accordance with the required standards. A number of visits have been made by Denbighshire County Council's Health and Safety Manager to provide guidance for improvements, which have been made by Clwyd Leisure Limited. Health and Safety remains part of the monitoring process.

## **Financial Issues**

It was brought to the attention of the Corporate Director of Resources that allegations have been made about financial probity involving one of the premises now managed by Clwyd Leisure Limited. The allegations cover the period from 1994 up until 2002/03. These are being currently investigated but whatever conclusions are reached would not undermine the case to formalise the transfer of assets as decided in 2001.

The three year funding agreement for Clwyd Leisure Limited comes to an end on 31 March 2004. Clwyd Leisure Limited are indicating the requirement for a much greater grant than currently exists. A thorough financial and business analysis will be undertaken this year to review Clwyd Leisure Limited's three year funding agreement for 2004-2007.

### **3 POWER TO MAKE THE DECISION**

Section 2 Local Government Act 2000 - Promotion of Economic, Social and Environment Well-being.

### **4 COST IMPLICATIONS**

There are no immediate cost implications associated with the signing of the Corporate Documents.

### **5 FINANCIAL CONTROLLER STATEMENT**

Members agreed at the County Council meeting in February that set the budget for 2003/04, to a review of all major cost centres within the Culture & Leisure budget to include support to outside bodies. The proposal to review support to the trust for 2004 to 2007 fits in with this resolution.

### **6 CONSULTATION CARRIED OUT**

Consultation has been carried out with the Chief Executive, Corporate Director of Resources, County Clerk and Lead Cabinet Member for Finance, who support this course of action.

**7 IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE**

None.

**8 RECOMMENDATION**

To reaffirm the Council's agreement to sign the leases for the transferral of the Sun Centre, Nova Centre, North Wales Bowls Centre and Sky Tower, as agreed by Council in March 2001.

**AGENDA ITEM NO: 13 [CABINET 2003 - 57]**

**REPORT TO: CABINET**

**DATE: 29 APRIL 2003**

**REPORT BY: COUNCILLOR J A SMITH, LEAD MEMBER FOR SOCIAL INCLUSION**

**SUBJECT: DELEGATION OF AUTHORITY IN RELATION TO ADOPTION AND FOSTERING PANEL**

**1. DECISION SOUGHT**

This report seeks the delegation of authority to identified officers in respect of:

1. Appointment of Chair and Members to the Adoption Panel
2. Making decisions for the Authority in respect of fostering matters
3. Making decisions for the authority in respect of adoption matters

**2. REASON FOR SEEKING DECISION**

On the 25 March 2003, Cabinet delegated to the Chief Executive and to the Lead Member powers to appoint the Chair and Members of the Fostering Panel. In Denbighshire, as in many other Local Authorities, both the Adoption and Fostering Panels are convened on the same day, and consist largely of the same Members. The Adoption Agencies Regulations of 1983 (as amended) provide for the membership of the Panel and appointment of Chair. In order to ensure consistency with the Fostering Panel, it is the recommendation of this report that authority to appoint the Chair and Members to the Adoption Panel is likewise delegated to the Chief Executive, with the exception of the appointment of a Local Authority Member to the Panel under regulation 5 (2) (b) of the Adoption Agencies Regulations 1983, which should be delegated to the Lead Member.

The function of both the Adoption and Fostering Panels is to make recommendations to the Local Authority on matters such as the



approval of foster carers or adopters. The Local Authority must then make a decision, having regard to the recommendations of the Panel. The authority to make decisions relating to adoption upon the recommendation of panel was delegated (by virtue of authority delegated formally by the Clwyd County Council, and adopted by ourselves on reorganisation in 1996) to the social services committee, and in between meetings by the Director of Personal Services/Head of Client Services. This delegated authority makes no reference to decisions in respect of fostering. For the sake of completeness and avoidance of doubt, it is the recommendation of this report that the authority to make related decisions on behalf of the Local Authority in respect of adoption and fostering matters upon the recommendation of both Fostering and Adoption Panel, be delegated to the Chief Executive.

### **3. POWER TO MAKE DECISION**

The Adoption Agencies Regulations of 1983 (as amended) by the Adoption Agencies and Children (Arrangements for Placement and Reviews) Miscellaneous Amendments Regulations 1997.

The Fostering Services (Wales) Regulations 2003.

### **4. COST IMPLICATIONS**

None

### **5. FINANCIAL CONTROLLER STATEMENT**

It is not considered that this decision has any financial implications.

### **6. CONSULTATION CARRIED OUT**

None required.

### **7. IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE**

Delegation to Members in the spirit of the Modernising Agenda.

## **8. RECOMMENDATIONS**

1. That the power to appoint a Local Authority Member to the Adoption Panel under Regulation 5(2)(b) of the The Adoption Agencies Regulations of 1983 (as amended) be delegated to the Lead Member for Social Inclusion.
2. That the power to appoint the Chair and other members of the Adoption Panel with the exception of the Local Authority Member above, be delegated to the Chief Executive.
3. That the power to make decisions upon the recommendations of Fostering and Adoption Panel be delegated to the Chief Executive.

## **AGENDA ITEM NO 14 [CABINET 2003 - 58]**

### **REPORT TO CABINET**

**AUTHOR** Councillor M A German  
Lead Member for the Environment

**DATE** 29 April 2003

**SUBJECT** **Review of Decision by Cabinet - Transport Fleet Management / Maintenance Best Value Review**

#### **1. DECISION SOUGHT**

- 1.1 To update Cabinet on progress with identifying a site for a new fleet maintenance workshop.

#### **2. REASON FOR SEEKING DECISION**

- 2.1 At the Cabinet meeting on the 25 March 2003, it was agreed that officers would continue to explore alternative locations for the depot in the Denbigh area, whilst the detail of the new workshop development was being prepared.
- 2.2 Investigations are continuing, but no new possible properties or sites have been identified since the last Cabinet report. It is intended to continue to review the situation until such time as the outline proposals for the new workshop are complete, and a final decision will be required on location prior to the submission of planning applications.

#### **3. POWER TO MAKE DECISION**

- 3.1 No specific decision is being sought in this paper. It is for information only at this stage.

#### **4. COST IMPLICATIONS**

- 4.1 The costs of the proposed vehicle maintenance workshop have been discussed in previous papers, and final Cabinet approval will be sought once the full costs of the project have been identified.

#### **5. FINANCIAL CONTROLLER STATEMENT**

- 5.1 It is not possible to assess financial impact until a final recommendation is made.

#### **6. CONSULTATION CARRIED OUT**

- 6.1 Detailed information on consultation has been included in previous papers.

#### **7. IMPLICATION ON OTHER POLICY AREAS INCLUDING CORPORATE**

- 7.1 The rationale surrounding the need for a new vehicle maintenance workshop has been explored in previous papers, and has been the subject of a Best Value Review.

#### **8. RECOMMENDATION**

- 8.1 Cabinet is invited to note the current position, and that a further report will be provided when all options have been fully investigated.

## **AGENDA ITEM NO: 15A [CABINET 2003 - 59A]**

### **REPORT TO CABINET**

**CABINET MEMBER:** Councillor E A Owens, Lead Member for Finance

**DATE:** 29 April 2003

**SUBJECT:** Community Fund Capital Bid

#### **1 DECISION SOUGHT**

To approve the use of £6k from the Community Fund Capital Block Allocation to purchase approximately 2 acres of land at Ysgol Clocaenog, to secure the land currently used as a football pitch for the school and the community

#### **2 REASON FOR SEEKING DECISION**

For many years the school has used fields adjacent to the school as playing fields. The land is part of a larger estate which is to be sold at auction on 1 May 2003. It has been agreed, after significant negotiation, that the Council would be allowed to purchase the land at a cost of £5000 (as priced by the District Valuer), excluding any fees associated with the purchase. The offer however needs to be made before the date of the auction. The purchase will enhance the site for any future disposal.

The community have more extensive plans for the land which could form part of a subsequent and larger further application and which is to be considered by the Asset Management Committee on 2 May. The Leader is the Project Sponsor.

However the initial aim is to secure the land within the short timescale available. Normally Resources Scrutiny would have been consulted but unfortunately timescales do not allow for this on this occasion.

Ysgol Clocaenog will be considered, along with other schools, as part of the Managing School Places project. However it is considered that the land will still be available for the community.

### **3 POWER TO MAKE THE DECISION**

Section 120 of the Local Government Act 1972 and section 531 of the Education Act 1966

### **4 COST IMPLICATIONS**

A price of £5000 has been agreed for the land. The maximum of £6000 is to allow for legal costs etc. associated with the acquisition.

There are no additional revenue costs.

### **5 FINANCIAL CONTROLLER STATEMENT**

This is the first application to the Community Fund for the year 2003/04 and funding is therefore available.

### **6 CONSULTATION CARRIED OUT**

The Leader will contact the Chair of Resources Scrutiny and Vice-Chair of Lifelong Learning Scrutiny (in the absence of the Chair) to seek their support.

The views of Lifelong Learning Directorate will also be sought.

### **7 IMPLICATIONS ON OTHER POLICY AREAS INCLUDING CORPORATE**

The application is consistent with the Council's aims of supporting rural communities

## **8 RECOMMENDATION**

To approve the use of £6k from the Community Fund Capital Block Allocation to purchase 2 acres of land at Ysgol Clocaenog, to secure the land currently used as a football pitch for the school and the community